



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

**CONSENT
AGENDA**

February 20, 2024

Memorandum

To: Bonner County Commissioners
Re: Adopting the Order of the Agenda as Presented

A suggested Motion would be: **Mr. Chairman I move to adopt the order of agenda as presented.**

Consent Agenda
The Consent Agenda includes:

- CONSENT AGENDA – Action Item**
- 1) Bonner County Commissioners’ Minutes for February 6, 2024 *Continued from 02/13/2024*
 - 2) Bonner County Commissioners’ Minutes for February 13, 2024
 - 3) Plats for Approval: MLD0035-23, Barwise Estates; MLD0058-23, Wild Goose Acres *Continued from 02/13/2024*
 - 4) Plats for Approval: MLD0050-23, Manfred’s Golf Estates; MLD0021-23, MDCP Driggs Division
 - 5) Invoice Over 5K: Sheriff (2, 1 Confidential), East Bonner Snowmobile *Continued from 02/13/2024*
 - 6) Invoice Over 5K: Risk (3); Road & Bridge

A suggested motion would be: **Mr. Chairman, based on the information before us I move to approve the consent agenda as presented.**

Recommendation Acceptance: yes no _____ Date: _____
Luke Omodt, Chairman



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

February 6, 2024 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, First Floor Conference Room, Sandpoint, ID

On Tuesday, February 6, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Omodt, Bradshaw, and Williams present. Commissioner Omodt called the meeting to order at 9:23 a.m. The Invocation was presented by Pastor Janine Shepherd and the Pledge of Allegiance followed.

STANDING RULES - Action Item: Discussion/Decision Regarding Standing Rules

ADOPT ORDER OF THE AGENDA AS AMENDED

Commissioner Omodt stepped down from the chair and made a motion to amend the order of the agenda to allow for the immediate trespass of Dave Bowman. Commissioner Bradshaw and seconded the motion. Commissioner Williams discussed her reasons of disagreement. Commissioner Bradshaw called for a point of order. Roll call vote: Commissioner Williams – **, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion to amend the order of the agenda carries.

Commissioner Omodt stepped down from the chair and made a motion to adopt the order of the agenda as amended. Commissioner Bradshaw seconded the motion. Commissioner Williams made a motion to amend the agenda by removing the Standing Rules and the trespass of Dave Bowman. No second, the amendment to the motion dies. Roll call vote: Commissioner Williams – **, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion to adopt the agenda as amended carries. *Commissioner Williams was asked to vote, however she did not respond.*

Commissioner Omodt called for a recess at 9:36 a.m.
Reconvened at 9:54 a.m.

Commissioner Omodt let the public know about the online sign-up option. Commissioner Williams called point of order. There was a brief discussion regarding the sign-up form. Commissioner Omodt will enter into the record the rules of public testimony.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for January 23, 2024
- 2) Plats for Approval: MLD0054-23, Molly's Meadow
- 3) Invoice Over 5K: Sheriff (Confidential)

Commissioner Bradshaw made a motion to adopt the consent agenda as presented. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

continued

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY24 Claims Batch #9 \$289,603.03 & Demands in Batch #9 \$58,310.38, **Totaling \$347,913.41**

Claims Batch #9	
General Fund	\$ 56,270.02
Road & Bridge	\$ 25,036.93
Airport	\$ 1,603.50
Elections	\$ 1,476.91
Drug Court	\$ 419.33
District Court	\$ 22,495.40
911 Fund	\$ 9,293.75
Court Interlock	\$ 264.99
Health District	\$ 124,373.00
Indigent & Charity	\$ 1,220.75
Junior College Tuition	\$ 700.00
Revaluation	\$ 931.69
Solid Waste	\$ 4,203.17
Tort	\$ 517.00
Weeds	\$ 103.40
Parks & Recreation	\$ 36.07
Justice Fund	\$ 35,931.55
East Bonner Snowmobile	\$ 1,172.15
Waterways	\$ 212.16
Grants	\$ 3,341.26
Total	\$ 289,603.03
Claims Batch #9	
Demands	\$ 58,310.38

Commissioner Bradshaw made a motion to approve payment of the FY24 Claims and Demands in Batch #9 Totaling \$347,913.41. Commissioner Omodt stepped down from the chair and seconded the motion. Commissioner Williams made a motion to amend the motion to remove the items from 4225 on page 11 for review. No second, the motion dies. Roll call vote: Commissioner Williams – No, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding FY24 EMS Batch #9 \$19,956.84, **Totaling \$19,956.84**

EMS Claims Batch #9	
Ambulance District	\$ 19,956.84

Commissioner Williams made a motion to approve payment of the FY24 EMS Claims Totaling \$19,956.84. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

ROAD & BRIDGE – Matt Mulder

- 1) Action Item: Discussion/Decision Regarding 2024 Rock Crushing Bid Advertisements

continued

Commissioner Bradshaw made a motion to approve the Notice of Advertisements for Rock Crushing in Districts 1, 2, & 3. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding LHTAC and Local Agreement, Leading Idaho Local Bridges
Commissioner Williams called to question about discussing this item. Commissioner Bradshaw made a motion to approve LHTAC & Local Agreement: Leading Idaho Bridge Program – Bridge #KN20645, KN30225, and KN30235 to replace the Rapid Lightning Bridge #4, Colburn Culver at Grouse Creek Bridge, and the Colburn Culver at Pack River (North) Bridge. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

HUMAN RESOURCES – Alissa Clark

1) Action Item: Discussion/Decision Regarding Records Destruction; **Resolution**
Commissioner Williams made a motion to approve Resolution 2024-16 for the approval of the destruction of Human Resource Records. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

SHERIFF – REMOVED at the request of the Sheriff's Office 02/02/2024 at 10:11 a.m.

1) Action Item: Discussion/Decision Regarding Records Destruction; **Resolution**

NOXIOUS WEEDS – Chase Youngdahl

1) Action Item: Discussion/Decision Regarding Selkirk Cooperative Weed Management Area, Cost Share Application

Commissioner Williams made a motion to approve the 2024 Selkirk Cooperative Weed Management Area's Annual Operating Plan and associated cost share application for a request from the Idaho State Department of Agriculture in the amount of \$14,364.00 with approximately \$7,000.00 to benefit Bonner County. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Selkirk Cooperative Weed Management Area, Annual Report 2023

Commissioner Bradshaw made a motion to approve the 2023 Selkirk Cooperative Weed Management Area End of Year Report for submission to the Idaho State Department of Agriculture. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

PLANNING – Tyson Lewis

1) Action Item: Discussion/Decision Regarding Time Extension Request, Short Plat, File #SS0005-21, Cozy Cottage 1

Commissioner Bradshaw made a motion to approve a time extension of Cozy Cottage 1, File SS0005-21, the date March 18, 2026. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

BOCC – Commissioner Luke Omodt

- 1) Action Item: Discussion/Decision Regarding BCRC 1-200 Purpose
- 2) Action Item: Discussion/Decision Regarding BCRC 1-201 Conduct of Meetings
- 3) Action Item: Discussion/Decision Regarding BCRC 1-202 Regular Meetings
- 4) Action Item: Discussion/Decision Regarding BCRC 1-203 Special Meetings
- 5) Action Item: Discussion/Decision Regarding BCRC Chapter 2 update

Commissioner Omodt stepped down from the chair and made a motion to update BCRC Chapter 2. Commissioner Bradshaw seconded the motion. Discussion among the board. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries. *Commissioner Williams was*

continued

asked to vote twice, however she did not respond. Commissioner Bradshaw made a motion to amend the motion by to update 1-200, 1-201, 1-202, 1-203 and Chapter 2 in its entirety. No second, the motion to amend dies.

PUBLIC COMMENT *

Amy Lunsford – Question on changing allotted spending on construction in comparison to credit card limits. Could there please be a workshop on how credit card usage and limits are tracked, who is using them, and how this impacts the budget.

Commissioner Williams - District 2 report

Commissioner Omodt warned Mr. Dan Rose about conduct.

Rick Gray – This Board and the Clerk have sworn to uphold a Republican form of government. Discussed how he provided letters mailed regarding how elections are held in the County.

Shari Dovale – Credit card bills not paid and overdue; how will that affect the County's credit rating? How much time the people will have to weigh in on new laws?

Dan Rose – Spoke about first amendment rights and Idaho Code. Requested several future agenda items be added.

Dan Welle – The public has heard lies and has been disrespected by this board.

Jennifer Cramer – Commented about adopting the City of Sandpoint's rules, one item includes not allowing insulting, demeaning, or threatening remarks as this is subjective.

Monica Gunter – Continued District 2 report.

Dimitri Borisov – Clarity on definitions of several terms. Why is the Chair arresting citizens?

Doug Paterson – Has been attending meetings for several years. The changes to meetings have been discussed by prior boards and did not institute it on the advice of legal.

George Gehrig – Requested two workshops as soon as possible to resolve deep divisions: the definition of business and community activism.

Sheryl Messer – Discussed the purpose of the Commissioner's Office based on the website. Requested a workshop on freedom of speech.

Diane Madoski – Discussed the voice of the people and graded some members of the board.

Jonna Plante – In the past year she has watched the Chair break the rules of the ordinance. The business of the County should include the public's participation.

Rick Cramer – Wanted an IAC update and how it relates to Bonner County.

Brandon Cramer – Discussed the online sign-up form. Wants the word business defined.

Commissioner Omodt called for a recess at 11:12 a.m.

Reconvened at 11:20 a.m.

11:00 A.M. EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel
Action Item: Discussion/Decision Regarding Human Resources
Action Item: Discussion/Decision Regarding Hiring, Justice Services
Action Item: Discussion/Decision Regarding Sheriff, Equity Adjustment
Action Item: Discussion/Decision Regarding Job Description Update; Emergency Management;
BOCC/Clerk

At 11:20 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Williams seconded the motion.

Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:57 a.m.

continued

Commissioner Bradshaw made a motion to proceed as discussed regarding Human Resources, Justice Services, Sheriff's Office, Emergency Management and BOCC. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Commissioner Omodt called a 5-minute recess at 11:58 a.m.
Reconvened at 12:07 p.m.

EXECUTIVE SESSION – BOCC

- 1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt
Action Item: Discussion/Decision Regarding PRR/Technology

At 12:07 p.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Williams seconded the motion to advance for discussion. Brief discussion with the Board and Legal, Bill Wilson. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 12:12 p.m.

The meeting was adjourned at 12:12 p.m.

The following is a summary of the Board of County Commissioners Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions, Emergency Meetings and Hearings held during the week of January 23, 2024 – February 5, 2024
Copies of the complete meeting minutes are available upon request.

On Tuesday, January 23, 2024, an Executive Session was held pursuant to Idaho Codes § 74-204 (4), 74-206(1)(B) Personnel & 74-206(1)(D) Records Exempt.

On Tuesday, January 23, 2024, a Planning Workshop was held pursuant to Idaho Code §74-204 (2).

On Wednesday, January 24, 2024, Assistance was held pursuant to Idaho Code §74-204 (2).

On Wednesday, January 24, 2024, Tax Cancellations were held pursuant to Idaho Code §74-204 (2). Approved: Homeowner's Exemption – Multiple Parcels, RPR285900100A0, RPR285900100B0

On Wednesday, January 24, 2024, a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Williams made a motion to approve of this project, FILE ZC0006-23, requesting a zone change from Agricultural/ Forestry-20 to Agricultural/ Forestry-10, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law: Conclusion 1: The proposal is in accord with the Bonner County Comprehensive Plan. Conclusion 2: This proposal was reviewed for compliance with Title 12, Bonner County Revised Code, and was found to be in compliance. Conclusion 3: The proposal is in accord with the purpose of the Agricultural/ Forestry-10 zoning district, provided at Chapter 3, Title 12, Bonner County Revised Code. This decision is based upon the evidence submitted up to the time the Staff Report was prepared, and testimony received at this hearing. I further move to adopt the findings of fact as set forth in the Staff Report (or as amended during the hearing) and direct the planning staff to draft written findings of facts and conclusions of law to reflect this motion, have the Chairman sign, and transmit to all interested parties. This action does not result in the taking of private property. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner Omodt – Yes. Commissioner Williams – Yes. Commissioner Bradshaw – Yes. Commissioner Bradshaw made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official

continued

Zoning Map of Bonner County by the classification of lands located in Section 32, Township 58 North, Range 1 West, Boise Meridian, Bonner County, Idaho to Agricultural / Forestry-10, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Omodt – Yes. Commissioner Williams – Yes. Commissioner Bradshaw – Yes. Commissioner Bradshaw made a motion to approve of this project, FILE ZC0010-23, requesting a zone change from Suburban to Commercial, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law: Conclusion 1: The proposal is in accord with the elements of the Bonner County Comprehensive Plan. Conclusion 2: This proposal was reviewed for compliance with Title 12, Bonner County Revised Code, and was found to be in compliance. Conclusion 3: The proposal is in accord with the purpose of the Commercial zoning district, provided at Chapter 3, Title 12, Bonner County Revised Code. The decision is based upon the evidence submitted up to the time the Staff Report was prepared, and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during the hearing) and direct the planning staff to draft written findings and conclusions to reflect this motion, have the Chairman sign, and transmit to all interested parties. This action does not result in the taking of private property. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Omodt – Yes. Commissioner Williams – Yes. Commissioner Bradshaw – Yes. Commissioner Williams made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the classification of lands located in Section 16, Township 56 North, Range 2 West, Boise Meridian, Bonner County, Idaho to Commercial, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner Omodt – Yes. Commissioner Williams – Yes. Commissioner Bradshaw – Yes. Commissioner Williams made a motion to approve the recommended updates to the Public Services, Facilities, and Utilities component of the Comprehensive Plan, File AM0017-23, as presented in this hearing, finding that it is in accord with the requirements of Idaho Code §67-6508 and the procedures of Idaho Code §67-6509. This action does not result in the taking of private property. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Omodt – Yes. Commissioner Williams – Yes. Commissioner Bradshaw – Yes. Commissioner Bradshaw moved to approve Resolution #14 adopting the recommended updates to the Public Services, Facilities, and Utilities component of the Comprehensive Plan, File AM0017-23 and repealing the previously adopted Public Services, Facilities, and Utilities component of the Comprehensive Plan. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Omodt – Yes. Commissioner Williams – Yes. Commissioner Bradshaw – Yes.

On Friday, January 26, 2024, a Special Meeting for the BOCC for a Quarterly Budget Update was held pursuant to Idaho Code §74-204 (4).

On Thursday, February 1, 2024, a Special Meeting for Road & Bridge was held pursuant to Idaho Code §74-204 (4). Commissioner Bradshaw made a motion to approve Resolution #24-15 that authorizes the Road and Bridge Department to post Road Restrictions (size, weight and hauling limits) on County roads for 2024. Commissioner Omodt stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Absent, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

On Thursday, February 1, 2024, a Planning Update was held pursuant to Idaho Code §74-204 (2).

On Monday, February 5, 2024, A Department Head Meeting was held pursuant to Idaho Code §74-204 (2).

On Monday, February 5, 2024, an Insurance Update was held pursuant to Idaho Code §74-204 (2) and Idaho Code § 74-206 (1) (D) Records Exempt.

On Monday, February 5, 2024, a Planning Workshop was held pursuant to Idaho Code §74-204 (2).

continued

ATTEST: Michael W. Rosedale

By _____
Chairman Steve Bradshaw

By _____
Deputy Clerk

Date

DRAFT



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

February 13, 2024 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, First Floor Conference Room, Sandpoint, ID

On Tuesday, February 13, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bradshaw, and Williams present. Commissioner Bradshaw called the meeting to order at 9:00 a.m. The Invocation was presented by Pastor Scott Acklin and the Pledge of Allegiance followed.

STANDING RULES

ADOPT ORDER OF THE AGENDA AS AMENDED

Commissioner Bradshaw stepped down from the chair and made a motion to amend the order of the agenda by removing Human Resources Item 1: Discussion/Decision Regarding Updating BOCC Administrative Legal Assistant Job Description. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Absent, Commissioner Bradshaw – Yes. The motion carries. Commissioner Williams made a motion to amend the amended motion to include public comment. No second, the motion dies. Commissioner Bradshaw stepped down from the chair and made a motion to adopt the order of the agenda as amended. No second, the motion dies.

Commissioner Bradshaw called a recess at 9:03 a.m. until Tuesday, February 20, 2024 at 9:00 a.m.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for February 6, 2024
- 2) Plats for Approval: MLD0035-23, Barwise Estates; MLD0058-23, Wild Goose Acres
- 3) Invoice Over 5K: Sheriff (2, 1 Confidential), East Bonner Snowmobile

ROAD & BRIDGE – Matt Mulder

- 1) Action Item: Discussion/Decision Regarding MOU – Providence Road Weight Limit Exemption
- 2) Action Item: Discussion/Decision Regarding Professional Services Agreement for Engineer of Record (EOR) for Rapid Lightning Bridge #5

JUSTICE SERVICES – Ron Stultz

- 1) Action Item: Discussion/Decision Regarding Purchase of 2024 Chevrolet Equinox; \$28,757

EMERGENCY MANAGEMENT - BONFIRE – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Contract for Hazardous Fuels Treatment

HUMAN RESOURCES – Alissa Clark

- 1) Action Item: Discussion/Decision Regarding Updating BOCC Administrative Legal Assistant Job Description - *REMOVED at the request of HR Director on 02/12/2024 at 1:00 p.m.*

- 2) Action Item: Discussion/Decision Regarding New Marine Division Maintenance Supervisor Job Description

The following is a summary of the Board of County Commissioners Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions, Emergency Meetings and Hearings held during the week of February 6, 2024 – February 12, 2024
Copies of the complete meeting minutes are available upon request.

On Wednesday, February 7, 2024, Tax Cancellations were held pursuant to Idaho Code §74-204 (2). Approved: RPP37380000040, MH54N05W153040, MH59N04W053753, RP58N02W35902, RP007300000010, RP55N02E020301, RP012300010010, and RP56N04W040850

On Thursday, February 8, 2024, a Special Meeting for the BOCC was held pursuant to Idaho Code §74-204 (4).

On Friday, February 9, 2024, a Special Meeting for the BOCC, Solid Waste, and Risk Management was held pursuant to Idaho Code §74-204 (4). Commissioner Bradshaw made a motion to approve the North Idaho Community Change statutory agreement and allow the Chair to sign. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams Aye, Commissioner Omodt – Aye, Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to allow Christian Jostelin to proceed as discussed on 02/5/2024. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams Aye, Commissioner Omodt – Aye, Commissioner Bradshaw – Aye. The motion passed.

ATTEST: Michael W. Rosedale

By _____
Chairman Luke Omodt

By _____
Deputy Clerk

Date

Bonner County Planning Department

"Protecting property rights and enhancing property value"
1500 Highway 2, Suite 208, Sandpoint, Idaho 83864
Phone (208) 265-1458 - Fax (866) 537-4935
Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov



Board of County Commissioners Memorandum

February 6, 2024

To: Board of County Commissioners

From: Alex Feyen, Bonner County Planner

Subject: Final plat, MLD0035-23 Barwise Estates

The above referenced plat is a minor land division dividing one (1) 20-acre parcel into two (2) 4.99-acre lots and one (1) 9.98-acre lot. The property is zoned Rural 5 and meets the requirements of that zone. The property is served by individual wells, individual septic systems, and Inland Power. The property is accessed off Rampage Road, a privately owned and maintained easement. The parcel is located in a portion of Section 24, Township 54 North, Range 05 West, Boise Meridian, Idaho. The plat was approved by Bonner County on September 11, 2023.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: _____

Distribution: Jake Gabell
Janna Brown
Alex Feyen

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: Yes No

Commissioner ~~Luke Orndt~~, Chairman
Steve Bruckshaw

Date: _____

Continued from 2113124

Bonner County Planning Department

"Protecting property rights and enhancing property value"
1500 Highway 2, Suite 208, Sandpoint, Idaho 83864
Phone (208) 265-1458 - Fax (866) 537-4935
Email: planning@bonnercountvid.gov - Web site: www.bonnercountvid.gov



Board of County Commissioners Memorandum

February 6, 2024

To: Board of County Commissioners

From: Alex Feyen, Bonner County Planner

Subject: Final plat, MLD0058-23 Wild Goose Acres

The above referenced plat is a minor land division dividing one (1) 11.04-acre parcel into one (1) 5.01-acre lot and one (1) 6.03-acre lot.. The property is zoned Rural 5 and meets the requirements of that zone. The property is served by individual wells, individual septic systems, and Northern Lights, Inc. The property is accessed off Dufort Road and Vay Road, both Bonner County-owned and maintained public rights-of-way. The parcel is located in a portion of Section 01, Township 55 North, Range 04 West, Boise Meridian, Idaho. The plat was approved by Bonner County on January 23, 2024.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: _____

Distribution: Jake Gabell
Janna Brown
Alex Feyen

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: Yes No

Commissioner ~~Luke Omodt~~, Chairman
Steve Bradshaw

Date: _____

Bonner County Planning Department

"Protecting property rights and enhancing property value"
1500 Highway 2, Suite 208, Sandpoint, Idaho 83864
Phone (208) 265-1458 - Fax (866) 537-4935
Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov



Board of County Commissioners Memorandum

February 13, 2024

To: Board of County Commissioners

From: Alex Feyen, Bonner County Planner

Subject: Final plat, MLD0050-23 Manfred's Golf Estates

The above referenced plat is a minor land division dividing a 1.24-acre parcel into one (1) 0.72-acre lot and one (1) 0.52-acres. The property is zoned Recreation and meets the requirements of that zone. The property is served by Kalispel Bay Water & Sewer and Northern Lights, Inc. The property is accessed off Golf Estates Drive. The parcel is located in a portion of Section 24, Township 60 North, Range 05 West, Boise Meridian, Idaho. The plat was approved by Bonner County on December 7, 2023.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: _____

Distribution: Jake Gabell
Janna Brown
Alex Feyen

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: Yes No

Commissioner Luke Omodt, Chairman

Date: _____

Bonner County Planning Department

"Protecting property rights and enhancing property value"
1500 Highway 2, Suite 208, Sandpoint, Idaho 83864
Phone (208) 265-1458 - Fax (866) 537-4935
Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov



Board of County Commissioners Memorandum

February 13, 2024

To: Board of County Commissioners

From: Alex Feyen, Bonner County Planner

Subject: Final plat, MLD0021-23 MDCP Driggs Division

The above referenced plat is a minor land division dividing a to divide a 10-acre parcel into four (4) lots; two (2) 2.45-acre lots and two (2) 2.46 acre lots. The property is zoned Suburban and meets the requirements of that zone. An Administrative Exception for lot size minimum was filed and approved under Bonner County Planning File No. VE0002-23 and recorded at instrument no. 1021631. The property is served by individual wells, individual septic systems, and Avista Utilities. The property is accessed off Wonder Land, a privately owned and maintained road, via Lignite Road, a Bonner County owned and maintained public right-of-way. The parcel is located in a portion of Section 11, Township 56 North, Range 02 West, Boise Meridian, Idaho. The plat was approved by Bonner County on May 18, 2023.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: _____

Distribution: Jake Gabell
Janna Brown
Alex Feyen

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: Yes No

Commissioner Luke Omodt, Chairman

Date: _____

continued from 2/13/24



Bonner County Sheriff's Office

4001 N Boyer Road • Sandpoint, ID 83864 • Phone: (208) 263-8417

Memorandum

Date: January 30, 2024
To: Board of County Commissioners
From: Sheriff Daryl Wheeler
Re: Karpel Solutions - Purchase over \$5k

Description:

The Bonner County Sheriff's Office needs to pay the Annual Maintenance fee invoice in the amount of \$21,175.00. The SO/Prosecutors budget has adequate funds in its 34180-8950 Justice-General Exp/Software & Software Subscriptions to pay this invoice.

This Request has been approved by:

Auditing - Mike Rosedale

Handwritten signature of Mike Rosedale.

Distribution:

Original to be sent to the Sheriff's Office
Copy to Auditor's Office

Recommendation Acceptance: yes no

Date: _____

Commissioner ~~Luke Omedt~~, Chairman

Steve Bradshaw

continued

Karpel Solutions
 9717 Landmark Parkway Drive
 Suite 200
 St. Louis, MO 63127
 (314) 892-6300

Date	Invoice
01/30/2024	65751

Bill To:
 Bonner County Prosecuting Attorney's
 Office - ID
 Attn: Dixie Sherbon
 127 South First Ave.
 Sandpoint, ID 83864
 United States

Ship To
 Bonner County Prosecuting Attorney's
 Office - ID
 127 South First Ave.
 Sandpoint, ID 83864
 United States

Terms	Due Date	PO Number	Reference
Net 30 days	02/29/2024		Annual Billing for 2024-2025

Managed Services Details	Quantity	Price	Amount
Agreement PBK Annual Maintenance			
Annual PBK Maintenance	21.00	\$450.00	\$9,450.00
PBK External Agency & eSupoena	1.00	\$2,000.00	\$2,000.00
Additional Storage 12 TB/2TB Free 10 TB Billable	10.00	\$500.00	\$5,000.00
Agreement PBK Annual Hosting			
Annual PBK Hosting Fee	21.00	\$100.00	\$2,100.00
Agreement PBK Annual Hosted eDiscovery			
PBK E-Discovery Annual Service Fee	21.00	\$125.00	\$2,625.00
Total Managed Services Details:			\$21,175.00

Make checks payable to: Below Karpel Solutions 9717 Landmark Parkway Dr. Ste 200 St. Louis, MO 63127	Invoice Subtotal:	\$21,175.00
	Sales Tax:	\$0.00
	Invoice Total:	\$21,175.00
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$21,175.00

Continued from 2/13/24



PARKS AND WATERWAYS DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 Ext. 4

February 13, 2024

Memorandum

Recreation
Consent
Item #1

To: Commissioners

From: Pete Hughes
Recreation Director

Re: East Bonner Snowmobile Invoice

East Bonner Snowmobiles haul trailer had to get outfitted with all new tires once deemed unsafe for the road. The wheels also had to be replaced due to a discontinued tire size. After receiving 3 quotes, Elite had the best price.

I am requesting permission to pay the attached invoice in the amount of \$5,612.28

Distribution: Copy to BOCC
Email copy to Pete Hughes

A suggested motion would be: Mr. Chairman, based on the information before us, I move to pay the attached invoice to Elite Tire & Suspension in the amount of \$5,612.28

Recommendation Acceptance: yes no _____ Date: _____

Commissioner Luke Orndt, Chairman
Steve Bradshaw

continued

* INVOICE * #138862



Elite Tire and Suspension

800 Kootenai Cutoff Road
Ponderay, ID 83852
(208) 265-3603

Sold To: ACCOUNT#: 106445
BONNER COUNTY RECREATION
1500 HWY 2 STE #101
SANDPOINT, ID 83864
DATE: 02/01/24
pete.hughes@bonnercountyid.gov
PH. (208)255-5681 INVOICE #: 138862
Billed By: ADMIN
Sold By: SOLOMON
Tx: Y EX#:
S#: S Rt:
A/R: CHARGE
CT: R
Park#/Delv/Pkup:

Table with columns: Quantity, Product #, Size/Description/Mfr#, TC, MC, DP, BIN#, Unit Price, F.E.T., Ext.Amount. Includes items like LABOR FREIGHT, STEEL DEXTER WHEEL 8 HOLE, TIRE 2358016 HERCULES CARGO 14PLY, LUG NUT, VALVE LT VALVE STEM.

Summary table with columns: Merchandise, Services & Other, F.E.T., Subtotal, Sales Tax, Total. Values: 5247.00, 300.00, 65.28, 5612.28, 0.00, 5612.28.

Notes: PO# RAY PECK Terms: 1 CHARGE DUE DATE AMT. DUE Misc. Adj. \$ 0.00
106445 REF.#RAY PECK 03/10/24 5612.28 Cash or Check #: \$ 0.00
Credit Card. . . : \$ 0.00

Balance : 0 \$ 5612.28

Received By:

A/R ACCOUNT UNPAID BALANCES WILL BE ACCESSED 12% PER ANNUM INTEREST AFTER 30 DAYS. UNPAID BALANCES AFTER 90 DAYS MAY BE REASSIGNED TO A COLLECTION AGENCY.





Risk Management Bonner County

RISK Management
Consent Agenda Item

February 20, 2024

MEMORANDUM

To: Commissioners

Re: Pay invoices >\$5000: ONXY Construction bill for \$14,891.00

Description:

Request to pay ONXY Construction for repairs to Prosecutor's office for the 1/14/24 pipe burst flood.

Distribution: Original to BOCC
Copy to the Risk Manager
Copy to Auditing

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman

ONYX Construction Management, LLC

Invoice

102 S 4th Ave Unit B
Sandpoint, ID 83864

Date	Invoice #
2/8/2024	1205

Bill To
OCM2401 Teddi Lupton Bonner County

P.O. No.	Terms	Project
	Due on receipt	

Proz Attny Flood 1/14/24

Quantity	Description	Rate	Amount
	Construction Draw Renovations to PAO (Demo, ACT, Covebase, Flooring, Carpet Cleaning, Cleanup)	14,891.00	14,891.00

We appreciate your prompt payment.

Total

\$14,891.00



Risk Management Bonner County

RISK Management
Consent Agenda Item
2

February 20, 2024

MEMORANDUM

To: Commissioners

Re: Pay invoices >\$5000: North Idaho Flood and Fire for \$15,825.25

Description:

Request to pay North Idaho Flood and Fire for repairs to Prosecutor's office for the 1/14/24 pipe burst flood.

Distribution: Original to BOCC
Copy to the Risk Manager
Copy to Auditing

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman



NORTH IDAHO FLOOD AND FIRE LLC

Invoice

468211 HIGHWAY 95
SAGLE, ID 83860
RCE-32062

Date	Invoice #
2/12/2024	24-01 127S1

Bill To
BONNER COUNTY PROCECUTOR OFFICE 127 S 1ST AVE SANDPOINT, ID 83864

Terms	Project

Quantity	Description	Rate	Amount
6	AFTER HOURS SERVICE CALL	150.00	900.00
1	MATTERPORT	199.00	199.00
1	MITIGATION LABOR	3,905.00	3,905.00
1	EQUIPMENT	6,340.00	6,340.00
2,728.21	WATER EXTRACTION	0.34	927.59
1	MISC SUPPLIES	135.00	135.00
1	TRASH REMOVAL 1 PICK UP LOAD	196.62	196.62
4	4 HOURS MONITORING	65.00	260.00
5	EQUIPMENT DECONTAMINATION	65.00	325.00
0.2	PROFIT AND OVERHEAD	13,188.21	2,637.64
	Sales Tax	6.00%	0.00

Total \$15,825.85

Phone #	Fax #	E-mail
(208) 263-1058	(208) 263-1679	office@mvesandpoint.com

Payments/Credits \$0.00

Balance Due \$15,825.85

Site / Location: JOB SITE / PROCECUTORS OFFICE

Asset Tag	Description	Check-out Date	Return Date	Cost Per Day	Total
000070	DEHUMIDIFIER	01/14/2024	01/17/2024	\$ 150.00	\$ 600.00
000079	WHISTLES	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000105	WHISTLES	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000106	WHISTLES	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000107	WHISTLES	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000122	DEHUMIDIFIER	01/14/2024	01/17/2024	\$ 150.00	\$ 600.00
000127	DEHUMIDIFIER	01/14/2024	01/17/2024	\$ 150.00	\$ 600.00
000132	DEHUMIDIFIER	01/14/2024	01/17/2024	\$ 150.00	\$ 600.00
000184	AXIALS	01/14/2024	01/17/2024	\$ 45.00	\$ 180.00
000188	AXIALS	01/14/2024	01/17/2024	\$ 45.00	\$ 180.00
000190	AXIALS	01/14/2024	01/17/2024	\$ 45.00	\$ 180.00
000191	AXIALS	01/14/2024	01/17/2024	\$ 45.00	\$ 180.00
000192	AXIALS	01/14/2024	01/17/2024	\$ 45.00	\$ 180.00
000194	AXIALS	01/14/2024	01/17/2024	\$ 45.00	\$ 180.00
000212	WHISTLES	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000213	WHISTLES	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000215	WHISTLE	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000219	WHISTLES	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000236	WHISTLES	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000244	WHISTLES	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000247	WHISTLES	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000248	WHISTLES	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000319	STACKABLE AIR MOVERS	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000323	STACKABLE AIR MOVERS	01/14/2024	01/17/2024	\$ 35.00	\$ 140.00
000328	AXIALS	01/14/2024	01/17/2024	\$ 45.00	\$ 180.00
000329	AXIALS	01/14/2024	01/17/2024	\$ 45.00	\$ 180.00
000391	AXIAL	01/14/2024	01/17/2024	\$ 45.00	\$ 180.00
000392	AXIAL	01/14/2024	01/17/2024	\$ 45.00	\$ 180.00
000450	Axial	01/14/2024	01/17/2024	\$ 45.00	\$ 180.00
					\$ 6,340.00

**NORTH IDAHO
FLOOD & FIRE**

468211 Hwy 95
Sagle, ID 83860
PHONE: 208-263-1058
FAX: 208-263-1679

INVOICE

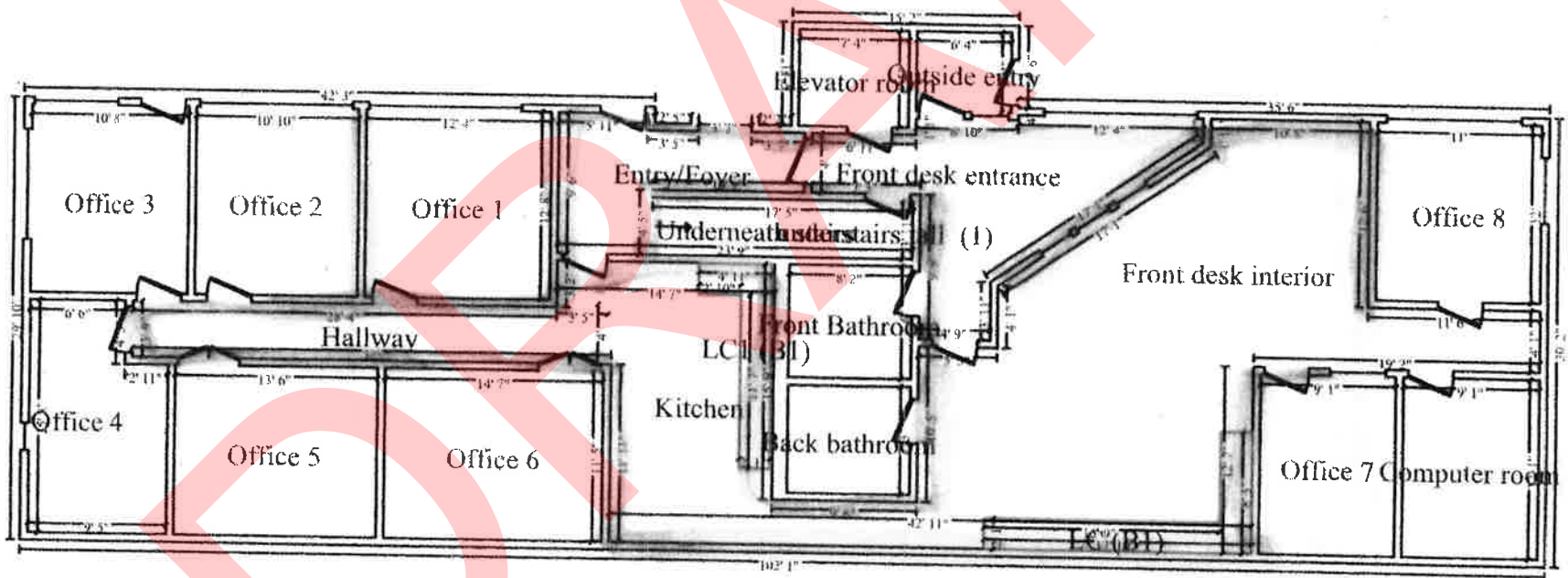
Bill To: PROSECUTERS OFFICE

DATE: 2/12/2024

INVOICE # LABOR

DESCRIPTION		HOURS	AMOUNT
<u>JEVEN MYERS</u> 1/14/2024	RESPOND TO FLOOD, EXTRACT WATER	4.5	\$ 405.00
<u>SPENCER KLIEBER</u> 1/15/2024	CARPET SHIELD, MOVED WET FURNITURE	8.75	\$ 656.25
<u>JODI LEESON</u> 1/14/2024	RESPOND TO FLOOD	3.25	\$ 406.25
<u>ANDREW MILLS</u> 1/14/2024	EXTRACT AND SET UP EQUIPMENT	4.5	\$ 562.50
<u>THOMAS FAWCETT</u> 1/17/2024	PICKED UP EQUIPMENT	1	\$ 75.00
<u>ALLAN DAY</u> 1/14/2024	DRILL HOLES IN SHEETROCK BELOW TRIM, SET UP EQUIPMENT	1.75	\$ 297.50
<u>BAILEY ETHRIDGE</u> 1/14/2024	HELP WITH MOVING FURNITURE AND EQUIPMENT, EXTRACT	4.5	\$ 562.50
<u>CLIFFORD JENSEN</u> 1/15/2024	MATTER PORT	1.75	\$ 175.00
<u>SEAN GAVIN</u> 1/14/2024	RESPONDED TO FLOOD, EXTRACTION AND LINED OUT WORKERS	4.5	\$ 765.00
		TOTAL	\$ 3,905.00

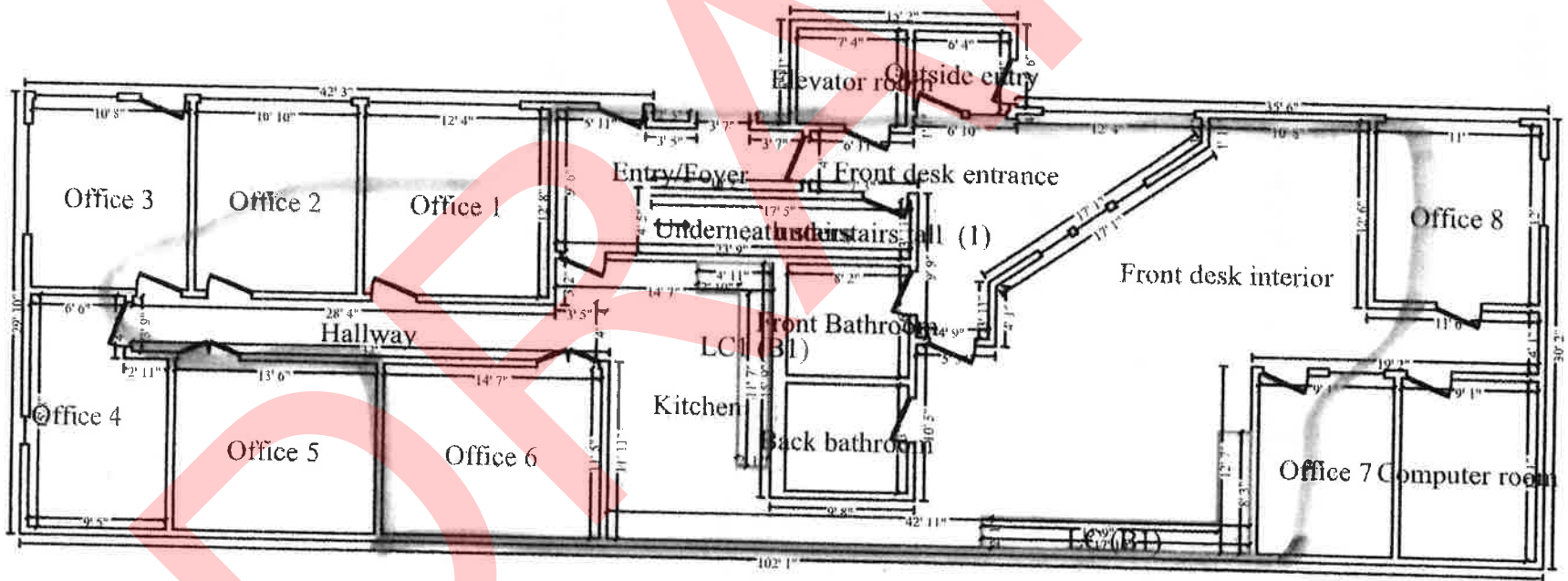
GENERAL LABOR @ \$65 PER HOUR/AFTER HOURS \$90
SKILLED LABOR @ \$75 PER HOUR/ AFTER HOURS \$125
SPECIALIZED LABOR @\$100 PER HOUR / AFTER HOURS \$170



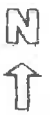
*Pulled Rubber Base
Drilled Holes*



Prosecutors Office



extraction





Risk Management Bonner County

RISK Management
Consent Agenda Item
3

February 20, 2024

MEMORANDUM

To: Commissioners

Re: Pay invoices >\$5000: Timberline Truck and Trailer invoice 054645 for \$8800

Description:

Request to Timberline Truck and Trailer for a replacement bed for claim number 202401245322 for \$8800.00.

Distribution: Original to BOCC
Copy to the Risk Manager
Copy to Auditing

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman



406.327.1537
 timberlinetrailer.com

Invoice

Date	Invoice #
2/6/2024	054645

8523 Roller Coaster Rd
Missoula, MT 59808

Bill To
Bonner County Road & Brdige Department 1500 Hwy 2, Ste 101 Sandpoint, ID 83864
208-610-5220 MATT CEL

P.O. Number	Terms

Quantity	Item Code	Description	Price Each	Amount
1	231999	Bradford Built Steel 4Box Utility Bed 96103-WF, 57"-58" C/A Bed ID 231999	6,900.00	6,900.00
1	Bed Install	Flatbed Installation - Includes brackets, hardware, all wiring; fuel filler neck; DEF filler neck; Fuel Filler Line and shop supplies same instal price for all 3 beds SCHEDULED FOR 3/11/24 2019 FORD F350 LB DUALY-REINSTALL CAMERA (CUSTOMER WILL PROVIDEE HARNESS)	1,900.00	1,900.00
Total				\$8,800.00

Payments/Credits	\$0.00
Balance Due	\$8,800.00



BONNER COUNTY ROAD & BRIDGE

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: 208-255.5681 Fax: 208-263.9084
email: roads@bonnercountyid.gov

Memorandum

Road & Bridge
Consent
Item #1

Date: February 20th, 2024

To: Board of County Commissioners

From: Jason Topp, Director
Road & Bridge Department

Re: Over \$20,000.00 Procurement Request – East Spring Creek Repair – Woods Crushing and Hauling Inc.

This is for authorization to make payment for the emergency repairs to East Spring Creek Road to Woods Crushing and Hauling Inc. for the sum of \$59,457.66.

On January 8th, 2024, Bonner County commissioners declared an emergency for repairs to East Spring Creek Road due the roadway sloughing off caused from a high-water event in the lightning creek drainage Road and Bridge selected Woods Crushing and Hauling to do the emergency repairs. Funds for this will come from 002-8760 Contracts Roads that has an unobligated amount of \$1,070,816.85. The asphalt repairs will be done at a later date once the asphalt companies are up and running. Idaho Code 67-2803 (2) Public Procurement of Goods and Services Bidding \$0 to \$75,000.00 No Bidding Requirements.

Please see attached Quote.

Distribution: Electronic Copy to BOCC Office
 Originals to Road and Bridge Department

Accounting Review: 

Recommendation Acceptance: Yes No _____ Date: _____
Commissioner Luke Omodt, Chairman

Wood's Crushing & Hauling, Inc.

933 Woodside Road
Sandpoint, Idaho 83864

208-263-4800

Invoice

Date	Invoice #
2/8/2024	50100

Bill To
Bonner Cty. Road Dept. 1500 Hwy 2, Suite 101 Sandpoint, Idaho 83864

P.O. No.	Terms
Bid #24018	Net 30

Quantity	U/M	Description	Rate	Amount
EAST SPRING CREEK ROAD REPAIR				
1	LS	Mobilization	2,500.00	2,500.00
1,550	SF	Remove Existing Asphalt 100' X 10' and 50' X 11'	1.25	1,937.50
336	CY	Ex-Out Existing Material for Access 50' L X 12' W 10'D	23.00	7,728.00
12	CY	Removal and disposal of stump and brush	165.00	1,980.00
228	CY	Place Rip Rap from Clark Fork Quarry	80.00	18,240.00
456	CY	Place and Compact Pitrun back in excavated area, to bring roadway back up to grade	34.00	15,504.00
144.48	Tons	Place and Compact 3/4" Minus Gravel 1' in depth up to surface	42.00	6,068.16
1	LS	Traffic Control	5,500.00	5,500.00

Happy Valentines Day

Total \$59,457.66

UNPAID BALANCE OVER 30 DAYS SUBJECT TO A CHARGE OF 1% PER MONTH WHICH IS AN ANNUAL RATE OF 12%. IF PAYING BY CREDIT CARD A FEE OF 3% WILL BE ADDED.

Payments/Credits \$0.00

Balance Due \$59,457.66

Continued from 2/13/24



BONNER COUNTY ROAD & BRIDGE

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: 208-255.5681 Fax: 208-263.9084
email: roads@bonnercountyid.gov

**Road &
Bridge
Item #1**

Memorandum

Date: February 13th, 2024
To: Board of County Commissioners
From: Matt Mulder, PE – Staff Engineer - Road & Bridge Department
Re: MOU – Providence Road Weight Limit Exemption

Lippert Excavation has asked for consideration of an MOU with Bonner County Road and Bridge to be able to haul on Providence Road extending in from Hwy 200 to the Providence Subdivision entrance.

Providence Road is currently a gravel road, and as part of the Providence Subdivision conditions of approval, the developer and their contractor (Lippert Excavation) will be completely reconstructing Providence Road, including the base rock layers, ditches, and paving it with an asphalt surface in 2024.

Road and Bridge is in favor of this agreement as it damage to the road is inconsequential in light of the coming reconstruction. Lippert Excavation will be taking on maintenance responsibilities during spring breakup to ensure that the road remains passable to passenger vehicles, including hauling and placing new gravel if necessary due to mud. Lippert and/or the developer will be bond for all of the work proposed for the subdivision improvements, or a \$50,000 minimum performance bond for repairs to the road.

- Distribution: Electronic Copy to BOCC Office
 Originals to Road and Bridge Department
 Legal Review

A suggested motion would be: I move to approve this memorandum of understanding between Lippert Excavation and Bonner County Road and Bridge to allow hauling by Lippert on Providence Road.

Recommendation Acceptance: Yes No _____ Date: _____
Commissioner Steve Bradshaw, Chairman

continued

Weight Limits Waiver Memorandum of Understanding

WHEREAS, Bonner County Road & Bridge Department ("Road & Bridge") occasionally imposes and enforces weight limits to certain public roads in Bonner County Idaho, as authorized in Bonner County Revised Code Title 2 Chapter 3; and

WHEREAS, Providence Road LLC (an Idaho limited liability company, owned and represented by Garry Schickedanz) ("Providence Road Subdivision") desires to exceed weight limits on a portion of the public roads within Bonner County Idaho; and

WHEREAS, Providence Road LLC desires to exceed weight limits on that portion of Providence Road, beginning at Highway 200 and extending northward seven hundred (700) feet ("The Road"); and

WHEREAS, Providence Road LLC will be reconstructing Providence Road in 2024 as part of the subdivision, including new base materials and an asphalt surface; and

WHEREAS, Road & Bridge and Providence Road LLC, herein desire to enter into a Memorandum of Understanding setting forth a waiver to exceed weight limits;

NOW THEREFORE,

Description of Waiver

Providence Road LLC, and entities it delegates for its own purposes, may exceed weight limits published by Road & Bridge, on The Road. Providence Road LLC, may not sell, grant, lease, or otherwise transfer this waiver to any other entity.

Conditions of Waiver

Providence Road LLC, shall, during periods when Road & Bridge shall publish weight limits for The Road:

- gather and store photographs to monitor the condition of The Road
- document and store trips that exceed published weight limits

If the condition of The Road declines faster than expected during periods of weight limits, and if Providence Road LLC, is determined to be the cause of the accelerated wear as determined by the Bonner County Road & Bridge Department using the records described herein, and by any common methods used in determining road failures, including but not limited to identifying pumping, mud boils, rutting, etc.), then Road & Bridge shall notify Providence Road LLC, within 120 days of the detected accelerated wear.

Providence Road LLC, shall maintain the road in a passable condition by normal passenger vehicles until the road is reconstructed, including hauling new gravel materials if necessary, and shall fairly compensate Road & Bridge for any accelerated wear caused by its trips that exceed published weight limits, up to and including the reconstruction of the

continued

road, which is the ultimate intent. Said reconstruction will be by Providence Road LLC, and/or by contractor, Lippert Excavation & Pipeline, Inc., under the direction of the Road & Bridge Department. The Road & Bridge Department shall not be required to use County labor and equipment to repair/reconstruct the road.

Providence Road LLC, shall not be held responsible for accelerated wear caused by entities other than Providence Road LLC.

Timeline

This waiver shall remain in effect until June 1, 2024, or until Providence Road LLC, and/or Lippert Excavation & Pipeline, Inc. notifies Road & Bridge of its intent to cease exceeding published weight limits, whichever comes first.

Commitment

We, the undersigned, agree to and approve this Memorandum of Understanding. Lippert Excavation & Pipeline Inc., shall furnish a \$50,000.00 bond for repairs of the road, to be held by and for the benefit of the Bonner County Road & Bridge Department in case repairs are needed and the work is not performed.

Garry Schickedanz

Member, Providence Road LLC

Harley Lippert

President, Lippert Excavation & Pipelines

Luke Omodt, Chairman
Bonner County Board of Commissioners

Steven Bradshaw
Bonner County Board of Commissioners

Asia Williams
Bonner County Board of Commissioners

Continued from 2/13/24
BONNER COUNTY ROAD & BRIDGE



1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 – Fax: (208) 263-9084
E-mail: roads@bonnercountyid.gov

February 13, 2024

To: Commissioners

From: Matt Mulder, P.E. Road & Bridge Staff Engineer

Re: Professional Services Agreement for Engineer of Record (EOR) for Rapid Lightning Bridge #5



In 2016 Bonner County was awarded a Federal-Aid Bridge Grant to replace Rapid Lightning Bridge #5. In 2018 Bonner County signed the Local-State Agreement to move the project forward and on October 8th, 2019 Bonner County and LHTAC awarded design of the bridge to WH Pacific, Inc, which is now doing business as NV5. The design was completed in 2022, and the project was bid for construction in 2023, and construction will begin this year (2024) and is anticipated to last 2 years.

Time has arrived to award an engineer of record (EOR) professional services agreement (PSA) to WH Pacific, Inc. An EOR involves the design engineers doing review and support work during construction, including reviewing submittals from the contractor to ensure that their proposals satisfy the design criteria, handling requests for additional information, reviewing change orders, and other work which will take the project through the construction. The fee associated with this PSA will be a not-to-exceed amount of \$48,796.00.

Total project cost will be approximately \$4,300,000.00. Of that, Bonner County previously paid a match of 7.34% for the design phase of the project, totaling \$41,740.23. **We will pay zero match** on the this PSA or any other portion of the construction phase because of the additional monies that have been allocated to the Federal-Aid Bridge Program by the Federal Government via the 2021 Bipartisan Infrastructure Law.

Distribution: 1 Original signed by the BOCC to Road & Bridge
1 Copy signed by the BOCC to Road & Bridge
1 Copy to BOCC

Legal Review LHTAC/ITD standard agreement previously reviewed by legal

A suggested motion would be: **I move to approve this professional services agreement with LHTAC & WH Pacific, Inc. for engineer of record services for the Rapid Lightning Bridge #5 and to allow the Board to sign the agreement.**

Recommendation Acceptance: yes no _____ date: _____
Commissioner Steve Bradshaw, Chairman

continued

Idaho Transportation Department Local Professional Services Agreement

Agreement #: 96804

THIS AGREEMENT is made and entered into this _____ day of _____, _____, by and between the BONNER COUNTY, whose address is 1500 Hwy 2, Ste 101 Sandpoint, ID 83864, hereinafter called the "Sponsor," and WHPacific, Inc. d/b/a NV5, whose address is 690 S. Industry Way, Suite 10, , Meridian, ID, 83642, hereinafter called the "Consultant."

RATIFICATION

The Idaho Transportation Department, representing the Federal Highway Administration on all local federal-aid highway projects, is authorized to ratify all agreements for engineering services entered into between sponsoring local agencies and their retained consultants. All references to State used hereafter shall denote the Idaho Transportation Department.

NOW, THEREFORE, the parties hereby agree as follows:

The work covered by this Agreement is for the following project(s):

Project Name	Project #	Key #
OFFSYS, RAPID LIGHTNING CR BR #5, BONNER CO	A020(207)	20207

SUBCONSULTANTS

The State approves the Consultant's utilization of the following Subconsultants:

- Welch Comer and Associates, Inc.
- GeoEngineers, Inc.

AGREEMENT ADMINISTRATOR

This Agreement shall be administered by Megan Kautz, LHTAC Resident Engineer; (208) 344-0565; or an authorized representative.

DUTIES AND RESPONSIBILITIES OF CONSULTANT

A. DESCRIPTION OF WORK

The Consultant shall provide professional services as outlined in the attachment(s) and as further described herein.

- The following attachments are made a part of this Agreement:
 - Attachment No. 1L** is the Consultant Agreement Specifications which are applicable to all agreements.
 - Attachment No. 2** is the negotiated Scope of Work, Cost Estimate, and Man-Day Estimate.

In the case of discrepancy, this Agreement shall have precedence over Attachment No. 2, and Attachment No. 2 shall have precedence over Attachment No. 1.

- Per Diem will be reimbursed at the current approved rates. These rates are listed at <http://itd.idaho.gov/business/?target=consultant-agreements>.

DUTIES AND RESPONSIBILITIES OF SPONSOR AND/OR STATE

The Sponsor and/or State shall provide to the Consultant, upon request, copies of any records or data on hand which are pertinent to the work under the Agreement.

TIME AND NOTICE TO PROCEED

continued

A. The Consultant shall start work under this Agreement no later than ten (10) calendar days from the receipt of the written notice to proceed with the work. The Consultant shall complete all work by **11/10/2025**.

B. The Consultant shall remain available to perform additional work for an additional sixty (60) days or until the Agreement is closed out, whichever comes first.

BASIS OF PAYMENT

A. Payment Basis: Specific Rates of Compensation (Loaded hourly rates [labor, OH & fee] plus direct expenses). Consultant agrees to accept as full compensation for all services rendered to the satisfaction of the State for completion of the work, the actual cost or Not-To-Exceed amount of the Agreement, whichever is lesser.

B. Compensation Amount

1. Not-To-Exceed Amount: **\$48,796.00**

2. Additional Services Amount: **\$0.00**

3. Total Agreement Amount: **\$48,796.00**

C. The rates identified in Attachment No. 2 were negotiated and agreed upon by both parties to this Agreement. These rates will be fixed for the period of this Agreement.

D. Professional Services Authorization and Invoice Summary (Authorization) No. 1 is issued in the amount of **\$48,796.00** to perform the work of this Agreement.

An additional services amount may be included in this Agreement. If so, the Sponsor will determine if additional services is required beyond the services outlined in Attachment No. 2. When additional services are required, the additional services amount of the Agreement will be utilized, and a subsequent Authorization will be issued.

IN WITNESS WHEREOF, the Parties hereto have set their hands on the day and year in this Agreement first written above.

WHPACIFIC, INC. D/B/A NV5

Consultant

By: [Signature]

Title: Operations Manager

BONNER COUNTY

Local Sponsor

By: _____

Title: _____

**IDAHO TRANSPORTATION
DEPARTMENT**

By: _____

Title: _____

continued

ATTACHMENT NO. 1L

CONSULTANT AGREEMENT SPECIFICATIONS

These specifications supplement Local Professional Services Agreements and shall be attached to said Agreements.

A. DEFINITIONS

1. **Administrator:** Person directly responsible for administering the Professional Services Agreement (Agreement) on behalf of the Local Public Agency.
2. **Combined Overhead:** The sum of the payroll additives and general administrative overhead expressed as a percent of the direct labor cost.
3. **Cost:** Cost is the sum of the hourly charge out rate and other direct costs.
4. **Cost Plus Fixed Fee:** Cost Plus Fixed Fee is the sum of the payroll costs, combined overhead, and other direct costs, plus the fixed fee.
5. **CPM:** Critical Path Scheduling. The CPM will list work tasks, their durations, milestones and their dates, and State/Local review periods.
6. **Fixed Fee:** A dollar amount established to cover the Consultant's profit and business expenses not allocable to overhead. The fixed fee is based on a negotiated percent of direct labor cost and combined overhead and shall take into account the size, complexity, duration, and degree of risk involved in the work. The fee is "fixed," i.e. it does not change. If extra work is authorized, an additional fixed fee can be negotiated, if appropriate.
7. **General Administrative Overhead (Indirect Expenses):** The allowable overhead (indirect expenses) expressed as a percent of the direct labor cost.
8. **Hourly Charge Out Rate:** The negotiated hourly rate to be paid to the Consultant which includes all overhead for time worked directly on the project.
9. **Incentive/Disincentive Clause:** Allows for the increase or decrease of total Agreement amount paid based on factors established in the Agreement. Normally, these factors will be completion time and completion under budget.
10. **Lump Sum:** An agreed upon total amount, that will constitute full payment for all work described in the Agreement.
11. **Milestones:** Negotiated portions of projects to be completed within the negotiated time frame. Normally the time frame will be negotiated as a calendar date, but it could also be "working" or "calendar" days. As many milestones as the Consultant and the State/Sponsor believe necessary for the satisfactory completion of the Agreement will be negotiated.
12. **Not-To-Exceed Amount:** The Agreement amount is considered to be a Not-to-Exceed amount, which amount shall be the maximum amount payable and shall not be exceeded unless adjusted by a Supplemental Agreement.
13. **Other Direct Costs:** The out-of-pocket costs and expenses directly related to the project that are not a part of the normal company overhead expense.
14. **Payroll Additives:** All payroll additives allocable to payroll costs such as FICA, State Unemployment Compensation, Federal Unemployment Compensation, Group Insurance, Workmen's Compensation, Holiday, Vacation, and Sick Leave. The payroll additive is expressed as a percent of the direct labor cost.

continued

15. **Payroll Costs (Direct Labor Cost):** The actual salaries paid to personnel for the time worked directly on the project. Payroll costs are referred to as direct labor cost.
16. **Per Diem Rates:** Per Diem will be reimbursed at actual cost. However, reimbursements shall not exceed the current approved rates. The current rates are listed on the following Web site: <http://itd.idaho.gov/business/?target=consultant-agreements> .
17. **Standard of Care:** The level or quality of service ordinarily provided by normally competent practitioners of good standing in that field, contemporaneously providing similar services in the same locality and under the same circumstances.
18. **State:** Normally "State" refers to the Idaho Transportation Department.
19. **Sponsor:** The "Sponsor" refers to the local public agency.
20. **Unit Prices:** The allowable charge out rate for units or items directly related to the project that are not a part of the normal overhead expense.

NOTE: All cost accounting procedures, definitions of terms, payroll cost, payroll additives, general administrative overhead, direct cost, and fixed fee shall comply with Federal Acquisition Regulations, 48 CFR, Part 31, and be supported by audit accepted by the State.

B. STANDARDS OF PERFORMANCE

Except as otherwise specifically provided for in the Consultant's Scope of Work, the Consultant agrees that all work performed under the Agreement will be performed in accordance with Idaho Transportation Department Standards and other appropriate standards with generally acceptable standard of care. When the work is of a nature that requires checking, the checking shall be performed by a qualified person other than the one who performed the work.

C. AGREEMENT ADMINISTRATOR

The Agreement Administrator will administer the Agreement for performance and payment, and will decide all questions which may arise as to quality and acceptability of the work, rate of progress, definition of work to be performed, completion of milestones, and acceptable fulfillment of the Agreement. The Consultant shall address all correspondence, make all requests, and deliver all documents to the Administrator. The Administrator shall be responsible for the timely coordination of all reviews performed by the State or their representatives.

D. PERSONNEL

The Consultant shall provide adequate staff of experienced personnel or Subconsultants capable of and devoted to the successful accomplishment of work to be performed under the Agreement. The specific individuals or Subconsultants listed in this Agreement, including Project Manager, shall be subject to approval by the State and shall not be removed or replaced without the prior written approval of ITD. Replacement personnel submitted for approval must have qualifications, experience and expertise at least equal to those listed in the proposal.

E. SUBCONSULTANTS

The Consultant shall have sole responsibility for the management, direction, and control of each Subconsultant and shall be responsible and liable to the Sponsor for the satisfactory performance and quality of work performed by Subconsultants under the terms and conditions of this Agreement. The Consultant shall include all the applicable terms and conditions of this Agreement in each Subconsultant Agreement between the Consultant and Subconsultant, and provide the State with a copy of each Subconsultant Agreement prior to the Subconsultant beginning work. No other Subconsultant shall be used by the Consultant without prior written consent by the State.

F. PROFESSIONAL SERVICES AUTHORIZATION

1. A written PROFESSIONAL SERVICES AUTHORIZATION (PSA) will be issued by the State to authorize the Consultant to proceed with a specific portion of the work under this Agreement. The number of PSAs required to accomplish all the work under this Agreement is one to several. Each PSA will authorize a maximum dollar amount and specify the milestone(s) for which the PSA represents. The Sponsor assumes no obligation of any kind for expenses incurred by the Consultant prior to the issuance of the PSA; for any expenses incurred by the Consultant for services performed outside the work authorized by the PSA; and for any dollar amount greater than authorized by the PSA.
2. The Consultant's work of this Agreement will be divided into milestones, each governed by a separate PSA. It is not necessary for a PSA to be completed prior to the issuance of the next PSA. The Consultant shall not perform work which has not been authorized by a PSA. When the money authorized by a PSA is nearly exhausted, the Consultant shall inform the Administrator and shall identify the need for additional authorization via issuance of the next PSA. The Administrator must concur with the Consultant prior to the issuance of the next PSA.
3. The Agreement is lump sum, unit cost, or cost plus fixed fee amount as indicated in this Agreement and may include an Additional Services amount for possible extra work not contemplated in the original scope of work. For the Consultant to receive payment for any work under the Additional Services Amount of this Agreement, said work must be authorized and performed under a PSA issued by the State specifically for the extra work. Should the Sponsor request that the Consultant perform additional services, the scope of work and method of payment will be negotiated. The basis of payment for additional work will be set up either as a Lump Sum or Cost Plus Fixed Fee.

G. PROJECT SCHEDULING

All negotiated agreements shall be accompanied by a critical path method schedule (CPM Schedule). The CPM Schedule will list the work tasks for the Agreement, their duration, negotiated milestones and their completion dates, including State/Local review periods. The format of this schedule shall be agreed on prior to signing the Agreement.

Along with the monthly progress report, the Consultant shall provide monthly CPM Schedule updates to the Agreement Administrator for approval. The CPM schedule shall show project percent completed on each task.

H. MONTHLY PROGRESS REPORT

The Consultant shall submit to the State a monthly progress report on Form ITD-771, as furnished by the State. When no work will be performed for a period of time, this requirement can be waived by written notice from the Agreement Administrator. However, at such time as work re-commences, the monthly progress reports shall resume.

The Consultant shall provide monthly progress schedule (CPM) updates to the Agreement Administrator.

The monthly progress report and schedule update will be submitted by the tenth of each month following the month being reported or as otherwise agreed to in the approved scope of work.

The Agreement Administrator will review the progress report and submit approved invoices for payment within two weeks of receiving the invoice, the associated monthly report and the schedule update.

Each progress report shall list invoices by PSA number and reference milestones.

I. PROGRESS AND FINAL PAYMENTS

1. Progress payments will be made once a month for services performed which qualify for payment under the terms and conditions of the Agreement. Such payment will be made based on invoices submitted by the Consultant in the format required by the State. The monthly invoice shall be submitted no later than the tenth of each month following the month being invoiced.

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Lump Sum

Progress payments will be made based on a percentage of the work or milestones satisfactorily completed.

Cost Plus Fixed Fee

The Consultant shall submit a breakdown of costs by each item of work on the monthly invoice, and shall show the percent complete of each item of work, each milestone and percent complete of the entire Agreement. Progress payments will be made based on the invoice cost less the fixed fee for the work satisfactorily completed for each invoicing period. Said payment shall not exceed the percent complete of the entire Agreement. Upon satisfactory completion of each milestone, full payment for all approved work performed for that milestone will be made, including Fixed Fee.

Cost

The Consultant shall submit a breakdown of costs by each item of work on the monthly invoice, and shall show the percent complete of each item of work and percent complete of the entire Agreement. Progress payments will be made based on the invoiced cost for the work satisfactorily completed for each item of work. Said payment shall not exceed the percent complete of the entire Agreement.

Direct expenses will be reimbursed at actual cost, not to exceed the current approved rates as identified at <http://itd.idaho.gov/business/?target=consultant-agreements>.

For "Cost Plus Fixed Fee" and "Cost" agreements, invoices must include backup documentation to support expenditures as appropriate, and as requested by the Agreement Administrator. Such support may consist of copies of time sheets or cost accounting system print-out of employee time, and receipts for direct expenses.

2. The Sponsor will make full payment for the value of the services performed which qualify for payment. This full payment will apply until 95 percent of the work under each Project Agreement PSA or Supplemental Agreement has been completed. No further progress payments will be made until all work under the Agreement has been satisfactorily accomplished and accepted by the Sponsor. If at any time, the Sponsor determines that the work is not progressing in a satisfactory manner, further payments may be suspended or withheld for sums that are deemed appropriate for unsatisfactory services.
3. Final payment of all amounts retained shall be due 60 days after all work under the Agreement has been completed by the Consultant and accepted by the Sponsor. Such final payment will not be made until satisfactory evidence by affidavit is submitted to the State that all indebtedness incurred by the Consultant on this project has been fully satisfied.
4. Agreements which include an incentive/disincentive clause will normally have the clause applied only to the completion of the Bid OPENING milestone. If the project is deemed by the Sponsor to be ready for advertisement, but advertisement is postponed at no fault of the Consultant, any incentive earned will be paid.
5. Payments to Subconsultants

The Consultant shall pay each subconsultant for satisfactory performance of its contract items no later than twenty (20) calendar days from receipt of each payment the Consultant receives from the State under this Agreement, in accordance with 49 CFR, Part 26. The Consultant shall return retainage payments to each subconsultant within twenty (20) calendar days after the subconsultant's work is satisfactorily completed. The Consultant will verify that payment or retainage has been released to the subconsultant or suppliers within the specified time for each partial payment or partial acceptance by the Department through entries in the Department's online diversity tracking system during the corresponding monthly audits.

Prompt payment will be monitored and enforced through the Consultant's reporting of monthly payments to its subconsultants and suppliers in the online diversity tracking system. Subconsultants, including lower tier subconsultants, suppliers, or both, will confirm the timeliness and the payment

amounts received utilizing the online diversity tracking system. Discrepancies will be investigated by the Contract Compliance Officer and the Contract Administrator. Payments to the subconsultants, including lower tier subconsultants, and including retainage release after the subconsultant or lower tier subconsultant's work has been accepted, will be reported monthly by the Consultant or the subconsultant.

The Consultant will ensure its subconsultants, including lower tier subconsultants, and suppliers meet these requirements.

J. MISCELLANEOUS PROVISIONS

1. COVENANT AGAINST CONTINGENT FEES

a. The Consultant warrants that they have not:

Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person to solicit or secure this Agreement, other than a bona fide employee of the firm;

agreed, as an expressed or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out this Agreement, or;

paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee of the firm) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the Agreement.

b. The Sponsor warrants that the above Consultant or its representative has not been required, directly or indirectly as an expressed or implied condition in connection with obtaining or carrying out this Agreement.

Employ or retain, or agree to employ or retain, any firm or person, or; pay, or agree to pay to any firm, person or organization, any fee, contribution, donation or consideration of any kind.

2. PROHIBITION AGAINST HIRING PERSONNEL AND WORKING FOR CONTRACTOR

In compliance with the Code of Federal Regulations, (23 CFR, Section 1.33, Conflict of Interest), the Consultant agrees that no one in their employ will work on a part time basis under this Agreement while also in the full-time employ of any Federal Agency, the State, or the Sponsor, without the written consent of the public employer of such person. The Consultant agrees that no one in their employ under any circumstances shall perform any services for the contractor on the construction of this project.

3. CHANGES IN WORK

All changes in work shall conform to one or more of the following conditions and in no instance shall such change in work be undertaken without written order or written approval of the Sponsor.

- a. Increase in the work required by the Sponsor due to unforeseen circumstances.
- b. Revision in the work required by the Sponsor subsequent to acceptance of such work at the appropriate conference or after revision of such work as outlined at said conference.
- c. Items of work which are beyond the scope of intent of this Agreement and pre-approved by the Sponsor.
- d. Reduction in the work required by the Sponsor due to unforeseen circumstances.

An increase in compensation will be considered when Department Design Standards or expectations have changed from the time of negotiation.

Adjustment in compensation for either an increase or reduction in work shall be on a negotiated basis arrived at by mutual agreement between the Sponsor and the Consultant. During such

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negotiations the Sponsor may examine the documented payrolls, transportation and subsistence costs paid employees actively engaged in the performance of a similar item or items of work on the project, and by estimated overhead and profit from such similar items or items of work.

Said mutual agreement for a negotiated increase or reduction in compensation shall be determined prior to commencement of operations for an increase in a specific item or items of work. In the case of Sponsor order for nonperformance, a reduction in the specific item or items of work will be made as soon as circumstances permit. In the event that a mutual agreement is not reached in negotiations for an increase in work, the Sponsor will use other methods to perform such item or items of work.

The mutually agreed amount shall be covered by a Supplemental Agreement and shall be added to or subtracted from the total amount of the original Agreement.

Adjustment of time to complete the work as may pertain to an increase or a reduction in the work shall be arrived at by mutual agreement of the Sponsor and the Consultant after study of the change in scope of the work.

4. DELAYS AND EXTENSIONS

Time adjustment may occur when the negotiated scope of work is increased or reduced through mutual agreement of the State and the Consultant.

Extensions of time may be granted for the following reasons:

- a) Delays in major portions of the work caused by excessive time used in processing of submittals, delays caused by the State, or other similar items which are beyond the control of the Consultant.
- b) Additional work ordered in writing by the Sponsor.
- c) Department Design Standards have changed or expectations have changed from the time of negotiation.

5. TERMINATION

The Sponsor may terminate or abandon this Agreement at any time, without further obligation, upon giving notice of termination as hereinafter provided, for any of the following reasons:

- a. Evidence that progress is being delayed consistently below the progress required in the current approved CPM Schedule.
- b. Continued submission of sub-standard work.
- c. Violation of any of the terms or conditions set forth in the Agreement, other than for the reasons set forth in a. and b. above.
- d. At the convenience of the Sponsor.

Prior to giving notice of termination for the reasons set forth in a through c above, the Sponsor shall notify the Consultant in writing of any deficiencies or default in performance of the terms of this Agreement, and Consultant shall have ten (10) days thereafter in which to correct or remedy such default or deficiency. Upon their failure to do so within said ten (10) days, or for the reasons set forth in c above, such notice of termination in writing shall be given by the Sponsor. Upon receipt of said notice the Consultant shall immediately discontinue all work and service unless directed otherwise, and shall transfer all documents pertaining to the work and services covered under this Agreement, to the Sponsor. Upon receipt by the Sponsor of said documents, payment shall be made to Consultant as provided herein for all acceptable work and services.

6. DISPUTES

Should any dispute arise as to performance or abnormal conditions affecting the work, such dispute shall be referred to the Sponsor and the Director of the Idaho Transportation Department or his duly authorized representative(s) for determination.

Such determination shall be final and conclusive unless, within thirty (30) days of receipt of the decision Consultant files for mediation or arbitration. Consultant agrees that any mediation or arbitration hearing shall be conducted in Boise, Idaho. Consultant and Sponsor agree to be bound by the mediation agreement or the decision of the arbitration. Expenses incurred due to the mediation or arbitration will be shared equally by the Consultant and the Sponsor.

7. ACCEPTANCE OF WORK

- a. The Consultant represents that all work submitted shall be in accordance with generally accepted professional practices and shall meet tolerances of accuracy required by State practices and procedures.
- b. Acceptance of work will occur at phases appropriate to the terms of the Agreement and level of detail required by the State in its project development procedures.
- c. It is understood by the Consultant that the Sponsor is relying upon the professional expertise and ability of the Consultant in performance of the Agreement. Any examination of the Consultant's work product by the State/Sponsor will not be considered acceptance or approval of the work product which would relieve the Consultant for any liability or expense. Consultant is solely responsible for the propriety and integrity of its work product.

Acceptance or approval of any portion of Consultant's work product by the Sponsor for payment, partial or final, shall not constitute a waiver of any rights the Sponsor may have against the Consultant. If due to errors, omissions and negligent acts by the Consultant, or its Subconsultants, agents or employees, in its work product, the Consultant shall make corrections to its work product at no expense to the Sponsor. The Consultant shall respond to the Sponsor's notice of any error or omission within twenty-four hours of receipt, and give immediate attention to any corrections to minimize any delay to the construction contract. This may include, if directed by the Sponsor, visits to the site of the work.

If the Consultant discovers errors or omissions in its work product, it shall notify the State within seven days of discovery. Failure of the Consultant to notify the State shall be grounds for termination of the Agreement.

The Consultant's liability for damages incurred by the Sponsor due to negligent acts, errors or omissions by the Consultant in its work product shall be borne by the Consultant. Increased construction costs resulting from errors, omissions or negligence in Consultant's work product shall not be the Consultant's responsibility unless the additional construction costs were the result of gross negligence of the Consultant.

8. OWNERSHIP OF DOCUMENTS

All material acquired or produced by the Consultant in conjunction with the preparation of the plans, study, or report, shall become the property of, and be delivered to, the Sponsor without restrictions or limitations of their further use. Any use of these materials by the Sponsor for purposes other than intended under this agreement shall be at the risk of the Sponsor. The Consultant has the right to make and retain copies of all data and documents for project files. Documents provided to the State may be public records under the Public Records Act §§ 74-101 through 74-126 and Idaho Code §§ 9-338 *et seq.*, and thus subject to public disclosure unless excepted by the laws of the state of Idaho, otherwise ordered by the courts of the state of Idaho, and/or otherwise protected by relevant state and/or federal law.

9. AERIAL PHOTOGRAPHY

After aerial photography has been flown, processed and checked for coverage, the negatives shall be sent to the State at the address indicated on the Agreement for evaluation, labeling, and prints or diapositives as needed by the District and the Consultant. The negatives shall become the property of the State. Along with the negatives, the Consultant shall also deliver the Report of Calibration for the aerial camera used for the aerial photography, the flight maps, and the flight log. Once complete, a copy of the mapping shall be placed on a CD-ROM and sent to the address specified in the Agreement.

10. CADD SPECIFICATIONS

Two copies of all drawings shall be furnished to the Department upon completion of the contract. One copy shall be a durable reproduction of the drawing stamped and signed by the Engineer. An electronic stamp is acceptable, provided it is registered and approved with the Board of Professional Engineers and Land Surveyors. Roadway plans shall be furnished on 11" x 17" sheets. Structures plans shall be furnished on 22" x 34" sheets. The other copy shall be an electronic drawing file in a MicroStation .DGN file format. Electronic files shall be delivered in one of the following:

- a. Placed within ITD's ProjectWise DataSource (See CADD Manual for proper locations for file storage)
- b. Standard CD/DVD-ROM Format

Files shall be developed with MicroStation software, SS4 Version 8.11X or higher; or converted to the MicroStation .DGN file format with all conversion errors corrected prior to delivery. If the consultant elects to convert files from other CADD software to the .DGN format, the consultant may be required at various times during the contract period to provide proof that all conversion errors can be corrected.

Refer to the CADD Manual for a complete set of CADD Standards. The manual is available at the following website: <http://apps.itd.idaho.gov/apps/manuals/manualsonline.html>.

11. GEOTECHNICAL AND MATERIALS WORK

If geotechnical and materials work is required under this Agreement, the Consultant must ensure that any Subconsultant performing geotechnical and materials work be involved in the final design review. This does not mean that the geotechnical and materials Subconsultant must attend the actual final design review meeting, but does mean that the Subconsultant, will at a minimum, participate in the final design plans and proposal review to assure that all geotechnical and materials recommendations/issues it raised concerning the project have been addressed, or notify the Consultant of any outstanding issues.

12. HIGHWAY CONSTRUCTION ESTIMATING PROGRAM

The Idaho Transportation Department has adopted the Trns.Port Estimator™ Highway Construction Cost Estimation software package as the standard for developing all highway construction cost estimates. Consultants who prepare PS&E (Plans, Specifications and Estimate) packages for submittal to ITD are required to use Estimator. Further information is available at the following Web Site: <http://itd.idaho.gov/business/?target=consultant-agreements>.

13. INDEMNITY

- a. Concerning claims of third parties, the Consultant shall indemnify, and hold harmless and defend the Sponsor from any and all damages of and against any and all suits, actions, claims or losses of every kind, nature and description, including costs, expenses and reasonable attorney fees that may be incurred by reason of any negligent act, error or omission of the Consultant in the prosecution of the work which is the subject of this Agreement.
- b. Concerning claims of the Sponsor, the Consultant shall assume the liability and responsibility for negligent acts, errors or omissions caused by the Consultant or a Subconsultant or their agents or employees to the design, preparation of plans and/or specifications, or other assignments completed under this Agreement, to the standards accepted at the time of the Final Design Review, other established review periods.
- c. Notwithstanding any other provision of this Agreement, the Consultant shall not be responsible for claims arising from the willful misconduct or negligent acts, errors, or omissions of the Sponsor for contamination of the project site which pre-exist the date of this Agreement or subsequent Task Authorizations. Pre-existing contamination shall include but not be limited to any contamination or the potential for contamination, or any risk to impairment of health related to the presence of hazardous materials or substances.

14. INSURANCE

The Consultant, certifying it is an independent contractor licensed in the State of Idaho, shall acquire and maintain commercial general liability insurance in the amount of \$1,000,000.00 per occurrence, professional liability insurance in the amount of \$1,000,000.00, and worker compensation insurance in accordance with Idaho Law.

The professional liability insurance coverage shall remain in force and effect for a minimum of one (1) year after acceptance of the construction project by the State (if applicable), otherwise for one (1) year after acceptance of the work by the State.

Regarding workers' compensation insurance, the Consultant must provide either a certificate of workers' compensation insurance issued by an insurance company licensed to write workers' compensation insurance in the State of Idaho as evidence that the Consultant has a current Idaho workers' compensation insurance policy in effect, or an extraterritorial certificate approved by the Idaho Industrial Commission from a state that has a current reciprocity agreement with the Idaho Industrial Commission.

The Consultant shall provide the State with certificates of insurance within ten (10) days of the Notice to Proceed.

15. ENDORSEMENT BY ENGINEER, ARCHITECT, LAND SURVEYOR, AND GEOLOGIST

Where applicable, the Professional Engineer, Architect, Land Surveyor, or Geologist in direct charge of the work or portion of work shall endorse the same. All plans, specifications, cost summaries, and reports shall be endorsed with the registration seal, signature, and date of the Idaho professional in direct charge of the work. In addition, the firm's legal name and address shall be clearly stamped or lettered on the tracing of each sheet of the plans. This endorsement certifies design responsibility in conformance with Idaho Code, ITD's Design Manual, and acceptance of responsibility for all necessary revisions and correction of any errors or omissions in the project plans, specifications and reports relative to the project at no additional cost to the State based on a reasonable understanding of the project at the time of negotiation.

16. LEGAL COMPLIANCE

The Consultant at all times shall, as a professional, observe and comply with all Federal, State and local laws, by-laws, safety laws, and any and all codes, ordinances and regulations affecting the work in any manner and in accordance with the general standard of care. The Consultant agrees that any recourse to legal action pursuant to this agreement shall be brought in the District Court of the State of Idaho, situated in Ada County, Idaho.

17. SUBLETTING

The services to be performed under this Agreement shall not be assigned, sublet, or transferred except by written consent of the Sponsor. Written consent to sublet, transfer or assign any portions of the work shall not be construed to relieve the Consultant of any responsibility for the fulfillment of this Agreement or any portion thereof.

18. PERMITS AND LICENSES

The Consultant shall procure all permits and licenses, pay all charges, fees, and taxes and give all notices necessary and incidental to the due and lawful prosecution of the work.

19. PATENTS AND COPYRIGHTS

The Consultant shall hold and save the Sponsor and its agents harmless from any and all claims for infringement by reason of the use of any patented design, device, material process, trademark, and copyright.

20. NONDISCRIMINATION ASSURANCES

1050.20 Appendix A:

During the performance of work covered by this Agreement, the Consultant for themselves, their assignees and successors in interest agree as follows:

1. **Compliance With Regulations.** The Consultant shall comply with all regulations of the United States Department of Transportation relative to Civil Rights, with specific reference to Title 49 CFR Part 21, Title VI of the Civil Rights Act of 1964 as amended, and Title 23 CFR Part 230 as stated in the ITD EEO Special Provisions and Title 49 CFR Part 26 as stated in the appropriate ITD DBE Special Provisions. <http://apps.itd.idaho.gov/apps/ocr/index.aspx>
2. **Nondiscrimination.** The Consultant, with regard to the work performed by them during the term of this Agreement, shall not in any way discriminate against any employee or applicant for employment; subcontractor or solicitations for subcontract including procurement of materials and equipment; or any other individual or firm providing or proposing services based on race, color, sex, national origin, age, disability, limited English proficiency or economic status.
3. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment.** In all solicitations, either by bidding or negotiation, made by the Consultant for work or services performed under subcontract, including procurement of materials and equipment, each potential subcontractor or supplier shall be made aware by the Consultant of the obligations of this Agreement and to the Civil Rights requirements based on race, color, sex, national origin, age, disability, limited English proficiency or economic status.
4. **Information and Reports.** The Consultant shall provide all information and reports required by regulations and/or directives and sources of information, and their facilities as may be determined by the State or the appropriate Federal Agency. The Consultant will be required to retain all records for a period of three (3) years after the final payment is made under the Agreement.
5. **Sanctions for Noncompliance.** In the event the Consultant or a Subconsultant is in noncompliance with the EEO Special Provisions, the State shall impose such sanctions as it or the appropriate Federal Agency may determine to be appropriate, including, but not limited to:
 - Withholding of payments to the Consultant until they have achieved compliance;
 - Suspension of the agreement, in whole or in part, until the Consultant or Subconsultant is found to be in compliance, with no progress payment being made during this time and no time extension made;
 - Cancellation, termination or suspension of the Agreement, in whole or in part;
 - Assess against the Consultant's final payment on this Agreement or any progress payments on current or future Idaho Federal-aid Projects an administrative remedy by reducing the final payment or future progress payments in an amount equal to 10% of this agreement or \$7,700, whichever is less.
6. **Incorporation of Provisions.** The Consultant will include the provisions of paragraphs 1 through 5 above in every subcontract of \$10,000 or more, to include procurement of materials and leases of equipment unless exempt by the Acts, the Regulations, and directives pursuant thereto. The Consultant will take such action with respect to any subcontract or procurement as the State or the appropriate Federal Agency may direct as a means of enforcing such provisions, including sanctions for noncompliance. Provided, that if the Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the State to enter into any litigation to protect the interest of the State. In addition, the Consultant may request the United States to enter into the litigation to protect the interests of the United States.

1050.20 Appendix E

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with all non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U .S.C. 1681 et seq).

21. INSPECTION OF COST RECORDS

The Consultant shall maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred on the project. They shall make such data available for inspection, and audit, by duly authorized personnel, at reasonable times during the life of this Agreement, and for a period of three (3) years subsequent to date of final payment under this Agreement, and for a period of three (3) years subsequent to date of final payment under this Agreement, unless an audit has been announced or is underway; in that instance, records must be maintained until the audit is completed and any findings have been resolved. Failure to provide access to records may affect payment and may constitute a breach of contract.

22. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

By signing this document the Consultant certifies to the best of his knowledge and belief that except as noted on an attached Exception, the company or its subcontractors, material suppliers, vendors or other lower tier participants on this project:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
- b. have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records making false statements, or receiving stolen property;
- c. are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- d. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NOTE: Exceptions will not necessarily result in denial of award, but will be considered in determining Consultant responsibility. For any exception noted, indicate to whom it applies, initiating agency and dates of action. Providing false information may result in criminal prosecution or administrative sanctions.

23. CERTIFICATION CONCERNING LOBBYING ACTIVITIES

By signing this document, the Consultant certifies to the best of their knowledge and belief that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

The Consultant also agrees that he or she shall require that the language of this certification shall be included in all lower tier subcontracts, which exceed \$100,000, and that all such sub-recipients shall certify and disclose accordingly.

24. EMPLOYEE ELIGIBILITY

The Consultant warrants and takes the steps to verify that it does not knowingly hire or engage persons not authorized to work in the United States; and that any misrepresentation in this regard or any employment of person not authorized to work in the United States constitutes a material breach and shall be cause for the imposition of monetary penalties up to five percent (5%) of the contract price, per violation, and/or termination of its contract.

Continued

**SCOPE OF SERVICES FOR
CONSTRUCTION ASSISTANCE SERVICES
ENGINEER OF RECORD CONTRACT (EOR)**

**PROJECT NO.: A020(207)
KEY NO.: 20207**

DATE: October 23, 2023

This scope of work is to provide Construction Assistance Services including submittal reviews once the project is awarded, responding to questions that arise during construction and completing a bridge load rating upon completion of construction under the general direction of the assigned LHTAC Resident Engineer, for construction of the RAPID LIGHTNING CR. BR. #5 project located in Bonner County, Idaho. WHPacific (CONSULTANT) intends to provide the LHTAC with the Engineer of Record (EOR) personnel necessary to complete the contract scope of work as detailed below. CONSULTANT intends to utilize Welch Comer (SUBCONSULTANT), as a resource for roadway questions and reviews. GeoEngineers (SUBCONSULTANT), as a resource for material/geotechnical related questions and reviews.

The following tasks represent the individual services that are to be provided by the CONSULTANT under this agreement:

1. **Submittal Review** – CONSULTANT will review submittals as needed after the project has been awarded to the CONTRACTOR. Submittal reviews anticipated include:
 - 502-380A Prestressed WF Girder 42" Depth
 - 503-010A Metal Reinforcement Schedule No. 1
 - 503-015A Metal Reinforcement Schedule No. 2
 - 503-020A Epoxy Coated Metal Reinforcement
 - 504-030A Three Tube Curb Mount 42" High Rail
 - 584-005A Temporary Shoring
 - Miscellaneous submittals as needed (3)

This will include time to re-review submittals that were not originally approved and sent back to the Contractor for additional information, revisions or needed changes.

2. **Construction Assistance/Requests for Information** – CONSULTANT will respond to questions by the Resident Engineer as needed to evaluate issues that are encountered during construction. This will include phone call inquiries about the plans and specifications. Formal written Requests for Information (RFIs) will also be reviewed and will be addressed with a written response.
 - 2.1 Answer phone call questions and requests for clarification
 - 2.2 Address formal written RFIs that are submitted

Assumptions

- a. It assumed that eight (4) RFIs will be addressed.

3. **Change Order Support** – CONSULTANT will provide change order support including engineering

continued

management, and engineering design. All drafting and plan sheet development will be developed by the Contractor.

4. **Submittal Log** - A Submittal log will be prepared at the start of the project to track correspondence from LHTAC to the CONSULTANT team. This log will be updated for each shop drawing and contractor submittal, and requests for information to track submittal and approval dates and review times. The Submittal Log will include the bid item number, the contractor submittal number, CONSULTANT submittal number, submittal description, date received, who the submittal was assigned to, date the submittal was responded to, and notes for the submittal. The Submittal Log will be provided upon request to LHTAC.
5. **Administration** -The following subtasks will be necessary to administer the project:
 - 5.1 Set up project files - Establish the electronic file system
 - 5.2 Maintain project files and correspondence
 - 5.3 Monthly Progress Reports and Invoices
 - 5.4 Project Close-out - At the completion of the project, CONSULTANT will review financial data, send a final invoice and confirm that final payment has been received. Project, financial, and support electronic and hard copy files will be archived. Files will be cataloged and stored electronically and/or physically for future retrieval.
6. **Bridge Load Rating** – Once final girder shop drawings have been approved, Consultant will perform the load rating for the bridge in accordance with the *Idaho Manual for Bridge Evaluation, 2021 Edition* and with AASHTOWare's Bridge Rating (BrR) computer program. The load rating will include both LRFR and LFR in the BrR model. The *Manual for Bridge Evaluation, 3rd Edition, with 2021 Interim Revisions (MBE)* will be utilized. Quality Assurance and Quality Control will be in accordance with ITD Bridge Design Manual Article 0.09.

Assumptions

- a. LHTAC will provide all the necessary information from the Load Rating Information Checklist.
- b. If the Live Load Distribution Factors calculated by BrR are not correctly computed then supporting calculations with the correct LLDFs will be provided.

Deliverables

- a. BrR file (.XML electronic file only)
 - b. Idaho Bridge Load Rating Summary Form (.XLS electronic file only)
 - c. Stamped & Signed LRFR Load Rating Summary Sheet by a State of Idaho Professional Engineer (hard copy and electronic PDF & Excel file)
 - d. Supporting calculations, if required (hard copy and PDF electronic files)
7. **Project Schedule** - CONSULTANT proposes to implement its services within the following schedule: The scope of work for this project will run in accordance with the contractor's construction schedule. It is anticipated that CONSULTANT will be engaged in professional services from February 1, 2024 To November 10, 2025.
 8. **Professional Service Fee** - CONSULTANT will invoice the LHTAC Resident Engineer monthly for professional services described in this Scope of Work. CONSULTANT will invoice monthly the LHTAC

continued

KN 20207 Rapid Lightning Cr Br #5

Resident Engineer for professional labor and reimbursable expenses and will bill only for the efforts actually expended toward the project in accordance with the provisions of the Agreement for this work.

DRAFT

continued

WHPacific Inc. an NV5 Company
 Rapid Lightning CR BR #5 - EOR
 Prj. No.: A020(207)
 Key No.: 20207

A. SUMMARY ESTIMATED MAN-DAY COSTS

	Man-Days	Man-Hours	Hrly Rate	Loaded Rate	Labor Cost
1	6.375	= 51	@ \$84.85	= \$243.17	\$ 12,401.67
2	2.5	= 20	@ \$95.63	= \$274.07	\$ 5,481.40
3	11.625	= 93	@ \$50.00	= \$143.30	\$ 13,326.90
4	0	= 0	@ \$39.10	= \$112.05	\$ -
5	2.75	= 22	@ \$36.00	= \$103.17	\$ 2,269.74
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL LABOR COST					\$33,479.71

B. PAYROLL, FRINGE BENEFIT COSTS & OVERHEAD

Total Raw Labor Cost	X	Approved Overhead Rate 160.44%	=	\$0.00
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C. NET FEE

Total Raw Labor & Overhead	X	NET FEE*** 10%	=	\$0.00
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D. FCCM

Total Raw Labor Cost	X	Approved FCCM Rate 0.110%	=	\$0.00
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TOTAL LABOR \$33,479.71

E. OUT-OF-POCKET EXPENSE SUMMARY

	Estimated Amount	Unit Cost	Estimated Expense
1 * MILEAGE (miles)	0	@	\$ -
2 Title Reports	0	@	\$ -
3 * LODGING (Days) - \$98 + 8% tax	0	@	\$ -
4 *Meals (1st & Last Day)	0	@	\$ -
5 * MEALS (Days)	0	@	\$ -
			\$ -

F. SUBCONSULTANTS

1	Welch Comer	**	=	\$ 5,636.00
2	GeoEngineers	**	=	\$ 9,679.30
3		**	=	
4		**	=	

TOTAL = \$48,795.01

* As per the "FEDERAL PER DIEM RATES FOR IDAHO"

** See attached Subconsultant's Summary

*** Negotiated % Fee

continued

WHPacific
 Rapid Lightning CR BR #5 - EOR
 Prj. No.: A020(207)
 Key No.: 20207

Task	Project Manager	Quality Control Engineer	Bridge Engineer	Bridge CADD	Clerical
1.0 Submittal Review					
502-380A Prestressed WF Girder 42" Depth			4		
503-010A Metal Reinforcement Schedule No. 1			3		
503-015A Metal Reinforcement Schedule No. 2			3		
503-020A Epoxy Coated Metal Reinforcement			3		
504-030A Three Tube Curb Mount 42" High Rail			3		
584-005A Temporary Shoring			3		
Misc. Submittals (3)			10		
1.0 Submittal Review Total	0	0	29	0	0
2.0 Construction Assistance/RFI's					
RFI's - (4)			8		
2.0 RFI's Total	0	0	8	0	0
3.0 Change Order Support					
Coordination with Subconsultants	4		2		
Review change orders for bridge portion	4		4		
Develop bridge plans			20	0	
Internal Review		12			
3.0 Change Order Support Total	8	12	26	0	0
4.0 Submittal Log					

continued

Task	Project Manager	Quality Control Engineer	Bridge Engineer	Bridge CADD	Clerical
Develop and Update	10				
4.0 Submittal Log Total	10	0	0	0	0
5.0 Administration					
Setup Files	3				2
Maintain Project Files and Coorespondance	10				
Monthly Progress Reports and Invoices	20				20
5.0 Administration Total	33	0	0	0	22
6.0 Bridge Load Rating					
Develop load rating		8	30		
6.0 Bridge Load Rating Total	0	8	30	0	0
OVERALL TOTAL	51	20	93	0	22
TOTAL HOURS	186				

continued

WELCH COMER MANHOUR ESTIMATE SUMMARY

CONSULTANT NAME: Welch Comer Engineers
 PROJECT NAME: Rapid Lightning Bridge No. 5
 PROJECT NUMBER: A020(207)
 KEY NUMBER: 20207

A. SUMMARY ESTIMATED MAN-HOUR COSTS

Labor Code	Initials	Classification	Man-Days	=	Man-Hrs		2.7076		=	Loaded Labor Cost
							Current Raw Hrly Rate	Current Loaded Rate		
15	M. Cleveland	Sr. Project Manager	0.5	=	4.00	@	\$70.67	\$191.35	=	\$ 765.38
28	A. Dorsey	Engineer VI	1.875	=	15.00	@	\$52.88	\$143.18	=	\$ 2,147.67
30	J. Griffing	Engineer III	1.875	=	15.00	@	\$44.28	\$119.89	=	\$ 1,798.39
83	S. Sonnen	Engineering Designer I	1	=	8.00	@	\$38.46	\$104.13	=	\$ 833.07
85	L. Turner	Sr. Project Admin	0.125	=	1.00	@	\$33.65	\$91.11	=	\$ 91.11
TOTAL LOADED LABOR COSTS:										\$ 5,635.63

B. PAYROLL, FRINGE BENEFIT COSTS & OVERHEAD

Total Raw Labor Cost	\$ 5,635.63	X	Approved Home Rate	144.52%
Total Raw Labor Cost	\$ -	X	Approved Field Rate	55.20%

C. NET FEE

Total Raw Labor & Overhead Cost	\$ 5,635.63	X	NET FEE	10.5%
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D. PAYROLL, FRINGE BENEFITS COSTS & FCCM

Total Raw Labor Cost	\$ 5,635.63	X	Approved Home Rate	0.0057
Total Raw Labor Cost	\$ -	X	Approved Field Rate	0.004

D. OUT-OF-POCKET EXPENSE SUMMARY

	Estimated Amount	@	Unit Cost	=	Estimated Expense
1	Travel Expense - Mileage	@	\$ 0.655	=	\$ -
2	Reproductions	@	\$ -	=	\$ -
3	Mail/Postage/Delivery Fees	@	\$ -	=	\$ -
4	GPS	@	\$ 60.00	=	\$ -
TOTAL ESTIMATED EXPENSE:					\$ -

E. SUBCONSULTANTS

1	_____	=	\$ -
2	_____	=	\$ -
TOTAL ESTIMATED EXPENSE:			\$ -

TOTAL = \$ 5,636.00

continued



Project Name: Rapid Lightning Bridge No. 5, Bonner Co.
ITD Project Number: A020(207)
Key No: 20207
Prepared By: M. Cleveland
WC Project Number:

TASK 1	ENGINEER OF RECORD	M. Cleveland	A. Dorsey	J. Griffing	S. Sonnen	L. Turner	TOTAL HRS	
		15	28	30	83	85		
		Sr. Project Manager	Engineer VI	Engineer III	Engineering Designer I	Sr. Project Admin		
		4	15	15	8	1	43	
1.1	Miscellaneous Submittals		3	3		1	7	
1.2	Respond to Requests for Information	2	6	6	4		18	
1.3	Change Order Support	2	6	6	4		18	
							TOTALS	
		TOTAL HOURS	4	15	15	8	1	43

continued




LHTAC Rapid Lightning Bridge #5

January 15, 2024

A1 GeoEngineers Labor				
	Staff	Hours	Loaded Rate	Labor Cost
1	Associate	18	\$259.57	\$4,672.21
2	Senior Engineer	18	\$205.73	\$3,703.16
3	Staff Engineer	0	\$136.24	\$0.00
5	CAD	4	\$115.16	\$460.64
6	Admin	8	\$105.41	\$843.30
Labor Total		48		\$9,679.30
Approved OH Rate		Net Fee	FCCM Rate	
209.10%		9%	0.40%	
B1 Expenses				
	Item	Estimated Amount	Unit Cost	Estimated Expense
1	Mileage	0	\$0.670	\$0.00
GeoEngineers Expenses Total				\$0.00
GeoEngineers Total				\$9,679.30
C1 Subcontractors				
	Subconsultant/Subcontractors	Estimated Expense		
1	Drilling	\$0.00		
2	Traffic Control	\$0.00		
Subconsultant/Subcontractor Total				\$0.00
TOTAL AGREEMENT AMOUNT				\$9,679.30

continued

GEOENGINEERS 		GeoEngineers (GEI) Worker Hours						
LHTAC Rapid Lightning Bridge #5		Totals						
January 15, 2024		Labor Hours	Associate	Senior Engineer	Staff Engineer	CAD	Admin	Sub Total
Scope Item								
1 Submittal Review		8	4	4				8
2 Construction Assistance/RFIs		10	4	6				10
3 Change Order Support		16	4	8		4		16
4 Submittal Log		0						0
5 Administration		14	6				8	14
6 Bridge Load Rating		0						0
	Total	48	18	18	0	4	8	48
	Labor hour Total	48	18	18	0	4	8	48

continued from 2/13/24



Bonner County Justice Services

4002 Samuelson Avenue, Sandpoint, ID 83864 * Phone (208) 263-1602

**Justice Services
Item #1**

February 13, 2024

Memorandum

To: Bonner County Commissioners

From: Ron Stultz, Director

Re: Purchase of 2024 Chevrolet Equinox

It is recommended that the Board of County Commissioners approve the purchase of a 2024 Chevrolet Equinox from Taylor & Sons Chevrolet, Ponderay, Idaho for the sum of \$28,757.00 for use by Juvenile Detention staff in the transportation of persons housed in juvenile detention in Bonner County, Idaho and the day-to-day business of the Justice Services department. Payment for the referenced vehicle will be made from Lottery Tax money.

Distribution: Send directly back to Justice Services

A suggested motion would be: I move to approve the purchase of a 2024 Chevrolet Equinox from Taylor & Sons Chevrolet, Ponderay, Idaho for the sum of \$28,757.00 for use by Juvenile Detention staff in the transportation of persons housed in juvenile detention in Bonner County, Idaho and the day-to-day business of the Justice Services department. Payment for the referenced vehicle will be made from Lottery Tax money.

Recommendation Acceptance: yes no _____ Date: _____

Commissioner Luke Omodt, Chair

Steve Bradshaw

Approved by Auditor's Office-

Nancy Twineham
Nancy Twineham

continued

Taylor & Sons Chevrolet 476751 HWY 95 N - PONDERAY, ID 83852 Phone: 208-263-2138		
Purchase Date: 01/31/24 Salesperson: ALEXUS KUMP	Cash Disclosure	Phone: 208-263-2138 Fax: 208-263-0089

Buyer: BONNER COUNTY 1500 HWY 2 Sandpoint, ID 83864 Work: 208-263-1602 Bus. Email: ron.stultz@bonnercountyid.gov	Co-Buyer:
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Purchased Vehicle				
Stock #	Vehicle	Color	Miles	VIN
Y125	2024 CHEVROLET EQUINOX LS	WHITE	0	3GNAXSEG5RL229797

Purchases & Fees		
Selling Price	Selling Price	\$28,757.00
Taxes	Tax 1	\$0.00
Total Cash Price		\$28,757.00

Monies Received		
Trades	Total Trade Allowance	\$0.00
	Total Trade Payoff	\$0.00
	Total Trade Net	\$0.00
Down Payment	Cash Deposit	\$0.00
	Cash Down Payment	\$0.00
	Deferred Cash	\$0.00
	Total Credits	\$0.00
Total Cash Price		\$28,757.00
Total Credits (-)		\$0.00
Balance Due		\$28,757.00

Signature: _____

continued from 2/13/24



BONNER COUNTY
HUMAN RESOURCES/RISK MANAGEMENT

1500 Highway 2, Suite 337, Sandpoint, Idaho 83864
Telephone: (208) 265-1456
Fax: (208) 265-1457

HR ITEM #2

To: Commissioners
From: Alissa Clark, HR Director, Human Resources
Re: New Marine Division Maintenance Supervisor (PT)
Date: February 13, 2024

Bonner County is requesting approval to create Marine Division Maintenance Supervisor (PT) JD

I hereby make a motion: Based on the information before us I move to approve commencing with approval of a New Job description for Marine Division Maintenance Supervisor, SO Marine Department effective February 13, 2024.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman

continued

JOB TITLE: Marine Division Maintenance Supervisor
(Part-Time)
DEPARTMENT: Sheriff
SUPERVISOR: Marine Lieutenant
SUPERVISION EXERCISED: Marine Deputies as assigned
SALARY RANGE:
EXEMPT STATUS: Non-exempt
LAST REVISION: October 2023

Job Scope

Summary: The Sheriff's Marine Division is responsible for recreational safety throughout the county. As a result, there is a significant amount of maintenance and repairs performed on the vessels and equipment specific to the maritime and recreational environment, which may include marine and off-road vehicles. This assignment requires specialized training, knowledge, skills, and experience in the area of recreational safety. The Marine Division Maintenance Supervisor performs a variety of duties to ensure that the Marine Division's vessels, equipment, and facilities are properly maintained and ready for immediate deployment in the event of an emergency or routine operation necessitating a law enforcement response. The incumbent will exercise supervision of Marine Deputies to ensure compliance with agency policies, procedures, and rules related to the operation, care, and maintenance of Marine Division vessels, equipment, and facilities. The incumbent will also perform a variety of duties to include, but not limited to, tracking service schedules, vessel maintenance and repairs, personnel scheduling, conducting in-service trainings, acquiring parts and equipment, coordinating with vendors, providing educational information to the community, aiding in search and rescue operations, and other duties as assigned.

Other Information: Incumbent performs work that involves a wide variety of work situations and a moderate degree of complexity due to the changing situations encountered. Incumbent typically works under the guidelines of well-known procedures, and may determine practices and procedures as they apply to various situations. Work requires the exercise of initiative, independent judgment, and discretion insofar as incumbent applies standards and procedures to routine situations. Incumbent regularly interacts with supervisor while receiving periodic supervision. Communicates with others both inside and outside the organization. Internal communication typically involves communication with peers, subordinates, and supervisors, while external communications involve stakeholders, members of the public, various organizations, and vendors. Impact is usually moderate but may have a significant impact on those requesting emergency services. Errors in judgment and performance may have significant impact to the County's reputation, safety, and to the well-being of the incumbent, co-workers, and members of the public. Work is typically performed both indoors and in the field, involving intermittent exposure to weather and dangerous conditions. Travel is regular, not typically extending beyond the County.

Essential Functions

The essential functions include, but are not limited to, the following duties and responsibilities that are not listed in any particular order of priority and may be amended or added to by the County at any time:

1. Assists and directs the work of Marine Deputies during the summer or winter recreational seasons to ensure all vessels, equipment, and facilities are properly maintained and prepared for deployment. Oversees and works in conjunction with deputies on-shift to ensure equipment is available and ready for deployment to meet public safety needs and to ensure recreational safety.
2. Preparation, distribution, and amendment of personnel schedule for a given week.
3. May be assigned to oversee other recreational activities such as off-road vehicle and snowmobile use and activity within the County. May provide education and interact with members of the community and other focus groups relating to the use of off-road vehicles within the County.

continued

4. Oversees and/or performs scheduled maintenance and periodic repairs on Marine Division patrol vessel motors as required. Routinely inspects and tests engines, propellers, and equipment for proper operation. Maintains interior and exterior of patrol vessels. Reads and interprets service, technical, and repair manuals to carry out necessary maintenance and repairs of vessels, equipment, and motors.
5. Installs new equipment and systems on patrol vessels (i.e. light bars, sonar, radar, navigation, mechanical, electrical, electronic, transducers, antennas, etc.). Fabricates metal, wood, and other fasteners to facilitate mounting solutions for new equipment installations.
6. Reviews and updates vessel log books and documents related to the maintenance and use of Marine Division vessels and equipment.
7. Performs inventory and maintains records of necessary equipment for the Marine Division to include, but not limited to, uniforms, weapons, electronic devices, replacement parts, lubricants, and mooring lines. Ensure inventory is properly and safely stored. Replaces, changes, or ensures that such changes take place when substandard equipment or uniforms are identified.
8. Coordinate with outside agencies and vendors as necessary. Order parts and equipment when necessary. Arrange for vessel moorage contracts when needed to ensure the proper placement of vessels throughout the county to facilitate emergency responses.
9. Schedules periodic maintenance and repair of Marine Division vehicles. Performs and/or schedules maintenance and repair of vessel trailers as needed. Performs or facilitates the maintenance and repair of trailer tug used for movement of trailered vessels.

Secondary Functions

1. Maintains a working knowledge of best practices and changes to vessel and equipment maintenance for those items maintained in the Marine Division inventory.
2. Maintains knowledge and awareness of legal changes pertaining to public safety policies, regulations, and procedures.
3. Serves on call as needed 24-hours a day, 7-days a week. May also be required to work extra hours, on weekends and holidays.
4. Performs all other duties as assigned.

Job Specifications

1. Sufficient combination of knowledge, skills and abilities so as to competently perform the essential functions of the job. High school diploma or equivalent is required and completion of higher education or specialized training is preferred.
2. Four years of progressively responsible experience related to the position is required. Prior experience may be demonstrated through service in government or private sector employment.
3. Must possess current drivers license valid in the state of Idaho, with a good driving record and ability.
4. Knowledge of and ability to safely operate or supervise the operation of a variety of marine equipment and apparatus as used in the patrolling and investigation in marine law enforcement.
5. Knowledge of and ability to safely operate or supervise the operation of tools and equipment contained in the Marine Division shop to maximize efficiency while minimizing the risk of injury to personnel. These tools and equipment may include, but are not limited to, table saw, band saw, drill press, chop saw, grinder, hand tools and hand-held power tools.

continued

6. Knowledge of and ability to implement effective personnel management policies, procedures and techniques.
7. Knowledge of and ability to use basic computer (PC) functions as needed for record keeping and report completion.
8. Ability to assess and adapt to a wide variety of circumstances and situations wherein the incumbent must operate and make decisions quickly and independently.
9. Ability to safely handle firearms and other weapons maintained in the Marine Division inventory.
10. Ability to perform physical requirements needed to perform the essential functions of the job. May require the ability to safely lift 50 pounds or more, work on ladders, operate machinery, traverse precarious and unstable footing, and all other physical activities typical of performing the essential functions.
11. Knowledge of basic math skills sufficient to complete regular reports and maintains basic statistics and report information.
12. Ability to read and comprehend general instructions, write simple correspondence, and present information in front of a small group as well as one-on-one. In addition, possess the ability to read, analyze and interpret general information as relating to the profession and as found within state regulations.
13. Ability to define problems, collect data, establish facts, draw conclusions, and take appropriate action.
14. Ability to communicate effectively, both orally and in writing. Most communication is made in a face-to-face setting with some written communication required for report writing and other paperwork.
15. Ability to develop and maintain harmonious working relationships with others, both inside and outside the organization.

Working Conditions

Ability to perform physical activities necessary to complete the essential functions of the job, either with or without reasonable accommodation. The position requires continual communication (hearing and talking), frequent standing and walking, moderate physical activities, and regular climbing, crouching, walking, balancing, and crawling. Requires occasional pushing, pulling, lifting and carrying weights over 50 pounds, grasping, stooping, running, standing, and all other physical requirements of the job. Requires good general vision. Requires continual travel within the local area and occasional in state or out of state travel. Worker is regularly subject to both indoor and outdoor environmental conditions that may occasionally include extreme weather conditions.



Bonner County
Board of Commissioners

Luke Omodt Steve Bradshaw Asia Williams

CLERK
Item #1

February 20, 2024

Memorandum

To: Commissioners

Re: FY24 Claims & Demands in Batch #10

The Auditor's Office presented the FY24 Claims Batch #10 \$1,162,412.86 & Demands in Batch #10 \$626,817.77, Totaling \$1,789,230.63

A suggested motion would be: I move to approve payment of the FY24 Claims and Demands in Batch #10 Totaling \$1,789,230.63

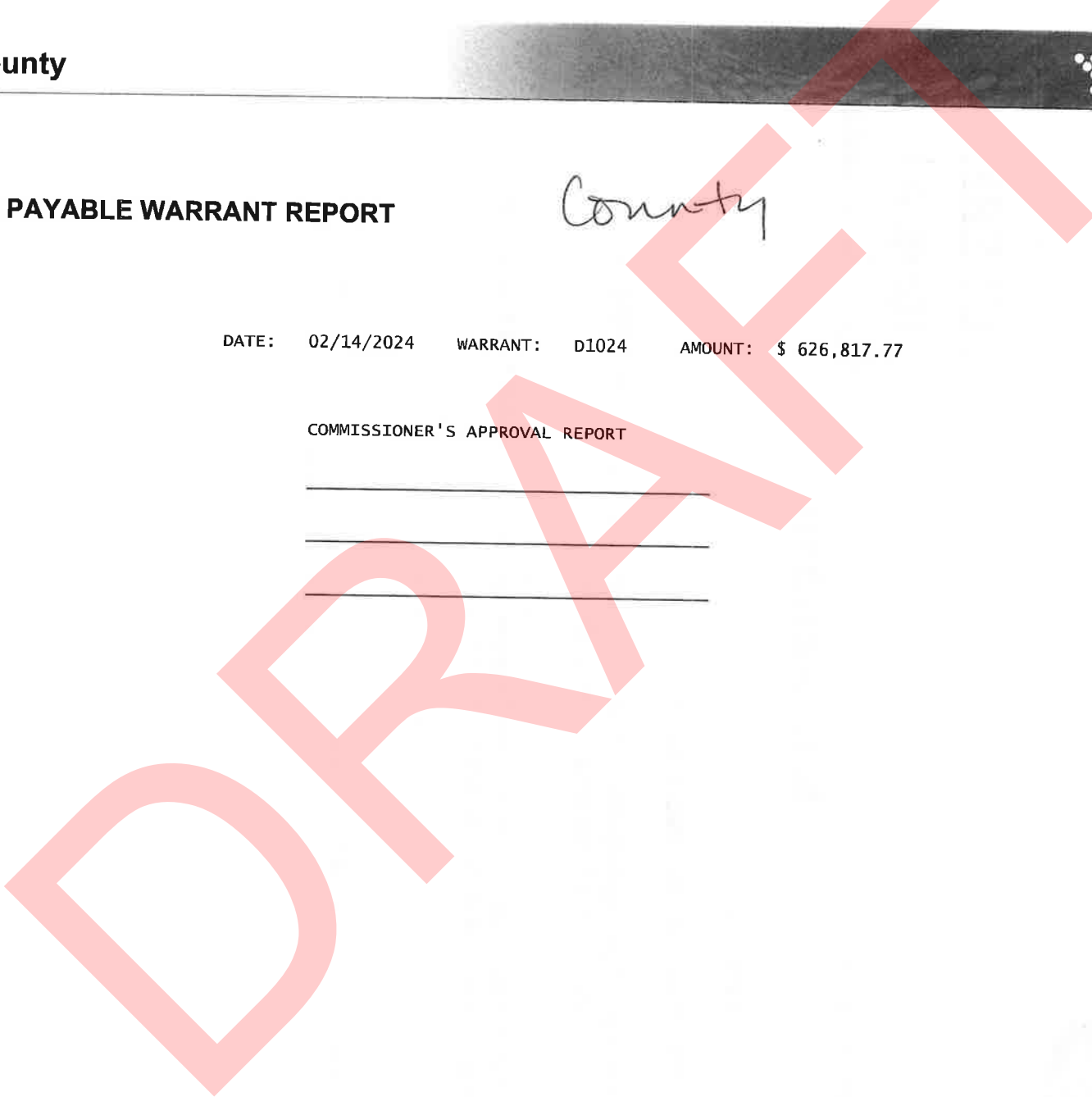
Recommendation Acceptance: yes no _____ Date: _____
Luke Omodt, Chairman

ACCOUNTS PAYABLE WARRANT REPORT

County

DATE: 02/14/2024 WARRANT: D1024 AMOUNT: \$ 626,817.77

COMMISSIONER'S APPROVAL REPORT



PREPAID INVOICE LIST

WARRANT: D1024 02/14/2024

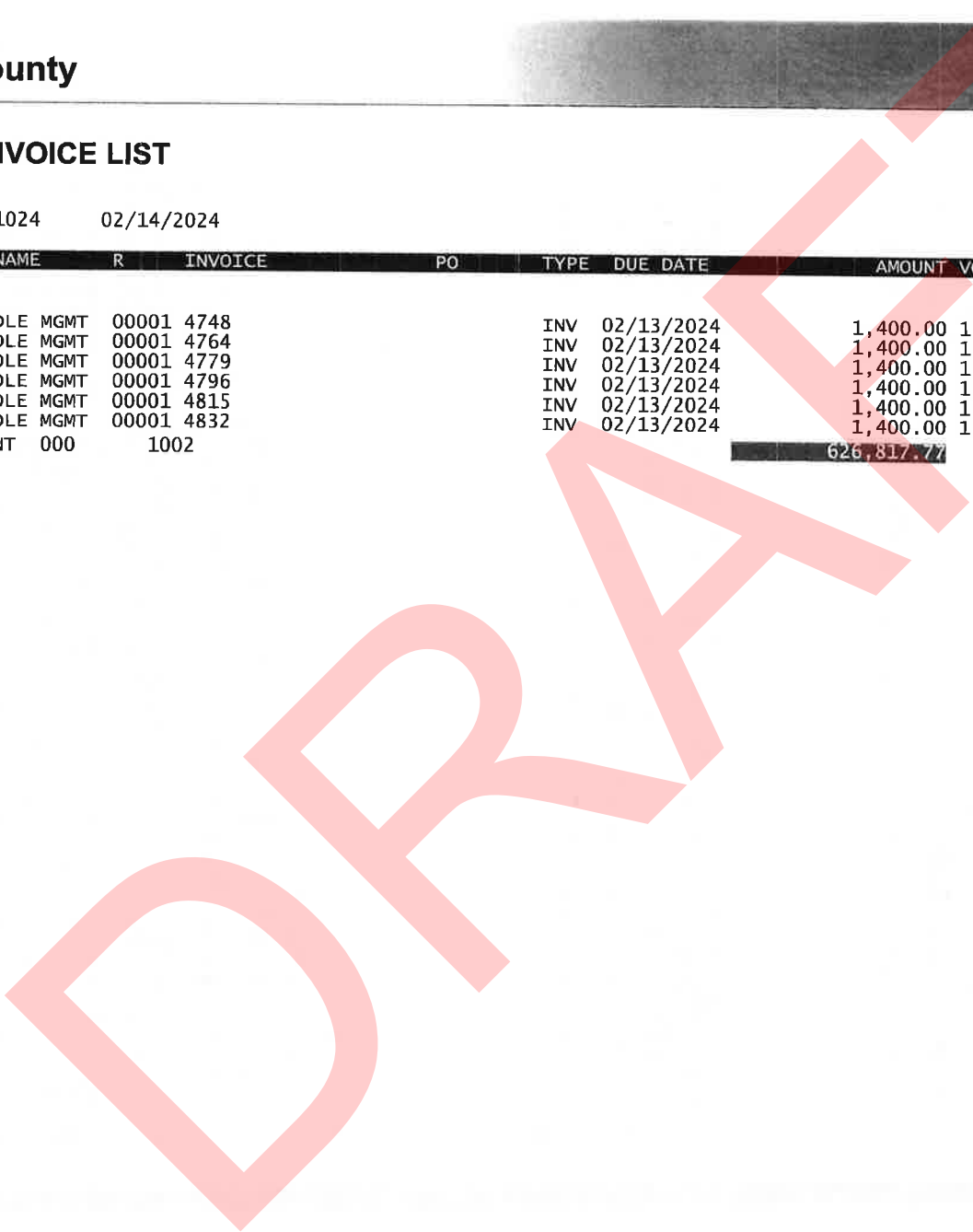
VENDOR VENDOR_NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT	000	1002	TREASURER ACCT/WARRANT ACCT	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK COMMENT
832	STATE INSURANCE	00001	28278428			INV	02/05/2024	112,853.00	149733	Quarterly STIF paym
1521	PERFECTION TIRE	00001	3021247			INV	02/01/2024	1,748.41	149749	2016 Dodge Durango
1962	CORPORATE PAYME	00001	9420Jan24			INV	01/31/2024	307.97	149690	ITD Registrations
1070	DELTA DENTAL OF	00001	February 2024			INV	02/01/2024	13,424.70	149741	Delta Dental Claim
3467	IDAHO DEPT OF W	00001	ESCJan24			INV	01/31/2024	20.00	149688	IDWR Application F
3553	WEX BANK	00001	94985461			INV	01/31/2024	34,222.83	149734	Jan 24 Road & Bldg
1962	CORPORATE PAYME	00001	2686JAN24			INV	01/29/2024	154.00	149522	Hotel Room for Ele
1900	AVISTA UTILITIE	00001	3650641944JAN24			INV	02/01/2024	481.00	149791	Acct# 3650641944 -
1962	CORPORATE PAYME	00001	1166JAN24			INV	02/01/2024	409.97	149755	HOISTS
1962	CORPORATE PAYME	00001	4178JAN24			INV	02/02/2024	214.90	149833	Jury Supply
5367	NORTHWEST GRADI	00001	PAY APP #4			INV	02/01/2024	95,697.28	149754	BOYER ROAD RELOCAT
3904	ROSEDALE, MITCHA	00000	FEB24			INV	02/02/2024	530.92	149827	TRAVEL REIMBURSEME
800	SANDPOINT CITY	00001	04-02280.04FEB24			INV	02/01/2024	124.10	149793	ACCT#04-02280.04 -
1962	CORPORATE PAYME	00000	1932JAN24			INV	02/01/2024	11.99	149605	GIS Credit Card
1962	CORPORATE PAYME	00001	1773JAN24			INV	01/31/2024	275.76	149838	JSTORMS-CC-ServePM
4294	BONNER COUNTY T	00000	JAN24			INV	02/21/2024	30,083.33	149844	LOCKBOX FEES NOV 2
5496	CO-ENERGY	00001	CL65378			INV	02/02/2024	13,321.85	149834	D2, BI-weekly Fuel
1962	CORPORATE PAYME	00001	1791JAN24			INV	02/02/2024	439.92	149870	QUICKBOOKS, TRAVEL
4489	VOGT, CHAD	00000	FEB24			INV	02/05/2024	882.00	149879	Reimburse hotel st
3553	WEX BANK	00000	94945583			INV	02/01/2024	131.54	149804	GIS Fuel
3553	WEX BANK	00001	94953368			INV	02/05/2024	51,907.54	149883	Fuel For Assessor
3553	WEX BANK	00001	94960607			INV	02/05/2024	2,006.11	149901	SW MP FUEL JAN24
3553	WEX BANK	00001	94967725			INV	02/05/2024	118.36	150048	Fuel
1962	CORPORATE PAYME	00001	8508JAN24			INV	02/06/2024	971.11	150049	Ealy-Credit Card S
1962	CORPORATE PAYME	00001	7560JAN24			INV	02/06/2024	206.64	150051	Hunter- Credit Car
1962	CORPORATE PAYME	00001	1783JAN24			INV	02/06/2024	956.75	150052	Stultz-Credit Card
3553	WEX BANK	00001	8561JAN24			INV	02/06/2024	893.11	150040	Simmons-Credit Car
1698	TYLER TECHNOLOG	00001	94960443			INV	02/02/2024	124,720.00	149845	Fleet Vehicle Fuel
1698	TYLER TECHNOLOG	00001	045-444690			CRM	02/02/2024	-29,322.64	149846	JSTORMS-Tyler-Saas
1962	CORPORATE PAYME	00001	045-444057			INV	02/06/2024	1,935.57	150014	JSTORMS-Tyler-Cred
1962	CORPORATE PAYME	00001	2828JAN24			INV	02/06/2024	1,432.75	150043	Swat Registration,
5362	FLORES & ASSOCI	00001	4395JAN24			INV	02/06/2024	625.00	150135	Jeffers- Credit Ca
399	HOME DEPOT CRED	00001	515072			INV	02/07/2024	17.45	149903	Flores HSA Admin F
3553	WEX BANK	00002	3023408			INV	02/05/2024	7,217.06	150090	SW DOOR KNOB FOR C
4886	BO CO TR FTO PS	00000	95028926			INV	02/07/2024	188,577.76	150188	Fuel Charges JAN 2
5514	IDAHO NETWORK O	00001	90655			INV	02/07/2024	1,000.00	150216	9184 PS Medical An
5816	IVANOS	00000	497			INV	02/08/2024	350.00	150239	2024 Membership du
835	STATE OF IDAHO	00002	Jan24 - Reconcite			INV	02/02/2024	1,003.10	149817	Employee Recogniti
3589	WILLAMETTE DENT	00001	JAN24			INV	02/08/2024	288.22	150339	Jan24 - RECONCILIATI
1962	CORPORATE PAYME	00001	3750JAN24			INV	02/12/2024	425.00	150416	JAN24 RECONCILIATI
1962	CORPORATE PAYME	00001	4328JAN24			INV	02/12/2024	236.29	150417	Jan 2024 Visa Cha
1962	CORPORATE PAYME	00001	9310JAN24			INV	02/12/2024	440.99	150418	Jan 2024 Visa Char
1962	CORPORATE PAYME	00001	1908JAN24			INV	02/12/2024	1,304.42	150419	Jan 2024 Visa Char
1962	CORPORATE PAYME	00001	5389			INV	02/12/2024	120.00	150421	Jan 2024 Visa Char
5787	PANHANDLE MGMT	00001	4744			INV	02/13/2024	4,200.00	150478	May 2023, June 202
5787	PANHANDLE MGMT	00001	4745			INV	02/13/2024	1,400.00	150479	August Rent 2023 f

PREPAID INVOICE LIST

WARRANT: D1024 02/14/2024

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
5787	PANHANDLE MGMT	00001	4748		INV	02/13/2024	1,400.00	150481	160450	September 23 Rent
5787	PANHANDLE MGMT	00001	4764		INV	02/13/2024	1,400.00	150482	160450	October 23 Rent 21
5787	PANHANDLE MGMT	00001	4779		INV	02/13/2024	1,400.00	150484	160450	November 23 Rent 2
5787	PANHANDLE MGMT	00001	4796		INV	02/13/2024	1,400.00	150487	160450	December 23 Rent 2
5787	PANHANDLE MGMT	00001	4815		INV	02/13/2024	1,400.00	150490	160450	January 24 Rent 21
5787	PANHANDLE MGMT	00001	4832		INV	02/13/2024	1,400.00	150494	160450	February 2024 Rent
	CASH ACCOUNT	000	1002							
							626,817.77			TOTAL



DETAIL INVOICE LIST

CASH ACCOUNT:

UNDEFINED ACCOUNT.

WARRANT: D1024

02/14/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
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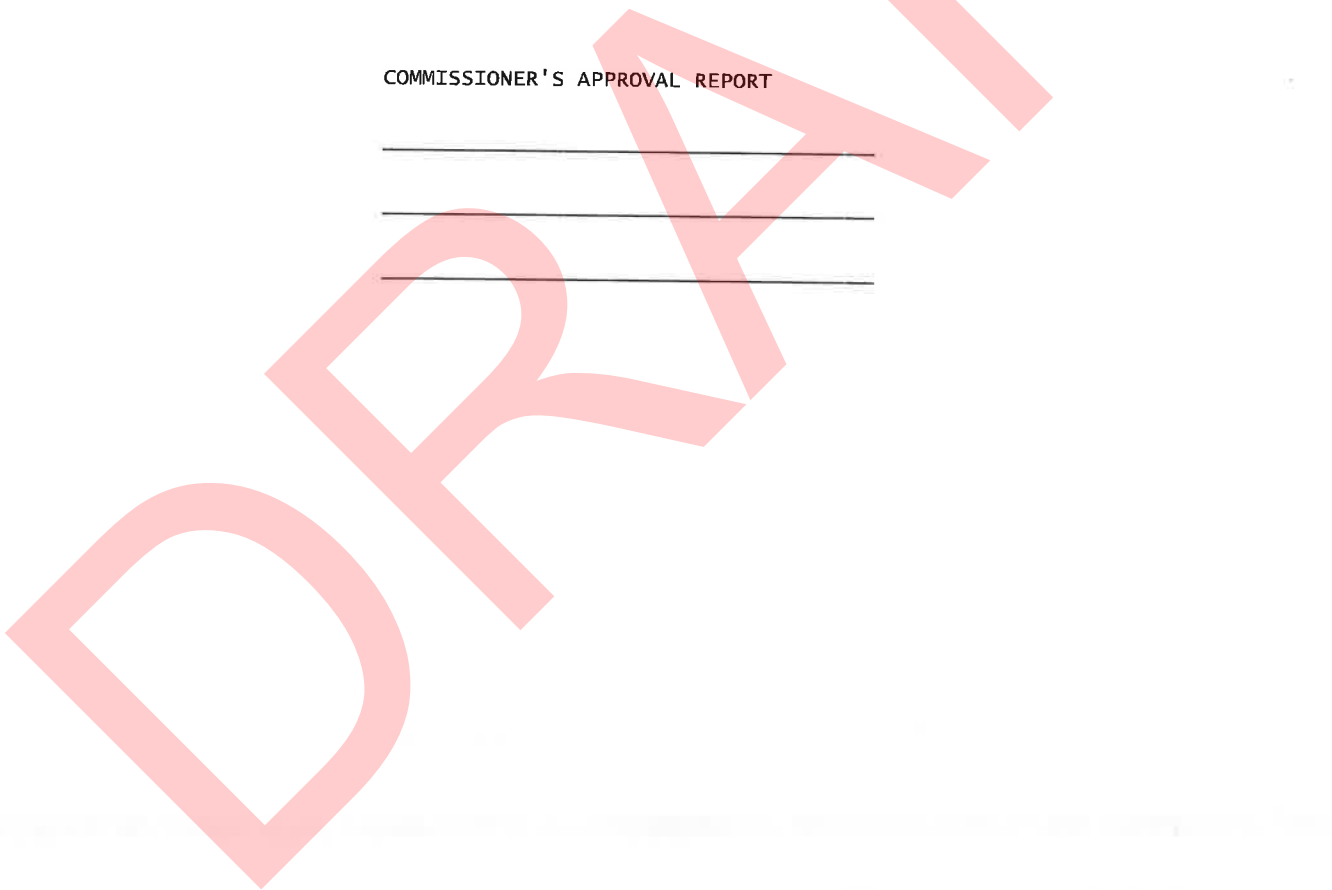
** END OF REPORT - Generated by Jessica Stephany **

DRAFT

ACCOUNTS PAYABLE WARRANT REPORT

DATE: 02/14/2024 WARRANT: BOC1024 AMOUNT: \$ 1,162,412.86

COMMISSIONER'S APPROVAL REPORT



DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3940	5TH AVENUE DETAIL SHOP 1 03473 7040	00001		INV	02/07/2024	0774 275.00 275.00	150157	
				JUST-PA	REPAIR			
				Invoice Net				
						CHECK TOTAL		275.00
49	A-L COMPRESSED GASES 1 002 7750 2 002 6540	00001		INV	02/07/2024	0002141942 18.79 614.79 633.58	150117	
				RD&BR GEN	SHIPANDFRT			
				RD&BR GEN	SHOP			
				Invoice Net				
49	A-L COMPRESSED GASES 1 002 6720	00001		INV	02/07/2024	0002141943 165.00 165.00	150125	
				RD&BR GEN	SM ASSETS			
				Invoice Net				
						CHECK TOTAL		798.58
4960	ACCESS 1 006 7110	00001		INV	02/02/2024	10681174 1,125.90 1,125.90	149822	
				DISTCT	OTHER			
				Invoice Net				
						CHECK TOTAL		1,125.90
4960	ACCESS 1 00822 7110	00002		INV	02/05/2024	10728010 18.90 18.90	149944	
				9110PS	OTHER			
				Invoice Net				
4960	ACCESS 1 03451 7110 2 03461 7110	00002		INV	02/05/2024	10728012 60.00 60.00 120.00	149945	
				SHERCLREC	OTHER			
				JAILDETENT	OTHER			
				Invoice Net				
						CHECK TOTAL		138.90
18	ACE SEPTIC TANK SERVIC 1 02381 7330	00001		INV	02/06/2024	160163 55.00 55.00	149952	
				LOCAL	OPERATIONS			
				Invoice Net				
18	ACE SEPTIC TANK SERVIC 1 02381 7330	00001		INV	02/06/2024	160164 55.00 55.00	149953	
				LOCAL	OPERATIONS			
				Invoice Net				
18	ACE SEPTIC TANK SERVIC 1 02381 7330	00001		INV	02/06/2024	160165 55.00 55.00	149954	
				LOCAL	OPERATIONS			
				Invoice Net				
18	ACE SEPTIC TANK SERVIC 1 02381 7330	00001		INV	02/06/2024	160166 55.00 55.00	149955	
				LOCAL	OPERATIONS			
				Invoice Net				
18	ACE SEPTIC TANK SERVIC 1 02381 7330	00001		INV	02/06/2024	160167 55.00 55.00	149956	
				LOCAL	OPERATIONS			
				Invoice Net				
18	ACE SEPTIC TANK SERVIC 1 02381 7330	00001		INV	02/06/2024	160168 55.00 55.00	149957	
				LOCAL	OPERATIONS			
				Invoice Net				
18	ACE SEPTIC TANK SERVIC 1 02381 7330	00001		INV	02/06/2024	160169 55.00	149959	
				LOCAL	OPERATIONS			
				Invoice Net				

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 02381 7330			LOCAL OPERATIONS		55.00		
				Invoice Net		55.00		
18 ACE SEPTIC TANK SERVIC	00001			INV 02/06/2024		160170	149960	
1 02381 7330				LOCAL OPERATIONS		55.00		
				Invoice Net		55.00		
18 ACE SEPTIC TANK SERVIC	00001			INV 02/07/2024		160159	150126	
1 002 6980				RD&BR GEN OTHER UTIL		68.00		
				Invoice Net		68.00		
18 ACE SEPTIC TANK SERVIC	00001			INV 02/07/2024		160160	150129	
1 002 6980				RD&BR GEN OTHER UTIL		68.00		
				Invoice Net		68.00		
18 ACE SEPTIC TANK SERVIC	00001			INV 02/07/2024		160161	150130	
1 002 6980				RD&BR GEN OTHER UTIL		100.00		
				Invoice Net		100.00		
				CHECK TOTAL		676.00		-----
18 ACE SEPTIC TANK SERVIC	00002			INV 02/05/2024		160162	149935	
1 03451 7110				SHERCLCREC OTHER		65.00		
				Invoice Net		65.00		
				CHECK TOTAL		65.00		-----
30 ADS DIESEL PRODUCTS LL	00001			INV 01/31/2024		26675	149612	
1 002 7418				RD&BR GEN REPHTRUCKS		277.94		
				Invoice Net		277.94		
30 ADS DIESEL PRODUCTS LL	00001			INV 02/07/2024		26705	150106	
1 002 7030				RD&BR GEN LUBRICANT		323.04		
2 002 7422				RD&BR GEN REPHEQUIP		746.33		
				Invoice Net		1,069.37		
30 ADS DIESEL PRODUCTS LL	00001			INV 02/07/2024		26706	150109	
1 002 7030				RD&BR GEN LUBRICANT		41.68		
				Invoice Net		41.68		
				CHECK TOTAL		1,388.99		-----
3812 AGC ENTERPRISES LLC	00000			INV 02/05/2024		123226	149880	
1 01110 7040				EMERGMGT REPAIR		13.00		
				Invoice Net		13.00		
3812 AGC ENTERPRISES LLC	00000			INV 02/09/2024		12323	150340	
1 00123 7040				PLANNING REPAIR		55.00		
				Invoice Net		55.00		
				CHECK TOTAL		68.00		-----
80 ALPINE FIRE PROTECTION	00001			INV 01/31/2024		6334	149592	
1 03457 7040				SHERAUTO REPAIR		791.00		
				Invoice Net		791.00		
				CHECK TOTAL		791.00		-----
1813 ALPINE MOTORS	00001			INV 02/06/2024		157488	150085	

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 023 7040			SOL WASTE REPAIR		136.14		
				Invoice Net		136.14		
1813 ALPINE MOTORS	1 023 7040	00001		INV	02/07/2024	157438	150137	
				SOL WASTE REPAIR		308.10		
				Invoice Net		308.10		
1813 ALPINE MOTORS	1 023 7040	00001		INV	02/05/2024	157451	150321	
				SOL WASTE REPAIR		333.76		
				Invoice Net		333.76		
				CHECK TOTAL		778.00		
1817 ALSCO	1 006 7430	00001		INV	02/02/2024	LSPO2708576	149824	
				DISTCT REPBLDGS		134.61		
				Invoice Net		134.61		
				CHECK TOTAL		134.61		
5698 ALTIS COUNSELING ASSOC	1 006 7600	00001		INV	01/31/2024	31016	149639	
				DISTCT PSYCHOEVAL		1,600.00		
				Invoice Net		1,600.00		
				CHECK TOTAL		1,600.00		
4700 AMAZON CAPITAL SERVICE	1 00124 7860	00000		INV	02/01/2024	1JJL-YMKH-4L9Y	149771	
				GIS MISCEXPENS		139.00		
				Invoice Net		139.00		
4700 AMAZON CAPITAL SERVICE	1 03474 6530	00000		INV	02/02/2024	1C7Q-QNYR-9FY9	149852	
				PUBLIC DEF OFFICE		200.28		
				Invoice Net		200.28		
				CHECK TOTAL		339.28		
4700 AMAZON CAPITAL SERVICE	1 03451 6530	00001		INV	01/25/2024	1G7R-DXNM-KNYL	149373	
				SHERCLCREC OFFICE		8.78		
				Invoice Net		8.78		
4700 AMAZON CAPITAL SERVICE	1 03452 8590	00001		INV	01/29/2024	1RD1-QRC4-VXGK	149485	
				SHERDETECT EQUIPMENT		29.99		
				Invoice Net		29.99		
4700 AMAZON CAPITAL SERVICE	1 00823 6530	00001		INV	01/30/2024	1D3T-GPYN-614H	149553	
				911TECH OFFICE		72.29		
				Invoice Net		72.29		
4700 AMAZON CAPITAL SERVICE	1 03452 8590	00001		INV	01/30/2024	196P-4FRP-RQYY	149555	
				SHERDETECT EQUIPMENT		98.95		
				2 03451 6530		29.95		
				SHERCLCREC OFFICE		29.95		
				Invoice Net		128.90		
4700 AMAZON CAPITAL SERVICE	1 03461 8590	00001		INV	01/31/2024	1XN6-GKRJ-FXNL	149603	
				JAILDETENT EQUIPMENT		361.99		
				Invoice Net		361.99		
4700 AMAZON CAPITAL SERVICE	1 03451 6530	00001		INV	02/01/2024	14DF-TYFK-FY99	149706	
				SHERCLCREC OFFICE		58.10		
				Invoice Net		58.10		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4700	AMAZON CAPITAL SERVICE	00001		INV	02/01/2024	11ww-74L3-7NV4		
	1 02381 7330			LOCAL OPERATIONS		19.50	149743	
	2 023 6530			SOL WASTE OFFICE		23.49		
	3 02381 7330			LOCAL OPERATIONS		24.33		
	4 02381 7330			LOCAL OPERATIONS		22.56		
	5 023 6530			SOL WASTE OFFICE		6.99		
	6 023 6530			SOL WASTE OFFICE		6.50		
	7 023 6530			SOL WASTE OFFICE		13.98		
	8 02381 7330			LOCAL OPERATIONS		15.99		
	9 00118 6530			GENEXP OFFICE		31.57		
	10 00118 6530			GENEXP OFFICE		27.99		
	11 01110 7331			EMERGMGT EM OPERATE		27.99		
	12 01110 7331			EMERGMGT EM OPERATE		30.99		
	13 01110 7331			EMERGMGT EM OPERATE		8.90		
	14 00118 6530			GENEXP OFFICE		83.95		
	15 01110 7331			EMERGMGT EM OPERATE		34.99		
	16 01110 7331			EMERGMGT EM OPERATE		39.99		
	17 023 6530			SOL WASTE OFFICE		12.99		
	18 023 7040			SOL WASTE REPAIR		45.99		
				Invoice Net		478.69		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/01/2024	1PJ1-3VQL-4DH9		149750
	1 03410 6620			JUSTBLDGS CLEANING		165.15		
	2 00110 6630			BLDGGRD ADMIN		12.62		
	3 03410 6620			JUSTBLDGS CLEANING		45.87		
	4 00110 6530			BLDGGRD OFFICE		68.99		
	5 00104 6530			PURCHASING OFFICE		14.20		
	6 00110 6620			BLDGGRD CLEANING		14.99		
	7 00110 8680			BLDGGRD SNOW REM		14.59		
	8 00110 7530			BLDGGRD REPFACILIT		125.70		
	9 00110 6630			BLDGGRD ADMIN		35.98		
	10 00110 8680			BLDGGRD SNOW REM		21.58		
	11 03410 7530			JUSTBLDGS REPFACILIT		39.99		
	12 03410 6620			JUSTBLDGS CLEANING		34.48		
	13 03410 6620			JUSTBLDGS CLEANING		51.30		
	14 00110 7530			BLDGGRD REPFACILIT		119.90		
				Invoice Net		765.34		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/01/2024	194X-N3MX-7JHN		149766
	1 00122 6530			VETS SVCS OFFICE		13.86		
				Invoice Net		13.86		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/01/2024	1LR9-97TV-6PCC		149781
	1 00101 6530			CLERK OFFICE		96.96		
				Invoice Net		96.96		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/01/2024	1Q3F-GTWP-6KRM		149783
	1 00101 6530			CLERK OFFICE		176.18		
				Invoice Net		176.18		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/01/2024	1KXG-NKDX-K1QJ		149806
	1 03457 8650			SHERAUTO TOOLSSML		117.90		
				Invoice Net		117.90		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4700	AMAZON CAPITAL SERVICE 1 03451 6530	00001		INV	02/01/2024	1JJL-YMKH-96TX 52.94	149807	
						Invoice Net 52.94		
4700	AMAZON CAPITAL SERVICE 1 03461 6530	00001		INV	02/01/2024	1LR9-97TV-DPYJ 39.98	149808	
						Invoice Net 39.98		
4700	AMAZON CAPITAL SERVICE 1 00823 6530	00001		INV	02/01/2024	1QFG-7NLR-G13M 25.60	149809	
						Invoice Net 25.60		
4700	AMAZON CAPITAL SERVICE 1 00823 6720	00001		INV	02/01/2024	1RT6-3DL1-FCMW 419.97	149810	
						Invoice Net 419.97		
4700	AMAZON CAPITAL SERVICE 1 006 6530	00001		INV	02/02/2024	1C1V-ML14-3YVF 321.21	149820	
						Invoice Net 321.21		
4700	AMAZON CAPITAL SERVICE 1 00103 6530	00001		INV	02/02/2024	1PVF-G69R-D1JR 536.65	149821	
						Invoice Net 536.65		
4700	AMAZON CAPITAL SERVICE 1 00115 9430	00001		INV	03/03/2024	1GF9-TM33-4MQ9 1,280.30	149840	
						TECHNOLOG CAP - COMP 1,280.30		
						Invoice Net 1,280.30		
4700	AMAZON CAPITAL SERVICE 1 00115 9460	00001		CRM	03/03/2024	1DG4-L1NM-4X6L -418.49	149841	
						TECHNOLOG CAPTELECO -418.49		
						Invoice Net -418.49		
4700	AMAZON CAPITAL SERVICE 1 004 6730	00001		INV	02/05/2024	1C7Q-QNYR-6P3X 13.24	149893	
						ELECTIONS ELECT SUPP 13.24		
						Invoice Net 13.24		
4700	AMAZON CAPITAL SERVICE 1 03461 7040	00001		INV	02/05/2024	14L7-PT3M-RL1Q 365.13	149931	
						JAILDETENT REPAIR 365.13		
						Invoice Net 365.13		
4700	AMAZON CAPITAL SERVICE 1 03450 7430	00001		INV	02/05/2024	1KFH-6XXJ-M3GX 117.00	149934	
						SHERADMIN REPBLDGS 117.00		
						Invoice Net 117.00		
4700	AMAZON CAPITAL SERVICE 1 03457 7040	00001		INV	02/05/2024	111J-RJTT-4NRT 16.99	149937	
						SHERAUTO REPAIR 16.99		
						Invoice Net 16.99		
4700	AMAZON CAPITAL SERVICE 1 03461 6530	00001		INV	02/05/2024	1LRT-TYRV-1WYF 1,391.95	149942	
						JAILDETENT OFFICE 1,391.95		
						Invoice Net 1,391.95		
4700	AMAZON CAPITAL SERVICE 1 03461 8590	00001		INV	02/06/2024	1LCQ-MV7L-HCM3 68.97	150009	
						JAILDETENT EQUIPMENT 68.97		
						Invoice Net 68.97		
4700	AMAZON CAPITAL SERVICE 1 03450 7420	00001		INV	02/06/2024	19XD-NQV6-17NF 19.89	150045	
						SHERADMIN REPEQUIP 19.89		
						Invoice Net 19.89		
4700	AMAZON CAPITAL SERVICE 1 03450 7420	00001		INV	02/06/2024	1GMK-FWPX-1H6H 7.21	150046	
						SHERADMIN REPEQUIP 7.21		
						Invoice Net 7.21		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4700	AMAZON CAPITAL SERVICE	00001		INV	02/07/2024	13YD-6K7M-639F		
	1 002 6540	RD&BR GEN		SHOP		48.56	150114	
	2 002 6640	RD&BR GEN		SAFETY		109.98		
	3 002 6640	RD&BR GEN		SAFETY		109.40		
	4 002 6530	RD&BR GEN		OFFICE		9.62		
	5 002 6530	RD&BR GEN		OFFICE		3.99		
	6 002 6540	RD&BR GEN		SHOP		89.28		
	7 002 7040	RD&BR GEN		REPAIR		131.67		
	8 002 6540	RD&BR GEN		SHOP		97.99		
		Invoice Net				600.49		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/08/2024	1MPP-CXTT-PLWV		
	1 03450 7430	SHERADMIN		REPBLDGS		101.95	150229	
		Invoice Net				101.95		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/08/2024	1KT3-9XDN-F6LG		
	1 03461 6530	JAILDETENT		OFFICE		29.92	150230	
		Invoice Net				29.92		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/08/2024	1FJ3-XFD7-WRPV		
	1 03450 8590	SHERADMIN		EQUIPMENT		46.09	150231	
		Invoice Net				46.09		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/08/2024	1MCW-R93V-KV3H		
	1 03457 7040	SHERAUTO		REPAIR		479.97	150236	
		Invoice Net				479.97		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/08/2024	11WV-74L3-9JCG		
	1 020 6530	REVAL		OFFICE		142.41	150275	
		Invoice Net				142.41		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/08/2024	1NTR-CW4K-WLQ7		
	1 03451 6530	SHERCLCREC		OFFICE		153.47	150287	
		Invoice Net				153.47		
4700	AMAZON CAPITAL SERVICE	00001		INV	02/08/2024	1MT4-QTP9-WFPG		
	1 03451 6530	SHERCLCREC		OFFICE		12.59	150327	
		Invoice Net				12.59		
		CHECK TOTAL				8,134.41		-----
5109	AMERIGAS PROPANE LP	00001		INV	01/31/2024	3160379387		
	1 002 6880	RD&BR GEN		FUELFORHEA		10,433.40	149611	
		Invoice Net				10,433.40		
		CHECK TOTAL				10,433.40		-----
1871	APS INC.	00001		INV	02/07/2024	90815		
	1 00118 6750	GENEXP		POSTAGE		366.00	150171	
		Invoice Net				366.00		
		CHECK TOTAL				366.00		-----
6017	ARMS UNLIMITED INC	00001		INV	02/01/2024	AU25559		
	1 03461 8590	JAILDETENT		EQUIPMENT		768.00	149760	
		Invoice Net				768.00		
		CHECK TOTAL				768.00		-----

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1880 ARMY SURPLUS STORE	1 03452 7710	00001		INV	02/06/2024	013892800	150044	
				SHERDETECT UNIFORMS		344.00		
				Invoice Net		344.00		
				CHECK TOTAL		344.00		-----
1883 ARROW CONSTRUCTION HOL	1 00123 6530	00000		INV	02/09/2024	392040	150341	
				PLANNING OFFICE		46.33		
				Invoice Net		46.33		
				CHECK TOTAL		46.33		-----
4980 AT&T MOBILITY LLC	1 00127 6900	00001		INV	01/29/2024	287289374749JAN24	149550	
	2 00115 6900			RISK MGMT CELL PHONE		52.42		
	3 01110 6900			TECHNOLOG CELL PHONE		100.38		
	4 00123 6900			EMERGMGT CELL PHONE		84.50		
	5 00124 6900			PLANNING CELL PHONE		95.35		
	6 01110 6671			GIS CELL PHONE		147.77		
	7 023 6900			EMERGMGT EOC SUPPLS		108.45		
	8 047 8994			SOL WASTE CELL PHONE		283.16		
				GRANT DEMGRANTS		52.42		
				Invoice Net		924.45		
				CHECK TOTAL		924.45		-----
1889 AUDIOLOGY RESEARCH ASS	1 03461 6830	00001		INV	01/30/2024	97968	149587	
				JAILDETENT BACKGR CHK		33.00		
				Invoice Net		33.00		
				CHECK TOTAL		33.00		-----
1900 AVISTA UTILITIES	1 00356 6930	00001		INV	01/29/2024	1134230000JAN24	149542	
				AIRPRRIVR ELECTRIC		422.65		
				Invoice Net		422.65		
1900 AVISTA UTILITIES	1 002 6930	00001		INV	01/31/2024	0329610000Jan24	149606	
				RD&BR GEN ELECTRIC		1,534.79		
				Invoice Net		1,534.79		
1900 AVISTA UTILITIES	1 002 6930	00001		INV	01/31/2024	8542220000Jan24	149607	
	2 002 6880			RD&BR GEN ELECTRIC		696.49		
				RD&BR GEN FUELFORHEA		5,324.80		
				Invoice Net		6,021.29		
1900 AVISTA UTILITIES	1 002 6930	00001		INV	01/31/2024	6804270000Jan24	149608	
				RD&BR GEN ELECTRIC		99.55		
				Invoice Net		99.55		
1900 AVISTA UTILITIES	1 002 6930	00001		INV	01/31/2024	0004270000Jan24	149609	
				RD&BR GEN ELECTRIC		39.75		
				Invoice Net		39.75		
1900 AVISTA UTILITIES	1 002 6930	00001		INV	01/31/2024	1427530000Jan24	149610	
				RD&BR GEN ELECTRIC		109.55		
				Invoice Net		109.55		
1900 AVISTA UTILITIES		00001		INV	02/05/2024	3024150000JAN24	149910	

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 00824 6930			911REPEATR ELECTRIC		43.22		
				Invoice Net		43.22		
1900 AVISTA UTILITIES	1 02381 6980	00001		INV 02/21/2024		3067800000JAN24	149961	
				LOCAL OTHER UTIL		673.53		
				Invoice Net		673.53		
1900 AVISTA UTILITIES	1 002 6940	00001		INV 02/07/2024		2762930000Jan24	150089	
				RD&BR GEN STR LIGHT		522.38		
				Invoice Net		522.38		
1900 AVISTA UTILITIES	1 002 6940	00001		INV 02/07/2024		3756400000Jan24	150091	
				RD&BR GEN STR LIGHT		101.36		
				Invoice Net		101.36		
1900 AVISTA UTILITIES	1 00355 6940	00001		INV 02/07/2024		9593270000JAN24	150174	
				AIRSANDPT STR LIGHT		75.63		
				Invoice Net		75.63		
				CHECK TOTAL		9,643.70		-----
5196 BC MACHINERY INC	1 036 8750	00001		INV 02/05/2024		1	149891	
				PLSNOW CONTRMISC		2,800.00		
				Invoice Net		2,800.00		
				CHECK TOTAL		2,800.00		-----
4734 BO CO TREAS FTO PACIFI	1 024 6220	00000		INV 02/05/2024		INV0036258	149946	
				TORT COBRA ADM		285.00		
				Invoice Net		285.00		
				CHECK TOTAL		285.00		-----
2802 PACIFICSOURCE HEALTH P	1 082 6155	00001		INV 01/31/2024		P00835 Feb 2024	149703	
				SI MEDICAL SI ADMINFE		108.75		
				Invoice Net		108.75		
				CHECK TOTAL		108.75		-----
3795 BONNER COUNTY CLERK	1 800 2605	00000		INV 02/02/2024		Jan24 - Reconcile	149816	
				AUDITOR TR CAT CASES		644.40		
				Invoice Net		644.40		
				CHECK TOTAL		644.40		-----
3830 BONNER COUNTY DAILY BE	1 00118 7800	00001		INV 01/31/2024		000001862701182024	149627	
				GENEXP PRINTING		145.52		
				Invoice Net		145.52		
3830 BONNER COUNTY DAILY BE	1 00118 7800	00001		INV 02/08/2024		000001880301232024	150291	
				GENEXP PRINTING		24.63		
				Invoice Net		24.63		
3830 BONNER COUNTY DAILY BE	1 00123 6760	00001		INV 02/09/2024		0000018445-01102024	150348	
				PLANNING LEGAL PUBL		69.29		
				Invoice Net		69.29		
3830 BONNER COUNTY DAILY BE	1 00123 6760	00001		INV 02/09/2024		00000-18508-01122024	150349	
				PLANNING LEGAL PUBL		69.29		
				Invoice Net		69.29		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3830	BONNER COUNTY DAILY BE 1 00123 6760	00001		INV	02/09/2024	0000018522-01112024 90.85 Invoice Net 90.85	150351	
3830	BONNER COUNTY DAILY BE 1 00123 6760	00001		INV	02/09/2024	0000018626-01162024 109.33 Invoice Net 109.33	150352	
3830	BONNER COUNTY DAILY BE 1 00123 6760	00001		INV	02/09/2024	0000018729-01192024 70.06 Invoice Net 70.06	150353	
3830	BONNER COUNTY DAILY BE 1 00123 6760	00001		INV	02/09/2024	0000018857-01232024 88.54 Invoice Net 88.54	150354	
3830	BONNER COUNTY DAILY BE 1 00123 6760	00001		INV	02/09/2024	0000018991-01302024 76.22 Invoice Net 76.22	150355	
						CHECK TOTAL 743.73		-----
5469	BONNER COUNTY ENGINEER 1 00123 7260	00000		INV	02/09/2024	BLP2023-0541 120.00 Invoice Net 120.00	150359	
5469	BONNER COUNTY ENGINEER 1 00123 7260	00000		INV	02/09/2024	ST2023-1116-2 60.00 Invoice Net 60.00	150361	
5469	BONNER COUNTY ENGINEER 1 00123 7260	00000		INV	02/09/2024	BLP2024-0085 200.00 Invoice Net 200.00	150363	
5469	BONNER COUNTY ENGINEER 1 00123 7260	00000		INV	02/09/2024	ST2023-0730-2 40.00 Invoice Net 40.00	150365	
						CHECK TOTAL 420.00		-----
5286	BONNER COUNTY GIS 1 002 7275	00000		INV	02/07/2024	INV0086 645.00 Invoice Net 645.00	150152	
						CHECK TOTAL 645.00		-----
3851	BONNER COUNTY SHERIFF 1 047 8992	00001		INV	02/07/2024	FEB24 785.72 Invoice Net 785.72	150116	
						CHECK TOTAL 785.72		-----
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	899713 80.07 Invoice Net 80.07	150245	
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGM7590 39.15 Invoice Net 39.15	150246	

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN8333 124.45	150247	
				JAILDETENT	MEDICAL	124.45		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN8536 54.21	150248	
				JAILDETENT	MEDICAL	54.21		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN6771 17.98	150249	
				JAILDETENT	MEDICAL	17.98		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN6836 8.57	150250	
				JAILDETENT	MEDICAL	8.57		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN1186 353.70	150251	
				JAILDETENT	MEDICAL	353.70		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN1267 78.83	150253	
				JAILDETENT	MEDICAL	78.83		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN3110 97.57	150254	
				JAILDETENT	MEDICAL	97.57		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN2604 92.71	150255	
				JAILDETENT	MEDICAL	92.71		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGM7588 62.71	150256	
				JAILDETENT	MEDICAL	62.71		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGM9612 28.07	150257	
				JAILDETENT	MEDICAL	28.07		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGM9751 8.84	150258	
				JAILDETENT	MEDICAL	8.84		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN3516 1,108.87	150259	
				JAILDETENT	MEDICAL	1,108.87		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN3679 104.18	150260	
				JAILDETENT	MEDICAL	104.18		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN2388 3,108.15	150261	
				JAILDETENT	MEDICAL	3,108.15		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN2469 235.21	150262	
				JAILDETENT	MEDICAL	235.21		
				Invoice Net				
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	02/08/2024	SPGN2470 95.45	150263	
				JAILDETENT	MEDICAL	95.45		
				Invoice Net				

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1953 BONNER GENERAL HEALTH	1 03461 8060	00001		INV	02/08/2024	SPGN1209	150264	
		JAILDETENT		MEDICAL		508.47		
		Invoice Net				508.47		
1953 BONNER GENERAL HEALTH	1 03461 8060	00001		INV	02/08/2024	SPGN3621	150265	
		JAILDETENT		MEDICAL		64.31		
		Invoice Net				64.31		
1953 BONNER GENERAL HEALTH	1 03461 8060	00001		INV	02/08/2024	SPGN1273	150266	
		JAILDETENT		MEDICAL		33.16		
		Invoice Net				33.16		
				CHECK TOTAL		6,304.66		-----
5102 BONNER MALL PARTNERSHI	1 01261 7660	00001		INV	02/02/2024	MAR24	149866	
		MOTVEHSDP		RTOTHER		1,351.85		
		Invoice Net				1,351.85		
				CHECK TOTAL		1,351.85		-----
4895 BOUNDARY COUNTY TRANSL	1 03454 7420	00001		INV	02/12/2024	2023-2024-50	150425	
		SHERSEARCH		REPEQUIP		10.00		
		Invoice Net				10.00		
4895 BOUNDARY COUNTY TRANSL	1 03454 7420	00001		INV	02/12/2024	2023-2024 Black-07	150426	
		SHERSEARCH		REPEQUIP		250.25		
		Invoice Net				250.25		
				CHECK TOTAL		260.25		-----
2043 BOUNDARY TRACTOR	1 024 6870	00001		INV	01/30/2024	BTC-39548	149586	
		TORT		INS - DEDU		769.99		
		Invoice Net				769.99		
				CHECK TOTAL		769.99		-----
2103 BROWN'S NORTHSIDE	1 00355 6540	00001		INV	02/04/2024	S157256	149876	
		AIRSANDPT		SHOP		82.71		
		Invoice Net				82.71		
2103 BROWN'S NORTHSIDE	1 002 7418	00001		INV	02/07/2024	S157199	150132	
		RD&BR GEN		REPHTRUCKS		46.96		
		Invoice Net				46.96		
2103 BROWN'S NORTHSIDE	1 002 7422	00001		INV	02/07/2024	S157198	150133	
		RD&BR GEN		REPHEQUIP		490.50		
		Invoice Net				490.50		
2103 BROWN'S NORTHSIDE	1 002 7750	00001		INV	02/07/2024	W49579	150134	
	2 002 7418	RD&BR GEN		SHIPANDFRT		32.00		
		RD&BR GEN		REPHTRUCKS		4,275.57		
		Invoice Net				4,307.57		
2103 BROWN'S NORTHSIDE	1 002 7422	00001		INV	02/07/2024	S156328	150223	
		RD&BR GEN		REPHEQUIP		7,763.29		
		Invoice Net				7,763.29		
				CHECK TOTAL		12,691.03		-----

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
6008	CADENCE TEAM, INC 1 00115 9430	00000		INV	03/14/2024	4154	150447	
				TECHNOLOG	CAP - COMP	2,194.00		
				Invoice Net		2,194.00		
				CHECK TOTAL		2,194.00		-----
965	CANON FINANCIAL SERVIC 1 047 8990	00000		INV	02/02/2024	31874871	149850	
				GRANT	GNT EXPEND	320.00		
				Invoice Net		320.00		
				CHECK TOTAL		320.00		-----
965	CANON FINANCIAL SERVIC 1 006 9350	00001		INV	02/02/2024	31874866	149825	
				DISTCT	CAP - LEAS	38.47		
				Invoice Net		38.47		
				CHECK TOTAL		38.47		-----
966	CANON SOLUTIONS AMERIC 1 047 8990	00000		INV	02/09/2024	6006916345	150379	
				GRANT	GNT EXPEND	177.77		
				Invoice Net		177.77		
				CHECK TOTAL		177.77		-----
966	CANON SOLUTIONS AMERIC 1 002 7410	00001		INV	01/31/2024	6006821491	149619	
				RD&BR GEN	REPOFFICE	319.48		
				Invoice Net		319.48		
966	CANON SOLUTIONS AMERIC 1 03461 7420	00001		INV	01/31/2024	6006846244	149678	
				JAILDETENT	REPEQUIP	38.58		
				Invoice Net		38.58		
966	CANON SOLUTIONS AMERIC 1 03473 7410	00001		INV	02/01/2024	6006845596	149769	
				JUST-PA	REPOFFICE	154.22		
				Invoice Net		154.22		
966	CANON SOLUTIONS AMERIC 1 006 7410	00001		INV	02/02/2024	6006851825	149826	
				DISTCT	REPOFFICE	9.69		
				Invoice Net		9.69		
966	CANON SOLUTIONS AMERIC 1 006 7410	00001		INV	02/02/2024	6006845599	149828	
				DISTCT	REPOFFICE	12.78		
				Invoice Net		12.78		
966	CANON SOLUTIONS AMERIC 1 00661 6720	00001		INV	02/07/2024	6006893634	150105	
				PROBSVCS	SM ASSETS	89.75		
				Invoice Net		89.75		
966	CANON SOLUTIONS AMERIC 1 03473 7410	00001		INV	02/07/2024	6006885884		
				JUST-PA	REPOFFICE	65.78		
				Invoice Net		65.78		
				CHECK TOTAL		690.28		-----
5794	CENTURY WEST ENGINEERI 1 047 8993	00001		INV	02/07/2024	247320	150158	
				GRANT	RBGRANTS	14,233.16		
				RD&BR GEN	GRNTCOUNTY	1,127.47		
				Invoice Net		15,360.63		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	15,360.63	-----
186	CINTAS CORPORATION #60	00001		INV	01/29/2024	4181447926		
	1 03451 7110	SHERCLCREC		OTHER		64.21	149481	
		Invoice Net				64.21		
186	CINTAS CORPORATION #60	00001		INV	01/31/2024	4181712999		149614
	1 002 6560	RD&BR GEN		LAUNDRY		51.47		
		Invoice Net				51.47		
186	CINTAS CORPORATION #60	00001		INV	02/01/2024	4182022129		149803
	1 03451 7110	SHERCLCREC		OTHER		21.19		
		Invoice Net				21.19		
186	CINTAS CORPORATION #60	00001		INV	02/07/2024	4182022186		150140
	1 002 6560	RD&BR GEN		LAUNDRY		96.09		
		Invoice Net				96.09		
186	CINTAS CORPORATION #60	00001		INV	02/07/2024	4181297801		150141
	1 002 6560	RD&BR GEN		LAUNDRY		91.31		
		Invoice Net				91.31		
186	CINTAS CORPORATION #60	00001		INV	02/12/2024	4182896637		150387
	1 03451 7110	SHERCLCREC		OTHER		64.21		
		Invoice Net				64.21		
						CHECK TOTAL	388.48	-----
209	CLEARWATER SPRINGS	00000		INV	02/06/2024	83238Jan24		150083
	1 01262 7110	MOTVEHPR		OTHER		6.00		
		Invoice Net				6.00		
209	CLEARWATER SPRINGS	00000		INV	02/06/2024	83287Jan24		150084
	1 01261 7860	MOTVEHSDP		MISCEXPENS		18.38		
		Invoice Net				18.38		
209	CLEARWATER SPRINGS	00000		INV	02/09/2024	109876JAN2024		150377
	1 03474 6530	PUBLIC DEF		OFFICE		40.76		
		Invoice Net				40.76		
						CHECK TOTAL	65.14	-----
209	CLEARWATER SPRINGS	00001		INV	02/01/2024	843986		149780
	1 002 6540	RD&BR GEN		SHOP		65.71		
		Invoice Net				65.71		
209	CLEARWATER SPRINGS	00001		INV	02/01/2024	840797		149782
	1 002 6540	RD&BR GEN		SHOP		22.57		
		Invoice Net				22.57		
209	CLEARWATER SPRINGS	00001		INV	02/01/2024	70680JAN24		149786
	1 00118 6910	GENEXP		BOTT WATER		118.57		
		Invoice Net				118.57		
209	CLEARWATER SPRINGS	00001		INV	02/01/2024	79491JAN24		149788
	1 00118 6910	GENEXP		BOTT WATER		100.19		
		Invoice Net				100.19		
209	CLEARWATER SPRINGS	00001		INV	02/01/2024	94706JAN24		149789
	1 00118 6910	GENEXP		BOTT WATER		37.62		
		Invoice Net				37.62		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
209	CLEARWATER SPRINGS 1 00105 7860	00001		INV	02/01/2024	116004JAN2024 COMMISS MISCEXPENS 37.62 Invoice Net 37.62	149799	
209	CLEARWATER SPRINGS 1 023 6530	00001		INV	02/02/2024	115998JAN4 SOL WASTE OFFICE 174.47 Invoice Net 174.47	149818	
209	CLEARWATER SPRINGS 1 00110 6630	00001		INV	02/06/2024	841904 BLDGGRD ADMIN 31.43 Invoice Net 31.43	149948	
209	CLEARWATER SPRINGS 1 02381 7330	00001		INV	02/21/2024	44883DEC23 LOCAL OPERATIONS 174.85 Invoice Net 174.85	149998	
209	CLEARWATER SPRINGS 1 02381 7330	00001		INV	02/21/2024	44883JAN24 LOCAL OPERATIONS 187.23 Invoice Net 187.23	149999	
209	CLEARWATER SPRINGS 1 002 6540	00001		INV	02/07/2024	841471 RD&BR GEN SHOP 6.00 Invoice Net 6.00	150138	
209	CLEARWATER SPRINGS 1 002 6540	00001		INV	02/07/2024	841500 RD&BR GEN SHOP 6.00 Invoice Net 6.00	150139	
				CHECK TOTAL		962.26		-----
6128	CHRISTY CLEVELAND 1 023 6450	00000		INV	02/05/2024	FEB24 SOL WASTE MILEAGE 254.60 Invoice Net 254.60	149900	
				CHECK TOTAL		254.60		-----
5496	CONNELL OIL INCORPORAT 1 023 7000	00001		INV	02/05/2024	CL66723 SOL WASTE GASOLINE 210.41 Invoice Net 210.41	149888	
				CHECK TOTAL		210.41		-----
2592	CO-OP GAS AND SUPPLY C 1 03479 7040	00001		INV	01/30/2024	37990 MARINE PTR REPAIR 70.55 Invoice Net 70.55	149565	
2592	CO-OP GAS AND SUPPLY C 1 002 6540	00001		INV	01/31/2024	37807 RD&BR GEN SHOP 39.60 Invoice Net 39.60	149615	
2592	CO-OP GAS AND SUPPLY C 1 002 6720	00001		INV	01/31/2024	73197 RD&BR GEN SM ASSETS 151.97 Invoice Net 151.97	149616	
2592	CO-OP GAS AND SUPPLY C 1 03457 7040	00001		INV	01/31/2024	78553 SHERAUTO REPAIR 55.87 Invoice Net 55.87	149694	
2592	CO-OP GAS AND SUPPLY C 1 00355 6540	00001		INV	02/04/2024	37539 AIRSANDPT SHOP 296.84 Invoice Net 296.84	149872	

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2592	CO-OP GAS AND SUPPLY C 1 023 7000	00001		INV	02/05/2024	84483JAN24 1,426.15 Invoice Net 1,426.15	149881	
2592	CO-OP GAS AND SUPPLY C 1 01110 7000 2 047 8994	00001		INV	02/05/2024	84225JAN24 283.24 EMERGMGT GASOLINE GRANT DEMGRANTS 156.74 Invoice Net 439.98	149882	
2592	CO-OP GAS AND SUPPLY C 1 02381 7330	00001		INV	02/05/2024	49832 LOCAL OPERATIONS 43.96 Invoice Net 43.96	149906	
2592	CO-OP GAS AND SUPPLY C 1 037 7010	00001		INV	02/05/2024	47504 EBSNOW DIESEL 63.89 Invoice Net 63.89	149911	
2592	CO-OP GAS AND SUPPLY C 1 037 7040	00001		INV	02/05/2024	71175 EBSNOW REPAIR 62.88 Invoice Net 62.88	149912	
2592	CO-OP GAS AND SUPPLY C 1 037 6720	00001		INV	02/05/2024	71323 EBSNOW SM ASSETS 112.62 Invoice Net 112.62	149913	
2592	CO-OP GAS AND SUPPLY C 1 037 6720	00001		INV	02/05/2024	47658 EBSNOW SM ASSETS 16.96 Invoice Net 16.96	149914	
2592	CO-OP GAS AND SUPPLY C 1 037 7010	00001		INV	02/05/2024	48280 EBSNOW DIESEL 31.98 Invoice Net 31.98	149915	
2592	CO-OP GAS AND SUPPLY C 1 037 7040	00001		INV	02/05/2024	48283 EBSNOW REPAIR 9.18 Invoice Net 9.18	149916	
2592	CO-OP GAS AND SUPPLY C 1 037 7040	00001		INV	02/05/2024	48530 EBSNOW REPAIR 39.98 Invoice Net 39.98	149917	
2592	CO-OP GAS AND SUPPLY C 1 037 7010	00001		INV	02/05/2024	85325 EBSNOW DIESEL 343.83 Invoice Net 343.83	149918	
2592	CO-OP GAS AND SUPPLY C 1 037 7040	00001		INV	02/05/2024	36998 EBSNOW REPAIR 115.96 Invoice Net 115.96	149919	
2592	CO-OP GAS AND SUPPLY C 1 037 7040	00001		INV	02/05/2024	37593 EBSNOW REPAIR 42.56 Invoice Net 42.56	149920	
2592	CO-OP GAS AND SUPPLY C 1 03479 7040	00001		INV	02/06/2024	38898 MARINE PTR REPAIR 29.98 Invoice Net 29.98	150047	
2592	CO-OP GAS AND SUPPLY C 1 03450 7430	00001		INV	02/06/2024	84659 SHERADMIN REPBLDGS 52.72 Invoice Net 52.72	150076	
2592	CO-OP GAS AND SUPPLY C	00001		INV	02/07/2024	84144JAN2024	150124	

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 00110 7000			BLDGGRD	GASOLINE	303.21		
	2 00110 7010			BLDGGRD	DIESEL	300.42		
				Invoice Net		603.63		
2592	CO-OP GAS AND SUPPLY C	00001		INV	02/08/2024	40167	150232	
	1 03461 7930			JAILDETENT	PRISLABOR	3.08		
				Invoice Net		3.08		
2592	CO-OP GAS AND SUPPLY C	00001		INV	02/08/2024	40204	150292	
	1 03461 7930			JAILDETENT	PRISLABOR	15.96		
				Invoice Net		15.96		
				CHECK TOTAL		4,070.13		
2544	COLEMAN OIL COMPANY	00001		INV	01/29/2024	INV-166080	149551	
	1 03457 7040			SHERAUTO	REPAIR	58.41		
				Invoice Net		58.41		
2544	COLEMAN OIL COMPANY	00001		INV	01/31/2024	CP-0078328	149617	
	1 002 7000			RD&BR GEN	GASOLINE	615.67		
	2 002 7010			RD&BR GEN	DIESEL	3,237.65		
				Invoice Net		3,853.32		
2544	COLEMAN OIL COMPANY	00001		INV	01/31/2024	INV-166535	149618	
	1 002 7030			RD&BR GEN	LUBRICANT	185.15		
				Invoice Net		185.15		
2544	COLEMAN OIL COMPANY	00001		INV	01/31/2024	INV-166085	149620	
	1 002 7030			RD&BR GEN	LUBRICANT	169.68		
				Invoice Net		169.68		
2544	COLEMAN OIL COMPANY	00001		INV	02/01/2024	CP-0083198	149740	
	1 03457 7000			SHERAUTO	GASOLINE	966.69		
	2 03461 7000			JAILDETENT	GASOLINE	535.95		
				Invoice Net		1,502.64		
2544	COLEMAN OIL COMPANY	00001		INV	02/01/2024	INV-167022	149745	
	1 00110 7530			BLDGGRD	REPFACILIT	164.20		
				Invoice Net		164.20		
2544	COLEMAN OIL COMPANY	00001		INV	02/01/2024	CP-0078955	149765	
	1 037 7010			EBSNOW	DIESEL	935.05		
				Invoice Net		935.05		
2544	COLEMAN OIL COMPANY	00001		INV	02/01/2024	CP-0083088	149774	
	1 002 7000			RD&BR GEN	GASOLINE	325.24		
	2 002 7010			RD&BR GEN	DIESEL	361.98		
				Invoice Net		687.22		
2544	COLEMAN OIL COMPANY	00001		INV	02/01/2024	CP-0082140	149777	
	1 03473 7000			JUST-PA	GASOLINE	85.67		
				Invoice Net		85.67		
2544	COLEMAN OIL COMPANY	00001		INV	02/07/2024	CP-0084036	150142	
	1 002 7000			RD&BR GEN	GASOLINE	180.74		
	2 002 7010			RD&BR GEN	DIESEL	74.42		
				Invoice Net		255.16		
2544	COLEMAN OIL COMPANY	00001		INV	02/07/2024	INV-168320	150227	
	1 002 7010			RD&BR GEN	DIESEL	244.01		
				Invoice Net		244.01		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	8,140.51	-----
2544	COLEMAN OIL COMPANY LL	00002		INV	02/01/2024	CP-0083086	149757	
	1 00355 7000			AIRSANDPT	GASOLINE	118.86		
	2 00355 7010			AIRSANDPT	DIESEL	2,348.11		
				Invoice Net		2,466.97		
						CHECK TOTAL	2,466.97	-----
4744	COMMERCIAL TIRE INC	00001		INV	01/31/2024	55-19991	149613	
	1 002 7020			RD&BR GEN	TIRES	4,200.00		
				Invoice Net		4,200.00		
						CHECK TOTAL	4,200.00	-----
6146	CONDOR ELITE, INC.	00000		INV	02/01/2024	CO-23183	149707	
	1 03453 7710			SHERPATROL	UNIFORMS	173.92		
				Invoice Net		173.92		
						CHECK TOTAL	173.92	-----
6146	CONDOR ELITE, INC.	00001		INV	02/12/2024	CO-23737	150388	
	1 03453 7710			SHERPATROL	UNIFORMS	54.96		
				Invoice Net		54.96		
						CHECK TOTAL	54.96	-----
2577	CONSOLIDATED SUPPLY CO	00001		INV	02/07/2024	S011747081.001	150136	
	1 002 7430			RD&BR GEN	REPBLDGS	10.89		
				Invoice Net		10.89		
						CHECK TOTAL	10.89	-----
5158	RICHARD COWELL	00000		INV	02/07/2024	MAR24	150110	
	1 047 8992			GRANT	JSGRANTS	717.00		
				Invoice Net		717.00		
						CHECK TOTAL	717.00	-----
2003	CULLIGAN WATER CO.	00001		INV	01/31/2024	093588FEB24	149700	
	1 03451 7110			SHERCLCREC	OTHER	89.70		
	2 03461 7110			JAILDETENT	OTHER	89.70		
				Invoice Net		179.40		
2003	CULLIGAN WATER CO.	00001		INV	01/31/2024	289759FEB24	149701	
	1 03451 7110			SHERCLCREC	OTHER	14.55		
				Invoice Net		14.55		
2003	CULLIGAN WATER CO.	00001		INV	01/31/2024	990414FEB24	149702	
	1 00822 7110			9110PS	OTHER	146.10		
				Invoice Net		146.10		
2003	CULLIGAN WATER CO.	00001		INV	02/07/2024	JAN24	150107	
	1 00661 6720			PROBSVCS	SM ASSETS	111.30		
				Invoice Net		111.30		
2003	CULLIGAN WATER CO.	00001		INV	02/09/2024	256904JAN24	150373	

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 00123 6530			PLANNING OFFICE		58.65		
				Invoice Net		58.65		
						CHECK TOTAL	510.00	-----
5894	PREMIER TRUCK ACCESSOR 1 03457 7040	00001		INVOICE REPAIR	01/29/2024	176245	149548	
				Invoice Net		1,218.00		
5894	PREMIER TRUCK ACCESSOR 1 03457 7040	00001		INVOICE REPAIR	02/05/2024	174644	149927	
				Invoice Net		63.00		
5894	PREMIER TRUCK ACCESSOR 1 03457 7040	00001		INVOICE REPAIR	02/05/2024	175333	149928	
				Invoice Net		1,190.00		
						CHECK TOTAL	2,471.00	-----
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INVOICE REPAIR	01/29/2024	01HL2968	149487	
				Invoice Net		311.30		
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INVOICE REPAIR	01/29/2024	01HL4337	149549	
				Invoice Net		286.68		
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INVOICE REPAIR	01/30/2024	01HL4651	149552	
				Invoice Net		239.64		
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INVOICE REPAIR	01/30/2024	01HL5619	149590	
				Invoice Net		93.01		
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INVOICE REPAIR	01/30/2024	01HL5620	149591	
				Invoice Net		980.15		
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INVOICE REPAIR	01/31/2024	01HL6043	149674	
				Invoice Net		136.00		
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INVOICE REPAIR	01/31/2024	01HL6193	149676	
				Invoice Net		132.43		
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INVOICE REPAIR	02/01/2024	01HL7040	149739	
				Invoice Net		120.12		
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INVOICE REPAIR	02/05/2024	01HL8113	149933	
				Invoice Net		53.59		
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INVOICE REPAIR	02/05/2024	01HL8374	149936	
				Invoice Net		414.09		
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INVOICE REPAIR	02/06/2024	03HL9515	150077	
				Invoice Net		123.75		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INV	02/06/2024	01HL5669 618.75 Invoice Net	150078	
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INV	02/08/2024	01HL9735 24.27 Invoice Net	150237	
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INV	02/08/2024	01HL9825 56.04 Invoice Net	150240	
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INV	02/12/2024	01HM1716 223.44 Invoice Net	150385	
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INV	02/12/2024	01HM2557 24.99 Invoice Net	150423	
				CHECK	TOTAL	3,838.25		-----
230	DIVISION OF OCCUPATION 1 00118 7460	00003		INV	02/07/2024	H002668-2024 125.00 Invoice Net	150123	
				CHECK	TOTAL	125.00		-----
290	EAN SERVICES LLC 1 03461 6480	00001		INV	01/29/2024	34969068 54.08 Invoice Net	149544	
				CHECK	TOTAL	54.08		-----
3950	ELITE TIRE & SUSPENSIO 1 002 7020	00001		INV	01/31/2024	138978 1,897.44 Invoice Net	149621	
3950	ELITE TIRE & SUSPENSIO 1 002 7020	00001		INV	02/07/2024	139054 377.00 Invoice Net	150145	
				CHECK	TOTAL	2,274.44		-----
2997	ELSAESSER ANDERSON CHT 1 006 7100	00001		INV	01/31/2024	16924 340.00 Invoice Net	149644	
				CHECK	TOTAL	340.00		-----
3008	EMPIRE POLYGRAPH & EMP 1 03461 6830	00001		INV	01/31/2024	EPEC 24010 200.00 Invoice Net	149675	
3008	EMPIRE POLYGRAPH & EMP 1 03461 6830	00001		INV	02/05/2024	EPEC 24011 200.00 Invoice Net	149943	
				CHECK	TOTAL	400.00		-----

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3921 ENRIGHT, CATHERINE	1 03474 6460	00000		INV	02/02/2024	3921 Jan 2024	149854	
		PUBLIC DEF		PER DIEM		134.67		
		Invoice Net				134.67		
				CHECK TOTAL		134.67		-----
3188 EVERGREEN SUPPLY	1 002 6720	00001		INV	01/31/2024	370849	149622	
	2 002 6540	RD&BR GEN		SM ASSETS		16.99		
		RD&BR GEN		SHOP		11.74		
		Invoice Net				28.73		
3188 EVERGREEN SUPPLY	1 002 6720	00001		INV	02/07/2024	371258	150143	
		RD&BR GEN		SM ASSETS		80.97		
		Invoice Net				80.97		
				CHECK TOTAL		109.70		-----
5790 EXCESS DISPOSAL INC	1 002 6950	00000		INV	02/01/2024	893	149785	
		RD&BR GEN		GARBAGE		211.79		
		Invoice Net				211.79		
				CHECK TOTAL		211.79		-----
3218 FBI LEEDA INC	1 03461 6490	00001		INV	02/08/2024	200100343	150267	
		JAILDETENT		EDUCATION		350.00		
		Invoice Net				350.00		
				CHECK TOTAL		350.00		-----
3234 FINANCIAL OFFICWESTLA	1 006 7760	00001		INV	02/02/2024	11.20.23	149832	
		DISTCT		LAW LIBRAR		4,085.07		
		Invoice Net				4,085.07		
				CHECK TOTAL		4,085.07		-----
3240 FINNEY FINNEY & FINNEY	1 006 7100	00001		INV	02/08/2024	1696SEP23	150271	
		DISTCT		LEGAL		1,750.00		
		Invoice Net				1,750.00		
				CHECK TOTAL		1,750.00		-----
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	01/31/2024	PC001605497:01	149623	
		RD&BR GEN		REPHTRUCKS		5.70		
		Invoice Net				5.70		
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	01/31/2024	PC001605497:02	149624	
		RD&BR GEN		REPHTRUCKS		22.80		
		Invoice Net				22.80		
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	01/31/2024	PC001605390:02	149625	
		RD&BR GEN		REPHTRUCKS		48.04		
		Invoice Net				48.04		
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	01/31/2024	PC001604248:01	149626	
		RD&BR GEN		REPHTRUCKS		250.02		
		Invoice Net				250.02		
3822 FREIGHTLINER NORTHWEST		00001		INV	01/31/2024	PC001605655:01	149628	

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 002 7418	RD&BR GEN		REPTRUCKS		70.08		
		Invoice Net				70.08		
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	01/31/2024	PC001605655:02	149629	
		RD&BR GEN		REPTRUCKS		60.14		
		Invoice Net				60.14		
3822 FREIGHTLINER NORTHWEST	1 002 7750	00001		INV	01/31/2024	PC001605723:01	149630	
	2 002 7418	RD&BR GEN		SHIPANDFRT		45.00		
		RD&BR GEN		REPTRUCKS		250.02		
		Invoice Net				295.02		
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	01/31/2024	PC001605497:03	149631	
		RD&BR GEN		REPTRUCKS		5.70		
		Invoice Net				5.70		
3822 FREIGHTLINER NORTHWEST	1 002 7750	00001		INV	02/07/2024	PC001606674:01	150146	
	2 002 7418	RD&BR GEN		SHIPANDFRT		7.52		
		RD&BR GEN		REPTRUCKS		230.64		
		Invoice Net				238.16		
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	02/07/2024	PC001606011:02	150147	
		RD&BR GEN		REPTRUCKS		152.46		
		Invoice Net				152.46		
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	02/07/2024	PC001606539:01	150148	
		RD&BR GEN		REPTRUCKS		1,027.70		
		Invoice Net				1,027.70		
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	02/07/2024	PC001605801:01	150150	
		RD&BR GEN		REPTRUCKS		78.88		
		Invoice Net				78.88		
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	02/07/2024	PC001606011:01	150151	
		RD&BR GEN		REPTRUCKS		45.20		
		Invoice Net				45.20		
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	02/07/2024	PC001606650:01	150225	
		RD&BR GEN		REPTRUCKS		106.45		
		Invoice Net				106.45		
3822 FREIGHTLINER NORTHWEST	1 002 7418	00001		INV	02/07/2024	PC001606780:01	150226	
		RD&BR GEN		REPTRUCKS		390.21		
		Invoice Net				390.21		
				CHECK TOTAL			2,796.56	-----
310 GALLS PARENT HOLDINGS	1 03453 8590	00002		INV	02/05/2024	026920511	149938	
		SHERPATROL		EQUIPMENT		73.44		
		Invoice Net				73.44		
				CHECK TOTAL			73.44	-----
313 GARFIELD BAY WATER & S	1 030 6955	00001		INV	02/01/2024	24.0153	149764	
		PARKS		SEWAGE		3.04		
		Invoice Net				3.04		
				CHECK TOTAL			3.04	-----
6018 GENUINE PARTS COMPANY		00001		INV	01/31/2024	170436	149641	

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 002 7040			RD&BR GEN REPAIR		33.76		
				Invoice Net		33.76		
6018	GENUINE PARTS COMPANY	00001		INV	01/31/2024	172196	149693	
	1 03457 7040			SHERAUTO REPAIR		62.01		
				Invoice Net		62.01		
6018	GENUINE PARTS COMPANY	00001		INV	02/04/2024	171057	149873	
	1 00355 7420			AIRSANDPT REPEQUIP		18.78		
				Invoice Net		18.78		
6018	GENUINE PARTS COMPANY	00001		CRM	02/04/2024	171773	149874	
	1 00355 6540			AIRSANDPT SHOP		-1.63		
				Invoice Net		-1.63		
6018	GENUINE PARTS COMPANY	00001		INV	02/04/2024	171774	149875	
	1 00355 7430			AIRSANDPT REPBLDGS		34.30		
				Invoice Net		34.30		
6018	GENUINE PARTS COMPANY	00001		INV	02/07/2024	172680	150164	
	1 002 7040			RD&BR GEN REPAIR		51.59		
				Invoice Net		51.59		
6018	GENUINE PARTS COMPANY	00001		INV	02/07/2024	172573	150165	
	1 002 7040			RD&BR GEN REPAIR		70.38		
				Invoice Net		70.38		
6018	GENUINE PARTS COMPANY	00001		INV	02/07/2024	171400	150166	
	1 002 7750			RD&BR GEN SHIPANDFRT		9.99		
	2 002 7418			RD&BR GEN REPHTRUCKS		527.00		
				Invoice Net		536.99		
6018	GENUINE PARTS COMPANY	00001		INV	02/07/2024	172738	150167	
	1 002 7418			RD&BR GEN REPHTRUCKS		89.14		
				Invoice Net		89.14		
6018	GENUINE PARTS COMPANY	00001		INV	02/12/2024	173729	150424	
	1 03479 7040			MARINE PTR REPAIR		70.10		
				Invoice Net		70.10		
				CHECK TOTAL		965.42		-----
343	GEYMAN TROY DR.	00001		INV	01/30/2024	DEC23	149580	
	1 03461 8060			JAILDETENT MEDICAL		3,500.00		
				Invoice Net		3,500.00		
343	GEYMAN TROY DR.	00001		INV	02/08/2024	JAN24	150283	
	1 03461 8060			JAILDETENT MEDICAL		3,675.00		
				Invoice Net		3,675.00		
				CHECK TOTAL		7,175.00		-----
2190	GRANITE AVIATION LLC	00001		INV	02/02/2024	MAR24	149867	
	1 00355 7661			AIRSANDPT OFFICERNT		450.00		
				Invoice Net		450.00		
				CHECK TOTAL		450.00		-----
5868	GRAYMAR ENVIRONMENTAL	00002		INV	02/21/2024	012024SPW-BON	149583	
	1 02381 7370			LOCAL HOUSE HAZ		4,718.80		
				Invoice Net		4,718.80		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	4,718.80	-----
4917 GREAT WEST ENGINEERING	1 023 9480	00001		INV	01/29/2024	31392	149556	
				SOL WASTE	CAP - CIP	19,279.56		
				Invoice Net		19,279.56		
						CHECK TOTAL	19,279.56	-----
2239 H & H EXPRESS	1 002 7750	00001		INV	01/31/2024	2884900	149632	
				RD&BR GEN	SHIPANDFRT	15.30		
				Invoice Net		15.30		
2239 H & H EXPRESS	1 002 7750	00001		INV	01/31/2024	2902315	149633	
				RD&BR GEN	SHIPANDFRT	14.70		
				Invoice Net		14.70		
2239 H & H EXPRESS	1 002 7750	00001		INV	01/31/2024	2895074	149634	
				RD&BR GEN	SHIPANDFRT	19.29		
				Invoice Net		19.29		
2239 H & H EXPRESS	1 002 7750	00001		INV	01/31/2024	2896794	149635	
				RD&BR GEN	SHIPANDFRT	41.04		
				Invoice Net		41.04		
2239 H & H EXPRESS	1 002 7750	00001		INV	01/31/2024	2896814	149636	
				RD&BR GEN	SHIPANDFRT	25.42		
				Invoice Net		25.42		
						CHECK TOTAL	115.75	-----
2631 HANGER PHILIP A. PH.D.	1 006 7110	00001		INV	02/08/2024	BON020124GB	150272	
				DISTCT	OTHER	2,400.00		
				Invoice Net		2,400.00		
						CHECK TOTAL	2,400.00	-----
1167 HAYS CHEVRON SERVICE	1 002 7000	00001		INV	02/07/2024	Jan24	150217	
	2 002 7010			RD&BR GEN	GASOLINE	111.54		
	3 002 7418			RD&BR GEN	DIESEL	1,699.18		
				RD&BR GEN	REPHTRUCKS	193.79		
				Invoice Net		2,004.51		
						CHECK TOTAL	2,004.51	-----
1232 HI-LINE INC	1 002 7750	00001		INV	02/07/2024	11098360	150153	
	2 002 6540			RD&BR GEN	SHIPANDFRT	27.48		
				RD&BR GEN	SHOP	186.86		
				Invoice Net		214.34		
						CHECK TOTAL	214.34	-----
6127 BRANDON HOBBS	1 03474 7100	00000		INV	02/02/2024	337	149851	
				PUBLIC DEF	LEGAL	2,720.00		
				Invoice Net		2,720.00		
6127 BRANDON HOBBS	1 03474 7100	00000		INV	02/09/2024	339	150381	
				PUBLIC DEF	LEGAL	1,410.00		
				Invoice Net		1,410.00		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL		4,130.00
3425 HYDRAULICS PLUS INC	1 002 7422	00001		INV	02/07/2024	25330		
		RD&BR GEN		REPHEQUIP		633.04	150154	
		Invoice Net				633.04		
						CHECK TOTAL		633.04
6161 INTERNATIONAL ASSN OF	1 00106 6490	00001		INV	01/29/2024	300002782		
		CORONER		EDUCATION		100.00	149538	
		Invoice Net				100.00		
						CHECK TOTAL		100.00
3438 IDAHO ASSOC OF COMMISS	1 00118 6490	00001		INV	02/07/2024	INV025066		
		GENEXP		EDUCATION		300.00	150197	
		Invoice Net				300.00		
						CHECK TOTAL		300.00
3439 IDAHO ASSOC OF COUNTIE	1 00118 7860	00001		INV	02/07/2024	INV025062		
		GENEXP		MISCEXPENS		669.10	150175	
		Invoice Net				669.10		
3439 IDAHO ASSOC OF COUNTIE	1 34180 7100	00001		INV	02/07/2024	INV025065		
		JUST-GENEX		LEGAL		20,492.57	150196	
		Invoice Net				20,492.57		
3439 IDAHO ASSOC OF COUNTIE	1 00118 6490	00001		INV	02/07/2024	INV025344		
		GENEXP		EDUCATION		10,277.00	150198	
		Invoice Net				10,277.00		
						CHECK TOTAL		31,438.67
3441 IDAHO ASSOC OF COUNTY	1 020 6520	00001		INV	01/31/2024	INV025069		
		REVAL		DUES		200.00	149599	
		Invoice Net				200.00		
						CHECK TOTAL		200.00
4311 IDAHO ASSOCIATION OF C	1 03474 6490	00000		INV	02/09/2024	2024 Dues		
		PUBLIC DEF		EDUCATION		75.00	150383	
		Invoice Net				75.00		
						CHECK TOTAL		75.00
3462 IDAHO DEPT OF LANDS	1 002 8440	00001		INV	02/07/2024	E100113-YR23		
		RD&BR GEN		SAND		3,553.00	150155	
		Invoice Net				3,553.00		
						CHECK TOTAL		3,553.00
3622 IDAHO PROSECUTING ATTO	1 03473 6520	00001		INV	02/01/2024	JAN2024		
		JUST-PA		DUES		6,283.00	149767	
		Invoice Net				6,283.00		
						CHECK TOTAL		6,283.00

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3654	INCYTE DIAGNOSTICS 1 03461 8060	00001		INV	02/08/2024	PB2301342Z01 19.24 19.24	150270	
			JAILDETENT	MEDICAL				
			Invoice Net					
						CHECK TOTAL		19.24
3656	INDOFF INCORPORATED 1 00123 6530	00000		INV	02/09/2024	3705051 301.50 301.50	150356	
			PLANNING	OFFICE				
			Invoice Net					
						CHECK TOTAL		301.50
3656	INDOFF INCORPORATED 1 006 6530	00001		INV	02/02/2024	3704245 167.60 167.60	149829	
			DISTCT	OFFICE				
			Invoice Net					
3656	INDOFF INCORPORATED 1 00123 6530	00001		INV	02/09/2024	3705639 91.90 91.90	150357	
			PLANNING	OFFICE				
			Invoice Net					
						CHECK TOTAL		259.50
3667	INSIGHT DISTRIBUTING I 1 02381 7330	00001		INV	02/05/2024	0492454 52.00 52.00	149898	
			LOCAL	OPERATIONS				
			Invoice Net					
3667	INSIGHT DISTRIBUTING I 1 02381 7330	00001		INV	02/07/2024	0492872 51.25 51.25	150144	
			LOCAL	OPERATIONS				
			Invoice Net					
						CHECK TOTAL		103.25
5475	JACOBS ENGINEERING GRO 1 00355 7110	00001		INV	02/01/2024	SZT-IFE-2024-01 2,200.00 2,200.00	149758	
			AIRSANDPT	OTHER				
			Invoice Net					
5475	JACOBS ENGINEERING GRO 1 00356 8720	00001		INV	02/01/2024	PR-IFE-2024-01 2,200.00 2,200.00	149759	
			AIRPRRIVR	OUTSIDESVC				
			Invoice Net					
						CHECK TOTAL		4,400.00
1261	JASPER ENGINES & TRANS 1 03457 7040	00001		INV	02/08/2024	13192760 3,750.00 3,750.00	150238	
			SHERAUTO	REPAIR				
			Invoice Net					
						CHECK TOTAL		3,750.00
5373	JEFFREY D BEST 1 002 7040	00001		INV	01/31/2024	3354 217.04 217.04	149637	
			RD&BR GEN	REPAIR				
			Invoice Net					
5373	JEFFREY D BEST 1 002 7040	00001		INV	02/01/2024	3353 291.97 291.97	149775	
			RD&BR GEN	REPAIR				
			Invoice Net					
						CHECK TOTAL		509.01

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3925 JENSEN, JENNIFER	1 00114 6670	00000		INV	03/01/2024	ReimbursementFeb2024	150347	
		EXTWKSH		OTHER		144.41		
		Invoice Net				144.41		
				CHECK TOTAL		144.41		
4669 JINRIGHT, TYLER	1 03452 6440	00000		INV	02/08/2024	FEB24	150268	
		SHERDETECT		TRAVEL		231.00		
		Invoice Net				231.00		
				CHECK TOTAL		231.00		
6082 KILGORE CONSTRUCTION I	1 00118 9480	00001		INV	02/01/2024	KCI-6	149744	
		GENEXP		CAP - CIP		277,245.69		
		Invoice Net				277,245.69		
				CHECK TOTAL		277,245.69		
2686 LACLEDE WATER DISTRICT	1 02381 6980	00001		INV	02/02/2024	142603	149819	
		LOCAL		OTHER UTIL		45.84		
		Invoice Net				45.84		
				CHECK TOTAL		45.84		
1315 LES SCHWAB TIRE CENTER	1 002 7020	00001		INV	02/07/2024	10600525312	150162	
		RD&BR GEN		TIRES		159.96		
		Invoice Net				159.96		
				CHECK TOTAL		159.96		
1316 LES SCHWAB TIRE CENTER	1 03457 7040	00001		INV	02/05/2024	10800803010	149909	
		SHERAUTO		REPAIR		129.99		
		Invoice Net				129.99		
				CHECK TOTAL		129.99		
1335 LIFELOC TECHNOLOGIES	1 03453 7420	00001		INV	02/12/2024	394218	150384	
		SHERPATROL		REPEQUIP		134.04		
		Invoice Net				134.04		
				CHECK TOTAL		134.04		
1350 LIPPERT EXCAVATION AND	1 03410 8680	00001		INV	02/06/2024	24106	149950	
		JUSTBLDGS		SNOW REM		925.00		
		Invoice Net				925.00		
1350 LIPPERT EXCAVATION AND	1 03410 8680	00001		INV	02/06/2024	24105	149951	
		JUSTBLDGS		SNOW REM		2,200.00		
		Invoice Net				2,200.00		
1350 LIPPERT EXCAVATION AND	1 01130 7400	00001		INV	03/02/2024	24095	150343	
		EXTOFFICE		REPGENER		217.50		
		Invoice Net				217.50		
				CHECK TOTAL		3,342.50		
6102 LOW COST INTERLOCK INC		00001		INV	01/31/2024	109975	149654	

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 010 7110		CT INTERL	OTHER		48.00		
			Invoice Net			48.00		
						CHECK TOTAL		48.00
6069 MARSH & MCLENNAN COMPA	1 00118 7115	00001	GENEXP	ADMINEEBEN	INV 01/30/2024	378731	149568	
			Invoice Net			4,864.50		
6069 MARSH & MCLENNAN COMPA	1 00118 7115	00001	GENEXP	ADMINEEBEN	INV 01/30/2024	378732	149569	
			Invoice Net			679.50		
						CHECK TOTAL		5,544.00
6012 STEPHEN M MATHIS	1 047 8992	00001	GRANT	JSGRANTS	INV 02/07/2024	JAN24	150120	
			Invoice Net			600.00		
6012 STEPHEN M MATHIS	1 047 8992	00001	GRANT	JSGRANTS	INV 02/07/2024	JAN24.1	150121	
			Invoice Net			450.00		
						CHECK TOTAL		1,050.00
4393 EDWARD MCCOLLUM	1 047 8992	00002	GRANT	JSGRANTS	INV 02/07/2024	422421	150122	
	2 047 8992		GRANT	JSGRANTS		1,395.00		
			Invoice Net			-139.50		
						CHECK TOTAL		1,255.50
4998 MCGEACHY, DOUGLAS	1 03479 6440	00000	MARINE PTR	TRAVEL	INV 02/08/2024	FEB24	150242	
			Invoice Net			413.00		
						CHECK TOTAL		413.00
4479 MCGUIRE BEARING COMPAN	1 002 7040	00001	RD&BR GEN	REPAIR	INV 02/07/2024	2421648-00	150163	
			Invoice Net			253.04		
						CHECK TOTAL		253.04
5224 MIKE WHITE FORD OF SAN	1 038 7040	00001	WATER	REPAIR	INV 01/29/2024	12751	149534	
			Invoice Net			91.44		
						CHECK TOTAL		91.44
3836 MOON SECURITY SERVICES	1 00661 8830	00001	PROBSVCS	ADMISDNPRB	INV 02/07/2024	1227913	150108	
	2 047 8992		GRANT	JSGRANTS		1,576.00		
			Invoice Net			584.00		
3836 MOON SECURITY SERVICES	1 005 6820	00001	DRUGCT	DRUGTESTIN	INV 02/12/2024	1227911	150420	
			Invoice Net			258.00		
						CHECK TOTAL		258.00

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	2,418.00	-----
1422	MT. BALDY DENTAL 1 03461 8060	00001		INV	01/29/2024	24JAN24ND 493.00	149539	
						Invoice Net 493.00		
1422	MT. BALDY DENTAL 1 03461 8060	00001		INV	01/29/2024	23JAN24SP 521.00	149540	
						Invoice Net 521.00		
1422	MT. BALDY DENTAL 1 03461 8060	00001		INV	01/29/2024	24JAN24JS 624.00	149543	
						Invoice Net 624.00		
1422	MT. BALDY DENTAL 1 03461 8060	00001		INV	02/12/2024	06FEB24JH 568.00	150427	
						Invoice Net 568.00		
1422	MT. BALDY DENTAL 1 03461 8060	00001		INV	02/12/2024	08FEB24TD 624.00	150428	
						Invoice Net 624.00		
						CHECK TOTAL	2,830.00	-----
5148	MULTICARE CENTERS OF O 1 03461 6820 2 03479 6820 3 03450 6820	00001		INV	02/12/2024	159081 83.00	150429	
						JAILDETENT DRUGTESTIN MARINE PTR DRUGTESTIN SHERADMIN DRUGTESTIN Invoice Net 166.00 332.00		
						CHECK TOTAL	332.00	-----
585	NACCARATO TRACY 1 01261 6450	00000		INV	02/01/2024	Jan2024 24.12	149805	
						MOTVEHSDP MILEAGE Invoice Net 24.12		
						CHECK TOTAL	24.12	-----
650	NIELSEN MIKE 1 01110 7331	00001		INV	02/06/2024	5096 266.00	150081	
						EMERGMGT EM OPERATE Invoice Net 266.00		
						CHECK TOTAL	266.00	-----
2320	NORTH 40 OUTFITTERS 1 023 7040	00001		INV	01/29/2024	43516 24.99	149501	
						SOL WASTE REPAIR Invoice Net 24.99		
2320	NORTH 40 OUTFITTERS 1 023 7040	00001		INV	01/29/2024	43558 35.91	149504	
						SOL WASTE REPAIR Invoice Net 35.91		
2320	NORTH 40 OUTFITTERS 1 02381 7330	00001		INV	01/29/2024	43570 391.51	149506	
						LOCAL OPERATIONS Invoice Net 391.51		
2320	NORTH 40 OUTFITTERS 1 02381 7330	00001		INV	01/29/2024	43571 269.50	149509	
						LOCAL OPERATIONS Invoice Net 269.50		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2320	NORTH 40 OUTFITTERS 1 002 6540	00001		INV	01/31/2024	043617/B 22.74 Invoice Net	149638	
						CHECK TOTAL		744.65
2320	NORTH 40 OUTFITTERS 1 03454 8590	00002		INV	01/30/2024	43613/B 14.98 Invoice Net	149554	
2320	NORTH 40 OUTFITTERS 1 03461 7930	00002		INV	02/01/2024	43646/B 1.00 Invoice Net	149751	
2320	NORTH 40 OUTFITTERS 1 03461 7930	00002		INV	02/01/2024	43643/B 22.96 Invoice Net	149752	
						CHECK TOTAL		38.94
5925	NORTH IDAHO LAW GROUP 1 03417 7300	00000		INV	02/02/2024	5925JAN2024 365.82 Invoice Net	149835	
5925	NORTH IDAHO LAW GROUP 1 03417 7300	00000		INV	02/02/2024	5925Jan24 6,282.00 Invoice Net	149847	
						CHECK TOTAL		6,647.82
2326	NORTH IDAHO LOCK & KEY 1 03450 7430	00001		INV	01/29/2024	61019 811.80 Invoice Net	149488	
2326	NORTH IDAHO LOCK & KEY 1 02381 7330	00001		INV	01/30/2024	61027 273.00 Invoice Net	149571	
2326	NORTH IDAHO LOCK & KEY 1 002 7430	00001		INV	01/31/2024	61023 75.00 Invoice Net	149640	
2326	NORTH IDAHO LOCK & KEY 1 00110 7530	00001		INV	02/06/2024	61035 120.00 Invoice Net	149949	
						CHECK TOTAL		1,279.80
2334	NORTHERN LIGHTS INC. 1 00824 6930	00001		INV	02/05/2024	50669977JAN24 36.42 Invoice Net	149930	
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	02/21/2024	683422JAN24 124.60 Invoice Net	150000	
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	02/21/2024	683428JAN24 398.27 Invoice Net	150002	

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	02/21/2024	683430JAN24		
		LOCAL		OTHER UTIL		183.25	150003	
		Invoice Net				183.25		
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	02/21/2024	683433JAN24		
		LOCAL		OTHER UTIL		21.87	150004	
		Invoice Net				21.87		
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	02/21/2024	683435JAN24		
		LOCAL		OTHER UTIL		542.43	150005	
		Invoice Net				542.43		
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	02/21/2024	50254250JAN24		
		LOCAL		OTHER UTIL		94.61	150006	
		Invoice Net				94.61		
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	02/21/2024	50495215JAN24		
		LOCAL		OTHER UTIL		231.46	150007	
		Invoice Net				231.46		
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	02/23/2024	50635335JAN24		
		LOCAL		OTHER UTIL		75.43	150010	
		Invoice Net				75.43		
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	02/23/2024	50635602JAN24		
		LOCAL		OTHER UTIL		299.51	150011	
		Invoice Net				299.51		
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	02/23/2024	683431JAN24		
		LOCAL		OTHER UTIL		30.08	150015	
		Invoice Net				30.08		
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	02/23/2024	50692824JAN24		
		LOCAL		OTHER UTIL		67.53	150017	
		Invoice Net				67.53		
2334	NORTHERN LIGHTS INC. 1 002 6940	00001		INV	02/07/2024	50688885Jan24		
		RD&BR GEN		STR LIGHT		40.78	150093	
		Invoice Net				40.78		
2334	NORTHERN LIGHTS INC. 1 002 6940	00001		INV	02/07/2024	50688886Jan24		
		RD&BR GEN		STR LIGHT		39.30	150094	
		Invoice Net				39.30		
2334	NORTHERN LIGHTS INC. 1 002 6940	00001		INV	02/07/2024	50688887Jan24		
		RD&BR GEN		STR LIGHT		39.63	150095	
		Invoice Net				39.63		
2334	NORTHERN LIGHTS INC. 1 002 6940	00001		INV	02/07/2024	683424Jan24		
		RD&BR GEN		STR LIGHT		21.87	150096	
		Invoice Net				21.87		
2334	NORTHERN LIGHTS INC. 1 002 6940	00001		INV	02/07/2024	50467633Jan24		
		RD&BR GEN		STR LIGHT		261.80	150097	
		Invoice Net				261.80		
2334	NORTHERN LIGHTS INC. 1 002 6930	00001		INV	02/07/2024	50591849Jan24		
		RD&BR GEN		ELECTRIC		96.99	150098	
		Invoice Net				96.99		
2334	NORTHERN LIGHTS INC. 1 002 6940	00001		INV	02/07/2024	50687480Jan24		
		RD&BR GEN		STR LIGHT		42.18	150099	
		Invoice Net				42.18		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2334	NORTHERN LIGHTS INC. 1 002 6940	00001		INV	02/07/2024	683406Jan24 RD&BR GEN STR LIGHT 37.40 Invoice Net 37.40	150100	
2334	NORTHERN LIGHTS INC. 1 002 6940	00001		INV	02/07/2024	683413Jan24 RD&BR GEN STR LIGHT 21.87 Invoice Net 21.87	150101	
2334	NORTHERN LIGHTS INC. 1 002 6930	00001		INV	02/07/2024	50334348Jan24 RD&BR GEN ELECTRIC 40.95 Invoice Net 40.95	150102	
2334	NORTHERN LIGHTS INC. 1 002 6940	00001		INV	02/07/2024	50676292Jan24 RD&BR GEN STR LIGHT 43.09 Invoice Net 43.09	150103	
2334	NORTHERN LIGHTS INC. 1 002 6930	00001		INV	02/07/2024	50692409Jan24 RD&BR GEN ELECTRIC 113.12 Invoice Net 113.12	150104	
2334	NORTHERN LIGHTS INC. 1 00118 6930	00001		INV	02/07/2024	683436JAN24 GENEXP ELECTRIC 542.98 Invoice Net 542.98	150199	
2334	NORTHERN LIGHTS INC. 1 00118 6930	00001		INV	02/07/2024	50476229JAN24 GENEXP ELECTRIC 1,622.37 Invoice Net 1,622.37	150200	
2334	NORTHERN LIGHTS INC. 1 00823 7520	00001		INV	02/07/2024	50574328JAN24 911TECH REPOTHER 243.93 Invoice Net 243.93	150201	
2334	NORTHERN LIGHTS INC. 1 00118 6930	00001		INV	02/07/2024	683420JAN24 GENEXP ELECTRIC 671.93 Invoice Net 671.93	150202	
2334	NORTHERN LIGHTS INC. 1 00355 6930	00001		INV	02/07/2024	683426JAN24 AIRSANDPT ELECTRIC 114.84 Invoice Net 114.84	150203	
2334	NORTHERN LIGHTS INC. 1 00118 6930	00001		INV	02/07/2024	683434JAN24 GENEXP ELECTRIC 2,537.92 Invoice Net 2,537.92	150204	
2334	NORTHERN LIGHTS INC. 1 00118 6930	00001		INV	02/07/2024	104445JAN24 GENEXP ELECTRIC 1,748.73 Invoice Net 1,748.73	150205	
2334	NORTHERN LIGHTS INC. 1 00118 6930	00001		INV	02/07/2024	50641560JAN24-2 GENEXP ELECTRIC 204.12 Invoice Net 204.12	150209	
						CHECK TOTAL	10,591.26	-----
2342	NORTHSIDE FIRE DISTRICT 1 600 2130	00000		INV	02/09/2024	NSFJAN24 N SIDE FIR OTHER TAX 3,140.00 Invoice Net 3,140.00	150374	
						CHECK TOTAL	3,140.00	-----
2344	NORTHSIDE WATER USERS	00001		INV	02/07/2024	1016FEB24	150169	

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 00118 6960	GENEXP		WATER		551.15		
		Invoice Net				551.15		
						CHECK TOTAL		551.15
9999 Chris Zentz	1 00123 7810	00000		INV	02/09/2024	VRP2023-0089	150369	
		PLANNING		REF, REIMB		280.00		
		Invoice Net				280.00		
						CHECK TOTAL		280.00
9999 Scott Thompson Constru	1 00123 7810	00000		INV	02/09/2024	BLP2024-0049	150367	
		PLANNING		REF, REIMB		85.00		
		Invoice Net				85.00		
						CHECK TOTAL		85.00
2788 OXARC	1 002 7418	00001		INV	01/31/2024	0031991997	149672	
		RD&BR GEN		REPHTRUCKS		452.77		
		Invoice Net				452.77		
2788 OXARC	1 03457 7040	00001		INV	02/05/2024	0031995037	149929	
		SHERAUTO		REPAIR		50.98		
		Invoice Net				50.98		
2788 OXARC	1 02381 7330	00001		INV	02/06/2024	0061651244	150028	
		LOCAL		OPERATIONS		33.42		
		Invoice Net				33.42		
2788 OXARC	1 002 6720	00001		INV	02/07/2024	0031994991	150168	
		RD&BR GEN		SM ASSETS		194.11		
		Invoice Net				194.11		
2788 OXARC	1 002 6540	00001		INV	02/07/2024	0061652959	150170	
		RD&BR GEN		SHOP		55.70		
		Invoice Net				55.70		
2788 OXARC	1 002 6540	00001		INV	02/07/2024	0061668526	150172	
		RD&BR GEN		SHOP		122.54		
		Invoice Net				122.54		
						CHECK TOTAL		909.52
2799 PACIFIC STEEL & RECYCL	1 03457 7040	00001		INV	01/31/2024	8612722	149696	
		SHERAUTO		REPAIR		37.48		
		Invoice Net				37.48		
						CHECK TOTAL		37.48
2815 PANHANDLE AREA COUNCIL	1 00118 7660	00001		INV	02/02/2024	MAR24	149868	
		GENEXP		RTOTHER		7,020.01		
		Invoice Net				7,020.01		
2815 PANHANDLE AREA COUNCIL	1 00118 7680	00001		INV	02/06/2024	20240123	150082	
		GENEXP		LEASE ADM		5,260.05		
		Invoice Net				5,260.05		
						CHECK TOTAL		12,280.06

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
5203	PAPE MACHINERY INC	00001		INV	01/31/2024	7004938		
	1 002 7750	RD&BR GEN		SHIPANDFRT		29.00	149659	
	2 002 7422	RD&BR GEN		REPHEQUIP		3,128.73		
		Invoice Net				3,157.73		
5203	PAPE MACHINERY INC	00001		INV	02/04/2024	15037720	149871	
	1 00355 6540	AIRSANDPT		SHOP		231.78		
		Invoice Net				231.78		
5203	PAPE MACHINERY INC	00001		INV	02/05/2024	15035825	149902	
	1 023 7040	SOL WASTE		REPAIR		88.83		
		Invoice Net				88.83		
5203	PAPE MACHINERY INC	00001		INV	02/07/2024	15042080	150177	
	1 002 7422	RD&BR GEN		REPHEQUIP		324.26		
		Invoice Net				324.26		
		CHECK TOTAL				3,802.60		-----
1481	PATTI'S ACTION AUTO SU	00001		INV	01/31/2024	81030-1	149642	
	1 002 7422	RD&BR GEN		REPHEQUIP		92.44		
		Invoice Net				92.44		
1481	PATTI'S ACTION AUTO SU	00001		INV	01/31/2024	81032-1	149643	
	1 002 7422	RD&BR GEN		REPHEQUIP		3.05		
		Invoice Net				3.05		
1481	PATTI'S ACTION AUTO SU	00001		INV	01/31/2024	80574-1	149646	
	1 002 7418	RD&BR GEN		REPHEQUIP		141.60		
		Invoice Net				141.60		
1481	PATTI'S ACTION AUTO SU	00001		INV	01/31/2024	82120-1	149647	
	1 002 7030	RD&BR GEN		LUBRICANT		52.80		
		Invoice Net				52.80		
1481	PATTI'S ACTION AUTO SU	00001		INV	01/31/2024	82398-1	149650	
	1 002 7750	RD&BR GEN		SHIPANDFRT		76.69		
	2 002 6640	RD&BR GEN		SAFETY		271.00		
		Invoice Net				347.69		
1481	PATTI'S ACTION AUTO SU	00001		INV	01/31/2024	81233-1	149652	
	1 002 7422	RD&BR GEN		REPHEQUIP		30.50		
		Invoice Net				30.50		
1481	PATTI'S ACTION AUTO SU	00001		CRM	01/31/2024	80573-1	149658	
	1 002 7418	RD&BR GEN		REPHEQUIP		-100.00		
		Invoice Net				-100.00		
		CHECK TOTAL				568.08		-----
1513	PEND OREILLE VETERINAR	00001		INV	02/07/2024	693687	150160	
	1 03473 9040	JUST-PA		CRTHSE DOG		1,044.90		
		Invoice Net				1,044.90		
		CHECK TOTAL				1,044.90		-----
1521	PERFECTION TIRE INC #2	00000		INV	01/29/2024	3021094	149482	
	1 03457 7040	SHERAUTO		REPAIR		118.00		
		Invoice Net				118.00		

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	118.00	
3833	PERSONNEL EVALUATION I	00000		INV	02/08/2024	50294		
	1 03461 6830			JAILDETENT	BACKGR CHK	25.00	150221	
	2 03453 6830			SHERPATROL	BACKGR CHK	50.00		
				Invoice Net		75.00		
						CHECK TOTAL	75.00	
5685	PIPKIN JOHN RICHARD	00001		INV	02/07/2024	Jan24		
	1 002 8680			RD&BR GEN	SNOW REM	700.00	150173	
				Invoice Net		700.00		
						CHECK TOTAL	700.00	
5907	GARRETT POWELL	00001		INV	02/07/2024	348		
	1 002 7418			RD&BR GEN	REPHTRUCKS	1,877.85	150176	
				Invoice Net		1,877.85		
						CHECK TOTAL	1,877.85	
3325	PRIEST RIVER CITY OF U	00001		INV	01/31/2024	0132-00JAN24		
	1 030 6980			PARKS	OTHER UTIL	113.52	149679	
				Invoice Net		113.52		
3325	PRIEST RIVER CITY OF U	00001		INV	01/31/2024	0207-00JAN24		
	1 00118 6960			GENEXP	WATER	126.55	149680	
				Invoice Net		126.55		
3325	PRIEST RIVER CITY OF U	00001		INV	01/31/2024	0208-00JAN24		
	1 002 6960			RD&BR GEN	WATER	70.56	149681	
				Invoice Net		70.56		
3325	PRIEST RIVER CITY OF U	00001		INV	01/31/2024	06851-00JAN24		
	1 00356 6960			AIRPRRIVR	WATER	172.28	149682	
				Invoice Net		172.28		
						CHECK TOTAL	482.91	
3329	PRIEST RIVER ACE HARDW	00002		INV	02/07/2024	389295		
	1 002 6540			RD&BR GEN	SHOP	19.18	150178	
	2 002 7430			RD&BR GEN	REPBLDGS	35.99		
				Invoice Net		55.17		
3329	PRIEST RIVER ACE HARDW	00002		CRM	02/07/2024	389329		
	1 002 7430			RD&BR GEN	REPBLDGS	-35.99	150179	
				Invoice Net		-35.99		
3329	PRIEST RIVER ACE HARDW	00002		INV	02/07/2024	389146		
	1 002 7750			RD&BR GEN	SHIPANDFRT	54.39	150180	
				Invoice Net		54.39		
						CHECK TOTAL	73.57	
3499	PUBLIC AGENCY TRAINING	00001		INV	02/06/2024	2548		
	1 03452 6490			SHERDETECT	EDUCATION	425.00	150053	
				Invoice Net		425.00		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	425.00	-----
4378 PURE FILTRATION PRODUC	00001		INV	02/01/2024		87178	149753	
1 00110 7530	BLDGGRD		REPFACILIT			515.72		
2 03410 7530	JUSTBLDGS		REPFACILIT			515.72		
	Invoice Net					1,031.44		
						CHECK TOTAL	1,031.44	-----
3513 QUILL CORPORATION	00001		INV	03/02/2024		36752436	150345	
1 00114 6670	EXTWKSHP		OTHER			48.97		
	Invoice Net					48.97		
3513 QUILL CORPORATION	00001		INV	03/01/2024		36981148	150346	
1 00114 6670	EXTWKSHP		OTHER			27.18		
	Invoice Net					27.18		
						CHECK TOTAL	76.15	-----
6153 REAGAN, JEREMY	00000		INV	02/02/2024		Bar Dues 2024	149848	
1 03474 6520	PUBLIC DEF		DUES			320.00		
	Invoice Net					320.00		
						CHECK TOTAL	320.00	-----
3546 REBUILDING & HARDFACIN	00001		INV	02/07/2024		69482	150181	
1 002 7080	RD&BR GEN		BITS			2,550.00		
	Invoice Net					2,550.00		
						CHECK TOTAL	2,550.00	-----
5273 RECONNECT INC	00001		INV	02/12/2024		4EDBD228-0038	150414	
1 005 6820	DRUGCT		DRUGTESTIN			128.80		
	Invoice Net					128.80		
						CHECK TOTAL	128.80	-----
3695 REDWOOD TOXICOLOGY LAB	00001		INV	02/07/2024		817023	150119	
1 047 8992	GRANT		JSGRANTS			1,896.40		
	Invoice Net					1,896.40		
						CHECK TOTAL	1,896.40	-----
3714 RELIANT BEHAVIORAL HEA	00001		INV	02/01/2024		285176	149709	
1 00118 6260	GENEXP		EAP			1,054.10		
	Invoice Net					1,054.10		
						CHECK TOTAL	1,054.10	-----
3715 RELX INC. DBA LEXISNEX	00001		INV	02/07/2024		3094919557	150161	
1 03471 7760	JUST-CIVIL		LAW LIBRAR			338.15		
	Invoice Net					338.15		
						CHECK TOTAL	338.15	-----
5346 ROK TECHNOLOGIES LLC	00000		INV	02/01/2024		9501	149768	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 00124 7820	GIS		CTRCT SVCS		4,646.00		
		Invoice Net				4,646.00		
						CHECK TOTAL	4,646.00	
6140 RUSH DELIVERY LLC	1 00103 7850	00001		INV	02/05/2024	24010018	149904	
		TREASURER		SERV CHG		1,764.00		
		Invoice Net				1,764.00		
						CHECK TOTAL	1,764.00	
6163 SAFE LIFE DEFENSE LLC	1 00608 7710	00001		INV	02/02/2024	32330048	149830	
		DISTCTSECU		UNIFORMS		6,298.26		
		Invoice Net				6,298.26		
						CHECK TOTAL	6,298.26	
763 SALT LAKE WHOLESALE SP	1 03453 7740	00001		INV	02/06/2024	95517	150050	
		SHERPATROL		FIREARMS Q		407.60		
		Invoice Net				407.60		
						CHECK TOTAL	407.60	
768 SAND CREEK CUSTOM WEAR	1 03451 7710	00001		INV	01/25/2024	07075	149418	
		SHERCLCREC		UNIFORMS		393.78		
		Invoice Net				393.78		
						CHECK TOTAL	393.78	
775 SANDPOINT BUILDING SUP	1 036 7860	00001		INV	02/01/2024	2457271	149762	
		PLSNOW		MISCEXPENS		46.82		
		Invoice Net				46.82		
						CHECK TOTAL	46.82	
800 SANDPOINT CITY OF - UT	1 002 6960	00001		INV	02/01/2024	08-00890.00Feb24	149770	
	2 002 6970	RD&BR GEN		WATER		138.95		
		RD&BR GEN		SEWER		259.33		
		Invoice Net				398.28		
800 SANDPOINT CITY OF - UT	1 00118 6970	00001		INV	02/01/2024	05-02520.02FEB24	149790	
	2 00118 6960	GENEXP		SEWER		664.07		
		GENEXP		WATER		830.42		
		Invoice Net				1,494.49		
800 SANDPOINT CITY OF - UT	1 00118 6970	00001		INV	02/01/2024	08-01900.00FEB24	149792	
	2 00118 6960	GENEXP		SEWER		219.70		
		GENEXP		WATER		124.59		
		Invoice Net				344.29		
800 SANDPOINT CITY OF - UT	1 00118 6960	00001		INV	02/01/2024	08-01901.00FEB24	149794	
		GENEXP		WATER		41.10		
		Invoice Net				41.10		
800 SANDPOINT CITY OF - UT	1 00118 6970	00001		INV	02/01/2024	08-03700.00FEB24	149795	
	2 00118 6960	GENEXP		SEWER		2,597.16		
		GENEXP		WATER		1,530.58		
		Invoice Net				4,127.74		

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
800	SANDPOINT CITY OF - UT	00001		INV	02/01/2024	08-03760.02FEB24	149796	
	1 00118 6970	GENEXP		SEWER		85.00		
	2 00118 6960	GENEXP		WATER		187.66		
		Invoice Net				272.66		
800	SANDPOINT CITY OF - UT	00001		INV	02/01/2024	08-03765.02FEB24	149797	
	1 00118 6960	GENEXP		WATER		20.47		
		Invoice Net				20.47		
800	SANDPOINT CITY OF - UT	00001		INV	02/01/2024	08-03770.00FEB24	149798	
	1 00118 6970	GENEXP		SEWER		442.50		
		Invoice Net				442.50		
800	SANDPOINT CITY OF - UT	00001		INV	02/01/2024	08-03800.00FEB24	149800	
	1 00118 6970	GENEXP		SEWER		4,132.74		
	2 00118 6960	GENEXP		WATER		1,139.60		
		Invoice Net				5,272.34		
800	SANDPOINT CITY OF - UT	00001		INV	02/01/2024	08-03805.00FEB24	149801	
	1 00118 6960	GENEXP		WATER		22.39		
		Invoice Net				22.39		
800	SANDPOINT CITY OF - UT	00001		INV	02/01/2024	08-04020.02FEB24	149802	
	1 00355 6960	AIRSANDPT		WATER		20.47		
		Invoice Net				20.47		
800	SANDPOINT CITY OF - UT	00001		INV	02/01/2024	08-04816.03FEB24	149811	
	1 00355 6980	AIRSANDPT		OTHER UTIL		90.14		
	2 00355 6960	AIRSANDPT		WATER		22.61		
		Invoice Net				112.75		
800	SANDPOINT CITY OF - UT	00001		INV	02/01/2024	08-04828.00FEB24	149812	
	1 00355 6980	AIRSANDPT		OTHER UTIL		127.67		
		Invoice Net				127.67		
800	SANDPOINT CITY OF - UT	00001		INV	02/01/2024	23-03510.00FEB24	149813	
	1 00118 6970	GENEXP		SEWER		114.69		
	2 00118 6960	GENEXP		WATER		53.47		
		Invoice Net				168.16		
800	SANDPOINT CITY OF - UT	00001		INV	02/01/2024	23-03520.00FEB24	149814	
	1 00118 6970	GENEXP		SEWER		121.23		
	2 00118 6960	GENEXP		WATER		87.48		
		Invoice Net				208.71		
800	SANDPOINT CITY OF - UT	00001		INV	02/01/2024	23-03530.00FEB24	149815	
	1 00118 6970	GENEXP		SEWER		241.80		
	2 00118 6960	GENEXP		WATER		163.15		
		Invoice Net				404.95		
		CHECK TOTAL				13,478.97		-----
779	SANDPOINT GARAGE DOORS	00002		INV	02/01/2024	158107	149708	
	1 03461 7430	JAILDETENT		REPBLDGS		145.00		
		Invoice Net				145.00		
		CHECK TOTAL				145.00		-----
5516	SELKIRK OUTDOOR LEADER	00001		INV	02/07/2024	020624_BCJS	150115	

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 047 8992	GRANT		JSGRANTS		2,500.00		
		Invoice Net				2,500.00		
						CHECK TOTAL	2,500.00	-----
4110 SELKIRK POWER GENERATI	1 00824 7110	00001		INV 01/30/2024		137549	149585	
		911REPEATR		OTHER		3,250.55		
		Invoice Net				3,250.55		
						CHECK TOTAL	3,250.55	-----
2459 SELKIRK PRESS INC.	1 00123 6530	00000		INV 02/09/2024		20258	150358	
		PLANNING		OFFICE		197.50		
		Invoice Net				197.50		
						CHECK TOTAL	197.50	-----
2459 SELKIRK PRESS INC.	1 020 6800	00001		INV 02/08/2024		20193	150274	
		REVAL		STATIONERY		271.00		
		Invoice Net				271.00		
						CHECK TOTAL	271.00	-----
2846 SHERWIN- WILLIAMS	1 047 8992	00001		INV 02/07/2024		1384-7	150113	
		GRANT		JSGRANTS		123.92		
		Invoice Net				123.92		
						CHECK TOTAL	123.92	-----
2876 SIRCHIE ACQUISITION CO	1 03451 6550	00001		INV 02/12/2024		0630004-IN	150430	
		SHERCLREC		EVIDENCE		278.02		
		Invoice Net				278.02		
						CHECK TOTAL	278.02	-----
2879 SIX ROBBLEES' INC	1 002 6640	00001		INV 01/31/2024		05P47151	149663	
		RD&BR GEN		SAFETY		82.50		
		Invoice Net				82.50		
2879 SIX ROBBLEES' INC	1 002 7418	00001		INV 01/31/2024		05P47367	149664	
		RD&BR GEN		REPHTRUCKS		94.40		
		Invoice Net				94.40		
2879 SIX ROBBLEES' INC	1 002 7422	00001		INV 02/07/2024		05P47671	150183	
		RD&BR GEN		REPHEQUIP		389.58		
		Invoice Net				389.58		
2879 SIX ROBBLEES' INC	1 002 6720	00001		INV 02/07/2024		05P47533	150184	
		RD&BR GEN		SM ASSETS		58.26		
		Invoice Net				58.26		
						CHECK TOTAL	624.74	-----
1611 SNAP ON TOOLS	1 03457 8650	00001		INV 01/30/2024		013024142915	149584	
		SHERAUTO		TOOLSSML		214.50		
		Invoice Net				214.50		
						CHECK TOTAL	214.50	-----

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1631	SOUTH FORK HARDWARE - 1 00110 7530	00001		INV	01/30/2024	366732	149579	
				BLDGGRD	REFACILIT	23.14		
				Invoice Net		23.14		
1631	SOUTH FORK HARDWARE - 1 00110 7530	00001		INV	02/06/2024	367323	149947	
				BLDGGRD	REFACILIT	3.24		
				Invoice Net		3.24		
				CHECK TOTAL		26.38		-----
1646	SPECIALTY AUTO GLASS 1 024 6870	00001		INV	02/12/2024	I0078690	150412	
				TORT	INS - DEDU	454.13		
				Invoice Net		454.13		
				CHECK TOTAL		454.13		-----
6164	SPECIALTY RECREATION & 1 03479 7040	00001		INV	01/29/2024	50719	149535	
				MARINE PTR	REPAIR	2,056.31		
				Invoice Net		2,056.31		
				CHECK TOTAL		2,056.31		-----
1658	SPIRIT LAKE FIRE DISTR 1 650 2130	00000		INV	02/09/2024	SLFJAN24	150376	
				SP LK FIRE	OTHER TAX	12,436.20		
				Invoice Net		12,436.20		
				CHECK TOTAL		12,436.20		-----
1659	SPIRIT LAKE INDUSTRIAL 1 02381 6980	00001		INV	02/06/2024	FEB2024	150034	
				LOCAL	OTHER UTIL	40.00		
				Invoice Net		40.00		
				CHECK TOTAL		40.00		-----
1663	SPOKANE HOUSE OF HOSE 1 002 7750	00001		INV	01/31/2024	1042690	149660	
				RD&BR GEN	SHIPANDFRT	23.36		
				RD&BR GEN	SHOP	192.24		
				Invoice Net		215.60		
1663	SPOKANE HOUSE OF HOSE 1 002 7750	00001		INV	02/07/2024	1043411	150185	
				RD&BR GEN	SHIPANDFRT	15.70		
				Invoice Net		15.70		
1663	SPOKANE HOUSE OF HOSE 1 002 7418	00001		INV	02/07/2024	1042916	150186	
				RD&BR GEN	REPHTRUCKS	77.20		
				Invoice Net		77.20		
1663	SPOKANE HOUSE OF HOSE 1 002 6540	00001		INV	02/07/2024	1042946	150187	
				RD&BR GEN	SHOP	267.14		
				Invoice Net		267.14		
				CHECK TOTAL		575.64		-----
804	SPOKANE-KOOTENAI REAL 1 020 6510	00000		INV	01/31/2024	2024-1	149597	
				REVAL	FEES/REG	210.00		
				Invoice Net		210.00		
				CHECK TOTAL		210.00		-----

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
812 SQUEEKYS	1 023 7040	00001		INV	01/29/2024	4-44 32.25 Invoice Net 32.25	149528	
						CHECK TOTAL		32.25
851 STERICYCLE INC.	1 03461 7110 2 03451 7110	00001		INV	02/05/2024	8005908205 636.62 636.62 Invoice Net 1,273.24	149908	
						CHECK TOTAL		1,273.24
3753 STONEWAY ELECTRIC SUPP	1 002 7430	00001		INV	02/07/2024	S104277340.001 168.63 Invoice Net 168.63	150189	
3753 STONEWAY ELECTRIC SUPP	1 002 7430	00001		CRM	02/07/2024	S104277949.001 -29.22 Invoice Net -29.22	150190	
						CHECK TOTAL		139.41
3122 STURGELL JAY Q	1 006 7290	00001		INV	02/02/2024	Mileage Nov23 59.21 Invoice Net 59.21	149831	
						CHECK TOTAL		59.21
6093 JOSEPH R. SULLIVAN	1 006 7100	00001		INV	02/08/2024	01038 420.00 Invoice Net 420.00	150273	
						CHECK TOTAL		420.00
3129 SUPER 1 FOODS	1 002 6540	00001		INV	02/07/2024	09-1847381 8.43 Invoice Net 8.43	150182	
						CHECK TOTAL		8.43
4746 SYRINGA HEIGHTS WATER	1 02381 6980	00001		INV	03/01/2024	10227JAN24 57.00 Invoice Net 57.00	150024	
						CHECK TOTAL		57.00
3148 T MOBILE	1 002 6900	00001		INV	01/31/2024	980909619JAN24 31.50 Invoice Net 31.50	149668	
						CHECK TOTAL		31.50
3153 TAMARACK TREATMENT & C	1 047 8992	00001		INV	02/07/2024	JAN24 119.76 Invoice Net 119.76	150118	

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	119.76	-----
3162	TAYLOR & SONS CHEVROLE 1 03457 7040	00001		INV	01/31/2024	149843		
				SHERAUTO	REPAIR	226.49		149697
				Invoice Net		226.49		
3162	TAYLOR & SONS CHEVROLE 1 03457 7040	00001		INV	01/31/2024	78879		149698
				SHERAUTO	REPAIR	445.77		
				Invoice Net		445.77		
3162	TAYLOR & SONS CHEVROLE 1 03457 7040	00001		INV	01/31/2024	78044		149699
				SHERAUTO	REPAIR	310.80		
				Invoice Net		310.80		
3162	TAYLOR & SONS CHEVROLE 1 03457 7040	00001		INV	02/05/2024	149816		149924
				SHERAUTO	REPAIR	168.14		
				Invoice Net		168.14		
3162	TAYLOR & SONS CHEVROLE 1 03457 7040	00001		INV	02/05/2024	149806		149925
				SHERAUTO	REPAIR	178.72		
				Invoice Net		178.72		
3162	TAYLOR & SONS CHEVROLE 1 03457 7040	00001		INV	02/05/2024	149734		149926
				SHERAUTO	REPAIR	32.40		
				Invoice Net		32.40		
3162	TAYLOR & SONS CHEVROLE 1 03457 7040	00001		INV	02/06/2024	149869		150079
				SHERAUTO	REPAIR	72.17		
				Invoice Net		72.17		
3162	TAYLOR & SONS CHEVROLE 1 047 8992	00001		INV	02/07/2024	78569		150131
				GRANT	JSGRANTS	429.02		
				Invoice Net		429.02		
						CHECK TOTAL	1,863.51	-----
5471	THE GOODYEAR TIRE & RU 1 03457 7040	00001		INV	02/08/2024	197-1152895		150243
				SHERAUTO	REPAIR	781.24		
				Invoice Net		781.24		
5471	THE GOODYEAR TIRE & RU 1 03457 7040	00001		INV	02/08/2024	197-1152892		150244
				SHERAUTO	REPAIR	878.10		
				Invoice Net		878.10		
						CHECK TOTAL	1,659.34	-----
6162	SSE INVESTMENT GROUP L 1 023 9310	00001		INV	01/29/2024	9c-09607		149520
				SOL WASTE	CAP - BLDG	7,989.00		
				Invoice Net		7,989.00		
						CHECK TOTAL	7,989.00	-----
3349	THOMSON REUTERS WEST P 1 03474 6490	00000		INV	02/09/2024	849701087		150378
				PUBLIC DEF	EDUCATION	175.14		
				Invoice Net		175.14		
						CHECK TOTAL	175.14	-----
3349	THOMSON REUTERS WEST P	00001		INV	02/07/2024	849647738		150111

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 03471 7760			JUST-CIVIL	LAW LIBRAR	5,877.65		
				Invoice Net		5,877.65		
3349 THOMSON REUTERS WEST P	1 03473 7760	00001		INV	02/07/2024	849658812	150149	
				JUST-PA	LAW LIBRAR	642.76		
				Invoice Net		642.76		
3349 THOMSON REUTERS WEST P	1 03474 6490	00001		INV	02/09/2024	849664001	150382	
				PUBLIC DEF	EDUCATION	773.01		
				Invoice Net		773.01		
				CHECK TOTAL		7,293.42		
3357 TIFCO INDUSTRIES	1 002 6540	00001		INV	01/31/2024	71946115	149665	
				RD&BR GEN	SHOP	74.00		
				Invoice Net		74.00		
3357 TIFCO INDUSTRIES	1 002 6540	00001		INV	01/31/2024	71946113	149666	
				RD&BR GEN	SHOP	177.99		
				Invoice Net		177.99		
3357 TIFCO INDUSTRIES	1 002 6540	00001		INV	01/31/2024	71945367	149667	
				RD&BR GEN	SHOP	500.00		
				Invoice Net		500.00		
3357 TIFCO INDUSTRIES	1 03457 7040	00001		INV	01/31/2024	71943898	149677	
				SHERAUTO	REPAIR	460.85		
				Invoice Net		460.85		
3357 TIFCO INDUSTRIES	1 002 6540	00001		INV	02/01/2024	71946530	149778	
				RD&BR GEN	SHOP	1,447.76		
				Invoice Net		1,447.76		
3357 TIFCO INDUSTRIES	1 002 6540	00001		INV	02/07/2024	71948190	150191	
				RD&BR GEN	SHOP	282.88		
				Invoice Net		282.88		
3357 TIFCO INDUSTRIES	1 002 6540	00001		INV	02/07/2024	71948293	150192	
				RD&BR GEN	SHOP	297.19		
				Invoice Net		297.19		
3357 TIFCO INDUSTRIES	1 002 6640	00001		INV	02/07/2024	71948506	150193	
				RD&BR GEN	SAFETY	92.88		
				Invoice Net		92.88		
3357 TIFCO INDUSTRIES	1 03457 7040	00001		INV	02/08/2024	71945834	150233	
				SHERAUTO	REPAIR	127.16		
				Invoice Net		127.16		
3357 TIFCO INDUSTRIES	1 03457 7040	00001		INV	02/08/2024	71931015	150235	
				SHERAUTO	REPAIR	99.87		
				Invoice Net		99.87		
				CHECK TOTAL		3,560.58		
3362 TIMEKEEPING SYSTEMS IN	1 047 8992	00001		INV	02/07/2024	BON0042417136	150112	
				GRANT	JSGRANTS	395.00		
				Invoice Net		395.00		
				CHECK TOTAL		395.00		

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
6165	TING FIBER LLC 1 00823 7110	00001		INV	01/29/2024	INV-00020134 158.00 Invoice Net 158.00	149536	
6165	TING FIBER LLC 1 00823 7110	00001		INV	01/29/2024	INV-00020135 158.00 Invoice Net 158.00	149537	
6165	TING FIBER LLC 1 00823 7110	00001		INV	02/01/2024	INV-00020302 158.00 Invoice Net 158.00	149717	
						CHECK TOTAL	474.00	-----
5522	CITIBANK NA 1 002 7750 2 002 6720	00001		INV	02/07/2024	2100314161 13.99 RD&BR GEN SHIPANDFRT RD&BR GEN SM ASSETS 109.99 Invoice Net 123.98	150194	
5522	CITIBANK NA 1 002 7750 2 002 6720	00001		INV	02/07/2024	2100303442 99.99 RD&BR GEN SHIPANDFRT RD&BR GEN SM ASSETS 699.99 Invoice Net 799.98	150206	
						CHECK TOTAL	923.96	-----
4923	TRANSUNION RISK & ALTE 1 03473 7230	00001		INV	02/02/2024	429563-202401-1 100.00 JUST-PA INVESTIGAT Invoice Net 100.00	149865	
						CHECK TOTAL	100.00	-----
5364	TRINITY SERVICES GROUP 1 03462 7630	00001		INV	02/01/2024	3028800187 5,873.49 JAILKITCH FOOD Invoice Net 5,873.49	149756	
5364	TRINITY SERVICES GROUP 1 03461 7630	00001		INV	02/08/2024	3028800188 5,893.43 JAILDETENT FOOD Invoice Net 5,893.43	150334	
						CHECK TOTAL	11,766.92	-----
1682	TUCKER SNO CAT 1 036 7040	00001		INV	01/29/2024	IN67518 801.62 PLSNOW REPAIR Invoice Net 801.62	149531	
1682	TUCKER SNO CAT 1 036 7040	00001		INV	01/29/2024	IN67519 769.05 PLSNOW REPAIR Invoice Net 769.05	149532	
						CHECK TOTAL	1,570.67	-----
1708	UNITED DATA SECURITY 1 03474 7110	00000		INV	02/02/2024	135623 42.00 PUBLIC DEF OTHER Invoice Net 42.00	149855	
1708	UNITED DATA SECURITY 1 01261 7860	00000		INV	02/08/2024	135994 60.00 MOTVEHSDP MISCEXPENS Invoice Net 60.00	150322	

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1708	UNITED DATA SECURITY 1 03474 7110	00000		INV	02/09/2024	135996		
				PUBLIC DEF	OTHER	42.00		150380
				Invoice Net		42.00		
				CHECK TOTAL			144.00	-----
1714	UNITED PARCEL SERVICE 1 03451 6750	00001		INV	01/29/2024	00001Y2V32044		
				SHERCLCREC	POSTAGE	33.94		149489
				Invoice Net		33.94		
1714	UNITED PARCEL SERVICE 1 03451 6750	00001		INV	02/05/2024	00001Y2V32054		
				SHERCLCREC	POSTAGE	273.23		149939
				Invoice Net		273.23		
1714	UNITED PARCEL SERVICE 1 03451 6750	00001		INV	02/12/2024	00001Y2V32064		
				SHERCLCREC	POSTAGE	36.35		150386
				Invoice Net		36.35		
				CHECK TOTAL			343.52	-----
1719	REGENTS OF THE UNIVERS 1 00114 6670	00003		INV	03/02/2024	121106		
				EXTWKSH	OTHER	201.50		150344
				Invoice Net		201.50		
				CHECK TOTAL			201.50	-----
5509	KULISEK ENTERPRISES LL 1 00823 7110	00001		INV	02/05/2024	BCFO 1-24		
				911TECH	OTHER	280.00		149922
				Invoice Net		280.00		
				CHECK TOTAL			280.00	-----
2474	VERIZON WIRELESS 1 03450 6900	00001		INV	01/31/2024	370780094JAN24		
	2 03478 6900			SHERADMIN	CELL PHONE	2,569.86		149691
	3 03479 6900			JUSTJAIL	CELL PHONE	188.95		
	4 00822 6900			MARINE PTR	CELL PHONE	645.22		
	5 00823 6900			911OPS	CELL PHONE	164.37		
	6 03473 6900			911TECH	CELL PHONE	93.30		
	7 03471 6900			JUST-PA	CELL PHONE	691.21		
	8 00106 7860			JUST-CIVIL	CELL PHONE	782.51		
				CORONER	MISCEXPENS	41.65		
				Invoice Net		5,177.07		
2474	VERIZON WIRELESS 1 03450 6900	00001		INV	01/31/2024	571785755JAN24		
				SHERADMIN	CELL PHONE	2,000.60		149692
				Invoice Net		2,000.60		
				CHECK TOTAL			7,177.67	-----
5595	EAGLE BROADBAND INVEST 1 00118 6890	00001		INV	02/02/2024	031-282121FEB24		
				GENEXP	INTERNET	299.95		149849
				Invoice Net		299.95		
				CHECK TOTAL			299.95	-----
5595	EAGLE BROADBAND INVEST	00002		INV	03/03/2024	031-710093FEB24		149842

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 00115 8950			TECHNOLOG SOFTWARE		119.99		
				Invoice Net		119.99		
5595	EAGLE BROADBAND INVEST	00002		INV	03/03/2024	031-719644FEB24	149843	
	1 00115 8950			TECHNOLOG SOFTWARE		264.99		
				Invoice Net		264.99		
				CHECK TOTAL		384.98		-----
5848	RYAN WALSH	00001		INV	02/05/2024	13	149923	
	1 34180 7110			JUST-GENEX OTHER		1,812.50		
				Invoice Net		1,812.50		
				CHECK TOTAL		1,812.50		-----
2919	WASTE MANAGEMENT OF ID	00001		INV	02/06/2024	0002538-2590-5	149963	
	1 02380 7330			LONGHAUL OPERATIONS		35,891.06		
	2 02380 7360			LONGHAUL RURAL SYS		89,740.18		
	3 02380 7390			LONGHAUL COMM COLL		8,539.47		
				Invoice Net		134,170.71		
2919	WASTE MANAGEMENT OF ID	00001		INV	02/06/2024	0063599-2588-7	150001	
	1 02380 7350			LONGHAUL DISP - WAS		303,069.18		
				Invoice Net		303,069.18		
2919	WASTE MANAGEMENT OF ID	00001		INV	02/07/2024	0394988-1827-5	150211	
	1 002 6950			RD&BR GEN GARBAGE		118.82		
				Invoice Net		118.82		
2919	WASTE MANAGEMENT OF ID	00001		INV	02/07/2024	0231227-1827-5	150212	
	1 002 6950			RD&BR GEN GARBAGE		111.34		
				Invoice Net		111.34		
2919	WASTE MANAGEMENT OF ID	00001		INV	02/08/2024	0231393-1827-5	150325	
	1 00118 6950			GENEXP GARBAGE		253.49		
				Invoice Net		253.49		
2919	WASTE MANAGEMENT OF ID	00001		INV	02/08/2024	0231438-1827-8	150329	
	1 00118 6950			GENEXP GARBAGE		157.73		
				Invoice Net		157.73		
2919	WASTE MANAGEMENT OF ID	00001		INV	02/08/2024	0231235-1827-8	150336	
	1 00118 6950			GENEXP GARBAGE		200.63		
				Invoice Net		200.63		
2919	WASTE MANAGEMENT OF ID	00001		INV	02/08/2024	0231335-1827-6	150337	
	1 00118 6950			GENEXP GARBAGE		1,332.55		
				Invoice Net		1,332.55		
2919	WASTE MANAGEMENT OF ID	00001		INV	02/08/2024	0231234-1827-1	150338	
	1 00118 6950			GENEXP GARBAGE		24.38		
				Invoice Net		24.38		
				CHECK TOTAL		439,438.83		-----
4509	WEB HOSTING INC	00001		INV	01/31/2024	101533	149593	
	1 03450 6520			SHERADMIN DUES		275.40		
				Invoice Net		275.40		
				CHECK TOTAL		275.40		-----

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CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2940	WEEKEND HOE 1 002 8680	00001		INV	02/07/2024	1910 RD&BR GEN SNOW REM Invoice Net 2,610.00 2,610.00	150213	
						CHECK TOTAL		2,610.00
6097	CAMELIA WEILL 1 023 6450	00000		INV	02/05/2024	FEB24 SOL WASTE MILEAGE Invoice Net 64.66 64.66	149899	
						CHECK TOTAL		64.66
5377	ARAMARK UNIFORM & CARE 1 002 6640	00001		INV	02/07/2024	RD&BR GEN SAFETY Invoice Net GEG1-003626 273.07 273.07	150210	
						CHECK TOTAL		273.07
3548	WESTERN STATES EQUIPME 1 002 7422	00001		INV	01/31/2024	RD&BR GEN REPHEQUIP Invoice Net IN002671530 257.96 257.96	149669	
3548	WESTERN STATES EQUIPME 1 002 7418	00001		INV	01/31/2024	RD&BR GEN REPHTRUCKS Invoice Net IN002673308 1,361.73 1,361.73	149670	
3548	WESTERN STATES EQUIPME 1 002 7422	00001		INV	01/31/2024	RD&BR GEN REPHEQUIP Invoice Net IN002673300 332.25 332.25	149671	
3548	WESTERN STATES EQUIPME 1 002 7080	00001		INV	02/01/2024	RD&BR GEN BITS Invoice Net IN002670419 13,123.20 13,123.20	149779	
3548	WESTERN STATES EQUIPME 1 002 7750 2 002 7418	00001		INV	02/07/2024	RD&BR GEN SHIPANDFRT RD&BR GEN REPHTRUCKS Invoice Net IN002681570 94.37 3,839.56 3,933.93	150207	
3548	WESTERN STATES EQUIPME 1 002 7750 2 002 7418	00001		INV	02/07/2024	RD&BR GEN SHIPANDFRT RD&BR GEN REPHTRUCKS Invoice Net IN002677624 29.58 57.36 86.94	150208	
						CHECK TOTAL		19,096.01
4587	WESTERN SYSTEMS & FABR 1 002 7422	00001		INV	02/07/2024	RD&BR GEN REPHEQUIP Invoice Net 41586 8,250.00 8,250.00	150220	
						CHECK TOTAL		8,250.00
1742	WILLIAMS MARGARET R. P 1 006 7100	00001		INV	01/31/2024	DISTCT LEGAL Invoice Net 03.07-10.02.23-1847 3,960.00 3,960.00	149661	
1742	WILLIAMS MARGARET R. P 1 03419 7300	00001		INV	02/02/2024	PUBCASACFT CONFLICT Invoice Net FEB24 3,500.00 3,500.00	149869	

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: BOC1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	7,460.00	-----
5915 WITHERSPOON	BRAJCICH M	00001		INV	02/02/2024	14		
1 03471	7100	JUST-CIVIL		LEGAL		2,010.00	149864	
		Invoice Net				2,010.00		
						CHECK TOTAL	2,010.00	-----
5284 NORTHWEST	FIBER LLC	00001		INV	01/30/2024	208-189-0229JAN24		
1 00115	6920	TECHNOLOG		TELEPHONE		12,354.83	149581	
		Invoice Net				12,354.83		
5284 NORTHWEST	FIBER LLC	00001		INV	01/31/2024	208-263-3074JAN24		
1 00115	6920	TECHNOLOG		TELEPHONE		56.61	149683	
		Invoice Net				56.61		
5284 NORTHWEST	FIBER LLC	00001		INV	01/31/2024	208-263-8183JAN24		
1 00115	6920	TECHNOLOG		TELEPHONE		50.69	149684	
		Invoice Net				50.69		
5284 NORTHWEST	FIBER LLC	00001		INV	01/31/2024	208-443-8217JAN24		
1 00115	6920	TECHNOLOG		TELEPHONE		79.96	149687	
		Invoice Net				79.96		
5284 NORTHWEST	FIBER LLC	00001		INV	02/05/2024	2082631783FEB24		
1 03450	6900	SHERADMIN		CELL PHONE		97.89	149940	
		Invoice Net				97.89		
5284 NORTHWEST	FIBER LLC	00001		INV	02/05/2024	2082630898FEB24		
1 03450	6900	SHERADMIN		CELL PHONE		106.99	149941	
		Invoice Net				106.99		
						CHECK TOTAL	12,746.97	-----
565 INVOICES				WARRANT TOTAL		1,162,412.86	1,162,412.86	

WARRANT SUMMARY

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET	
001	00101	CLERK	001-01-00-000-6530-	SUPPLIES - OFFICE	273.14	11,426.71
001	00103	TREASURER/TAX COLL	001-03-00-000-6530-	SUPPLIES - OFFICE	536.65	69,479.16
001	00103	TREASURER/TAX COLL	001-03-00-000-7850-	SERVICE CHARGES	1,764.00	69,479.16
001	00104	PURCHASING	001-04-00-000-6530-	SUPPLIES - OFFICE	14.20	1,136.53
001	00105	COMMISSIONERS	001-05-00-000-7860-	MISCELLANEOUS EXPENSES	37.62	15,771.47
001	00106	CORONER	001-06-00-000-6490-	EDUCATION	100.00	63,113.92
001	00106	CORONER	001-06-00-000-7860-	MISCELLANEOUS EXPENSES	41.65	63,113.92
001	00110	FACILITIES	001-10-00-000-6530-	SUPPLIES - OFFICE	68.99	91,655.45
001	00110	FACILITIES	001-10-00-000-6620-	SUPPLIES - CLEANING	14.99	91,655.45
001	00110	FACILITIES	001-10-00-000-6630-	SUPPLIES - ADMIN BUILD	80.03	91,655.45
001	00110	FACILITIES	001-10-00-000-7000-	VEHICLES - FUEL, GASOL	303.21	91,655.45
001	00110	FACILITIES	001-10-00-000-7010-	VEHICLES - FUEL, DIESE	300.42	91,655.45
001	00110	FACILITIES	001-10-00-000-7530-	REPAIRS/MAINT - FACILI	1,071.90	91,655.45
001	00110	FACILITIES	001-10-00-000-8680-	CONTRACTS - SNOW REMOV	36.17	91,655.45
001	00114	EXTENSION WORKSHOP	001-13-14-000-6670-	SUPPLIES - OTHER	422.06	15,618.94
001	00115	TECHNOLOGY	001-15-00-000-6900-	UTILITIES - CELLULAR T	100.38	202,285.39
001	00115	TECHNOLOGY	001-15-00-000-6920-	UTILITIES - TELEPHONE	12,542.09	202,285.39
001	00115	TECHNOLOGY	001-15-00-000-8950-	SOFTWARE AND SOFTWARE	384.98	202,285.39
001	00115	TECHNOLOGY	001-15-00-000-9430-	CAPITAL - COMPUTERS	3,474.30	183,696.45
001	00115	TECHNOLOGY	001-15-00-000-9460-	CAPITAL - TELECOM INFR	-418.49	183,696.45
001	00118	GENERAL FUND EXPEN	001-18-00-000-6260-	EMPLOYEE ASSISTANCE PR	1,054.10	6,849.80
001	00118	GENERAL FUND EXPEN	001-18-00-000-6490-	EDUCATION	10,577.00	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-6530-	SUPPLIES - OFFICE	143.51	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-6750-	POSTAGE	366.00	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-6890-	UTILITIES - INTERNET	299.95	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-6910-	UTILITIES - BOTTLED WA	256.38	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-6930-	UTILITIES - ELECTRICIT	7,328.05	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-6950-	UTILITIES - GARBAGE	1,968.78	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-6960-	UTILITIES - WATER	4,878.61	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-6970-	UTILITIES - SEWER	8,618.89	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-7115-	ADMINISTRATION OF EE B	5,544.00	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-7460-	REPAIRS/MAINT - ELEVAT	125.00	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-7660-	RENT/LEASE - OTHER	7,020.01	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-7680-	LEASE ADMINISTRATION F	5,260.05	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-7800-	PRINTING	170.15	3,274,131.40
001	00118	GENERAL FUND EXPEN	001-18-00-000-7860-	MISCELLANEOUS EXPENSES	669.10	3,274,131.40
001	00122	VETERANS SERVICES	001-22-00-000-6530-	CAPITAL - CONSTRUCTION	277,245.69	3,274,131.40
001	00123	PLANNING	001-23-00-000-6530-	SUPPLIES - OFFICE	13.86	5,272.42
001	00123	PLANNING	001-23-00-000-6760-	SUPPLIES - OFFICE	695.88	109,271.54
001	00123	PLANNING	001-23-00-000-6900-	LEGAL PUBLICATIONS	573.58	109,271.54
001	00123	PLANNING	001-23-00-000-7040-	UTILITIES - CELLULAR T	95.35	109,271.54
001	00123	PLANNING	001-23-00-000-7260-	VEHICLES - REPAIR/MAIN	55.00	109,271.54
001	00123	PLANNING	001-23-00-000-7810-	PROF. SVCS - ENGINEERI	420.00	109,271.54
001	00124	GIS	001-24-00-000-6900-	REFUNDS, REIMBURSEMENT	365.00	109,271.54
001	00124	GIS	001-24-00-000-7820-	UTILITIES - CELLULAR T	147.77	308,465.43
001	00124	GIS	001-24-00-000-7860-	CONTRACT SERVICES	4,646.00	308,465.43
001	00127	RISK MANAGEMENT	001-27-00-000-6900-	MISCELLANEOUS EXPENSES	139.00	308,465.43
001	01110	EMERGENCY MANAGEME	001-11-00-000-6671-	UTILITIES - CELLULAR T	52.42	790.35
				EOC SUPPLIES	108.45	18,621.93

WARRANT SUMMARY

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
001	01110	EMERGENCY MANAGEME 001-11-00-000-6900-	UTILITIES - CELLULAR T	84.50	18,621.93
001	01110	EMERGENCY MANAGEME 001-11-00-000-7000-	VEHICLES - FUEL, GASOL	283.24	18,621.93
001	01110	EMERGENCY MANAGEME 001-11-00-000-7040-	VEHICLES - REPAIR/MAIN	13.00	18,621.93
001	01110	EMERGENCY MANAGEME 001-11-00-000-7331-	EMERGENCY MANAGEMENT O	408.86	18,621.93
001	01130	EXTENSION OFFICE 001-13-00-000-7400-	MAINTENANCE - GENERAL	217.50	15,618.94
001	01261	MOTOR VEHICLE - SA 001-26-01-000-6450-	TRAVEL - MILEAGE	24.12	17,171.81
001	01261	MOTOR VEHICLE - SA 001-26-01-000-7660-	RENT/LEASE - OTHER	1,351.85	17,171.81
001	01261	MOTOR VEHICLE - SA 001-26-01-000-7860-	MISCELLANEOUS EXPENSES	78.38	17,171.81
001	01262	MOTOR VEHICLE - PR 001-26-02-000-7110-	PROF. SVCS - OTHER	6.00	17,171.81
			FUND TOTAL	362,453.32	
002	002	ROAD & BRIDGE 002-00-00-000-6530-	SUPPLIES - OFFICE	13.61	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6540-	SUPPLIES - SHOP	4,656.89	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6560-	SUPPLIES - LAUNDRY	238.87	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6640-	SUPPLIES - SAFETY	938.83	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6720-	SMALL ASSETS AND EQUIP	1,477.28	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6880-	UTILITIES - FUEL FOR H	15,758.20	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6900-	UTILITIES - CELLULAR T	31.50	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6930-	UTILITIES - ELECTRICIT	2,731.19	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6940-	UTILITIES - STREET LIG	1,171.66	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6950-	UTILITIES - GARBAGE	441.95	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6960-	UTILITIES - WATER	209.51	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6970-	UTILITIES - SEWER	259.33	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-6980-	UTILITIES - OTHER	236.00	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7000-	VEHICLES - FUEL, GASOL	1,233.19	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7010-	VEHICLES - FUEL, DIESE	5,617.24	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7020-	VEHICLES - TIRES	6,634.40	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7030-	VEHICLES - LUBRICANTS	772.35	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7040-	VEHICLES - REPAIR/MAIN	1,049.45	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7080-	BITS	15,673.20	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7275-	PROF SVCS - PERMITS &	645.00	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7410-	REPAIRS/MAINT - OFFICE	319.48	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7418-	REPAIRS/MAINT - HEAVY	15,956.91	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7422-	REPAIRS/MAINT - HEAVY	22,441.93	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7430-	REPAIRS/MAINT - BLDGS/	225.30	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-7750-	SHIPPING AND FREIGHT	693.60	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-8440-	SAND	3,553.00	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-8680-	CONTRACTS - SNOW REMOV	3,310.00	6,628,100.07
002	002	ROAD & BRIDGE 002-00-00-000-9000-	GRANT - COUNTY MATCH	1,127.47	987,196.03
			FUND TOTAL	107,417.34	
003	00355	AIRPORT - SANDPOIN 003-55-00-000-6540-	SUPPLIES - SHOP	609.70	135,455.99
003	00355	AIRPORT - SANDPOIN 003-55-00-000-6930-	UTILITIES - ELECTRICIT	114.84	135,455.99
003	00355	AIRPORT - SANDPOIN 003-55-00-000-6940-	UTILITIES - STREET LIG	75.63	135,455.99
003	00355	AIRPORT - SANDPOIN 003-55-00-000-6960-	UTILITIES - WATER	43.08	135,455.99
003	00355	AIRPORT - SANDPOIN 003-55-00-000-6980-	UTILITIES - OTHER	217.81	135,455.99
003	00355	AIRPORT - SANDPOIN 003-55-00-000-7000-	VEHICLES - FUEL, GASOL	118.86	135,455.99

WARRANT SUMMARY

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET	
003	00355	AIRPORT - SANDPOIN 003-55-00-000-7010-	VEHICLES - FUEL, DIESE	2,348.11	135,455.99
003	00355	AIRPORT - SANDPOIN 003-55-00-000-7110-	PROF. SVCS - OTHER	2,200.00	135,455.99
003	00355	AIRPORT - SANDPOIN 003-55-00-000-7420-	REPAIRS/MAINT - EQUIPM	18.78	135,455.99
003	00355	AIRPORT - SANDPOIN 003-55-00-000-7430-	REPAIRS/MAINT - BLDGS/	34.30	135,455.99
003	00355	AIRPORT - SANDPOIN 003-55-00-000-7661-	OFFICE RENT	450.00	135,455.99
003	00356	AIRPORT - PRIEST R 003-56-00-000-6930-	UTILITIES - ELECTRICIT	422.65	4,610.35
003	00356	AIRPORT - PRIEST R 003-56-00-000-6960-	UTILITIES - WATER	172.28	4,610.35
003	00356	AIRPORT - PRIEST R 003-56-00-000-8720-	CONTRACTS - OUTSIDE SE	2,200.00	4,610.35
			FUND TOTAL	9,026.04	
004	004	ELECTIONS 004-00-00-000-6730-	ELECTION SUPPLIES	13.24	245,891.93
			FUND TOTAL	13.24	
005	005	DRUG COURT 005-00-00-000-6820-	DRUG TESTING	386.80	18,515.70
			FUND TOTAL	386.80	
006	006	DISTRICT COURT 006-00-00-000-6530-	SUPPLIES - OFFICE	488.81	243,152.76
006	006	DISTRICT COURT 006-00-00-000-7100-	PROF. SVCS - LEGAL	6,470.00	243,152.76
006	006	DISTRICT COURT 006-00-00-000-7110-	PROF. SVCS - OTHER	3,525.90	243,152.76
006	006	DISTRICT COURT 006-00-00-000-7290-	PROF. SVCS - COURT ASS	59.21	243,152.76
006	006	DISTRICT COURT 006-00-00-000-7410-	REPAIRS/MAINT - OFFICE	22.47	243,152.76
006	006	DISTRICT COURT 006-00-00-000-7430-	REPAIRS/MAINT - BLDGS/	134.61	243,152.76
006	006	DISTRICT COURT 006-00-00-000-7600-	PSYCHOSEXUAL EVALUATIO	1,600.00	243,152.76
006	006	DISTRICT COURT 006-00-00-000-7760-	LAW LIBRARY	4,085.07	243,152.76
006	006	DISTRICT COURT 006-00-00-000-9350-	CAPITAL - LEASE EXPEND	38.47	846.12
006	00608	DISTRICT CT - CT S 006-00-08-000-7710-	UNIFORMS	6,298.26	243,152.76
006	00661	PROBATION SERVICES 006-61-00-000-6720-	SMALL ASSETS AND EQUIP	201.05	67,331.45
006	00661	PROBATION SERVICES 006-61-00-000-8830-	ADULT AL/DRUG MISD PRO	1,576.00	67,331.45
			FUND TOTAL	24,499.85	
008	00822	911 OPERATIONS 008-00-22-000-6900-	UTILITIES - CELLULAR T	164.37	59,083.89
008	00822	911 OPERATIONS 008-00-22-000-7110-	PROF. SVCS - OTHER	165.00	59,083.89
008	00823	911 TECHNOLOGY 008-00-23-000-6530-	SUPPLIES - OFFICE	97.89	288,341.90
008	00823	911 TECHNOLOGY 008-00-23-000-6720-	SMALL ASSETS AND EQUIP	419.97	288,341.90
008	00823	911 TECHNOLOGY 008-00-23-000-6900-	UTILITIES - CELLULAR T	93.30	288,341.90
008	00823	911 TECHNOLOGY 008-00-23-000-7110-	PROF. SVCS - OTHER	754.00	288,341.90
008	00823	911 TECHNOLOGY 008-00-23-000-7520-	REPAIRS/MAINT - OTHER	243.93	288,341.90
008	00824	911 REPEATER SITE 008-00-24-000-6930-	UTILITIES - ELECTRICIT	79.64	288,341.90
008	00824	911 REPEATER SITE 008-00-24-000-7110-	PROF. SVCS - OTHER	3,250.55	288,341.90
			FUND TOTAL	5,268.65	
010	010	COURT INTERLOCK DE 010-00-00-000-7110-	PROF. SVCS - OTHER	48.00	3,488.84
			FUND TOTAL	48.00	

WARRANT SUMMARY

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
020	020	REVALUATION 020-00-00-000-6510-	EDUCATION - FEES/REGIS	210.00	86,930.36
020	020	REVALUATION 020-00-00-000-6520-	DUES/MEMBERSHIP/LICENS	200.00	86,930.36
020	020	REVALUATION 020-00-00-000-6530-	SUPPLIES - OFFICE	142.41	86,930.36
020	020	REVALUATION 020-00-00-000-6800-	STATIONERY	271.00	86,930.36
			FUND TOTAL	823.41	
023	023	SOLID WASTE 023-00-00-000-6450-	TRAVEL - MILEAGE	319.26	4,959,194.81
023	023	SOLID WASTE 023-00-00-000-6530-	SUPPLIES - OFFICE	238.42	4,959,194.81
023	023	SOLID WASTE 023-00-00-000-6900-	UTILITIES - CELLULAR T	283.16	4,959,194.81
023	023	SOLID WASTE 023-00-00-000-7000-	VEHICLES - FUEL, GASOL	1,636.56	4,959,194.81
023	023	SOLID WASTE 023-00-00-000-7040-	VEHICLES - REPAIR/MAIN	1,005.97	4,959,194.81
023	023	SOLID WASTE 023-00-00-000-9310-	CAPITAL - BUILDINGS	7,989.00	3,743,717.78
023	023	SOLID WASTE 023-00-00-000-9480-	CAPITAL - CONSTRUCTION	19,279.56	3,743,717.78
023	02380	SW - LONGHAUL 023-00-80-000-7330-	OPERATIONS	35,891.06	4,959,194.81
023	02380	SW - LONGHAUL 023-00-80-000-7350-	DISPOSAL - WASTE	303,069.18	4,959,194.81
023	02380	SW - LONGHAUL 023-00-80-000-7360-	RURAL SYSTEM COLLECTIO	89,740.18	4,959,194.81
023	02380	SW - LONGHAUL 023-00-80-000-7390-	COMMERCIAL COLLECTION	8,539.47	4,959,194.81
023	02381	SW - LOCAL 023-00-81-000-6980-	UTILITIES - OTHER	2,885.41	4,959,194.81
023	02381	SW - LOCAL 023-00-81-000-7330-	OPERATIONS	1,999.10	4,959,194.81
023	02381	SW - LOCAL 023-00-81-000-7370-	HOUSEHOLD HAZARDOUS WA	4,718.80	4,959,194.81
			FUND TOTAL	477,595.13	
024	024	TORT 024-00-00-000-6220-	COBRA ADMINISTRATION	285.00	456,106.12
024	024	TORT 024-00-00-000-6870-	INSURANCE - DEDUCTIBLE	1,224.12	259,505.58
			FUND TOTAL	1,509.12	
030	030	PARKS & RECREATION 030-00-00-000-6955-	UTILITIES - SEWAGE	3.04	35,333.39
030	030	PARKS & RECREATION 030-00-00-000-6980-	UTILITIES - OTHER	113.52	35,333.39
			FUND TOTAL	116.56	
034	03410	JUSTICE - BLDGS & 034-10-00-000-6620-	SUPPLIES - CLEANING	296.80	68,708.01
034	03410	JUSTICE - BLDGS & 034-10-00-000-7530-	REPAIRS/MAINT - FACILI	555.71	68,708.01
034	03410	JUSTICE - BLDGS & 034-10-00-000-8680-	CONTRACTS - SNOW REMOV	3,125.00	68,708.01
034	03417	PUB DEFENDER - 1ST 034-74-17-000-7300-	PROF. SVCS - CONFLICT	6,647.82	149,237.85
034	03419	PUB DEFENDER - CAS 034-74-19-000-7300-	PROF. SVCS - CONFLICT	3,500.00	149,237.85
034	03450	SHERIFF - ADMINIST 034-72-50-000-6520-	DUES/MEMBERSHIP/LICENS	275.40	587,326.75
034	03450	SHERIFF - ADMINIST 034-72-50-000-6820-	DRUG TESTING	166.00	587,326.75
034	03450	SHERIFF - ADMINIST 034-72-50-000-6900-	UTILITIES - CELLULAR T	4,775.34	587,326.75
034	03450	SHERIFF - ADMINIST 034-72-50-000-7420-	REPAIRS/MAINT - EQUIPM	27.10	587,326.75
034	03450	SHERIFF - ADMINIST 034-72-50-000-7430-	REPAIRS/MAINT - BLDGS/	1,083.47	587,326.75
034	03450	SHERIFF - ADMINIST 034-72-50-000-8590-	EQUIPMENT	46.09	587,326.75
034	03451	SHERIFF - CLERICAL 034-72-51-000-6530-	SUPPLIES - OFFICE	315.83	587,326.75
034	03451	SHERIFF - CLERICAL 034-72-51-000-6550-	SUPPLIES - EVIDENCE	278.02	587,326.75
034	03451	SHERIFF - CLERICAL 034-72-51-000-6750-	POSTAGE	343.52	587,326.75

WARRANT SUMMARY

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
034	03451	SHERIFF - CLERICAL 034-72-51-000-7110-	PROF. SVCS - OTHER	1,015.48	587,326.75
034	03451	SHERIFF - CLERICAL 034-72-51-000-7710-	UNIFORMS	393.78	587,326.75
034	03452	SHERIFF - DETECTIV 034-72-52-000-6440-	TRAVEL	231.00	587,326.75
034	03452	SHERIFF - DETECTIV 034-72-52-000-6490-	EDUCATION	425.00	587,326.75
034	03452	SHERIFF - DETECTIV 034-72-52-000-7710-	UNIFORMS	344.00	587,326.75
034	03452	SHERIFF - DETECTIV 034-72-52-000-8590-	EQUIPMENT	128.94	587,326.75
034	03453	SHERIFF - PATROL 034-72-53-000-6830-	BACKGROUND CHECKS	50.00	587,326.75
034	03453	SHERIFF - PATROL 034-72-53-000-7420-	REPAIRS/MAINT - EQUIPM	134.04	587,326.75
034	03453	SHERIFF - PATROL 034-72-53-000-7710-	UNIFORMS	228.88	587,326.75
034	03453	SHERIFF - PATROL 034-72-53-000-7740-	FIREARMS QUALIFICATION	407.60	587,326.75
034	03453	SHERIFF - PATROL 034-72-53-000-8590-	EQUIPMENT	73.44	587,326.75
034	03454	SHERIFF - SEARCH & 034-72-54-000-7420-	REPAIRS/MAINT - EQUIPM	260.25	587,326.75
034	03454	SHERIFF - SEARCH & 034-72-54-000-8590-	EQUIPMENT	14.98	587,326.75
034	03457	SHERIFF - AUTO SHO 034-72-57-000-7000-	VEHICLES - FUEL, GASOL	966.69	587,326.75
034	03457	SHERIFF - AUTO SHO 034-72-57-000-7040-	VEHICLES - REPAIR/MAIN	15,641.66	587,326.75
034	03461	JAIL - DETENTION 034-78-61-000-6480-	TOOLS & SMALL EQUIPMEN	332.40	587,326.75
034	03461	JAIL - DETENTION 034-78-61-000-6490-	TRAVEL - PRISONER TRAN	54.08	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-6530-	EDUCATION	350.00	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-6820-	SUPPLIES - OFFICE	1,461.85	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-6830-	DRUG TESTING	83.00	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-7000-	BACKGROUND CHECKS	458.00	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-7040-	VEHICLES - FUEL, GASOL	535.95	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-7110-	VEHICLES - REPAIR/MAIN	365.13	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-7120-	PROF. SVCS - OTHER	786.32	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-7420-	REPAIRS/MAINT - EQUIPM	38.58	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-7430-	REPAIRS/MAINT - BLDGS/	145.00	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-7630-	FOOD	5,893.43	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-7930-	PRISONER - INMATE LABO	43.00	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-8060-	MEDICAL	16,328.90	540,285.71
034	03461	JAIL - DETENTION 034-78-61-000-8590-	EQUIPMENT	1,198.96	540,285.71
034	03462	JAIL - KITCHEN 034-78-62-000-7630-	FOOD	5,873.49	540,285.71
034	03471	JUSTICE - CIVIL LI 034-71-00-000-6900-	UTILITIES - CELLULAR T	782.51	589,204.76
034	03471	JUSTICE - CIVIL LI 034-71-00-000-7100-	PROF. SVCS - LEGAL	2,010.00	589,204.76
034	03471	JUSTICE - CIVIL LI 034-71-00-000-7760-	LAW LIBRARY	6,215.80	589,204.76
034	03473	JUSTICE - PROSECUT 034-73-00-000-6520-	DUES/MEMBERSHIP/LICENS	6,283.00	112,150.41
034	03473	JUSTICE - PROSECUT 034-73-00-000-6900-	UTILITIES - CELLULAR T	691.21	112,150.41
034	03473	JUSTICE - PROSECUT 034-73-00-000-7000-	VEHICLES - FUEL, GASOL	85.67	112,150.41
034	03473	JUSTICE - PROSECUT 034-73-00-000-7040-	VEHICLES - REPAIR/MAIN	275.00	112,150.41
034	03473	JUSTICE - PROSECUT 034-73-00-000-7230-	PROF. SVCS - INVESTIGA	100.00	112,150.41
034	03473	JUSTICE - PROSECUT 034-73-00-000-7410-	REPAIRS/MAINT - OFFICE	220.00	112,150.41
034	03473	JUSTICE - PROSECUT 034-73-00-000-7760-	LAW LIBRARY	642.76	112,150.41
034	03473	JUSTICE - PROSECUT 034-73-00-000-9040-	COURTHOUSE DOG	1,044.90	112,150.41
034	03474	JUSTICE - PUBLIC D 034-74-00-000-6460-	TRAVEL - MEALS/PER DIE	134.67	149,237.85
034	03474	JUSTICE - PUBLIC D 034-74-00-000-6490-	EDUCATION	1,023.15	149,237.85
034	03474	JUSTICE - PUBLIC D 034-74-00-000-6520-	DUES/MEMBERSHIP/LICENS	320.00	149,237.85
034	03474	JUSTICE - PUBLIC D 034-74-00-000-6530-	SUPPLIES - OFFICE	241.04	149,237.85
034	03474	JUSTICE - PUBLIC D 034-74-00-000-7100-	PROF. SVCS - LEGAL	4,130.00	149,237.85
034	03474	JUSTICE - PUBLIC D 034-74-00-000-7110-	PROF. SVCS - OTHER	84.00	149,237.85
034	03478	JUSTICE - JAIL 034-78-00-000-6900-	UTILITIES - CELLULAR T	188.95	540,285.71

WARRANT SUMMARY

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DUE DATE: 03/15/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
034	03479	JUSTICE - MARINE P 034-79-00-000-6440-	TRAVEL		
034	03479	JUSTICE - MARINE P 034-79-00-000-6820-	DRUG TESTING	413.00	54,820.56
034	03479	JUSTICE - MARINE P 034-79-00-000-6900-	UTILITIES - CELLULAR T	83.00	54,820.56
034	03479	JUSTICE - MARINE P 034-79-00-000-7040-	VEHICLES - REPAIR/MAIN	645.22	54,820.56
034	34180	JUSTICE - GENERAL 034-18-00-000-7100-	PROF. SVCS - LEGAL	2,226.94	54,820.56
034	34180	JUSTICE - GENERAL 034-18-00-000-7110-	PROF. SVCS - OTHER	20,492.57	1,697,926.31
			FUND TOTAL	1,812.50	4,577.50
				125,845.82	
036	036	PRIEST LAKE SNOWMO 036-00-00-000-7040-	VEHICLES - REPAIR/MAIN	1,570.67	36,080.90
036	036	PRIEST LAKE SNOWMO 036-00-00-000-7860-	MISCELLANEOUS EXPENSES	46.82	36,080.90
036	036	PRIEST LAKE SNOWMO 036-00-00-000-8750-	CONTRACTS - MISC	2,800.00	36,080.90
			FUND TOTAL	4,417.49	
				4,417.49	
037	037	EAST BONNER SNOWMO 037-00-00-000-6720-	SMALL ASSETS AND EQUIP	129.58	25,503.32
037	037	EAST BONNER SNOWMO 037-00-00-000-7010-	VEHICLES - FUEL, DIESE	1,374.75	25,503.32
037	037	EAST BONNER SNOWMO 037-00-00-000-7040-	VEHICLES - REPAIR/MAIN	270.56	25,503.32
			FUND TOTAL	1,774.89	
				1,774.89	
038	038	WATERWAYS 038-00-00-000-7040-	VEHICLES - REPAIR/MAIN	91.44	52,031.82
			FUND TOTAL	91.44	
				91.44	
047	047	GRANTS 047-00-00-000-8990-	GRANT EXPENDITURES	497.77	2,075,770.94
047	047	GRANTS 047-00-00-000-8992-	JUSTICE SERVICES GRANT	9,856.32	2,075,770.94
047	047	GRANTS 047-00-00-000-8993-	ROAD & BRIDGE GRANTS	14,233.16	2,075,770.94
047	047	GRANTS 047-00-00-000-8994-	EMERGENCY MNGT GRANTS	209.16	2,075,770.94
			FUND TOTAL	24,796.41	
				24,796.41	
082	082	SELF INSURED MEDIC 082-00-00-000-6155-	SELF INSURED ADMIN FEE	108.75	-270,644.41
			FUND TOTAL	108.75	
				108.75	
600	600	NORTHSIDE FIRE 600-00-00-000-2130-	OTHER TAX LIABILITY	3,140.00	
			FUND TOTAL	3,140.00	
				3,140.00	
650	650	SPIRIT LAKE FIRE 650-00-00-000-2130-	OTHER TAX LIABILITY	12,436.20	
			FUND TOTAL	12,436.20	
				12,436.20	
800	800	AUDITORS TRUST 800-00-00-000-2605-	CHARITY CAT CASE REIMB	644.40	
			FUND TOTAL	644.40	
				644.40	

WARRANT SUMMARY

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DUE DATE: 03/15/2024

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
WARRANT SUMMARY TOTAL		1,162,412.86	
GRAND TOTAL		1,162,412.86	

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WARRANT LIST BY VOUCHER

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
		966 CANON SOLUTIONS AMERICA	6006885884		INV	02/07/2024	65.78	Serial Utk02790 Maint.
149373	4700	AMAZON CAPITAL SERVICES INC	1G7R-DXNM-KNYL		INV	01/25/2024	8.78	Post It Tabs
149418	768	SAND CREEK CUSTOM WEAR	07075		INV	01/25/2024	393.78	Polos, Jackets, Vest &
149481	186	CINTAS CORPORATION #606	4181447926		INV	01/29/2024	64.21	BCSO Mats
149482	1521	PERFECTION TIRE INC #27	3021094		INV	01/29/2024	118.00	17" F350 Dual wheel
149485	4700	AMAZON CAPITAL SERVICES INC	1RD1-QRC4-VXGK		INV	01/29/2024	29.99	Briefcases
149487	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL2968		INV	01/29/2024	311.30	Batteries
149488	2326	NORTH IDAHO LOCK & KEY	61019		INV	01/29/2024	811.80	Door Re-keyed, New loc
149489	1714	UNITED PARCEL SERVICE	00001Y2V32044		INV	01/29/2024	33.94	Shipping Charges
149501	2320	NORTH 40 OUTFITTERS	43516		INV	01/29/2024	24.99	SW LED TAIL LIGHT
149504	2320	NORTH 40 OUTFITTERS	43558		INV	01/29/2024	35.91	SW FUSES, CONNECTORS
149506	2320	NORTH 40 OUTFITTERS	43570		INV	01/29/2024	391.51	SW ICE MELT
149509	2320	NORTH 40 OUTFITTERS	43571		INV	01/29/2024	269.50	SW HHW PELLETS
149520	6162	SSE INVESTMENT GROUP LLC	9C-09607		INV	01/29/2024	7,989.00	SW COLBURN SITE OFFICE
149528	812	SQUEEKYS	4-44		INV	01/29/2024	32.25	SW SANDER TRUCK SCREWS
149531	1682	TUCKER SNO CAT	IN67518		INV	01/29/2024	801.62	PARTS FOR SNOWCAT
149532	1682	TUCKER SNO CAT	IN67519		INV	01/29/2024	769.05	TILLER END FLAP SC
149534	5224	MIKE WHITE FORD OF SANDPOIN	12751		INV	01/29/2024	91.44	ELEMENT
149535	6164	SPECIALTY RECREATION & MARI	50719		INV	01/29/2024	2,056.31	Repair/Parts & Labor Y
149536	6165	TING FIBER LLC	INV-00020134		INV	01/29/2024	158.00	Basic Internet Service
149537	6165	TING FIBER LLC	INV-00020135		INV	01/29/2024	158.00	Basic Internet Service
149538	6161	INTERNATIONAL ASSN OF CORON	300002782		INV	01/29/2024	100.00	IAC&ME membership dues
149539	1422	MT. BALDY DENTAL	24JAN24ND		INV	01/29/2024	493.00	Oral Eval, Xrays, Extr
149540	1422	MT. BALDY DENTAL	23JAN24SP		INV	01/29/2024	521.00	Oral Eval, Xrays, Extr
149542	1900	AVISTA UTILITIES	1134230000JAN24		INV	01/29/2024	422.65	PRIEST RIVER AIRPORT H

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149543	1422	MT. BALDY DENTAL	24JAN24JS		INV	01/29/2024	624.00	Oral Eval, Xrays, Ext
149544	290	EAN SERVICES LLC	34969068		INV	01/29/2024	54.08	Rental Car for extradi
149548	5894	PREMIER TRUCK ACCESSORIES I	176245		INV	01/29/2024	1,218.00	Low Max Stance truck c
149549	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL4337		INV	01/29/2024	286.68	Coolant, Motocraft 5w-
149550	4980	AT&T MOBILITY LLC	287289374749JAN24		INV	01/29/2024	924.45	AT&T CELL PHONES JAN24
149551	2544	COLEMAN OIL COMPANY	INV-166080		INV	01/29/2024	58.41	5w20 Oil
149552	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL4651		INV	01/30/2024	239.64	Disc Brake Pad Kit
149553	4700	AMAZON CAPITAL SERVICES INC	1D3T-GPYN-614H		INV	01/30/2024	72.29	Flash Drive, TV Mounts
149554	2320	NORTH 40 OUTFITTERS	43613/B		INV	01/30/2024	14.98	Tarps
149555	4700	AMAZON CAPITAL SERVICES INC	196P-4FRP-RQYY		INV	01/30/2024	128.90	Desk Mount, wireless M
149556	4917	GREAT WEST ENGINEERING INC	31392		INV	01/29/2024	19,279.56	SW USDA PROGRESS INVOI
149565	2592	CO-OP GAS AND SUPPLY CO	37990		INV	01/30/2024	70.55	Gloves, Caulk, Spray P
149568	6069	MARSH & MCLENNAN COMPANIES	378731		INV	01/30/2024	4,864.50	January Consulting Fee
149569	6069	MARSH & MCLENNAN COMPANIES	378732		INV	01/30/2024	679.50	January EE Navigator F
149571	2326	NORTH IDAHO LOCK & KEY	61027		INV	01/30/2024	273.00	SW GATE LOCKS
149579	1631	SOUTH FORK HARDWARE - SANDP	366732		INV	01/30/2024	23.14	FAC ADMIN BROKEN PIPE
149580	343	GEYMAN TROY DR.	DEC23		INV	01/30/2024	3,500.00	Inmate/Juvenile Sick C
149581	5284	NORTHWEST FIBER LLC	208-189-0229JAN24		INV	01/30/2024	12,354.83	BONNER COUNTY SUMMARY
149583	5868	GRAYMAR ENVIRONMENTAL SERVI	012024SPW-BON		INV	02/21/2024	4,718.80	SW HHW DUFORT
149584	1611	SNAP ON TOOLS	013024142915		INV	01/30/2024	214.50	Ratchet Combo, Socket,
149585	4110	SELKIRK POWER GENERATION IN	137549		INV	01/30/2024	3,250.55	Emergency Service Call
149586	2043	BOUNDARY TRACTOR	BTC-39548		INV	01/30/2024	769.99	CLAIM # 202401032869
149587	1889	AUDIOLOGY RESEARCH ASSOCIAT	97968		INV	01/30/2024	33.00	Pre Employment Hearing
149590	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL5619		INV	01/30/2024	93.01	Wiring Harness, Pipe A

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149591	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL5620		INV	01/30/2024	980.15	Pipe Assembly, Vacuum
149592	80	ALPINE FIRE PROTECTION	6334		INV	01/31/2024	791.00	Annual Fire Extinguish
149593	4509	WEB HOSTING INC	101533		INV	01/31/2024	275.40	EZ professional - bonn
149597	804	SPOKANE-KOOTENAI REAL ESTAT	2024-1		INV	01/31/2024	210.00	CLASS FOR CORY, DINA &
149599	3441	IDAHO ASSOC OF COUNTY ASSES	INV025069		INV	01/31/2024	200.00	DUES
149603	4700	AMAZON CAPITAL SERVICES INC	1XN6-GKRJ-FXNL		INV	01/31/2024	361.99	Salt Spreader
149606	1900	AVISTA UTILITIES	0329610000Jan24		INV	01/31/2024	1,534.79	D2 Shop Electric Dec23
149607	1900	AVISTA UTILITIES	8542220000Jan24		INV	01/31/2024	6,021.29	D1 shop gas, electric
149608	1900	AVISTA UTILITIES	6804270000Jan24		INV	01/31/2024	99.55	D1 Pump House Electric
149609	1900	AVISTA UTILITIES	0004270000Jan24		INV	01/31/2024	39.75	D1 sander shed electri
149610	1900	AVISTA UTILITIES	1427530000Jan24		INV	01/31/2024	109.55	D1 old shop electric D
149611	5109	AMERIGAS PROPANE LP	3160379387		INV	01/31/2024	10,433.40	D2 Propane for Heating
149612	30	ADS DIESEL PRODUCTS LLC	26675		INV	01/31/2024	277.94	2TK24, Exhaust
149613	4744	COMMERCIAL TIRE INC	55-19991		INV	01/31/2024	4,200.00	D2 Shop, Stockpile Tir
149614	186	CINTAS CORPORATION #606	4181712999		INV	01/31/2024	51.47	D3 Laundry
149615	2592	CO-OP GAS AND SUPPLY CO	37807		INV	01/31/2024	39.60	D3 Shop, Forklift Fuel
149616	2592	CO-OP GAS AND SUPPLY CO	73197		INV	01/31/2024	151.97	Measuring Wheel and Ta
149617	2544	COLEMAN OIL COMPANY	CP-0078328		INV	01/31/2024	3,853.32	R&B Vehicle Fuel
149618	2544	COLEMAN OIL COMPANY	INV-166535		INV	01/31/2024	185.15	D3 Trucks, Graders, Pi
149619	966	CANON SOLUTIONS AMERICA	6006821491		INV	01/31/2024	319.48	Ste 101 copies Dec23/J
149620	2544	COLEMAN OIL COMPANY	INV-166085		INV	01/31/2024	169.68	1PU30, Engine Oil
149621	3950	ELITE TIRE & SUSPENSION	138978		INV	01/31/2024	1,897.44	3PU30, Tires
149622	3188	EVERGREEN SUPPLY	370849		INV	01/31/2024	28.73	D3 - CF, Tie Wire, Fla
149623	3822	FREIGHTLINER NORTHWEST	PC001605497:01		INV	01/31/2024	5.70	2TK31, Hood Rubber Sto
149624	3822	FREIGHTLINER NORTHWEST	PC001605497:02		INV	01/31/2024	22.80	2TK31, Hood Rubber Sto

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149625	3822	FREIGHTLINER NORTHWEST	PC001605390:02		INV	01/31/2024	48.04	2TK31, Hood Rubber Sto
149626	3822	FREIGHTLINER NORTHWEST	PC001604248:01		INV	01/31/2024	250.02	2TK26, 7 Prong Trailer
149627	3830	BONNER COUNTY DAILY BEE	000001862701182024		INV	01/31/2024	145.52	11613_BOCC_BCB#5854_OR
149628	3822	FREIGHTLINER NORTHWEST	PC001605655:01		INV	01/31/2024	70.08	1TK40, Wiper Arms
149629	3822	FREIGHTLINER NORTHWEST	PC001605655:02		INV	01/31/2024	60.14	1TK40, Wiper Arms
149630	3822	FREIGHTLINER NORTHWEST	PC001605723:01		INV	01/31/2024	295.02	2TK31, Hood Rubber Sto
149631	3822	FREIGHTLINER NORTHWEST	PC001605497:03		INV	01/31/2024	5.70	2TK31, Hood Rubber Sto
149632	2239	H & H EXPRESS	2884900		INV	01/31/2024	15.30	D3 Freight, Kenworth
149633	2239	H & H EXPRESS	2902315		INV	01/31/2024	14.70	D3 Freight, Kenworth
149634	2239	H & H EXPRESS	2895074		INV	01/31/2024	19.29	D3 Freight, Kenworth
149635	2239	H & H EXPRESS	2896794		INV	01/31/2024	41.04	D2 Freight, ADS Diesel
149636	2239	H & H EXPRESS	2896814		INV	01/31/2024	25.42	D2 Freight, ADS Diesel
149637	5373	JEFFREY D BEST	3354		INV	01/31/2024	217.04	2PU13, Tie Rod End and
149638	2320	NORTH 40 OUTFITTERS	043617/B		INV	01/31/2024	22.74	D3 Shop, Staples
149639	5698	ALTIS COUNSELING ASSOCIATES	31016		INV	01/31/2024	1,600.00	Evaluation CR09-23-032
149640	2326	NORTH IDAHO LOCK & KEY	61023		INV	01/31/2024	75.00	D3, Duplicate Keys
149641	6018	GENUINE PARTS COMPANY	170436		INV	01/31/2024	33.76	GPU11, Wiper Blades
149642	1481	PATTI'S ACTION AUTO SUPPLY	81030-1		INV	01/31/2024	92.44	2EX02, Urethane
149643	1481	PATTI'S ACTION AUTO SUPPLY	81032-1		INV	01/31/2024	3.05	2EX02, Super Glue
149644	2997	ELSAESSER ANDERSON CHTD	16924		INV	01/31/2024	340.00	Attorney Fees CV09-23-
149646	1481	PATTI'S ACTION AUTO SUPPLY	80574-1		INV	01/31/2024	141.60	2TK35, Brake Parts
149647	1481	PATTI'S ACTION AUTO SUPPLY	82120-1		INV	01/31/2024	52.80	D2 Shop, Starter Fluid
149650	1481	PATTI'S ACTION AUTO SUPPLY	82398-1		INV	01/31/2024	347.69	D2 Snow Plows, Safety
149652	1481	PATTI'S ACTION AUTO SUPPLY	81233-1		INV	01/31/2024	30.50	2EX02, Super Glue

WARRANT LIST BY VOUCHER

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149654	6102	LOW COST INTERLOCK INC	109975		INV	01/31/2024	48.00	Interlock Fees CR09-21
149658	1481	PATTI'S ACTION AUTO SUPPLY	80573-1		CRM	01/31/2024	-100.00	2TK35, Core Return
149659	5203	PAPE MACHINERY INC	7004938		INV	01/31/2024	3,157.73	1L004, Exhaust and Gas
149660	1663	SPOKANE HOUSE OF HOSE	1042690		INV	01/31/2024	215.60	D1 Shop, Gates MC 11/4
149661	1742	WILLIAMS MARGARET R. PLLC	03.07-10.02.23-1847		INV	01/31/2024	3,960.00	GAL/Attorney Fees CV09
149663	2879	SIX ROBBLEES' INC	05P47151		INV	01/31/2024	82.50	D2, Loose Wheel Lug In
149664	2879	SIX ROBBLEES' INC	05P47367		INV	01/31/2024	94.40	D2 Trucks, Mini LEDs
149665	3357	TIFCO INDUSTRIES	71946115		INV	01/31/2024	74.00	D2, Nylon Web Sling
149666	3357	TIFCO INDUSTRIES	71946113		INV	01/31/2024	177.99	D1, Fittings, Terminal
149667	3357	TIFCO INDUSTRIES	71945367		INV	01/31/2024	500.00	D3, Linch Pin, Connect
149668	3148	T MOBILE	980909619JAN24		INV	01/31/2024	31.50	R&B Mobile Hot Spot
149669	3548	WESTERN STATES EQUIPMENT CO	IN002671530		INV	01/31/2024	257.96	3GR27, wear Strips
149670	3548	WESTERN STATES EQUIPMENT CO	IN002673308		INV	01/31/2024	1,361.73	2TK27, Plow Bolts and
149671	3548	WESTERN STATES EQUIPMENT CO	IN002673300		INV	01/31/2024	332.25	D2, Plow Bolts
149672	2788	OXARC	0031991997		INV	01/31/2024	452.77	3TK41, Spool, Inside a
149674	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL6043		INV	01/31/2024	136.00	Spark Plugs
149675	3008	EMPIRE POLYGRAPH & EMPLOYME	EPEC 24010		INV	01/31/2024	200.00	Pre-employment polygra
149676	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL6193		INV	01/31/2024	132.43	Brake Calipers
149677	3357	TIFCO INDUSTRIES	71943898		INV	01/31/2024	460.85	Flange Bolt, Paint Mar
149678	966	CANON SOLUTIONS AMERICA	6006846244		INV	01/31/2024	38.58	Copier Maintenance - J
149679	3325	PRIEST RIVER CITY OF UTILIT	0132-00JAN24		INV	01/31/2024	113.52	BONNER PARK WEST 514 R
149680	3325	PRIEST RIVER CITY OF UTILIT	0207-00JAN24		INV	01/31/2024	126.55	PRIEST RIVER SHERIFF S
149681	3325	PRIEST RIVER CITY OF UTILIT	0208-00JAN24		INV	01/31/2024	70.56	ROAD DEPT HYDRANT
149682	3325	PRIEST RIVER CITY OF UTILIT	06851-00JAN24		INV	01/31/2024	172.28	PRIEST RIVER AIRPORT
149683	5284	NORTHWEST FIBER LLC	208-263-3074JAN24		INV	01/31/2024	56.61	SDPT AIRPORT WEATHER O

WARRANT LIST BY VOUCHER

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149684	5284	NORTHWEST FIBER LLC	208-263-8183	JAN24	INV	01/31/2024	50.69	SDPT AIRPORT LOCALIZER
149687	5284	NORTHWEST FIBER LLC	208-443-8217	JAN24	INV	01/31/2024	79.96	PRIEST LAKE SHERIFF SU
149691	2474	VERIZON WIRELESS	370780094	JAN24	INV	01/31/2024	5,177.07	wireless Charges JAN 2
149692	2474	VERIZON WIRELESS	571785755	JAN24	INV	01/31/2024	2,000.60	wireless Charges JAN 2
149693	6018	GENUINE PARTS COMPANY	172196		INV	01/31/2024	62.01	Air Filter, Oil
149694	2592	CO-OP GAS AND SUPPLY CO	78553		INV	01/31/2024	55.87	Chains, Propane, Conta
149696	2799	PACIFIC STEEL & RECYCLING	8612722		INV	01/31/2024	37.48	20' Square Tube 72"
149697	3162	TAYLOR & SONS CHEVROLET	149843		INV	01/31/2024	226.49	Pipes & Bolts
149698	3162	TAYLOR & SONS CHEVROLET	78879		INV	01/31/2024	445.77	Install and Program TC
149699	3162	TAYLOR & SONS CHEVROLET	78044		INV	01/31/2024	310.80	Parts & Labor for auto
149700	2003	CULLIGAN WATER CO.	093588	FEB24	INV	01/31/2024	179.40	Bottled Water/Cooler R
149701	2003	CULLIGAN WATER CO.	289759	FEB24	INV	01/31/2024	14.55	Bottled Water/Cooler R
149702	2003	CULLIGAN WATER CO.	990414	FEB24	INV	01/31/2024	146.10	Bottled Water/Cooler R
149703	2802	PACIFICSOURCE HEALTH PLANS	P00835	Feb 2024	INV	01/31/2024	108.75	3596 PS FSA Admin Fee
149706	4700	AMAZON CAPITAL SERVICES INC	14DF-TYFK-FY99		INV	02/01/2024	58.10	Dual Monitor Arms
149707	6146	CONDOR ELITE, INC.	CO-23183		INV	02/01/2024	173.92	Softshell Jacket Olive
149708	779	SANDPOINT GARAGE DOORS	158107		INV	02/01/2024	145.00	Fix cables on sally po
149709	3714	RELIANT BEHAVIORAL HEALTH L	285176		INV	02/01/2024	1,054.10	EAP February 2024
149717	6165	TING FIBER LLC	INV-00020302		INV	02/01/2024	158.00	Basic Internet Service
149739	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL7040		INV	02/01/2024	120.12	Battery
149740	2544	COLEMAN OIL COMPANY	CP-0083198		INV	02/01/2024	1,502.64	Fuel Charges JAN 24
149743	4700	AMAZON CAPITAL SERVICES INC	11ww-74L3-7NV4		INV	02/01/2024	478.69	SW/EM AMAZON PURCHASES
149744	6082	KILGORE CONSTRUCTION INC	KCI-6		INV	02/01/2024	277,245.69	FAC EMS STATION 1 REMO
149745	2544	COLEMAN OIL COMPANY	INV-167022		INV	02/01/2024	164.20	FAC OIL FOR ELEVATOR

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149750	4700	AMAZON CAPITAL SERVICES INC	1PJ1-3VQL-4DH9		INV	02/01/2024	765.34	FAC TEDDI 02.01.24
149751	2320	NORTH 40 OUTFITTERS	43646/B		INV	02/01/2024	1.00	Exchanged items, V-bel
149752	2320	NORTH 40 OUTFITTERS	43643/B		INV	02/01/2024	22.96	vbelts
149753	4378	PURE FILTRATION PRODUCTS IN	87178		INV	02/01/2024	1,031.44	FAC ADMIN FILTERS / CH
149756	5364	TRINITY SERVICES GROUP INC	3028800187		INV	02/01/2024	5,873.49	Inmate/Juvenile Meals
149757	2544	COLEMAN OIL COMPANY LLC	CP-0083086		INV	02/01/2024	2,466.97	FUELS
149758	5475	JACOBS ENGINEERING GROUP	SZT-IFE-2024-01		INV	02/01/2024	2,200.00	IFE FOR FUTURE SANDPOI
149759	5475	JACOBS ENGINEERING GROUP	PR-IFE-2024-01		INV	02/01/2024	2,200.00	IFE FOR 2024 PRIEST RI
149760	6017	ARMS UNLIMITED INC	AU25559		INV	02/01/2024	768.00	Streamlight TLR-1
149762	775	SANDPOINT BUILDING SUPPLY	2457271		INV	02/01/2024	46.82	wood
149764	313	GARFIELD BAY WATER & SEWER	24.0153		INV	02/01/2024	3.04	Sewar
149765	2544	COLEMAN OIL COMPANY	CP-0078955		INV	02/01/2024	935.05	Fuel
149766	4700	AMAZON CAPITAL SERVICES INC	194X-N3MX-7JHN		INV	02/01/2024	13.86	FLAG HOLDER
149767	3622	IDAHO PROSECUTING ATTORNEYS	JAN2024		INV	02/01/2024	6,283.00	2024 IPAA membership
149768	5346	ROK TECHNOLOGIES LLC	9501		INV	02/01/2024	4,646.00	GIS AWS Cloud Service
149769	966	CANON SOLUTIONS AMERICA	6006845596		INV	02/01/2024	154.22	Serial RRB20616 maint.
149770	800	SANDPOINT CITY OF - UTILITI	08-00890.00Feb24		INV	02/01/2024	398.28	D3 shop Sewer & Water
149771	4700	AMAZON CAPITAL SERVICES INC	1JJL-YMKH-4L9Y		INV	02/01/2024	139.00	GIS Amazon
149774	2544	COLEMAN OIL COMPANY	CP-0083088		INV	02/01/2024	687.22	R&B Vehicle Fuel
149775	5373	JEFFREY D BEST	3353		INV	02/01/2024	291.97	2PU16, Control Arm and
149777	2544	COLEMAN OIL COMPANY	CP-0082140		INV	02/01/2024	85.67	Fuel
149778	3357	TIFCO INDUSTRIES	71946530		INV	02/01/2024	1,447.76	D2, Fittings, Couplers
149779	3548	WESTERN STATES EQUIPMENT CO	IN002670419		INV	02/01/2024	13,123.20	D3 Graders, Bits
149780	209	CLEARWATER SPRINGS	843986		INV	02/01/2024	65.71	D2 Water Delivery, 1/3
149781	4700	AMAZON CAPITAL SERVICES INC	1LR9-97TV-6PCC		INV	02/01/2024	96.96	PAPER CLIPS/1099 FORMS

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149782	209	CLEARWATER SPRINGS	840797		INV	02/01/2024	22.57	D2 Water Delivery, 1/0
149783	4700	AMAZON CAPITAL SERVICES INC	1Q3F-GTWP-6KRM		INV	02/01/2024	176.18	DESKTOP ORGANIZERS/PAP
149785	5790	EXCESS DISPOSAL INC	893		INV	02/01/2024	211.79	D2 trash bin pickup Ja
149786	209	CLEARWATER SPRINGS	70680JAN24		INV	02/01/2024	118.57	WATER - THIRD FLOOR &
149788	209	CLEARWATER SPRINGS	79491JAN24		INV	02/01/2024	100.19	WATER - ASSESSOR'S OFF
149789	209	CLEARWATER SPRINGS	94706JAN24		INV	02/01/2024	37.62	WATER - VETERANS OFFIC
149790	800	SANDPOINT CITY OF - UTILITI	05-02520.02FEB24		INV	02/01/2024	1,494.49	ADMIN BLDG SEWER/WATER
149792	800	SANDPOINT CITY OF - UTILITI	08-01900.00FEB24		INV	02/01/2024	344.29	JUSTICE SERVICES SEWER
149794	800	SANDPOINT CITY OF - UTILITI	08-01901.00FEB24		INV	02/01/2024	41.10	JUSTICE SVCS IRRIGATIO
149795	800	SANDPOINT CITY OF - UTILITI	08-03700.00FEB24		INV	02/01/2024	4,127.74	FAIRGROUNDS SEWER/WATE
149796	800	SANDPOINT CITY OF - UTILITI	08-03760.02FEB24		INV	02/01/2024	272.66	RV DUMP @ FAIRGROUNDS
149797	800	SANDPOINT CITY OF - UTILITI	08-03765.02FEB24		INV	02/01/2024	20.47	PLAYGROUND IRRIGATION
149798	800	SANDPOINT CITY OF - UTILITI	08-03770.00FEB24		INV	02/01/2024	442.50	DRIVERS LICENSE BLDG S
149799	209	CLEARWATER SPRINGS	116004JAN2024		INV	02/01/2024	37.62	BOCC water
149800	800	SANDPOINT CITY OF - UTILITI	08-03800.00FEB24		INV	02/01/2024	5,272.34	JAIL SEWER/WATER - 400
149801	800	SANDPOINT CITY OF - UTILITI	08-03805.00FEB24		INV	02/01/2024	22.39	TASK FORCE WATER 4001
149802	800	SANDPOINT CITY OF - UTILITI	08-04020.02FEB24		INV	02/01/2024	20.47	SDPT AIRPORT RUNWAY 40
149803	186	CINTAS CORPORATION #606	4182022129		INV	02/01/2024	21.19	BCSO Mats
149805	585	NACCARATO TRACY	Jan2024		INV	02/01/2024	24.12	Milage for bank deposi
149806	4700	AMAZON CAPITAL SERVICES INC	1KXG-NKDX-K1QJ		INV	02/01/2024	117.90	Channellockk Tongue &
149807	4700	AMAZON CAPITAL SERVICES INC	1JJL-YMKH-96TX		INV	02/01/2024	52.94	Packing Tape, Labels
149808	4700	AMAZON CAPITAL SERVICES INC	1LR9-97TV-DPYJ		INV	02/01/2024	39.98	Monitor Lamp
149809	4700	AMAZON CAPITAL SERVICES INC	1QFG-7NLR-G13M		INV	02/01/2024	25.60	Laptop Battery
149810	4700	AMAZON CAPITAL SERVICES INC	1RT6-3DL1-FCMW		INV	02/01/2024	419.97	Digital Switching Powe

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149811	800	SANDPOINT CITY OF - UTILITI	08-04816.03FEB24		INV	02/01/2024	112.75	SDPT AIRPORT GLANTZ EQ
149812	800	SANDPOINT CITY OF - UTILITI	08-04828.00FEB24		INV	02/01/2024	127.67	SDPT AIRPORT PUBLIC RE
149813	800	SANDPOINT CITY OF - UTILITI	23-03510.00FEB24		INV	02/01/2024	168.16	PUBLIC DEFENDER SEWER/
149814	800	SANDPOINT CITY OF - UTILITI	23-03520.00FEB24		INV	02/01/2024	208.71	PROSECUTOR SEWER/WATER
149815	800	SANDPOINT CITY OF - UTILITI	23-03530.00FEB24		INV	02/01/2024	404.95	COURTHOUSE SEWER/WATER
149816	3795	BONNER COUNTY CLERK	Jan24 - Reconcile		INV	02/02/2024	644.40	Jan 24 - Reconcile
149818	209	CLEARWATER SPRINGS	115998JAN4		INV	02/02/2024	174.47	SW OFFICE WATER
149819	2686	LACLEDE WATER DISTRICT	142603		INV	02/02/2024	45.84	SW MIDWAY WATER
149820	4700	AMAZON CAPITAL SERVICES INC	1C1V-ML14-3YVF		INV	02/02/2024	321.21	Batteries,wipes,pens,c
149821	4700	AMAZON CAPITAL SERVICES INC	1PVF-G69R-D1JR		INV	02/02/2024	536.65	INK STAPLERS CAL TAPE
149822	4960	ACCESS	10681174		INV	02/02/2024	1,125.90	File Storage
149824	1817	ALSCO	LSPO2708576		INV	02/02/2024	134.61	Entry Mat Maintenance
149825	965	CANON FINANCIAL SERVICES IN	31874866		INV	02/02/2024	38.47	Copier Lease Courtroom
149826	966	CANON SOLUTIONS AMERICA	6006851825		INV	02/02/2024	9.69	Copier Maintenance Cou
149828	966	CANON SOLUTIONS AMERICA	6006845599		INV	02/02/2024	12.78	Copier Maintenance Mag
149829	3656	INDOFF INCORPORATED	3704245		INV	02/02/2024	167.60	Court stamps
149830	6163	SAFE LIFE DEFENSE LLC	32330048		INV	02/02/2024	6,298.26	Bailiff - Armor Unifor
149831	3122	STURGELL JAY Q	Mileage Nov23		INV	02/02/2024	59.21	Roundtrip CDA - Sandpo
149832	3234	FINANCIAL OFFICEWESTLAW	11.20.23		INV	02/02/2024	4,085.07	Westlaw Subscription N
149835	5925	NORTH IDAHO LAW GROUP	5925JAN2024		INV	02/02/2024	365.82	Dana Mileage for Confl
149840	4700	AMAZON CAPITAL SERVICES INC	1GF9-TM33-4MQ9		INV	03/03/2024	1,280.30	JSTORMS-Amazon-Svr_Ntw
149841	4700	AMAZON CAPITAL SERVICES INC	1DG4-L1NM-4X6L		CRM	03/03/2024	-418.49	JSTORMS-Amazon-ReturnZ
149842	5595	EAGLE BROADBAND INVESTMENTS	031-710093FEB24		INV	03/03/2024	119.99	JSTORMS-Vyve-212PubDef
149843	5595	EAGLE BROADBAND INVESTMENTS	031-719644FEB24		INV	03/03/2024	264.99	JSTORMS-Vyve-PondDMV-0
149847	5925	NORTH IDAHO LAW GROUP	5925Jan24		INV	02/02/2024	6,282.00	Bowes Jan 2024 Conflic

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149848	6153	REAGAN, JEREMY	Bar Dues 2024		INV	02/02/2024	320.00	Jeremy Reagan Attorney
149849	5595	EAGLE BROADBAND INVESTMENTS	031-282121FEB24		INV	02/02/2024	299.95	ADMIN BLDG INTERNET 02
149850	965	CANON FINANCIAL SERVICES IN	31874871		INV	02/02/2024	320.00	Meter Usage
149851	6127	BRANDON HOBBS	337		INV	02/02/2024	2,720.00	Trial Prep for Evan Ow
149852	4700	AMAZON CAPITAL SERVICES INC	1C7Q-QNYR-9FY9		INV	02/02/2024	200.28	Stapler, Calendars, ba
149854	3921	ENRIGHT, CATHERINE	3921 Jan 2024		INV	02/02/2024	134.67	Enright Jan Mileage
149855	1708	UNITED DATA SECURITY	135623		INV	02/02/2024	42.00	Shredding
149864	5915	WITHERSPOON BRAJCICH MCPHEE	14		INV	02/02/2024	2,010.00	Statement #14 Acc.# 1
149865	4923	TRANSUNION RISK & ALTERNATI	429563-202401-1		INV	02/02/2024	100.00	01/01/2024 - 01/31/202
149866	5102	BONNER MALL PARTNERSHIP	MAR24		INV	02/02/2024	1,351.85	MOTOR VEHICLES OFFICE
149867	2190	GRANITE AVIATION LLC	MAR24		INV	02/02/2024	450.00	AIRPORT DIRECTOR'S OFF
149868	2815	PANHANDLE AREA COUNCIL	MAR24		INV	02/02/2024	7,020.01	ADMIN BLDG LEASE 03/01
149869	1742	WILLIAMS MARGARET R. PLLC	FEB24		INV	02/02/2024	3,500.00	CASA ATTORNEY SERVICES
149871	5203	PAPE MACHINERY INC	15037720		INV	02/04/2024	231.78	HYDRAULIC OIL
149872	2592	CO-OP GAS AND SUPPLY CO	37539		INV	02/04/2024	296.84	SHOP SUPPLIES
149873	6018	GENUINE PARTS COMPANY	171057		INV	02/04/2024	18.78	BELT
149874	6018	GENUINE PARTS COMPANY	171773		CRM	02/04/2024	-1.63	CREDIT
149875	6018	GENUINE PARTS COMPANY	171774		INV	02/04/2024	34.30	GATE REPAIRS
149876	2103	BROWN'S NORTHSIDE	5157256		INV	02/04/2024	82.71	SHOP SUPPLIES
149880	3812	AGC ENTERPRISES LLC	123226		INV	02/05/2024	13.00	CARWASH
149881	2592	CO-OP GAS AND SUPPLY CO	84483JAN24		INV	02/05/2024	1,426.15	SW JAN24 FUEL
149882	2592	CO-OP GAS AND SUPPLY CO	84225JAN24		INV	02/05/2024	439.98	EM JAN24 FUEL
149888	5496	CONNELL OIL INCORPORATED	CL66723		INV	02/05/2024	210.41	SW FUEL MG
149891	5196	BC MACHINERY INC	1		INV	02/05/2024	2,800.00	Plowing

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149893	4700	AMAZON CAPITAL SERVICES INC	1C7Q-QNYR-6P3X		INV	02/05/2024	13.24	Election office Suppli
149898	3667	INSIGHT DISTRIBUTING INC	0492454		INV	02/05/2024	52.00	SW PAPER TOWELS
149899	6097	CAMELIA WEILL	FEB24		INV	02/05/2024	64.66	SW TRAVEL MILEAGE
149900	6128	CHRISTY CLEVELAND	FEB24		INV	02/05/2024	254.60	SW TRAVEL MILEAGE
149902	5203	PAPE MACHINERY INC	15035825		INV	02/05/2024	88.83	SW SW014 FILTERS
149904	6140	RUSH DELIVERY LLC	24010018		INV	02/05/2024	1,764.00	JANUARY 2024 COURIER
149906	2592	CO-OP GAS AND SUPPLY CO	49832		INV	02/05/2024	43.96	SW SW TECH GLOVES
149908	851	STERICYCLE INC.	8005908205		INV	02/05/2024	1,273.24	Quarterly Waste Servic
149909	1316	LES SCHWAB TIRE CENTER	10800803010		INV	02/05/2024	129.99	Wheel Balance, Alignme
149910	1900	AVISTA UTILITIES	3024150000JAN24		INV	02/05/2024	43.22	Utility Charges Jan 24
149911	2592	CO-OP GAS AND SUPPLY CO	47504		INV	02/05/2024	63.89	Oil, Filter, bolts, To
149912	2592	CO-OP GAS AND SUPPLY CO	71175		INV	02/05/2024	62.88	Towels, Hand cleaner,
149913	2592	CO-OP GAS AND SUPPLY CO	71323		INV	02/05/2024	112.62	Paste, tape, nuts, cla
149914	2592	CO-OP GAS AND SUPPLY CO	47658		INV	02/05/2024	16.96	Cable Ties and clamps
149915	2592	CO-OP GAS AND SUPPLY CO	48280		INV	02/05/2024	31.98	Diesel
149916	2592	CO-OP GAS AND SUPPLY CO	48283		INV	02/05/2024	9.18	Antifreez
149917	2592	CO-OP GAS AND SUPPLY CO	48530		INV	02/05/2024	39.98	Gas can
149918	2592	CO-OP GAS AND SUPPLY CO	85325		INV	02/05/2024	343.83	Clear Diesel
149919	2592	CO-OP GAS AND SUPPLY CO	36998		INV	02/05/2024	115.96	Torch head
149920	2592	CO-OP GAS AND SUPPLY CO	37593		INV	02/05/2024	42.56	Prime Guard
149922	5509	KULISEK ENTERPRISES LLC	BCFO 1-24		INV	02/05/2024	280.00	Locating Services
149923	5848	RYAN WALSH	13		INV	02/05/2024	1,812.50	Network Services Janua
149924	3162	TAYLOR & SONS CHEVROLET	149816		INV	02/05/2024	168.14	Bolt, seals, clamp, Nu
149925	3162	TAYLOR & SONS CHEVROLET	149806		INV	02/05/2024	178.72	Valve, Pipe
149926	3162	TAYLOR & SONS CHEVROLET	149734		INV	02/05/2024	32.40	Bolt

WARRANT LIST BY VOUCHER

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149927	5894	PREMIER TRUCK ACCESSORIES I	174644		INV	02/05/2024	63.00	Smitty Built Roller Fa
149928	5894	PREMIER TRUCK ACCESSORIES I	175333		INV	02/05/2024	1,190.00	Low Max Stance Ram/Lab
149929	2788	OXARC	0031995037		INV	02/05/2024	50.98	Lenox Class 4x10/14
149930	2334	NORTHERN LIGHTS INC.	50669977JAN24		INV	02/05/2024	36.42	Utility Charges Jan 24
149931	4700	AMAZON CAPITAL SERVICES INC	14L7-PT3M-RL1Q		INV	02/05/2024	365.13	Van Running Boards
149933	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL8113		INV	02/05/2024	53.59	Ignition Switch
149934	4700	AMAZON CAPITAL SERVICES INC	1KFH-6XXJ-M3GX		INV	02/05/2024	117.00	Wall Mount Faucet
149935	18	ACE SEPTIC TANK SERVICE	160162		INV	02/05/2024	65.00	Portable Toilet Rental
149936	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL8374		INV	02/05/2024	414.09	Rotors, Wipers, Brake
149937	4700	AMAZON CAPITAL SERVICES INC	111J-RJTT-4NRT		INV	02/05/2024	16.99	Backup Camera Monitor
149938	310	GALLS PARENT HOLDINGS LLC	026920511		INV	02/05/2024	73.44	Medium Chem Agent Case
149939	1714	UNITED PARCEL SERVICE	00001Y2V32054		INV	02/05/2024	273.23	Shipping Charges
149940	5284	NORTHWEST FIBER LLC	2082631783FEB24		INV	02/05/2024	97.89	Wireless Charges FEB24
149941	5284	NORTHWEST FIBER LLC	2082630898FEB24		INV	02/05/2024	106.99	Wireless Charges FEB24
149942	4700	AMAZON CAPITAL SERVICES INC	1LRT-TYRV-1WYF		INV	02/05/2024	1,391.95	Storage Totes
149943	3008	EMPIRE POLYGRAPH & EMPLOYME	EPEC 24011		INV	02/05/2024	200.00	Preemployment polygrap
149944	4960	ACCESS	10728010		INV	02/05/2024	18.90	Shredding Services - J
149945	4960	ACCESS	10728012		INV	02/05/2024	120.00	Shredding Services Jan
149946	4734	BO CO TREAS FTO PACIFIC SOU	INV0036258		INV	02/05/2024	285.00	7075 PS Cobra Admin fe
149947	1631	SOUTH FORK HARDWARE - SANDP	367323		INV	02/06/2024	3.24	FAC BOILER SHUT OFF
149948	209	CLEARWATER SPRINGS	841904		INV	02/06/2024	31.43	FAC CUSTODIAN WATER
149949	2326	NORTH IDAHO LOCK & KEY	61035		INV	02/06/2024	120.00	FAC PLANNING LOCK REBU
149950	1350	LIPPERT EXCAVATION AND PIPE	24106		INV	02/06/2024	925.00	FAC JUVENILE DENT CTR
149951	1350	LIPPERT EXCAVATION AND PIPE	24105		INV	02/06/2024	2,200.00	FAC JAIL COMPLEX SNOW

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149952	18	ACE SEPTIC TANK SERVICE	160163		INV	02/06/2024	55.00	SW COLBURN PORT A TOIL
149953	18	ACE SEPTIC TANK SERVICE	160164		INV	02/06/2024	55.00	SW PORT A TOILET DICKE
149954	18	ACE SEPTIC TANK SERVICE	160165		INV	02/06/2024	55.00	SW PORT A TOILET IDAHO
149955	18	ACE SEPTIC TANK SERVICE	160166		INV	02/06/2024	55.00	SW PORT A TOILET UPLAN
149956	18	ACE SEPTIC TANK SERVICE	160167		INV	02/06/2024	55.00	SW PORT A TOILET GARFI
149957	18	ACE SEPTIC TANK SERVICE	160168		INV	02/06/2024	55.00	SW PORT A TOILET PRATE
149959	18	ACE SEPTIC TANK SERVICE	160169		INV	02/06/2024	55.00	SW PORT A TOILET CAREY
149960	18	ACE SEPTIC TANK SERVICE	160170		INV	02/06/2024	55.00	SW PORT A TOILET MIDWA
149961	1900	AVISTA UTILITIES	3067800000JAN24		INV	02/21/2024	673.53	SW CLARK FORK ELECTRIC
149963	2919	WASTE MANAGEMENT OF IDAHO I	0002538-2590-5		INV	02/06/2024	134,170.71	SW-TS OPS, RURAL COLLE
149998	209	CLEARWATER SPRINGS	44883DEC23		INV	02/21/2024	174.85	SW SITE WATER
149999	209	CLEARWATER SPRINGS	44883JAN24		INV	02/21/2024	187.23	SW SITE WATER
150000	2334	NORTHERN LIGHTS INC.	683422JAN24		INV	02/21/2024	124.60	SW COLBURN ELECTRICITY
150001	2919	WASTE MANAGEMENT OF IDAHO I	0063599-2588-7		INV	02/06/2024	303,069.18	SW TRANSPORTATION AND
150002	2334	NORTHERN LIGHTS INC.	683428JAN24		INV	02/21/2024	398.27	SW COLBURN ELECTRICITY
150003	2334	NORTHERN LIGHTS INC.	683430JAN24		INV	02/21/2024	183.25	SW DICKENSHEET ELECTRI
150004	2334	NORTHERN LIGHTS INC.	683433JAN24		INV	02/21/2024	21.87	SW GARFIELD BAY YARD L
150005	2334	NORTHERN LIGHTS INC.	683435JAN24		INV	02/21/2024	542.43	SW COLBURN HAZMAT ELEC
150006	2334	NORTHERN LIGHTS INC.	50254250JAN24		INV	02/21/2024	94.61	SW GARFIELD BAY ELECTR
150007	2334	NORTHERN LIGHTS INC.	50495215JAN24		INV	02/21/2024	231.46	SW PRATER VALLEY ELECT
150009	4700	AMAZON CAPITAL SERVICES INC	1LCQ-MV7L-HCM3		INV	02/06/2024	68.97	Streamlight Flashlight
150010	2334	NORTHERN LIGHTS INC.	50635335JAN24		INV	02/23/2024	75.43	SW CAREYWOOD ELECTRICI
150011	2334	NORTHERN LIGHTS INC.	50635602JAN24		INV	02/23/2024	299.51	SW DUFORT ELECTRICITY
150015	2334	NORTHERN LIGHTS INC.	683431JAN24		INV	02/23/2024	30.08	SW GARFIELD BAY
150017	2334	NORTHERN LIGHTS INC.	50692824JAN24		INV	02/23/2024	67.53	SW MIDWAY ELECTRICITY

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
150024	4746	SYRINGA HEIGHTS WATER DIST	10227JAN24		INV	03/01/2024	57.00	SW UPLAND WATER
150028	2788	OXARC	0061651244		INV	02/06/2024	33.42	SW CYLINDER RENTAL JAN
150034	1659	SPIRIT LAKE INDUSTRIAL PARK	FEB2024		INV	02/06/2024	40.00	SW BLANCHARD WATER
150044	1880	ARMY SURPLUS STORE	013892800		INV	02/06/2024	344.00	Danner Acadia Boots -
150045	4700	AMAZON CAPITAL SERVICES INC	19XD-NQV6-17NF		INV	02/06/2024	19.89	Chute Deflector Cable
150046	4700	AMAZON CAPITAL SERVICES INC	1GMK-FWPX-1H6H		INV	02/06/2024	7.21	Spark Plug Stock
150047	2592	CO-OP GAS AND SUPPLY CO	38898		INV	02/06/2024	29.98	Moisture Absorb
150050	763	SALT LAKE WHOLESALE SPORTS	95517		INV	02/06/2024	407.60	12 Gauge Bullets, Ship
150053	3499	PUBLIC AGENCY TRAINING COUN	2548		INV	02/06/2024	425.00	Basic Criminal Inv for
150076	2592	CO-OP GAS AND SUPPLY CO	84659		INV	02/06/2024	52.72	Air Filter
150077	1089	DIRECT AUTOMOTIVE DISTRIBUT	03HL9515		INV	02/06/2024	123.75	Battery
150078	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL5669		INV	02/06/2024	618.75	Batteries
150079	3162	TAYLOR & SONS CHEVROLET	149869		INV	02/06/2024	72.17	Hose
150081	650	NIELSEN MIKE	5096		INV	02/06/2024	266.00	BULLETSAFE VEST 4.0 XL
150082	2815	PANHANDLE AREA COUNCIL	20240123		INV	02/06/2024	5,260.05	PAC Membership Dues
150083	209	CLEARWATER SPRINGS	83238Jan24		INV	02/06/2024	6.00	Priest River water
150084	209	CLEARWATER SPRINGS	83287Jan24		INV	02/06/2024	18.38	Ponderay water
150085	1813	ALPINE MOTORS	157488		INV	02/06/2024	136.14	SW SW008 OIL CHANGE
150089	1900	AVISTA UTILITIES	2762930000Jan24		INV	02/07/2024	522.38	ID Hill Street Light J
150091	1900	AVISTA UTILITIES	3756400000Jan24		INV	02/07/2024	101.36	Blanchard Street Light
150093	2334	NORTHERN LIGHTS INC.	50688885Jan24		INV	02/07/2024	40.78	Hwy 95/N Blacktail Lig
150094	2334	NORTHERN LIGHTS INC.	50688886Jan24		INV	02/07/2024	39.30	Hwy 95/S Blacktail Lig
150095	2334	NORTHERN LIGHTS INC.	50688887Jan24		INV	02/07/2024	39.63	Bayview Rd Light Jan24
150096	2334	NORTHERN LIGHTS INC.	683424Jan24		INV	02/07/2024	21.87	Hwy 95/Samuel's Light J

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
150097	2334	NORTHERN LIGHTS INC.	50467633Jan24		INV	02/07/2024	261.80	Coolin Street Lights J
150098	2334	NORTHERN LIGHTS INC.	50591849Jan24		INV	02/07/2024	96.99	Vay Pit Grader Plugin
150099	2334	NORTHERN LIGHTS INC.	50687480Jan24		INV	02/07/2024	42.18	Hwy 95/Selle Light Jan
150100	2334	NORTHERN LIGHTS INC.	683406Jan24		INV	02/07/2024	37.40	Hwy95/Colburn Culver L
150101	2334	NORTHERN LIGHTS INC.	683413Jan24		INV	02/07/2024	21.87	Hwy 95/Pack River Ligh
150102	2334	NORTHERN LIGHTS INC.	50334348Jan24		INV	02/07/2024	40.95	Peninsula Rd Electric
150103	2334	NORTHERN LIGHTS INC.	50676292Jan24		INV	02/07/2024	43.09	Hwy 95/Dufort Light Ja
150104	2334	NORTHERN LIGHTS INC.	50692409Jan24		INV	02/07/2024	113.12	Grouse Creek Pit Elect
150105	966	CANON SOLUTIONS AMERICA	6006893634		INV	02/07/2024	89.75	Copier Maintenance and
150106	30	ADS DIESEL PRODUCTS LLC	26705		INV	02/07/2024	1,069.37	D2 Filter Stock and Tr
150107	2003	CULLIGAN WATER CO.	JAN24		INV	02/07/2024	111.30	Water and Water Cooler
150108	3836	MOON SECURITY SERVICES INC	1227913		INV	02/07/2024	2,160.00	SCRAM/GPS Monitoring
150109	30	ADS DIESEL PRODUCTS LLC	26706		INV	02/07/2024	41.68	D2, Lube
150110	5158	RICHARD COWELL	MAR24		INV	02/07/2024	717.00	Cowell-March 2024 ARCO
150111	3349	THOMSON REUTERS WEST PAYMEN	849647738		INV	02/07/2024	5,877.65	Software Subscription
150112	3362	TIMEKEEPING SYSTEMS INC	BON0042417136		INV	02/07/2024	395.00	Detention Security Sys
150113	2846	SHERWIN- WILLIAMS	1384-7		INV	02/07/2024	123.92	Detention Paint
150114	4700	AMAZON CAPITAL SERVICES INC	13YD-6K7M-639F		INV	02/07/2024	600.49	Calendars, Gloves, Saf
150115	5516	SELKIRK OUTDOOR LEADERSHIP	020624_BCJS		INV	02/07/2024	2,500.00	SOLE Scholarship Progr
150116	3851	BONNER COUNTY SHERIFF	FEB24		INV	02/07/2024	785.72	Detention Meals
150117	49	A-L COMPRESSED GASES	0002141942		INV	02/07/2024	633.58	D2 Oxygen, Nozzle, Tip
150118	3153	TAMARACK TREATMENT & COUNSE	JAN24		INV	02/07/2024	119.76	C.H. Counseling Januar
150119	3695	REDWOOD TOXICOLOGY LABORATO	817023		INV	02/07/2024	1,896.40	UA Cups
150120	6012	STEPHEN M MATHIS	JAN24		INV	02/07/2024	600.00	N.J. January Counselin
150121	6012	STEPHEN M MATHIS	JAN24.1		INV	02/07/2024	450.00	Detention Group Course

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
150122	4393	EDWARD MCCOLLUM	422421		INV	02/07/2024	1,255.50	Fit for Life Classes,
150123	230	DIVISION OF OCCUPATIONAL AN	H002668-2024		INV	02/07/2024	125.00	FAC ANNUAL CERT FEE AD
150124	2592	CO-OP GAS AND SUPPLY CO	84144JAN2024		INV	02/07/2024	603.63	FAC FUEL JAN 2024
150125	49	A-L COMPRESSED GASES	0002141943		INV	02/07/2024	165.00	D2, Drill set
150126	18	ACE SEPTIC TANK SERVICE	160159		INV	02/07/2024	68.00	Grouse Creek Portable
150129	18	ACE SEPTIC TANK SERVICE	160160		INV	02/07/2024	68.00	Blanchard Pit Portable
150130	18	ACE SEPTIC TANK SERVICE	160161		INV	02/07/2024	100.00	Dickensheet Portable T
150131	3162	TAYLOR & SONS CHEVROLET	78569		INV	02/07/2024	429.02	Silver Equinox Battery
150132	2103	BROWN'S NORTHSIDE	S157199		INV	02/07/2024	46.96	1TK36, Fitting and Hos
150133	2103	BROWN'S NORTHSIDE	S157198		INV	02/07/2024	490.50	2TR28, Wheel Hub and D
150134	2103	BROWN'S NORTHSIDE	W49579		INV	02/07/2024	4,307.57	3TK32, Clutch Inspecti
150136	2577	CONSOLIDATED SUPPLY CO -- S	S011747081.001		INV	02/07/2024	10.89	D1, Cap for PVC Pipe
150137	1813	ALPINE MOTORS	157438		INV	02/07/2024	308.10	SW SENSOR REPLACEMENT
150138	209	CLEARWATER SPRINGS	841471		INV	02/07/2024	6.00	D1 Water Delivery, 01/
150139	209	CLEARWATER SPRINGS	841500		INV	02/07/2024	6.00	D3 Water Delivery, 01/
150140	186	CINTAS CORPORATION #606	4182022186		INV	02/07/2024	96.09	D2 Laundry
150141	186	CINTAS CORPORATION #606	4181297801		INV	02/07/2024	91.31	D2 Laundry
150142	2544	COLEMAN OIL COMPANY	CP-0084036		INV	02/07/2024	255.16	R&B Vehicle Fuel
150143	3188	EVERGREEN SUPPLY	371258		INV	02/07/2024	80.97	D3 - CF, Rake, Shovel,
150144	3667	INSIGHT DISTRIBUTING INC	0492872		INV	02/07/2024	51.25	SW CASE TOILET PAPER
150145	3950	ELITE TIRE & SUSPENSION	139054		INV	02/07/2024	377.00	3TK37, Tire Repair
150146	3822	FREIGHTLINER NORTHWEST	PC001606674:01		INV	02/07/2024	238.16	3TK30, Seal and Valve
150147	3822	FREIGHTLINER NORTHWEST	PC001606011:02		INV	02/07/2024	152.46	2TK31, Hub Caps
150148	3822	FREIGHTLINER NORTHWEST	PC001606539:01		INV	02/07/2024	1,027.70	2TK21, Plugs, Bearings

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150149	3349	THOMSON REUTERS WEST PAYMEN	849658812		INV	02/07/2024	642.76	Software Subscription
150150	3822	FREIGHTLINER NORTHWEST	PC001605801:01		INV	02/07/2024	78.88	2TK31, Clutch Spring
150151	3822	FREIGHTLINER NORTHWEST	PC001606011:01		INV	02/07/2024	45.20	2TK31, Mini Vent Plugs
150152	5286	BONNER COUNTY GIS	INV0086		INV	02/07/2024	645.00	Jan 24 GIS Fees
150153	1232	HI-LINE INC	11098360		INV	02/07/2024	214.34	D2 Shop, Paint Remover
150154	3425	HYDRAULICS PLUS INC	25330		INV	02/07/2024	633.04	D2 Truck Plows, Side S
150155	3462	IDAHO DEPT OF LANDS	E100113-YR23		INV	02/07/2024	3,553.00	Dickensheet Pit E10011
150157	3940	5TH AVENUE DETAIL SHOP LLC	0774		INV	02/07/2024	275.00	2016 Dodge Detail
150158	5794	CENTURY WEST ENGINEERING CO	247320		INV	02/07/2024	15,360.63	Stop Control Safety A0
150160	1513	PEND OREILLE VETERINARY SER	693687		INV	02/07/2024	1,044.90	Ken & Kona wellness I
150161	3715	RELX INC. DBA LEXISNEXIS	3094919557		INV	02/07/2024	338.15	Acc.# 422NXKRVB Inv.
150162	1315	LES SCHWAB TIRE CENTER	10600525312		INV	02/07/2024	159.96	2PU13, Tire Mount
150163	4479	MCGUIRE BEARING COMPANY	2421648-00		INV	02/07/2024	253.04	3PU26 Sander Bearing
150164	6018	GENUINE PARTS COMPANY	172680		INV	02/07/2024	51.59	1PU30, Fuel Filter
150165	6018	GENUINE PARTS COMPANY	172573		INV	02/07/2024	70.38	1PU30, Oil and Fuel Fi
150166	6018	GENUINE PARTS COMPANY	171400		INV	02/07/2024	536.99	D1, Truck Stock
150167	6018	GENUINE PARTS COMPANY	172738		INV	02/07/2024	89.14	D3, Truck Stock
150168	2788	OXARC	0031994991		INV	02/07/2024	194.11	D3, Cutter
150169	2344	NORTHSIDE WATER USERS ASSN.	1016FEB24		INV	02/07/2024	551.15	WATER USAGE - 12/31/23
150170	2788	OXARC	0061652959		INV	02/07/2024	55.70	D3 Oxygen
150171	1871	APS INC.	90815		INV	02/07/2024	366.00	SEALING SOLUTION/LABEL
150172	2788	OXARC	0061668526		INV	02/07/2024	122.54	D1 Oxygen
150173	5685	PIPKIN JOHN RICHARD	Jan24		INV	02/07/2024	700.00	Glengary Bay Rd Plowin
150174	1900	AVISTA UTILITIES	9593270000JAN24		INV	02/07/2024	75.63	SDPT AIRPORT STREET LI
150175	3439	IDAHO ASSOC OF COUNTIES	INV025062		INV	02/07/2024	669.10	FY24 PUBLIC LANDS TRUS

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DUE DATE: 03/15/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
150176	5907	GARRETT POWELL	348		INV	02/07/2024	1,877.85	3TK32, Service
150177	5203	PAPE MACHINERY INC	15042080		INV	02/07/2024	324.26	3SW02, Filters
150178	3329	PRIEST RIVER ACE HARDWARE	389295		INV	02/07/2024	55.17	D2 Shop, Door Knob and
150179	3329	PRIEST RIVER ACE HARDWARE	389329		CRM	02/07/2024	-35.99	D2 Shop, Door Knob Ret
150180	3329	PRIEST RIVER ACE HARDWARE	389146		INV	02/07/2024	54.39	D2, Torque Wrench, Fre
150181	3546	REBUILDING & HARDFACING INC	69482		INV	02/07/2024	2,550.00	All Districts, Grader
150182	3129	SUPER 1 FOODS	09-1847381		INV	02/07/2024	8.43	D3, Baking Soda, Vineg
150183	2879	SIX ROBBLEES' INC	05P47671		INV	02/07/2024	389.58	2TR23, 24, Hitches
150184	2879	SIX ROBBLEES' INC	05P47533		INV	02/07/2024	58.26	D2, Combination Box Wi
150185	1663	SPOKANE HOUSE OF HOSE	1043411		INV	02/07/2024	15.70	D2, Fitting and Couple
150186	1663	SPOKANE HOUSE OF HOSE	1042916		INV	02/07/2024	77.20	D2, Air Fitting and Co
150187	1663	SPOKANE HOUSE OF HOSE	1042946		INV	02/07/2024	267.14	D2 Shop, Gates MC 3/8,
150189	3753	STONEWAY ELECTRIC SUPPLY CO	S104277340.001		INV	02/07/2024	168.63	D3, Shop Repairs
150190	3753	STONEWAY ELECTRIC SUPPLY CO	S104277949.001		CRM	02/07/2024	-29.22	D3, Shop Repairs, Retu
150191	3357	TIFCO INDUSTRIES	71948190		INV	02/07/2024	282.88	D1, Screws, Tubing, Nu
150192	3357	TIFCO INDUSTRIES	71948293		INV	02/07/2024	297.19	D3, Screws, Lock, Pins
150193	3357	TIFCO INDUSTRIES	71948506		INV	02/07/2024	92.88	D3,Cut Resistant Glove
150194	5522	CITIBANK NA	2100314161		INV	02/07/2024	123.98	D2, Power Sweeper Buck
150196	3439	IDAHO ASSOC OF COUNTIES	INV025065		INV	02/07/2024	20,492.57	FY24 CAPITAL CRIMES DE
150197	3438	IDAHO ASSOC OF COMMISSIONER	INV025066		INV	02/07/2024	300.00	FY24 ANNUAL COMMISSION
150198	3439	IDAHO ASSOC OF COUNTIES	INV025344		INV	02/07/2024	10,277.00	FY24 ANNUAL IAC MEMBER
150199	2334	NORTHERN LIGHTS INC.	683436JAN24		INV	02/07/2024	542.98	JUVENILE PROBATION 410
150200	2334	NORTHERN LIGHTS INC.	50476229JAN24		INV	02/07/2024	1,622.37	JUSTICE SERVICES 4002
150201	2334	NORTHERN LIGHTS INC.	50574328JAN24		INV	02/07/2024	243.93	BALDY MOUNTAIN COMMUNI

WARRANT LIST BY VOUCHER

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
150202	2334	NORTHERN LIGHTS INC.	683420JAN24		INV	02/07/2024	671.93	SHERIFF'S ERT/DIVE BLD
150203	2334	NORTHERN LIGHTS INC.	683426JAN24		INV	02/07/2024	114.84	SDPT AIRPORT APPROACH
150204	2334	NORTHERN LIGHTS INC.	683434JAN24		INV	02/07/2024	2,537.92	JAIL LARGE POWER 4001
150205	2334	NORTHERN LIGHTS INC.	104445JAN24		INV	02/07/2024	1,748.73	911 CALL CENTER
150206	5522	CITIBANK NA	2100303442		INV	02/07/2024	799.98	D2, Power Sweeper
150207	3548	WESTERN STATES EQUIPMENT CO	IN002681570		INV	02/07/2024	3,933.93	2TK21, Engine Parts
150208	3548	WESTERN STATES EQUIPMENT CO	IN002677624		INV	02/07/2024	86.94	2TK21, Seal and O Ring
150209	2334	NORTHERN LIGHTS INC.	50641560JAN24-2		INV	02/07/2024	204.12	SAGLE MULTI-USE FACILI
150210	5377	ARAMARK UNIFORM & CAREER AP	GEG1-003626		INV	02/07/2024	273.07	D1 First Aid Supplies
150211	2919	WASTE MANAGEMENT OF IDAHO I	0394988-1827-5		INV	02/07/2024	118.82	D1 trash bin pickup Ja
150212	2919	WASTE MANAGEMENT OF IDAHO I	0231227-1827-5		INV	02/07/2024	111.34	D3 trash bin pickup Ja
150213	2940	WEEKEND HOE	1910		INV	02/07/2024	2,610.00	Hope Peninsula Snowplo
150217	1167	HAYS CHEVRON SERVICE	Jan24		INV	02/07/2024	2,004.51	CF - Fuel, Windshield
150220	4587	WESTERN SYSTEMS & FABRICATI	41586		INV	02/07/2024	8,250.00	All Districts, Broom B
150221	3833	PERSONNEL EVALUATION INC	50294		INV	02/08/2024	75.00	Pre Employment Testing
150223	2103	BROWN'S NORTHSIDE	5156328		INV	02/07/2024	7,763.29	2FTK02, Suspension
150225	3822	FREIGHTLINER NORTHWEST	PC001606650:01		INV	02/07/2024	106.45	3TK35, Back Cover Kit
150226	3822	FREIGHTLINER NORTHWEST	PC001606780:01		INV	02/07/2024	390.21	2TK21, Belts and Hoses
150227	2544	COLEMAN OIL COMPANY	INV-168320		INV	02/07/2024	244.01	D3 - CF Vehicles, Dies
150229	4700	AMAZON CAPITAL SERVICES INC	1MPP-CXTT-PLWV		INV	02/08/2024	101.95	Arien Control Cable
150230	4700	AMAZON CAPITAL SERVICES INC	1KT3-9XDN-F6LG		INV	02/08/2024	29.92	Whiteboard wall Magnet
150231	4700	AMAZON CAPITAL SERVICES INC	1FJ3-XFD7-WRPV		INV	02/08/2024	46.09	Laptop Backpack
150232	2592	CO-OP GAS AND SUPPLY CO	40167		INV	02/08/2024	3.08	Push Nuts
150233	3357	TIFCO INDUSTRIES	71945834		INV	02/08/2024	127.16	Industrial Chemical
150235	3357	TIFCO INDUSTRIES	71931015		INV	02/08/2024	99.87	Kentool Tire Spoon Sma

WARRANT LIST BY VOUCHER

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
150236	4700	AMAZON CAPITAL SERVICES INC	IMCW-R93V-KV3H		INV	02/08/2024	479.97	Flood Light Diffused B
150237	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL9735		INV	02/08/2024	24.27	Ignition Switch
150238	1261	JASPER ENGINES & TRANSMISSI	13192760		INV	02/08/2024	3,750.00	Transmission
150240	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HL9825		INV	02/08/2024	56.04	oil Filter
150242	4998	MCGEACHY, DOUGLAS	FEB24		INV	02/08/2024	413.00	Per Diem for ILEETA Co
150243	5471	THE GOODYEAR TIRE & RUBBER	197-1152895		INV	02/08/2024	781.24	265/70R17 Duratrac Tir
150244	5471	THE GOODYEAR TIRE & RUBBER	197-1152892		INV	02/08/2024	878.10	265/65R17 Duratrac Tir
150245	1953	BONNER GENERAL HEALTH	899713		INV	02/08/2024	80.07	office Visit - TC
150246	1953	BONNER GENERAL HEALTH	SPGM7590		INV	02/08/2024	39.15	STD Testing - TC
150247	1953	BONNER GENERAL HEALTH	SPGN8333		INV	02/08/2024	124.45	Pelvic Exam, Transvagi
150248	1953	BONNER GENERAL HEALTH	SPGN8536		INV	02/08/2024	54.21	Pelvic Exam, Transvagi
150249	1953	BONNER GENERAL HEALTH	SPGN6771		INV	02/08/2024	17.98	Chest Xray 2 views - D
150250	1953	BONNER GENERAL HEALTH	SPGN6836		INV	02/08/2024	8.57	Xray Exam of Chest
150251	1953	BONNER GENERAL HEALTH	SPGN1186		INV	02/08/2024	353.70	Xray, CT Scans, Emerge
150253	1953	BONNER GENERAL HEALTH	SPGN1267		INV	02/08/2024	78.83	CT Scans, Xrays - JD
150254	1953	BONNER GENERAL HEALTH	SPGN3110		INV	02/08/2024	97.57	Emergency Room Visit -
150255	1953	BONNER GENERAL HEALTH	SPGN2604		INV	02/08/2024	92.71	Urinalysis, STD Testin
150256	1953	BONNER GENERAL HEALTH	SPGM7588		INV	02/08/2024	62.71	Urinalysis, STD Testin
150257	1953	BONNER GENERAL HEALTH	SPGM9612		INV	02/08/2024	28.07	Xray of Hip - JL
150258	1953	BONNER GENERAL HEALTH	SPGM9751		INV	02/08/2024	8.84	Xray of Hip - JL
150259	1953	BONNER GENERAL HEALTH	SPGN3516		INV	02/08/2024	1,108.87	Meds, Drug Screens, Ve
150260	1953	BONNER GENERAL HEALTH	SPGN3679		INV	02/08/2024	104.18	Electrocardiogram, ER
150261	1953	BONNER GENERAL HEALTH	SPGN2388		INV	02/08/2024	3,108.15	Room & Board, Meds, La
150262	1953	BONNER GENERAL HEALTH	SPGN2469		INV	02/08/2024	235.21	Diagnostic Anoscopy, E

WARRANT LIST BY VOUCHER

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
150263	1953	BONNER GENERAL HEALTH	SPGN2470		INV	02/08/2024	95.45	Xrays, CT Scan - JS
150264	1953	BONNER GENERAL HEALTH	SPGN1209		INV	02/08/2024	508.47	Drug screen, CT scan,E
150265	1953	BONNER GENERAL HEALTH	SPGN3621		INV	02/08/2024	64.31	Electrocardiogram, ER
150266	1953	BONNER GENERAL HEALTH	SPGN1273		INV	02/08/2024	33.16	CT Scan - TP
150267	3218	FBI LEEDA INC	200100343		INV	02/08/2024	350.00	Supervisor Liability C
150268	4669	JINRIGHT, TYLER	FEB24		INV	02/08/2024	231.00	Per Diem for Basic Cri
150270	3654	INCYTE DIAGNOSTICS	PB2301342Z01		INV	02/08/2024	19.24	Blood Smear Interpreta
150271	3240	FINNEY FINNEY & FINNEY	1696SEP23		INV	02/08/2024	1,750.00	Conflict Attorney Fees
150272	2631	HANGER PHILIP A. PH.D.	BON020124GB		INV	02/08/2024	2,400.00	Evaluation CR09-24-016
150273	6093	JOSEPH R. SULLIVAN	01038		INV	02/08/2024	420.00	Attorney Fees CR09-23-
150274	2459	SELKIRK PRESS INC.	20193		INV	02/08/2024	271.00	CASE OF #10 WINDOW ENV
150275	4700	AMAZON CAPITAL SERVICES INC	11ww-74L3-9JCG		INV	02/08/2024	142.41	OFFICE SUPPLIES
150283	343	GEYMAN TROY DR.	JAN24		INV	02/08/2024	3,675.00	Inmate/Juvenil Sick Ca
150287	4700	AMAZON CAPITAL SERVICES INC	1NTR-CW4K-WLQ7		INV	02/08/2024	153.47	Scale Pro Cartridge, E
150291	3830	BONNER COUNTY DAILY BEE	000001880301232024		INV	02/08/2024	24.63	11613_BOCC_BCB#5864_NO
150292	2592	CO-OP GAS AND SUPPLY CO	40204		INV	02/08/2024	15.96	Casters
150321	1813	ALPINE MOTORS	157451		INV	02/05/2024	333.76	SW SW005 GAS TEMPERATU
150322	1708	UNITED DATA SECURITY	135994		INV	02/08/2024	60.00	Ponderay Shred
150325	2919	WASTE MANAGEMENT OF IDAHO I	0231393-1827-5		INV	02/08/2024	253.49	8-49284-85000 ADMIN BL
150327	4700	AMAZON CAPITAL SERVICES INC	1MT4-QTP9-WFPG		INV	02/08/2024	12.59	Wireless Mouse
150329	2919	WASTE MANAGEMENT OF IDAHO I	0231438-1827-8		INV	02/08/2024	157.73	10-91011-73000 JUSTICE
150334	5364	TRINITY SERVICES GROUP INC	3028800188		INV	02/08/2024	5,893.43	Inmate/Juvenile meals
150336	2919	WASTE MANAGEMENT OF IDAHO I	0231235-1827-8		INV	02/08/2024	200.63	62067-85003 COURTHOUSE
150337	2919	WASTE MANAGEMENT OF IDAHO I	0231335-1827-6		INV	02/08/2024	1,332.55	62114-65000 SHERIFF/JA
150338	2919	WASTE MANAGEMENT OF IDAHO I	0231234-1827-1		INV	02/08/2024	24.38	62067-75005 PUBLIC DEF

WARRANT LIST BY VOUCHER

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
150340	3812	AGC ENTERPRISES LLC	12323		INV	02/09/2024	55.00	Car wash
150341	1883	ARROW CONSTRUCTION HOLDINGS	392040		INV	02/09/2024	46.33	Supplies
150343	1350	LIPPERT EXCAVATION AND PIPE	24095		INV	03/02/2024	217.50	Snow Removal
150344	1719	REGENTS OF THE UNIVERSITY O	121106		INV	03/02/2024	201.50	Master Gardener Handbo
150345	3513	QUILL CORPORATION	36752436		INV	03/02/2024	48.97	Binders for Master Gar
150346	3513	QUILL CORPORATION	36981148		INV	03/01/2024	27.18	Master Gardener Book P
150347	3925	JENSEN, JENNIFER	ReimbursementFeb2024		INV	03/01/2024	144.41	Reimbursement for work
150348	3830	BONNER COUNTY DAILY BEE	0000018445-01102024		INV	02/09/2024	69.29	Legal publication
150349	3830	BONNER COUNTY DAILY BEE	00000-18508-01122024		INV	02/09/2024	69.29	Legal publication
150351	3830	BONNER COUNTY DAILY BEE	0000018522-01112024		INV	02/09/2024	90.85	Legal publication
150352	3830	BONNER COUNTY DAILY BEE	0000018626-01162024		INV	02/09/2024	109.33	Legal publication
150353	3830	BONNER COUNTY DAILY BEE	0000018729-01192024		INV	02/09/2024	70.06	Legal publication
150354	3830	BONNER COUNTY DAILY BEE	0000018857-01232024		INV	02/09/2024	88.54	Legal publication
150355	3830	BONNER COUNTY DAILY BEE	0000018991-01302024		INV	02/09/2024	76.22	Legal publication
150356	3656	INDOFF INCORPORATED	3705051		INV	02/09/2024	301.50	Supplies
150357	3656	INDOFF INCORPORATED	3705639		INV	02/09/2024	91.90	Supplies
150358	2459	SELKIRK PRESS INC.	20258		INV	02/09/2024	197.50	Supplies
150359	5469	BONNER COUNTY ENGINEERING	BLP2023-0541		INV	02/09/2024	120.00	Professional engineeri
150361	5469	BONNER COUNTY ENGINEERING	ST2023-1116-2		INV	02/09/2024	60.00	Professional engineeri
150363	5469	BONNER COUNTY ENGINEERING	BLP2024-0085		INV	02/09/2024	200.00	Professional engineeri
150365	5469	BONNER COUNTY ENGINEERING	ST2023-0730-2		INV	02/09/2024	40.00	Professional engineeri
150367	9999	Scott Thompson Construction	BLP2024-0049		INV	02/09/2024	85.00	Refund of overpayment
150369	9999	Chris Zentz	VRP2023-0089		INV	02/09/2024	280.00	Refund of permit fees/
150373	2003	CULLIGAN WATER CO.	256904JAN24		INV	02/09/2024	58.65	Bottle water

WARRANT LIST BY VOUCHER

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
150374	2342	NORTHSIDE FIRE DISTRICT	NSFJAN24		INV	02/09/2024	3,140.00	Northside Fire Impact
150376	1658	SPIRIT LAKE FIRE DISTRICT	SLFJAN24		INV	02/09/2024	12,436.20	Spirit Lake Fire Impac
150377	209	CLEARWATER SPRINGS	109876JAN2024		INV	02/09/2024	40.76	WATER
150378	3349	THOMSON REUTERS WEST PAYMEN	849701087		INV	02/09/2024	175.14	Online Subscription
150379	966	CANON SOLUTIONS AMERICA	6006916345		INV	02/09/2024	177.77	Copier Maintenance
150380	1708	UNITED DATA SECURITY	135996		INV	02/09/2024	42.00	Paper Shred
150381	6127	BRANDON HOBBS	339		INV	02/09/2024	1,410.00	Evan Owens CR09-23-039
150382	3349	THOMSON REUTERS WEST PAYMEN	849664001		INV	02/09/2024	773.01	Online Software
150383	4311	IDAHO ASSOCIATION OF CRIMIN	2024 Dues		INV	02/09/2024	75.00	2024 Anual Dues
150384	1335	LIFELOC TECHNOLOGIES	394218		INV	02/12/2024	134.04	Factory Diagnostic
150385	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HM1716		INV	02/12/2024	223.44	MObil Synthetic ATF
150386	1714	UNITED PARCEL SERVICE	00001Y2V32064		INV	02/12/2024	36.35	Shipping Charges
150387	186	CINTAS CORPORATION #606	4182896637		INV	02/12/2024	64.21	BCSO Mats
150388	6146	CONDOR ELITE, INC.	CO-23737		INV	02/12/2024	54.96	Alpha Fleece Jacket
150412	1646	SPECIALTY AUTO GLASS	I0078690		INV	02/12/2024	454.13	CUST # BCSHERI CLAIM #
150414	5273	RECONNECT INC	4EDBD228-0038		INV	02/12/2024	128.80	JANUARY TESTING CALL I
150420	3836	MOON SECURITY SERVICES INC	1227911		INV	02/12/2024	258.00	JANUARY SCRAM
150423	1089	DIRECT AUTOMOTIVE DISTRIBUT	01HM2557		INV	02/12/2024	24.99	Vacuum Pump Belt
150424	6018	GENUINE PARTS COMPANY	173729		INV	02/12/2024	70.10	Fuel Filter, Oil Filte
150425	4895	BOUNDARY COUNTY TRANSLATOR	2023-2024-50		INV	02/12/2024	10.00	Monthly Black Mountain
150426	4895	BOUNDARY COUNTY TRANSLATOR	2023-2024 Black-07		INV	02/12/2024	250.25	Site Service Fee 2023-
150427	1422	MT. BALDY DENTAL	06FEB24JH		INV	02/12/2024	568.00	Oral Eval, Xrays, Extr
150428	1422	MT. BALDY DENTAL	08FEB24TD		INV	02/12/2024	624.00	Oral Eval Xrays Extrac
150429	5148	MULTICARE CENTERS OF OCCUPA	159081		INV	02/12/2024	332.00	Drug Screens
150430	2876	SIRCHIE ACQUISITION COMPANY	0630004-IN		INV	02/12/2024	278.02	3x5 cards, Print Powde

WARRANT LIST BY VOUCHER

WARRANT: BOC1024 02/14/2024

DUE DATE: 03/15/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
150447	6008	CADENCE TEAM, INC	4154		INV	03/14/2024	2,194.00	JSTORMS-Cadence-ArubaA
WARRANT TOTAL							1,162,412.86	

** END OF REPORT - Generated by Jessica Stephany **

DRAFT



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

CLERK
Item #2

February 20, 2024

Memorandum

To: Commissioners

Re: FY24 EMS Claims in Batch #10

The Auditor's Office presented the FY24 EMS Batch #10 \$316,000.50 & Demands in Batch #10 \$32,554.77, Totaling \$348,555.27

A suggested motion would be: **I move to approve payment of the FY24 EMS Claims and Demands in Batch #10 Totaling \$348,555.27**

Recommendation Acceptance: yes no _____ Date: _____
Luke Omodt, Chairman

ACCOUNTS PAYABLE WARRANT REPORT

EMS

DATE: 02/14/2024 WARRANT: D1024 AMOUNT: \$ 32,554.77

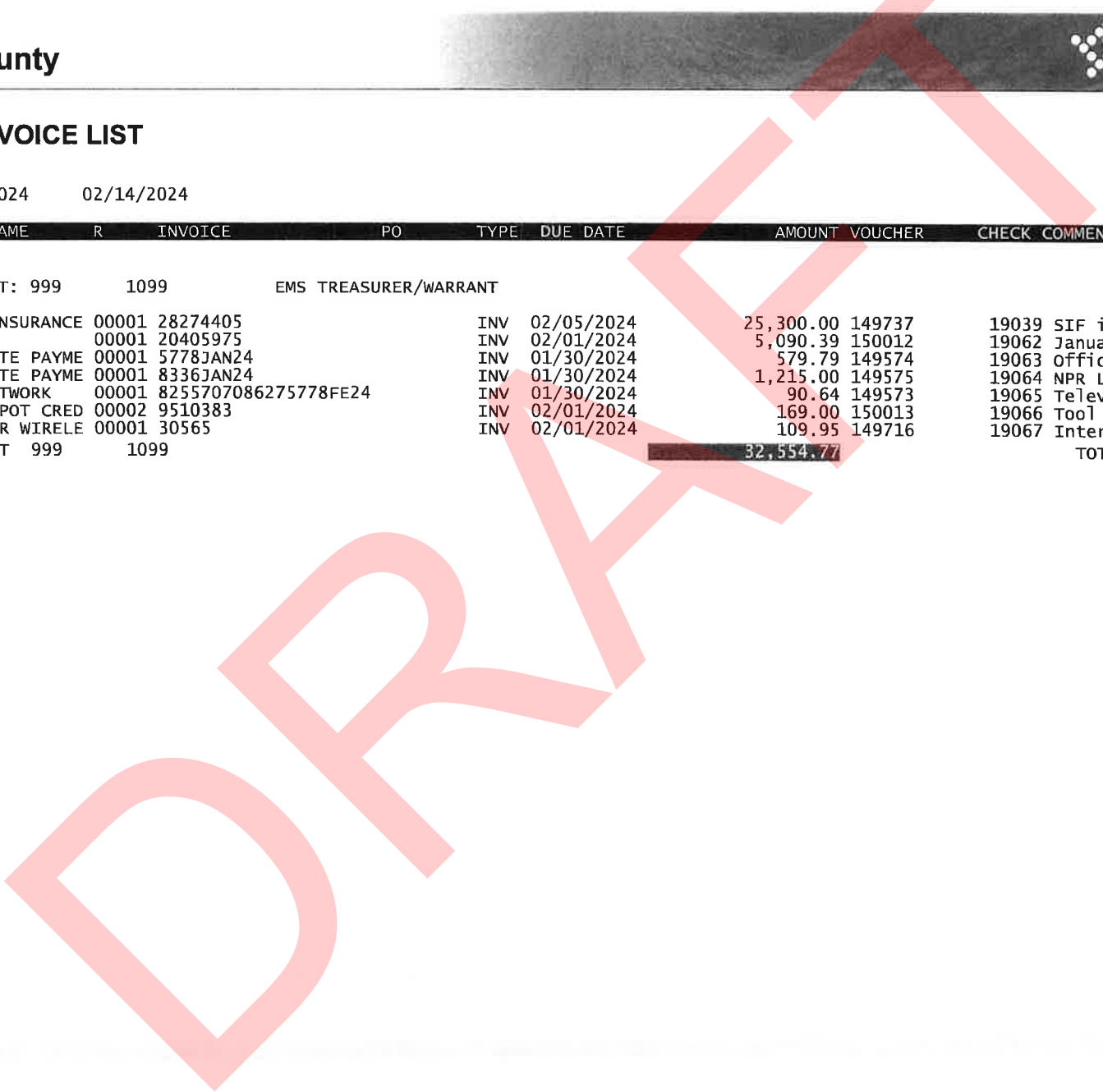
COMMISSIONER'S APPROVAL REPORT

DRAFT

PREPAID INVOICE LIST

WARRANT: D1024 02/14/2024

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT	
CASH ACCOUNT: 999		1099	EMS TREASURER/WARRANT								
832	STATE INSURANCE	00001	28274405		INV	02/05/2024	25,300.00	149737		19039 SIF invoice for 64	
2558	COMDATA	00001	20405975		INV	02/01/2024	5,090.39	150012		19062 January fuel charg	
1962	CORPORATE PAYME	00001	5778JAN24		INV	01/30/2024	579.79	149574		19063 Office supplies, b	
1962	CORPORATE PAYME	00001	8336JAN24		INV	01/30/2024	1,215.00	149575		19064 NPR Licenses (27)	
227	DISH NETWORK	00001	8255707086275778FE24		INV	01/30/2024	90.64	149573		19065 Television station	
399	HOME DEPOT CRED	00002	9510383		INV	02/01/2024	169.00	150013		19066 Tool set	
1756	WIRED OR WIRELE	00001	30565		INV	02/01/2024	109.95	149716		19067 Internet station 3	
CASH ACCOUNT 999		1099						32,554.77			TOTAL



DETAIL INVOICE LIST

CASH ACCOUNT:

UNDEFINED ACCOUNT.

WARRANT: D1024 02/14/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
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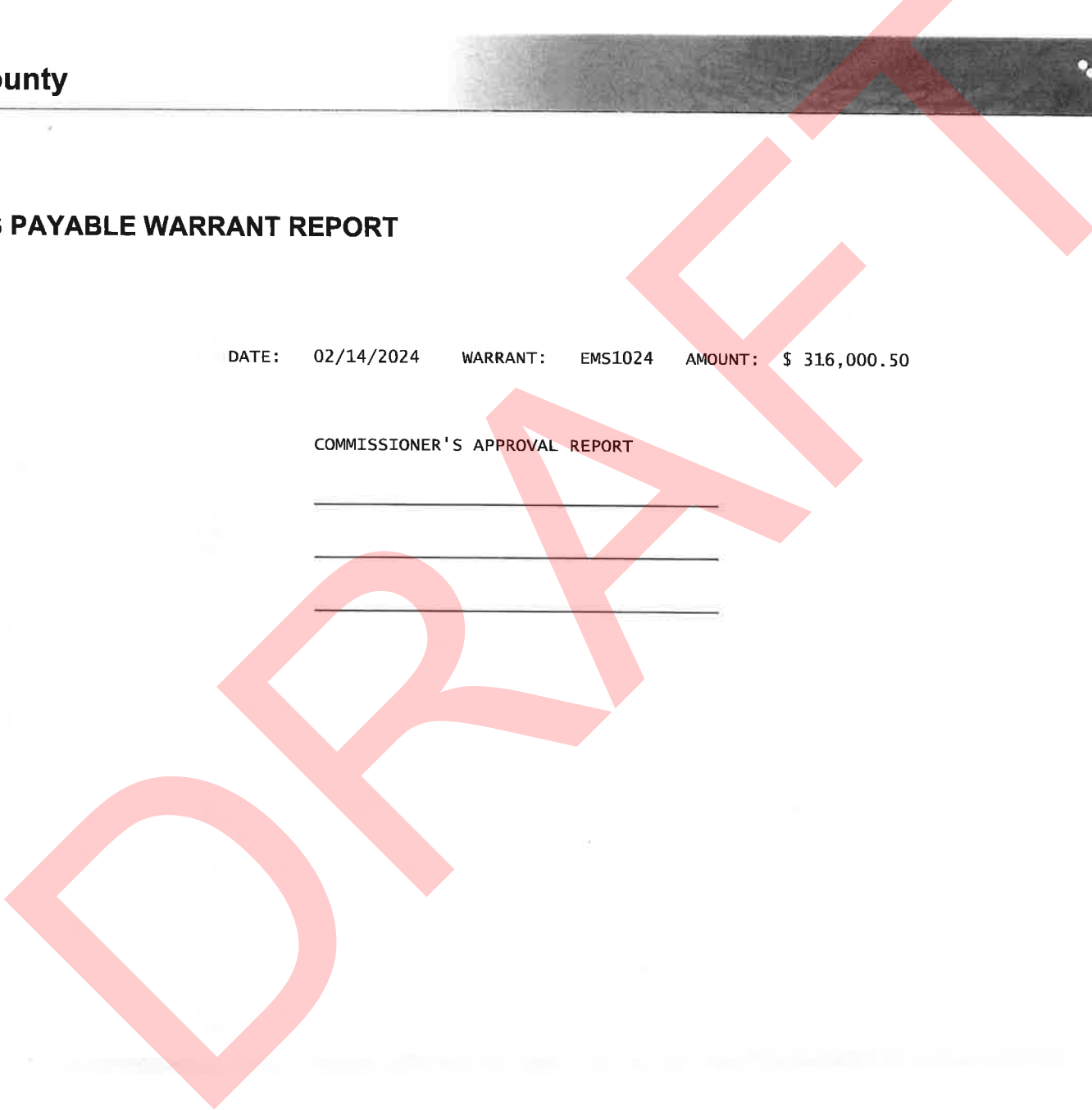
** END OF REPORT - Generated by Jessica Stephany **

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ACCOUNTS PAYABLE WARRANT REPORT

DATE: 02/14/2024 WARRANT: EMS1024 AMOUNT: \$ 316,000.50

COMMISSIONER'S APPROVAL REPORT



DETAIL INVOICE LIST

CASH ACCOUNT: 999 1099 EMS TREASURER/WARRANT WARRANT: EMS1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4980 AT&T MOBILITY LLC	1 99918 6900	00001		INV	01/30/2024	287297679098JAN24		
		NEWEMSGEN		CELL PHONE		1,674.70	149557	
		Invoice Net				1,674.70		
				CHECK TOTAL		1,674.70		-----
1900 AVISTA UTILITIES	1 99918 6930	00001		INV	01/30/2024	2184720000JAN24	149564	
		NEWEMSGEN		ELECTRIC		920.97		
		Invoice Net				920.97		
1900 AVISTA UTILITIES	1 99918 6930	00001		INV	01/30/2024	7834710000JAN24	149566	
	2 99918 6980	NEWEMSGEN		ELECTRIC		670.34		
		NEWEMSGEN		OTHER UTIL		635.83		
		Invoice Net				1,306.17		
1900 AVISTA UTILITIES	1 99918 6980	00001		INV	01/30/2024	7452500000JAN24	149572	
		NEWEMSGEN		OTHER UTIL		206.59		
		Invoice Net				206.59		
				CHECK TOTAL		2,433.73		-----
87 BEST WAY TREE SERVICE	1 99918 7110	00000		INV	01/31/2024	2024-96	149602	
		NEWEMSGEN		OTHER		1,000.00		
		Invoice Net				1,000.00		
				CHECK TOTAL		1,000.00		-----
3800 BOUND TREE MEDICAL LLC	1 99918 6660	00000		INV	01/30/2024	85232430	149560	
		NEWEMSGEN		MEDICAL		203.85		
		Invoice Net				203.85		
				CHECK TOTAL		203.85		-----
6166 TYLER CASE	1 99918 7530	00001		INV	02/06/2024	2504	150042	
		NEWEMSGEN		REPFACILIT		2,550.00		
		Invoice Net				2,550.00		
				CHECK TOTAL		2,550.00		-----
197 CLARK FORK VALLEY AMBU	1 99931 7820	00001		INV	02/02/2024	FEB24	149856	
		NEWEMSCFLK		CTRCT SVCS		3,824.58		
		Invoice Net				3,824.58		
				CHECK TOTAL		3,824.58		-----
2003 CULLIGAN WATER CO.	1 99918 7860	00001		INV	02/06/2024	0017411	150025	
		NEWEMSGEN		MISCEXPENS		459.37		
		Invoice Net				459.37		
				CHECK TOTAL		459.37		-----
4183 EMS CONNECT	1 99918 6490	00002		INV	02/01/2024	10267	149712	
		NEWEMSGEN		EDUCATION		346.00		
		Invoice Net				346.00		
				CHECK TOTAL		346.00		-----

DETAIL INVOICE LIST

CASH ACCOUNT: 999 1099 EMS TREASURER/WARRANT WARRANT: EMS1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4606	GRIFTION TIRES INC 1 99918 7040	00001		INV	01/30/2024	63858	149562	
		NEWEMSGEN		REPAIR		232.56		
		Invoice Net				232.56		
4606	GRIFTION TIRES INC 1 99918 7040	00001		INV	01/30/2024	63865	149563	
		NEWEMSGEN		REPAIR		232.56		
		Invoice Net				232.56		
				CHECK TOTAL		465.12		-----
2239	H & H EXPRESS 1 99918 7110	00001		INV	02/01/2024	2893810	149713	
		NEWEMSGEN		OTHER		215.00		
		Invoice Net				215.00		
				CHECK TOTAL		215.00		-----
3799	HENRY SCHEIN 1 99918 6660	00001		INV	02/06/2024	71383182	150019	
		NEWEMSGEN		MEDICAL		526.90		
		Invoice Net				526.90		
3799	HENRY SCHEIN 1 99918 6660	00001		INV	02/06/2024	70665369	150020	
		NEWEMSGEN		MEDICAL		229.38		
		Invoice Net				229.38		
3799	HENRY SCHEIN 1 99918 6660	00001		INV	02/06/2024	70930845	150021	
		NEWEMSGEN		MEDICAL		7.86		
		Invoice Net				7.86		
3799	HENRY SCHEIN 1 99918 6660	00001		INV	02/06/2024	69744002	150022	
		NEWEMSGEN		MEDICAL		491.58		
		Invoice Net				491.58		
				CHECK TOTAL		1,255.72		-----
3825	RONALD D JENKINS MD 1 99918 7820	00001		INV	02/02/2024	FEB24	149860	
		NEWEMSGEN		CTRCT SVCS		3,780.00		
		Invoice Net				3,780.00		
				CHECK TOTAL		3,780.00		-----
6082	KILGORE CONSTRUCTION I 1 99918 9480	00001		INV	02/06/2024	KCI-6A	150035	
		NEWEMSGEN		CAP - CIP		277,245.69		
		Invoice Net				277,245.69		
				CHECK TOTAL		277,245.69		-----
3829	KOOTENAI COUNTY EMS 1 99934 7820	00001		INV	02/02/2024	FEB24	149857	
		NEWEMSKOO		CTRCT SVCS		751.25		
		Invoice Net				751.25		
				CHECK TOTAL		751.25		-----
2328	NORTH IDAHO PROPANE 1 99918 6980	00001		INV	02/06/2024	100759	150027	
		NEWEMSGEN		OTHER UTIL		429.79		
		Invoice Net				429.79		
				CHECK TOTAL		429.79		-----

DETAIL INVOICE LIST

CASH ACCOUNT: 999 1099 EMS TREASURER/WARRANT WARRANT: EMS1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2334 NORTHERN LIGHTS INC.	1 99918 6930	00001		INV	02/06/2024	50317661JAN24		
		NEWEMSGEN		ELECTRIC		200.31	150016	
		Invoice Net				200.31		
2334 NORTHERN LIGHTS INC.	1 99918 6930	00001		INV	02/06/2024	50641560JAN24		
		NEWEMSGEN		ELECTRIC		476.25	150018	
		Invoice Net				476.25		
				CHECK TOTAL		676.56		
5721 EMS TECHNOLOGY SOLUTIO	1 99918 7820	00001		INV	01/31/2024	57906		
		NEWEMSGEN		CTRCT SVCS		920.00	149601	
		Invoice Net				920.00		
				CHECK TOTAL		920.00		
2788 OXARC	1 99918 6660	00001		INV	02/01/2024	0031992296		
		NEWEMSGEN		MEDICAL		46.06	149714	
		Invoice Net				46.06		
2788 OXARC	1 99918 6650	00001		INV	02/06/2024	0061646990		
		NEWEMSGEN		OXYGEN		937.95	150023	
		Invoice Net				937.95		
				CHECK TOTAL		984.01		
3828 PRIEST LAKE EMTS INC	1 99932 7820	00001		INV	02/02/2024	FEB24		
		NEWEMSPRLK		CTRCT SVCS		3,824.58	149858	
		Invoice Net				3,824.58		
				CHECK TOTAL		3,824.58		
3325 PRIEST RIVER CITY OF U	1 99918 6980	00001		INV	01/30/2024	0685-00JAN24		
		NEWEMSGEN		OTHER UTIL		113.52	149710	
		Invoice Net				113.52		
				CHECK TOTAL		113.52		
3329 PRIEST RIVER ACE HARDW	1 99918 6670	00002		INV	02/06/2024	389014		
		NEWEMSGEN		OTHER		48.96	150039	
		Invoice Net				48.96		
				CHECK TOTAL		48.96		
3662 PROVIDENCE HEALTH & SE	1 99918 6490	00001		INV	01/31/2024	Inv4452		
		NEWEMSGEN		EDUCATION		13.00	149711	
		Invoice Net				13.00		
				CHECK TOTAL		13.00		
768 SAND CREEK CUSTOM WEAR	1 99918 7710	00001		INV	01/30/2024	07115		
		NEWEMSGEN		UNIFORMS		231.00	149600	
		Invoice Net				231.00		
				CHECK TOTAL		231.00		
800 SANDPOINT CITY OF - UT		00001		INV	02/06/2024	23-02860.02JAN24		
							150031	

DETAIL INVOICE LIST

CASH ACCOUNT: 999 1099 EMS TREASURER/WARRANT WARRANT: EMS1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 99918 6980			NEWEMSGEN	OTHER UTIL	196.37		
				Invoice Net		196.37		
800 SANDPOINT CITY OF - UT	1 99918 6980	00001		INV	02/06/2024	23-02870.02JAN24	150032	
				NEWEMSGEN	OTHER UTIL	173.29		
				Invoice Net		173.29		
800 SANDPOINT CITY OF - UT	1 99918 6980	00001		INV	02/06/2024	02-02880.01JAN24	150033	
				NEWEMSGEN	OTHER UTIL	38.09		
				Invoice Net		38.09		
				CHECK TOTAL		407.75		
789 SANDPOINT PROPERTY MGM	1 99918 7660	00001		INV	02/02/2024	MAR24	149861	
				NEWEMSGEN	RTOTHER	6,868.85		
				Invoice Net		6,868.85		
				CHECK TOTAL		6,868.85		
2437 SCHWEITZER FIRE DISTRI	1 99933 7820	00001		INV	02/02/2024	FEB24	149863	
				NEWEMSSCH	CTRCT SVCS	3,227.08		
				Invoice Net		3,227.08		
				CHECK TOTAL		3,227.08		
5117 TELEFLEX LLC	1 99918 6660	00001		INV	01/30/2024	9507949905	149558	
				NEWEMSGEN	MEDICAL	308.50		
				Invoice Net		308.50		
5117 TELEFLEX LLC	1 99918 6660	00001		INV	01/30/2024	9507943220	149559	
				NEWEMSGEN	MEDICAL	562.50		
				Invoice Net		562.50		
				CHECK TOTAL		871.00		
2474 VERIZON WIRELESS	1 99918 6900	00001		INV	02/06/2024	77026864800003JAN24	150038	
				NEWEMSGEN	CELL PHONE	465.27		
				Invoice Net		465.27		
				CHECK TOTAL		465.27		
5595 EAGLE BROADBAND INVEST	1 99918 6980	00001		INV	02/06/2024	033-593176FEB24	150029	
				NEWEMSGEN	OTHER UTIL	184.29		
				Invoice Net		184.29		
5595 EAGLE BROADBAND INVEST	1 99918 6980	00001		INV	02/06/2024	031-288435FEB24	150030	
				NEWEMSGEN	OTHER UTIL	139.83		
				Invoice Net		139.83		
				CHECK TOTAL		324.12		
2940 WEEKEND HOE	1 99918 7110	00002		INV	02/06/2024	1903	150026	
				NEWEMSGEN	OTHER	390.00		
				Invoice Net		390.00		
				CHECK TOTAL		390.00		

DETAIL INVOICE LIST

CASH ACCOUNT: 999 1099 EMS TREASURER/WARRANT WARRANT: EMS1024 02/14/2024 DUE DATE: 03/15/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
42 INVOICES			WARRANT TOTAL			316,000.50 316,000.50		

DRAFT

WARRANT SUMMARY

WARRANT: EMS1024 02/14/2024

DUE DATE: 03/15/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
999	99918	NEW EMS - GENERAL 999-18-00-000-6490-	EDUCATION	359.00	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-6650-	SUPPLIES - OXYGEN	937.95	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-6660-	SUPPLIES - MEDICAL	2,376.63	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-6670-	SUPPLIES - OTHER	48.96	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-6900-	UTILITIES - CELLULAR T	2,139.97	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-6930-	UTILITIES - ELECTRICIT	2,267.87	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-6980-	UTILITIES - OTHER	2,117.60	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-7040-	VEHICLES - REPAIR/MAIN	465.12	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-7110-	PROF. SVCS - OTHER	1,605.00	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-7530-	REPAIRS/MAINT - FACILI	2,550.00	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-7660-	RENT/LEASE - OTHER	6,868.85	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-7710-	UNIFORMS	231.00	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-7820-	CONTRACT SERVICES	4,700.00	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-7860-	MISCELLANEOUS EXPENSES	459.37	382,238.25
999	99918	NEW EMS - GENERAL 999-18-00-000-9480-	CAPITAL - CONSTRUCTION	277,245.69	1,428,893.01
999	99931	NEW EMS - CLARK FO 999-18-31-000-7820-	CONTRACT SERVICES	3,824.58	382,238.25
999	99932	NEW EMS - PRIEST L 999-18-32-000-7820-	CONTRACT SERVICES	3,824.58	382,238.25
999	99933	NEW EMS - SCHWEITZ 999-18-33-000-7820-	CONTRACT SERVICES	3,227.08	382,238.25
999	99934	NEW EMS - KOOTENAI 999-18-34-000-7820-	CONTRACT SERVICES	751.25	382,238.25
			FUND TOTAL	316,000.50	
			WARRANT SUMMARY TOTAL	316,000.50	
			GRAND TOTAL	316,000.50	

WARRANT LIST BY VOUCHER

WARRANT: EMS1024 02/14/2024

DUE DATE: 03/15/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
149557	4980	AT&T MOBILITY LLC	287297679098JAN24		INV	01/30/2024	1,674.70	Phones, cradle points
149558	5117	TELEFLEX LLC	9507949905		INV	01/30/2024	308.50	IO Power drivers
149559	5117	TELEFLEX LLC	9507943220		INV	01/30/2024	562.50	IO Needles
149560	3800	BOUND TREE MEDICAL LLC	85232430		INV	01/30/2024	203.85	Capnoline
149562	4606	GRIPTION TIRES INC	63858		INV	01/30/2024	232.56	Unit 25 LOF
149563	4606	GRIPTION TIRES INC	63865		INV	01/30/2024	232.56	Unit 26 LOF
149564	1900	AVISTA UTILITIES	2184720000JAN24		INV	01/30/2024	920.97	Electric station 2
149566	1900	AVISTA UTILITIES	7834710000JAN24		INV	01/30/2024	1,306.17	Station 1 gas and elec
149572	1900	AVISTA UTILITIES	7452500000JAN24		INV	01/30/2024	206.59	Gas station 1
149600	768	SAND CREEK CUSTOM WEAR	07115		INV	01/30/2024	231.00	Uniform embroidery
149601	5721	EMS TECHNOLOGY SOLUTIONS LL	57906		INV	01/31/2024	920.00	Inventory, fleet manag
149602	87	BEST WAY TREE SERVICE INC	2024-96		INV	01/31/2024	1,000.00	snow removal and sand
149710	3325	PRIEST RIVER CITY OF UTILIT	0685-00JAN24		INV	01/30/2024	113.52	Station 2 water, sewer
149711	3662	PROVIDENCE HEALTH & SERVICE	Inv4452		INV	01/31/2024	13.00	ACLS and BLS cards
149712	4183	EMS CONNECT	10267		INV	02/01/2024	346.00	online education
149713	2239	H & H EXPRESS	2893810		INV	02/01/2024	215.00	Deicer Shipping
149714	2788	OXARC	0031992296		INV	02/01/2024	46.06	Nitronox
149856	197	CLARK FORK VALLEY AMBULANCE	FEB24		INV	02/02/2024	3,824.58	MEDICAL TRANSPORT SERV
149857	3829	KOOTENAI COUNTY EMS	FEB24		INV	02/02/2024	751.25	MEDICAL TRANSPORT SERV
149858	3828	PRIEST LAKE EMTS INC	FEB24		INV	02/02/2024	3,824.58	MEDICAL TRANSPORT SERV
149860	3825	RONALD D JENKINS MD	FEB24		INV	02/02/2024	3,780.00	MEDICAL DIRECTOR SERVI
149861	789	SANDPOINT PROPERTY MGMT	MAR24		INV	02/02/2024	6,868.85	STATION 1 LEASE 03/01/
149863	2437	SCHWEITZER FIRE DISTRICT	FEB24		INV	02/02/2024	3,227.08	MEDICAL TRANSPORT SERV
150016	2334	NORTHERN LIGHTS INC.	50317661JAN24		INV	02/06/2024	200.31	Electric Groomer build
150018	2334	NORTHERN LIGHTS INC.	50641560JAN24		INV	02/06/2024	476.25	Electric MUF

WARRANT LIST BY VOUCHER

WARRANT: EMS1024 02/14/2024

DUE DATE: 03/15/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
150019	3799	HENRY SCHEIN	71383182		INV	02/06/2024	526.90	D10, electrodes, tegad
150020	3799	HENRY SCHEIN	70665369		INV	02/06/2024	229.38	pelvic slings, test st
150021	3799	HENRY SCHEIN	70930845		INV	02/06/2024	7.86	Lancets
150022	3799	HENRY SCHEIN	69744002		INV	02/06/2024	491.58	Mega movers, temp cove
150023	2788	OXARC	0061646990		INV	02/06/2024	937.95	Cylinder rental
150025	2003	CULLIGAN WATER CO.	0017411		INV	02/06/2024	459.37	Water service
150026	2940	WEEKEND HOE	1903		INV	02/06/2024	390.00	Snow removal station 4
150027	2328	NORTH IDAHO PROPANE	100759		INV	02/06/2024	429.79	Propane Groomer buildi
150029	5595	EAGLE BROADBAND INVESTMENTS	033-593176FEB24		INV	02/06/2024	184.29	Television station 4
150030	5595	EAGLE BROADBAND INVESTMENTS	031-288435FEB24		INV	02/06/2024	139.83	Television station 1
150031	800	SANDPOINT CITY OF - UTILITI	23-02860.02JAN24		INV	02/06/2024	196.37	Water, sewer station 1
150032	800	SANDPOINT CITY OF - UTILITI	23-02870.02JAN24		INV	02/06/2024	173.29	Water, sewer station 1
150033	800	SANDPOINT CITY OF - UTILITI	02-02880.01JAN24		INV	02/06/2024	38.09	Water station 4
150035	6082	KILGORE CONSTRUCTION INC	KCI-6A		INV	02/06/2024	277,245.69	New station constructi
150038	2474	VERIZON WIRELESS	77026864800003JAN24		INV	02/06/2024	465.27	Phones, cradle points
150039	3329	PRIEST RIVER ACE HARDWARE	389014		INV	02/06/2024	48.96	Mop, trash can butter
150042	6166	TYLER CASE	2504		INV	02/06/2024	2,550.00	Plumbing repair
WARRANT TOTAL							316,000.50	

** END OF REPORT - Generated by Jessica Stephany **



BONNER COUNTY EMERGENCY MANAGEMENT

1500 Highway 2 Suite 101, Sandpoint, Idaho 83864
Phone (208) 265-8867 Fax (208) 263-9084

February 20, 2024

Emergency
Management
Item #1

MEMORANDUM

To: Commissioners

Re: Memorandum of Understanding between Bonner County and IDL

This Memorandum of Understanding between Bonner County and the Idaho Dept. of Lands is for a grant award in the amount of \$160,000 for hazardous fuels treatment associated with the BonFire Program. The funds identified will be used for the 22JC-Bonner-Scattered Lands Phase IV project. No cost share is associated with this grant.

Attached is the is the MOU for review and signature

Distribution: 1 – Original MOU to Emergency Management
2 – Auditors

Legal


A suggested motion would be: Mr. Chairman based on the information before us I move that the County approve the Memorandum of Understanding Grant# 22JC-Bonner in the amount of \$160,000.00 and allow the chair to sign.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman

MEMORANDUM OF UNDERSTANDING

Between

Idaho Department of Lands
And
Bonner County

This Memorandum of Understanding (MOU) between the Idaho Department of Lands and Bonner County, hereinafter respectively referred to as IDL and GRANTEE, is intended to support the **Scattered Lands Phase IV** project. The purpose of this grant is to conduct hazard fuel treatment work on non-federal lands adjacent to the US Forest Service (USFS) project (Scattered Lands, Scattered Old House), where similar work is being conducted on federal lands in Bonner County. This effort is being undertaken in Bonner County to link the efforts of the USFS with non-federal land treatment(s) to create landscape level wildfire hazard abatement.

IDL, in cooperation with USDA Forest Service, agrees to reimburse the GRANTEE for allowable expenditures not to exceed the grant award amount of **\$160,000**. Funds are provided by Idaho Department of Lands in cooperation with the United States Department of Agriculture Forest Service (USDA-FS) as part of the Hazardous Fuels Reduction (HFR) grant program which falls under the authority of Section 103 of the Healthy Forests Restoration Act of 2003, Public Law 108-148 as amended (16 U.S.C. 6513), through Federal Grant No. 22-DG-11010000-014. The Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance – CFDA) number and name are 10.697, State & Private Forestry Hazardous Fuel Reduction Program.

GRANTEE is subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

NOTE: Copies of the Codes of Federal Regulations can be obtained on-line.

- 2 CFR Part 200—
<http://www.ecfr.gov/cgi-bin/text-idx?SID=9428273b8bb558c96bb4f2896b749be6&mc=true&node=pt2.1.200&rgn=div5>
- 2 CFR Part 400—
<http://www.ecfr.gov/cgi-bin/text-idx?SID=96ea75fd74bd92e1ff1744fc05f15e4f&node=pt2.1.400&rgn=div5>

The grant guidelines and conditions as set forth by the USDA-FS and IDL include the following:

PROJECT SPECIFIC TERMS

1. **Project Scope and Estimated Budget:** The GRANTEE will adhere to the provisions outlined in this MOU, budget found in Appendix A, and any future revisions per agreement with IDL.

No changes to the project will be allowed unless the GRANTEE submits a written request for approval to this office before changes are made and at least 10 days prior to the grant end date, and this request is approved in writing by an authorized representative of IDL identified in this agreement.

NOTE: IDL is not obligated to fund changes not approved in this manner.

Specific Project Scope Items to Be Completed Include:

See *Reimbursement Terms* section of MOU starting on page 4 for additional details regarding required documentation of activities and expenditures.

- a. **Overall project management**—develop contracts and or request for proposals; administer contracts; coordinate treatments with private landowners and implement practices (as specified below); and oversee/inspect and monitor all project components.
- b. **Hazard Fuel Reduction**—All templates for or related to the landowner agreement will be provided to the IDL representative listed in this MOU for review in advance of use.
 - i. Only project areas adjacent to USFS projects and listed in the County’s current County Wildfire Protection Plan (CWPP) shall be treated.
 - ii. Enter into an official written agreement(s) with each landowner whose lands will be evaluated or treated under this MOU. (See *Reimbursement Terms* clause 4.e on page 5 of this MOU for more details.) Agreements at minimum will include:
 - 1) Authorization to access the property and or to conduct the work stipulated in the prescription
 - 2) Treatment location (i.e., latitude/longitude, address or parcel number)
 - 3) Number of acres to be treated
 - 4) A written treatment prescription specific to landowner property and agreed to by landowner (see below clause for details)
 - iii. Identify, develop prescriptions, flag and map treatment unit boundaries that are most beneficial for a community and favor seral and fire-resistant species.
 - 1) Prescriptions will outline what will be removed/reduced and the method to be utilized (mechanical, burning, etc.) and be documented in the signed agreement with the landowner. All dbh trees will be considered in order to meet below objective.
 - a) Prescriptions will provide for the modification of fire behavior to reduce wildfire impact on non-federal lands during a wildfire event.
 - iv. Treat hazardous fuels on approximately 62 footprint acres of private lands within the Scattered Lands Phase IV projects area as identified on map in Appendix B.
 - 1) Mechanical or hand treatment methods will be used to thin vegetation by removing standing, down and dead timber; removing ladder fuels by limbing/pruning; and thinning/removing underbrush. Slash will be utilized for firewood, chipped, or piled and burned as environmental and site conditions allow.
 - v. GRANTEE or its contractors (not the landowners) will handle all slash abatement directly within the grant time period.
- c. **Education**—In-person outreach to landowners will be conducted to augment on-the-ground treatments and to increase awareness of wildfire hazard in project areas—personal responsibility of fuels management, home hardening, and wildfire emergency evacuation—beyond what grant assistance can offer.
 - i. An **Activities Summary Form** provided by IDL (or equivalent) will be completed and include the date of initial face-to-face contact/wildfire event; name of individual

landowner or wildfire event; and for wildfire specific education events, number of participants or contacts made. (Subsequent contacts with the same landowner are not to be counted as additional education outreach.)

2. **Grant Award Expiration:** This grant award and project period begins on the date of signature of this MOU by both parties and ends on **November 30, 2026**. All reimbursable expenditures and activities must occur within the project period. Time extension requests must be received by IDL in writing 10 business days prior to the project end date and be approved by IDL's authorized representative in writing by November 30, 2026 to be binding. Federal and state laws and regulations pertaining to grants, records, and auditing may remain enforceable longer. Local laws and regulations, which may be more restrictive, apply.
3. **Grant Fund Use Restrictions:** Construction and research and development activities are **ineligible** for funding. Capital expenditures or purchases of single items of equipment or supplies with a lifespan of one year or more and having a fair market value of over \$5,000 per unit are **not eligible** for funding. Funds can only be used for the completion of scope items listed on page 2 and as outlined in the budget in Appendix A.
4. **Sale of Commercial Products:** All revenue generated from sold products that are a direct result of grant activities will be used to match or off-set project costs. No grant monies may be used to create profit from commercial goods for GRANTEE, landowner or contractors. Those activities must also comply with all forest practice laws, rules and regulations (cited in clause 5 below). Landowners will be encouraged to complete commercial practices prior to hazard fuel treatment practices under this grant being conducted. (Refer to Reimbursement Terms Section clause 5 on page 5)
5. **State Laws, Rules, Policies and Guidelines:** The following must be adhered to and complied with by anyone doing work associated with this MOU.
 - a. **Forest Practice and Hazard Fuel Laws and Rules.** (Check with local fire managers as they may require more stringent standards to meet the local area needs.)
 - i. **Idaho Forestry Act and Fire Hazard Reduction Law**—Idaho Code, Title 38, Chapters 1 and 4, <https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH1/> and <https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH4/>
 - 1) Rules Pertaining to Forest Fire Protection—IDAPA 20.04.01 <https://adminrules.idaho.gov/rules/current/20/200401.pdf>
 - 2) Rules Pertaining to Idaho Forestry Act and Fire Hazard Reduction Laws—IDAPA 20.04.02 <https://adminrules.idaho.gov/rules/current/20/200402.pdf>
 - ii. **Idaho Forest Practices Act**—Idaho Code, Title 38, Chapter 13 <https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH13/>
 - 1) Rules Pertaining to the Idaho Forest Practices Act—IDAPA 20.02.01 <https://adminrules.idaho.gov/rules/current/20/200201.pdf>
 - 2) Information regarding Forest Practices Act Best Management Practices www.idahoforestrybmps.org
 - b. **Forest Health Slash Guidance**—fresh pine slash should not be created during the months of December through mid-July. If slash is created between those months, the slash must be treated to avoid *lps* bark beetle infestation. Chipping or masticating is the preferred treatment if slash cannot be burned before spring.
 - c. Forest Management and Health Guidance as detailed in Appendix C.

- d. **Idaho Code Title 54, Chapter 19 Public Works Contractors**—Contractors must have a Public Works License appropriate for the value of the contract for any work on public lands.
6. Grantee or any of its contractors subject to the Idaho Statute Title 38 must obtain and submit a Certification of Compliance—Fire Hazard Management Agreement—Notification of Forest Practice form and a Request for Variance (if needed) to IDL's Private Forestry Specialist, Chris Remsen, Pend Oreille Lake Area IDL Office at 2550 Highway 2 West, Sandpoint, Idaho 83864 / 208-263-5104. Work on this hazard fuel treatment project will not begin until those forms are filed and approved.
7. **Hazardous Fuels Treatment Maintenance:** Funding through this MOU has been provided with the understanding that the treatment(s) will be maintained. Such maintenance activities will not be eligible for additional funding from IDL. The original treatment prescription should be followed for maintenance of the treatment(s) (see Appendix C).
8. **Performance Reports:** the GRANTEE shall submit annual performance reports unless a Progress Report/narrative was submitted with a reimbursement request during that period. If required, annual reports should be received by IDL by November 30 each year the grant is in effect. Performance reports shall include a narrative describing the work completed to date of the project with specific quantitative detail (i.e., acres treated, cost per acre or number of workshops conducted), as well as explain any barriers to timely project completion or cost overruns/high unit costs as applicable. GRANTEE will provide additional reporting information to IDL, as needed, for reports required by the federal funding source.

REIMBURSEMENT TERMS

1. IDL shall make payments to GRANTEE on a reimbursement basis only. There can be no advances. IDL will reimburse allowable costs for those project activities, approved within this MOU, or modifications approved by both parties in writing, not to exceed the award amount.
2. Up to 15% of grant funds may be held back until the entire project is satisfactorily completed and approved by IDL.
3. **Indirect Cost Rate:** The GRANTEE has voluntarily elected to not charge this grant for indirect costs as defined in 2 CFR Part 200 and associated Appendices.
4. Requests for reimbursement payments can be submitted no more often than monthly but must be made at least annually. Each request will include a narrative summary of progress based on work completed in that billing period, an official reimbursement request form and supporting documentation of expenditures to be reimbursed. GRANTEE will submit reimbursement request package either via:

Email:

Reimbursements.FAB@idl.idaho.gov

- a. Project costs must be documented on the **Reimbursement Request Form** provided by IDL. Documentation supporting all project costs submitted for reimbursement must accompany request. Copies of detailed, itemized and paid invoice/receipt (and payment proof such as check numbers) are required for all reimbursable expenses. Invoices at minimum should specify the date and type of activity; quantity and rate thereof; and location (if a treatment).
- b. Any GRANTEE claiming reimbursement for employees' time for work on this project must follow strict federal time recording requirements as specified in all OMB Circulars applicable to GRANTEE's organization. Personnel being paid with federal grant funds (even when passed through a state agency) must document 100% of their actual individual paid time and effort and attribute it to specific projects. These personnel activity reports or equivalent, which include both grant funded activities and non-grant activities should be maintained by GRANTEE and made available if audited.

- i. For reimbursement, GRANTEE must submit enclosed **Grant Recipient Labor Worksheet** or equivalent that records the actual amount of time for each day that each person spent on this specific grant project *for which reimbursement is sought*. The documentation needs to be signed by the staff person or supervisor aware of the work activities.
- c. An IDL **Progress Report** describing the work completed during the report period must be included with each reimbursement request. Detail what was accomplished over what period of time and by whom.
- d. All grant funded project activities and accomplishments (i.e., pre-commercial thinning or hazard fuel limbing, thinning or reduction) associated with the current reimbursement request must be reported at the time of its submission to IDL by populating the **IDL GIS Federal Grant Database**. (Access to the on-line portal will be arranged by IDL.) Only fully completed activities (including slash mitigation) that have been reimbursed or are being sought for reimbursement in the current request are to be populated in the **IDL GIS Federal Grant Database**. The responsibility for the completeness and accuracy of all data entered lies with the GRANTEE.
- e. Include with each reimbursement request:
 - i. A map of treated acres being sought for reimbursement if individual units are not fully treated (e.g., slash is unmitigated) and therefore not yet entered in to the **IDL GIS Federal Grant Database**. Treatment units should have a unique identifier that correlates to the landowner agreement, contractor invoices, etc. and is reflected on the map and a separate list if needed for clarity.
 - 1) Delineate treatment unit(s) on map with a polygon, line or point that shows location of the unit(s) and number of treated acres by unit, and the unique map id.
 - ii. An **Activities Summary Form** provided by IDL (or equivalent) to document initial in-person landowner education contacts and wildfire events to-date of reimbursement request period, as specified in Project Specific Terms section of this MOU.
 - iii. Before and after photos of project
 - iv. Copies of the agreements, between GRANTEE and individual landowners whose properties are being treated with grant funds, that:
 - 1) State the legal boundaries of the property as determined by landowner
 - 2) Authorize GRANTEE and IDL and their contractors or representatives access to the property as needed to assess conditions; develop, conduct, inspect treatments; and confirm maintenance
 - 3) Include treatment prescription (see Project Specific Terms clause 1.b. on page 2)
 - 4) Authorize work as defined in agreement to be done on landowner property (specify quantity of work e.g. number of acres to be treated or assessed)
 - 5) Specify what work, if any, will be the landowner's responsibility to complete, the plan to maintain the fuel modification (usually for a minimum of 10 years), and any other landowner requirements i.e., tax on personal gain from income etc.

- f. Copies of deliverables, such as pamphlets, articles, web posts, etc. must be included with final reimbursement request or when GRANTEE requests reimbursement for expenses associated with deliverable (whichever occurs first).
5. Income generated directly from grant-funded activity, such as the sale of waste wood or workshop registration fees will be deducted from the amount reimbursed by IDL under this grant. If you are unclear whether your activity falls into this category, contact, IDL Grants/Contracts Operations Analyst, Joyce Jowdy. Income may be invested in additional treatment work with approval of authorized IDL representative. (See Project Specific Term clause 4 on page 3.)
6. **Final grant reimbursement request must be received no later than December 31, 2026.** Funds not claimed by the GRANTEE by this date will be forfeited, unless IDL 's authorized representative extends the reimbursement period in writing.
 - a. The project will not be considered complete nor approved for final payment until:
 - i. All work agreed to in this MOU (or subsequently agreed to by both parties in writing) is satisfactorily completed and approved by IDL's authorized representative
 - ii. An IDL ***Final Progress Report*** summarizing overall project accomplishments is received and approved by IDL's authorized representative. The report should include quantification of accomplishments in relationship to this MOU's project scope and objectives. If any aspects were not accomplished, then reason for such should be provided. Also, any challenges encountered and how addressed, if applicable should be included. This report may be used by IDL to promote grant program accomplishments to funding source or the public.
 - iii. The ***IDL GIS Federal Grant Database*** is populated with all grant funded project accomplishments and a final ***Activities Summary Form(s)*** is received by IDL as specified in Project Specific Terms section of this MOU.
 - iv. Before and after photos of the project site are received by IDL
 - v. Copies of all deliverables are received by IDL
 - vi. Slash or other debris created by treatments has been burned, chipped, or removed from the property where the work was performed so as to comply with Idaho Statute Title 38.
7. IDL may request additional information, review, inspect and audit the completed work before reimbursement request(s) are paid.

GENERAL TERMS

1. **Subawarding or Subgranting:** GRANTEE will not provide (sub) grants with funds received through this MOU. This prohibition includes direct payments to individual landowners.
2. **Contract and Purchasing:** All purchases of goods and services under this grant must be competitively procured in compliance with applicable federal and state laws and regulations and conveyed through a signed written agreement between the parties. Specifically, compliance with federal procurement standards 2 CFR §§200.318 through 200.327, ***IDAPA 38 Title 05 Chapter 01—Rules of Division of Purchasing*** (by state agencies) and ***Idaho Code Title 67, Chapter 28—Purchasing by Political Subdivisions*** (by city/county governments) is required. Provisions of federal or local laws and regulations, as well as GRANTEE policies, which may be more restrictive, also apply.

3. **Suspension and Debarment:** GRANTEE agrees that no vendor or contractor debarred or suspended from being able to work under a federal grant, according to the terms of 2 CFR Part 180, will receive funds under this MOU.
4. Costs associated with the project and approved in advance by IDL for travel, lodging and meals cannot exceed Idaho State and/or Federal rates for these expenditures. If costs will be higher, GRANTEE will request prior approval with justification before incurring these expenses. IDL will determine if requested costs are reasonable and appropriate.
5. All printed, electronic, or audiovisual materials (including on-line postings and press releases) developed or produced for public distribution or publication under this Agreement **must:**

- a. Be pre-approved by IDL's authorized representative prior to posting, duplication, publication and dissemination
- b. Include the following nondiscrimination statement in full for any materials funded with grant dollars:

In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at <https://www.ocio.usda.gov/document/ad-3027>, from any USDA office, by calling (866) 632-992, or by writing a letter addressed to USA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; or***
- (2) Fax: (833) 256-1665 or (202) 690-7442; or***
- (3) Email: program.intake@usda.gov.***

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement: ***"This institution is an equal opportunity provider"***.

- c. Acknowledge the funding source with a written or verbal statement, which provides credit such as: ***"This project is funded in part by the Idaho Department of Lands in cooperation with the USDA Forest Service."***
6. **Use of U.S. Forest Service Insignia:** Permission, in writing, must be granted from the U.S. Forest Service's Office of Communications to use the insignia on any published media, such as a webpage, printed publication, or audiovisual production. GRANTEE will consult with IDL regarding appropriate contact and process for obtaining permission.

7. **Right to Copyright:** GRANTEE may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. IDL and the USDA Forest Service reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for its or the Federal government's purposes, and to authorize others to do so. IDL's and the USDA Forest Service rights cited above also apply to other intangible property and to data produced under this award.
8. **Legal Authority:** The GRANTEE shall have the legal authority to receive a grant and enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes having sufficient funds to pay the nonfederal share of project costs, when applicable.
9. **Authoritative Identifier:** A current and active Unique Entity ID number must be provided to IDL for GRANTEE to receive funding through this MOU. GRANTEE should maintain a registration with the System for Award Management (SAM) during the life of this agreement.
10. **Notifications:**
 - a. The GRANTEE shall immediately notify IDL in writing of developments that have a significant impact on the activities supported under this grant. Also, notification shall be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the agreement. This notification shall include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.
 - b. The GRANTEE shall immediately inform IDL if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should the GRANTEE or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, they shall notify IDL without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
 - c. GRANTEE agrees to immediately notify IDL if an employee associated with this grant project is convicted of a drug violation in the workplace. Notification must be in writing, identify the employee's position title, and the grant number of each MOU which the employee worked. The notification must be sent to IDL Program Manager within 10 calendar days after the GRANTEE learns of the conviction.
 - d. GRANTEE shall notify IDL of any changes to key positions and personnel (i.e., authorized GRANTEE representative and/or primary decision makers on project
11. **Eligible Workers:** The GRANTEE shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324(a)). The GRANTEE shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.
12. **Trafficking in Persons:** GRANTEE agrees that this award is subject to Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104 (g)). Violations and or failure to report violations can cause this award to be unilaterally terminated without penalty. For more details, see Appendix D.
13. **Transparency Act:** GRANTEE may need to provide information on this subaward and the compensation of its executives and understands that such information may be reported by IDL as required by the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282), as amended by section 6202 of Public Law 110-252.

14. **Members of U.S. Congress:** Pursuant to 41 U.S.C. 22 no United States member of, or United States delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise there from, either directly or indirectly.
15. **Financial and Field Audits:** GRANTEE agrees to permit audits and post-audits by representatives of the State of Idaho, the USDA Forest Service, Inspectors General, and Comptroller General or their representatives, of the project sites and all records pertaining to the project covered by this MOU and access to personnel for discussion related to such documents. Records must be kept for a minimum of three (3) years after completion date of the project or until any litigation, claim, negotiation, audit or other action started before the expiration date is resolved (whichever is later.) GRANTEE's internal retention policies, which may be longer, also apply. Allowed access is not limited to the required retention period, but lasts as long as the records are retained.

Financial Contact:

Idaho Department of Lands

Jamie Baker
Fiscal Department
3284 W. Industrial Loop
Coeur d' Alene, ID 83815
208-769-1525 / 208-769-1524 (f)
jbaker@idl.idaho.gov

16. The persons authorized to make decisions and approvals regarding this project (or their supervisor) are:

Idaho Department of Lands

Tyre Holfeltz
Wildfire Risk Mitigation Program Manager
3284 W. Industrial Loop
Coeur d' Alene, ID 83815
208-666-8653 / 208-769-1524 (f)
tholfeltz@idl.idaho.gov

Bonner County

Bob Howard
Director, Bonner County Emergency Mgmt
1500 Hwy 2, Suite 101
Sandpoint, ID 83864
208-255-5681 (o) / 208-255-6901 (c)
Bob.Howard@bonnercountyid.gov

Vacant
Grants/Contracts Operations Analyst
(for Reimbursement & Reporting questions)
3284 W. Industrial Loop
Coeur d'Alene, ID 83815
208-666-8622 / 208-769-1524 (f)
<Insert email address>

17. Failure to comply with the proposal/application or to meet the requirements herein may result in grant cancellation or the retention of grant funds by IDL. Misrepresentation of fact in the proposal/application or an accomplishment report may result in the revocation of the grant. IDL may require grant moneys already dispensed be returned. The responsibility lies with the GRANTEE to administer the program honestly and effectively, as the GRANTEE will be liable for any misappropriation or misuse of funds. If the project no longer effectuates the program goals or agency priorities, the MOU may be terminated in whole or in part. Note if there is a conflict between the proposal/application previously submitted to IDL and this MOU, this MOU takes precedence.
18. The GRANTEE shall comply with all Federal and State statutes relating to nondiscrimination and all applicable requirements of all other State and Federal Laws, Executive Orders, regulations, and

policies. The GRANTEE assures that state and federal laws and certifications/policies are in place and adhered to including the following:

- a. Civil Rights—policies and practices of non-discrimination
 - b. Promoting Free Speech and Religions Freedom
 - c. Debarment and Suspension—no vendor or contractor debarred or suspended from being able to work under a federal grant will receive any money under this grant project. (The System for Award Management (www.SAM.gov) maintains the list of individuals and businesses that are not to receive federal funding.)
 - d. Drug-Free/Smoke-Free Workplace
 - e. Lobbying—no grant funds will be used for lobbying to influence legislation
 - f. Avoidance of Conflict of Interest
 - g. Prohibition Against Using Funds with Entities Requiring Internal Confidentiality Agreements
 - h. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment (see 2 CFR 200.216 and Public Law 115-232, Section 889 for additional information)
 - i. Whistleblower Protection (see 41 U.S.C. §4712 for additional information)
19. **Freedom of Information Act (FOIA):** Public access to grant or agreement records shall not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to “Freedom of Information” regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e). Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).
20. **Non-Liability:** The United States and IDL shall not be liable to GRANTEE for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by the GRANTEE or any third party.

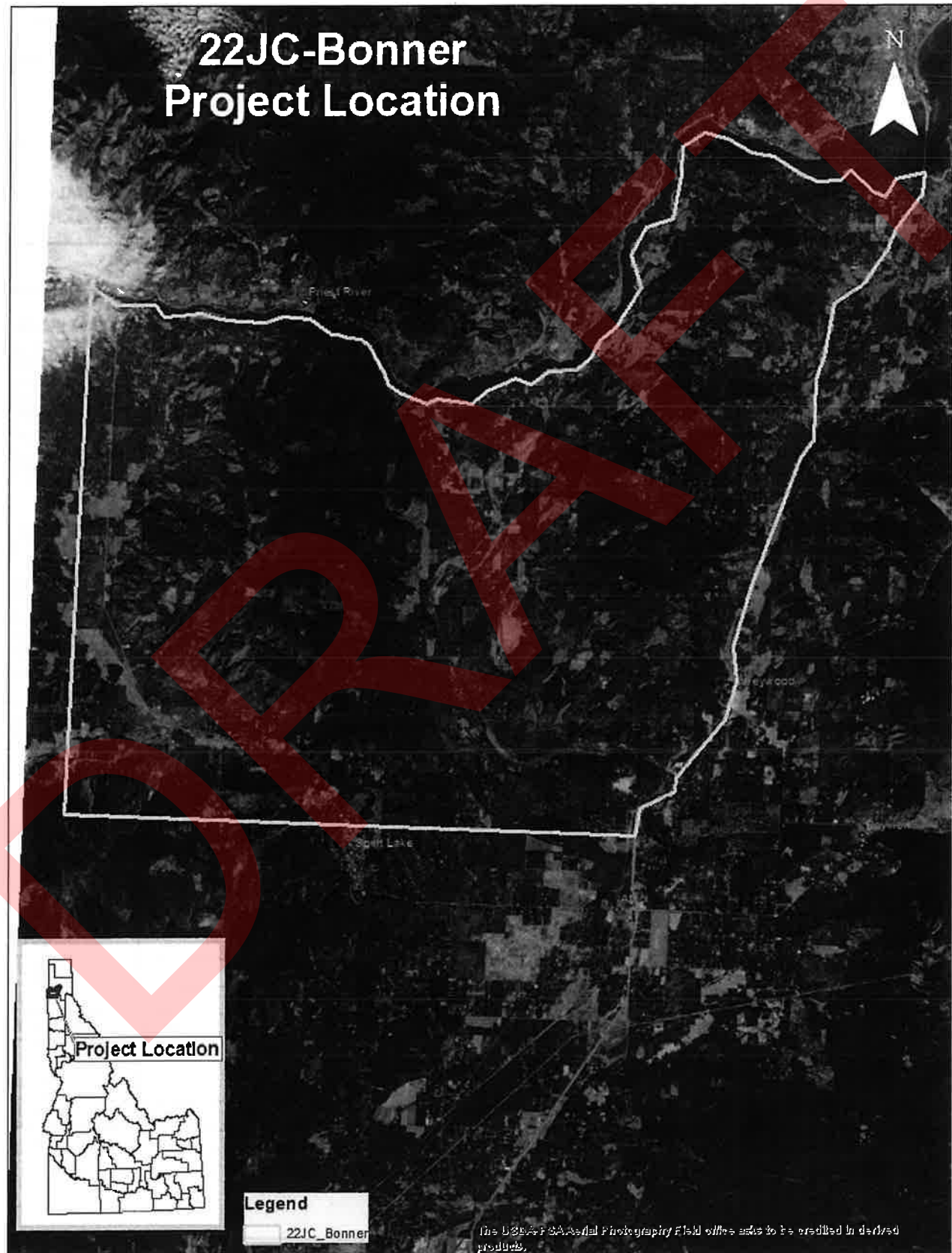
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21. The sections of this MOU are presumed severable. If any section, or part thereof, or the application of any section to any person or circumstance is declared invalid, that invalidity does not affect the validity of any remaining sections.

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AGREED:		AGREED:	
GRANTEE		Idaho Department of Lands	
<hr/>		<hr/>	
Authorized Bonner County Official Signature		IDL Authorized Signature	
<hr/>		<hr/>	
		Craig Foss	
Print Name		Print Name	
<hr/>		<hr/>	
		Division Administrator Forestry & Fire	
Title	Date	Title	Date
<hr/>		<hr/>	
<hr/>		<hr/>	
GRANTEE's Active Unique Entity ID (SAM) #			

This institution is an equal opportunity provider.

Project Budget Estimate Information				
PROJECT COSTS				
(Add rows within sections as needed, see instructions at page bottom.)				
PROJECT EXPENSE DESCRIPTION	# UNITS & RATE	GRANT FUNDS REQUESTED	MATCH (Minimum 10% Cash or In-kind Required)	TOTAL
PERSONNEL EXPENSES (List position titles, i.e. City Forester, Project Manager etc. and include benefits in wage rate)				
Project Management	527.5 hours @ \$45.50/hour	\$24,000.00		\$24,000.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Personnel Expenses		\$24,000.00	\$0.00	\$24,000.00
OPERATING EXPENDITURES (Specify operating expenses, i.e. pick-up rental, travel, trees, mulch, office supplies etc.)				
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Operating Expenses		\$0.00	\$0.00	\$0.00
CONTRACTED PROFESSIONAL SERVICES (Specify service contracted, i.e. thinning, graphic design, consultant, tree planting etc.)				
Thinning / Removal of Hazardous Fuels	62 acres @ \$2,200/acre	\$136,000.00		\$136,000.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Contracted Expenses		\$136,000.00	\$0.00	\$136,000.00
Total Indirect (calculated based on % of direct expenses)- % rate =	% rate=			\$0.00
TOTAL PROJECT COSTS		\$160,000.00	\$0.00	\$160,000.00
Verification of Grand Totals		\$160,000.00	\$0.00	\$160,000.00
Difference between Grant Totals		\$0.00	\$0.00	\$0.00
NOTE: Difference totals must equal \$0.00 for budget to be correct & accepted.				



All standards in the Idaho Forest Practices Act administrative rules must be met while conducting any forest practice. Forest practices may include commercial harvesting, commercial thinning, or non-commercial thinning, any of which may produce significant slash. It is important to ensure all ground-based equipment stays out of Stream Protection Zones (SPZ). All piling, burning, and decking are limited to stable locations outside of the SPZ. Tree-retention standards must be met to provide adequate shade of streams. Large woody debris can contribute to fish habitat and stream bank stabilization. Sediment-filtering protections should be used where needed near stream channels and adjacent riparian areas.

FOREST MANAGEMENT CONSIDERATIONS & FOREST HEALTH GUIDANCE

PRESCRIPTION

A specific prescription based on site and stand conditions, and describes the desired prescription outcome will be written by a forester and pre-approved by IDL prior to implementation.

THINNING

Determine preferred leave tree species and desired stand densities. Space trees according to professional forestry practices for the local area. For recommendations, contact the local IDL office.

Desirable Leave Tree Characteristics

Select leave trees with the following desirable characteristics:

- Straight stem
- Well-formed crown
- Crown class of dominant or co-dominant
- Crown ratio is 40% or larger
- Green needles, no discoloration of foliage
- Free or limited presence of insect or disease damage or symptoms. If present, damage or symptom does not affect growth or survival.
- Vigorous annual terminal growth for past 3 years
- Species preference to be determined by forester based on site and stand conditions

PRUNING

White Pine

- The most common path of infection of white pine from blister rust is through the lower limbs on young trees. Pruning the lower limbs from the bole of young trees can minimize the susceptibility of western white pine to infection from blister rust.
- Prune all selected white pine 8 feet and greater in height that are free of blister rust infection or that have no bole canker or branch cankers less than 6 inches from the bole. Prune all branches up to 50% of the height of the tree to a maximum height of 8' and remove needles from the bole. Cut branches to within ½ inch of the limb collar with hand pruning shears, loppers or handsaws. Do not damage the bole of the tree or the retained limbs in the pruning operation.
- Additional information can be obtained from IDL.

Mixed Species

- It is not necessary to prune other species to improve forest health. Pruning other species may be warranted to meet County Wildfire Protection Plan treatments.

SLASH MANAGEMENT

Fuel hazards created by thinning or pruning expose the treated stand and adjacent areas to higher risk levels and must be addressed when setting thinning and pruning treatments. The Idaho Forest Practices Act, Idaho Forestry Act and the Fire Hazard Reduction Law and their associated administrative rules and guidelines provide the basis for the management of slash.

Forest Health Protection

To prevent Ips beetle attacks, thinning of pine should not occur during the months of December through mid-July. If slash is created between those months, the slash must be treated to avoid Ips bark beetle infestation. Chipping or masticating is the preferred treatment if slash cannot be burned before spring.

MAINTENANCE OF SHADED FUELBREAKS

Shaded fuel breaks must be maintained periodically. Frequency of retreatment depends on the forest's productivity (which affects how fast fuels re-accumulate) and how open of a condition is desired. Maintenance of shaded fuelbreak may include cutting, piling, burning, grazing, or herbicide treatments to reduce or prevent fuel accumulation. Develop a retreatment plan with some maintenance occurring each year. The necessary maintenance activities will be minimal if implemented on an annual basis. The original prescription treatment should be followed for maintenance.

PLANTING

Successfully establishing trees and shrubs depends upon many factors. To ensure tree and shrub survival, refer to the following technical specifications:

Forestlands (typically conifers)

<https://www.idl.idaho.gov/wp-content/uploads/sites/2/2021/09/FM-7.pdf>

Riparian Forest Buffer, Stream bank and Shoreline Protection, Tree/Shrub Establishment, Upland Wildlife Habitat Management, Windbreak/Shelterbelt Establishment, and Hedgerows

http://www.nrcs.usda.gov/Internet/FSE_PLANTMATERIALS/publications/idpmstn10797.pdf

Willow and Cottonwood Plantings

http://www.nrcs.usda.gov/Internet/FSE_PLANTMATERIALS/publications/idpmctn7064.pdf

Riparian Restoration Planting

Idaho Fish and Game's Handbook for Riparian Restoration and Use of Volunteers in Riparian Habitat Restoration (copies included on MOU Award packet CD if applicable to project).

MONITORING OF TREATED AREAS

After the First Year

Conduct a walk-through of the thinned area to determine the condition of the residual crop trees, and to document any insect/disease problems, animal damage, wind/snow damage, sun-scalding, and the condition of thinning slash.

Conduct a survival survey of planted areas. Install enough plots to determine that average number of live trees/acre meets the prescription specifications, planting objective, and FPA rules.

CONTINUED ON NEXT PAGE

After the Fifth Year

Conduct a formal survey with plots installed to determine species composition, and average heights and diameters along with radial increment growth rates since thinning occurred. Other items such as condition of thinning slash deterioration, and mortality of leave trees should be noted and documented in follow-up inspection reports (s).

Conduct a walk-through of planted areas to determine tree survival and document any insect/disease problems, animal damage, excessive weed competition, and wind/snow damage.

DRAFT

**RE: TRAFFICKING VICTIMS PROTECTION ACT OF 2000,
AS AMENDED (22 U.S.C. 7104)**

APPENDIX D

TRAFFICKING IN PERSONS

- a. **Provisions applicable to a Cooperator that is a private entity.**
1. You as the Cooperator, your employees, subrecipients under this award, and subrecipients' employees may not—
 - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - ii. Procure a commercial sex act during the period of time that the award is in effect; or
 - iii. Use forced labor in the performance of the award or subawards under the award.
 2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —
 - i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
 - A. Associated with performance under this award; or
 - B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),".
- b. **Provision applicable to a Cooperator other than a private entity.** We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—
 1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - i. Associated with performance under this award; or
 - ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),"
- c. **Provisions applicable to any recipient.**
1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
 3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.
- d. **Definitions. For purposes of this award term:**
1. "Employee" means either:
 - i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
 - ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
 2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
 3. "Private entity":
 - i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
 - ii. Includes:
 - A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - B. A for-profit organization.
 4. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

**FORESTRY AND FIRE DIVISION
FORESTRY ASSISTANCE BUREAU**
3284 W. Industrial Loop
Coeur d'Alene, ID 83815
Phone (208) 769-1525
Fax (208) 769-1524



STATE BOARD OF LAND COMMISSIONERS
*Brad Little, Governor
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February 5, 2024

Bob Howard
Director, Emergency Management
Bonner County
1500 Highway 2, Suite 101
Sandpoint, ID 83864

RE: Scattered Lands Phase IV

Dear Mr. Howard:

The Idaho Department of Lands (IDL) is interested in awarding Bonner County a grant not to exceed **\$160,000**. Funds are to assist in implementation of hazard fuels reduction within the Scattered Lands Phase IV project.

Enclosed is a Memorandum of Understanding (MOU) for Bonner County consideration, as well as the following documents requiring signature and/or completion.

- W-9 Tax Form
- Information Collection Form
- Sub-recipient Federal Grant Management Assessment form
- Assurances and Certifications regarding
 - Non-Construction Programs (Form 424 B)
 - Disbarment & Suspension (Form AD-1048)
 - Drug-Free Work Place (Form AD-1049)
 - Lobbying

Once these documents are signed by Bonner County, please return them to IDL via email.

This grant does not become official until both Bonner County and IDL sign the MOU (and the additional documents cited above are signed by Bonner County). The project end date will be **November 30, 2026**. All requests for reimbursement of eligible expenses under this grant will need to be received by IDL no later than **December 31, 2026**, to avoid forfeiture of grant funds.

Should you have any questions regarding these materials, technical nature questions regarding the fieldwork to be completed, or overall project, please contact Tyre Holfeltz, tholfeltz@idl.idaho.gov. Thank you for your attention to this matter; I look forward to receiving the signed documents shortly.

Sincerely,
/s/ Tyre G. Holfeltz
Tyre Holfeltz
Wildfire Risk Mitigation Program Manager

IDAHO DEPARTMENT OF LANDS

PROJECT NAME: Scattered Lands Phase IV

IDL Grant #: 22JC -Bonner

INFORMATION COLLECTION FORM—REQUIRED

Bonner County has received funding from the Idaho Department of Lands under the Cooperative Forestry Assistance Act of 1978, Public Law 95-313, as amended. This funding requires special reporting and registration requirements. To assist in meeting the requirements, IDL requires that Bonner County provide the information below.

Complete and Return this Form with the Signed Task Order

Questions	Responses	Special Notes
Unique Entity Identifier		<ul style="list-style-type: none"> This identifier is assigned by the System for Award Management (SAM) to uniquely identify business entities and is required to receive federal funding.
Award Number	22JC-Bonner	<ul style="list-style-type: none"> 22-DG-1101000-014
Congressional District of Recipient		
Amount Awarded to Recipient	\$160,000	
Award Date		<ul style="list-style-type: none"> IDL Will Complete based on MOU signature Date
Recipient Place of Performance		<ul style="list-style-type: none"> The physical location of primary place of performance (the full street address, city, state, zip, and congressional district are required)
Place of Performance Congressional District		

Assurance of Positive Time Recording

Recipients of federal grant funding (passed through IDL), must account for 100% of personnel time for each staff person working on this project who is being reimbursed for any of their time with these grant funds.

Please complete the following questions:

- Will any grantee personnel expenses (staff, interns, apprentices etc.) be reimbursed with funds from this grant?

Yes No

If yes, please respond to the questions below:

- All time of those being reimbursed with these grant funds is accounted for 100% after-the-fact (including time spent on non-federal grant funded activities) and its distribution by project is documented in a personnel activity report or equivalent documentation and submitted by individual personnel to Bonner County fiscal office at least monthly (coinciding with one or more regular pay periods). This documentation is on file and available in the event of an audit.

Yes No

- If the answer to the above question is no, please explain below how your agency/organization is complying with all OMB Circulars applicable to your organization in regards to personnel compensation supporting documentation requirements.

NOTE: While 100% of personnel time must be tracked and records maintained on file, only the time spent on this project that is being reimbursed needs to be reported to IDL.

Names and Compensation of the Five Most Highly Compensated Officers of the Recipient

Provide the information below for the calendar year in which the grant is awarded if—

- (i). The total Federal funding authorized to date under this award is \$30,000 or more;
- (ii). In the recipient's preceding fiscal year, the recipient received—
 - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
- (iii). The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

(Please report this information, if there is any doubt of whether or not this section applies to the Grantee. If it does not apply, please indicate such by writing "N/A")

Names and Total Compensation* of the Five Most Highly Compensated Officers of Recipient	1.		\$
	2.		\$
	3.		\$
	4.		\$
	5.		\$

* **"Total Compensation" means the cash and noncash dollar value earned by the executive during the recipient's past fiscal year of the following (for more information see 17 CFR 229.402(c)(2):**

- (i). Salary and bonus
- (ii). Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (revised 2004) (FAS 123R), Shared Based Payments.
- (iii). Earnings for services under non-equity incentive plans. Does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- (iv). Change in pension values. This is the change in present value of defined benefit and actuarial pension plans.
- (v). Above-market earnings on deferred compensation which are not tax-qualified.
- (vi). Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

Certification Statement

By signing below, as an official signatory for Bonner County I certify that the information provided above regarding Compensated Officers and the Personnel Time Recording policy applicable to this grant is current and correct.

Signature of Official Signatory	Title	Date
Print Name		



**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion AD-1048
Lower Tier Covered Transactions**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 C.F.R. §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE(S)	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer\)](https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant shall provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 C.F.R. Parts 180 and 417. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the System for Award Management (SAM) database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.



**Certification Regarding Drug-Free Workplace Requirements (Grants)
Alternative I – For Grantees Other Than Individuals**

AD-1049

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing §§ 5151-5160 of the Drug-Free Workplace Act of 1998 (Pub. L. 100-690, Title V, Subtitle D: 41 U.S.C. § 8101 et seq.), and 2 C.F.R. Parts 182 and 421. The regulations were amended and published on June 15, 2009, in 74 Fed. Reg. 28150-28154 and on December 8, 2011, in 76 Fed. Reg. 76610-76611. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page three before completing certification.)

- A. The grantee certifies that it will or will continue to provide a drug-free workplace by:
1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace.
 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A.1.
 4. Notifying the employee in the statement required by paragraph A.1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph A.4.b from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph A.4.b, with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or, local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A.1 through A.6.

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

PLACE OF PERFORMANCE *(Street Address, City, County, State, Zip Code)*

Check if there are workplaces on file that are not identified here.

ORGANIZATION NAME

PR/AWARD NUMBER OR PROJECT NAME

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)

SIGNATURE(S)

DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer\)](https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

Instructions for Certification

- (1) By signing and submitting this form, the grantee is providing the certification set out on pages one and two in accordance with these instructions.
- (2) The certification set out on pages one and two is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- (3) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- (4) Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
- (5) If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s). If it previously identified the workplaces in question, see paragraph (3) above.
- (6) Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
 - "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act, 21 U.S.C. § 812, and as further defined by 21 C.F.R. §§ 1308.11-1308.15.
 - "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes.
 - "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.
 - "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement, consultants or independent contractors not on the grantee's payroll, or employees of subrecipients or subcontractors in covered workplaces).



CERTIFICATION REGARDING LOBBYING

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 4 CFR Part 418 Appendix A, Certification Regarding Lobbying. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Forest Service determines to award the covered transaction, grant, or cooperative agreement.

Lobbying

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative

agreement, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure Form to Report Lobbying,' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

SIGNATURE

APPLICANT'S SIGNATURE (BY)

TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY

DATE SIGNED
(MM-DD-YYYY)



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 9 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE
APPLICANT ORGANIZATION 	DATE SUBMITTED

Sub-recipient Federal Grant Management Assessment

This form must be returned to the Idaho Department of Lands with the initial application package. Requests for reimbursement will not be paid prior to receipt of this completed form. Attach additional pages if necessary.

Organization Name:

Address:

Project Name:

Accounting Contact:

Name:

Phone:

Accounting System (system used to record, control and report financial data):

Manual Computer Accounting/Bookkeeping service

Describe in detail the accounting system used. If computer software is used, indicate the specific software used. If an Accounting/bookkeeping service is used, provide the name of the service and a contact name and phone number:

Records: Accounting records must adequately identify the federal funds and expenditures to show that grant funds and any required match have been spent according to program requirements. All books, documents, payroll papers, accounting records, and other evidence pertaining to costs incurred under federal grant awards must be maintained by the recipient and made available during the period of the grant and for three years thereafter for inspection by any authorized representatives of the State or Federal Government.

Describe methods used:

Audits: Subrecipients that expend \$750,000 or more in federal funds from all sources during its fiscal year are required to have a single audit in accordance with the audit criteria in 2 CFR Part 200.

Are you required to have a single audit? Yes No

If no, do you have a regular audit? Yes No
If yes, how often? Yearly Other (explain):

Name of Auditor:

Phone:

Date of last Audit:

Period Covered:

I Certify that the above information is correct:

Name: _____

Title: _____

Signature: _____

Date: _____

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
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Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- De careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

DRAFT



BONNER COUNTY EMERGENCY MANAGEMENT

1500 Highway 2 Suite 101, Sandpoint, Idaho 83864
Phone (208) 265-8867 Fax (208) 263-9084

February 20, 2024

Emergency
Management
Item #2

MEMORANDUM

To: Commissioners

From: Bob Howard
Director Emergency Management

Re: Contract for Hazardous Fuels Treatment

Description: The attached contract is between Bonner County and Taylor and Son Construction to provide project work for the treatment and/or removal of hazardous wildland fuels at locations in compliance with specifications for the BONFire program.

There will be no County match as this contract will be funded from an (IDL) Idaho Department of Lands Grant.

I would recommend the Board of Commissioners accept and sign the Contract for Professional Services between Bonner County and Taylor and Son Construction.

Distribution: Original to BOCC
Copy to Bob Howard & Nick Zahler
Copy to Auditor's Office

A suggested motion would be: **Based on the information before us I move to approve and sign the Contract for Hazardous Fuels Treatment between Bonner County and Taylor and Son Construction for project work on the BONFire program funded by an Idaho Department of Lands Grant with no County match.**

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman

CONTRACT FOR SERVICES
Independent Contractor, Hazardous Fuels Treatment

THIS CONTRACT is made by and between BONNER COUNTY (hereinafter referred to as "COUNTY") and TAYLOR, S SON CONSTRUCTORS (hereinafter referred to as "CONTRACTOR").

The Parties mutually agree as follows:

1. **REQUIRED SERVICES**

- A. CONTRACTOR shall perform the services specified in the Statement of Work contained in any particular Prescription as they are drafted by the Project Manager. CONTRACTOR shall bid for Prescriptions as they become available. If selected by the COUNTY to perform the services specified in a Prescription, that Prescription, with its attendant Statement of Work, shall be incorporated by reference into this CONTRACT.
- B. CONTRACTOR shall furnish all transportation, labor, tools, supplies, materials, supervision, and incidentals to perform the contract work as set forth in each Prescription. CONTRACTOR shall provide sufficient skill and experience to properly perform the work assigned to them. CONTRACTOR shall, without additional expense to the COUNTY, be responsible for obtaining any necessary licenses and permits, and for complying with any Federal, State and local laws, codes, and regulations applicable to the performance of the work.
- C. Site maps and specific locations will be included in each Prescription. The Work Area objectives are to treat and/or remove hazardous wildland fuels to a level which will result in fires producing flame lengths of four feet or less. On private property, where structures exist, treatment will meet or exceed Forest Management and Health Guidance. On vacant lots, fuels will be treated by thinning, pruning, ladder fuel reduction, chipping, mowing, grinding, or slash will be utilized for firewood, chipped as potential hog fuel, or piled and burned as environmental and site conditions allow. Site specific standards will be identified by the Project Manager. A site-specific project description will be provided to the selected vendor for each project.

2. **OTHER PROVISIONS**

- A. **DAMAGE TO PHYSICAL IMPROVEMENTS.** CONTRACTOR shall exercise extreme care to prevent damage to all physical improvements (roads, fences, ditches, structures, etc.) on the contract area. As determined by the Project Manager, CONTRACTOR shall be held responsible for immediate repairs to damaged physical improvements. CONTRACTOR shall restore to the original condition, all water bars and

road barriers on skid trails and roads that have been damaged by Contractor's operations.

B. INSPECTION OF SERVICES. "Services" includes services performed, workmanship, and material furnished or utilized in the performance of services. The Project Manager shall provide and maintain an inspection system acceptable to the COUNTY covering the services under this contract. Complete records of all inspection work performed by the Project Manager shall be provided to the COUNTY. The COUNTY has the right to inspect all services called for by the contract, to the extent practicable at all times and places during the term of the contract. The COUNTY shall perform inspections and in a manner that will not unduly delay the work. The COUNTY'S inspection(s) shall not relieve CONTRACTOR of responsibility for the proper performance of the work or for conditions, damages or injuries that arise from the work. If the original verification inspection results are unacceptable to the Contractor, a re-inspection may be requested. Requests for re-inspection must be made in writing within five days after receipt of initial inspection results.

C. WET WEATHER AND WINTER OPERATIONS. No vehicles will be permitted to operate off existing roads without prior approval of the landowner. During wet weather and/or winter operations, to protect soils from displacement and the spread of noxious weeds, all mechanized operations will occur on either frozen ground or in a manner to minimize soil erosion, rutting or displacement. On-site inspections by the Project Manager will establish specific standards for mechanized operations. During wet weather events, mechanized operations will be curtailed or halted and can only commence after the Project Manager approval. During periods of high fire danger, operation times may be curtailed or mitigation provided as per the Idaho Department of Lands fire prevention requirements.

3. **COMPENSATION FOR SERVICES.** The COUNTY, in full consideration of the services to be performed pursuant to any particular Prescription, agrees to pay CONTRACTOR the amount stated in said Prescription after the Project Manager has inspected and approved the work contained therein. In no event shall payment to CONTRACTOR exceed \$50,000.00 per Prescription regardless of applicable grant funding.

The Project Manager shall authorize CONTRACTOR to submit an invoice. When requesting payment, the invoice shall be numbered and dated and shall state the project order, landowner name, the name and address to which payment shall be made, the activities completed, and the dates of completion.

This CONTRACT is contingent upon the COUNTY receiving the necessary funding, including but not limited to grant funding and grant match funds, to cover the obligations of the COUNTY. In the event that such funding is

not received or appropriated, the COUNTY's obligation under the CONTRACT shall cease, and each party shall be released from further performance under the CONTRACT without any liability to the other party.

4. **CONFLICT OF INTEREST.** CONTRACTOR covenants that it has no interest and shall not acquire an interest directly or indirectly which will, in the determination of the COUNTY, conflict in any manner or degree with the performance of its services hereunder.
5. **NOTICES.** For the purposes of this agreement, including, without any limitation, all notices required or authorized herein shall be as follows:

For the COUNTY:
Bonner County Board of County
Commissioners 1500 Highway 2 STE 308
Sandpoint, ID 83864
Phone: (208) 265-1438
Fax: (208) 265-1460

And

Bob Howard, Director
Bonner County Emergency
Management 1500 Highway 2 STE
101
Sandpoint, ID 83864
Phone: (208) 265-8867
E-mail:

em@bonnercountyid.gov

For the CONTRACTOR:

NAME: Dave Taylor
ADDRESS: 3970 Dukowitz Rd, Sagle Id. 83860
PHONE: 208 265-8829
EMAIL: Buckley Taylor 7 @G-mail-com
BUSINESS NAME: Taylor & Son Const

6. **INDEMNIFICATION.** CONTRACTOR shall indemnify, hold harmless, and defend the COUNTY from and against any damage, cost or liability,

including reasonable attorney's fees, arising from any or all injuries to persons or property or claims for money damages arising from acts or omissions of CONTRACTOR, CONTRACTOR's employees, agents and/or sub-consultants, however caused.

7. **INSURANCE.** CONTRACTOR agrees to obtain and keep in force during its acts under this CONTRACT a comprehensive general liability insurance policy in the minimum amount of one million dollars (\$1,000,000.00), which shall name and protect CONTRACTOR, all of CONTRACTOR's employees, the COUNTY, and the COUNTY's officers, agents and employees, from and against any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with CONTRACTOR's acts. If CONTRACTOR is excluded with regard to property damage due to fire, CONTRACTOR shall be required to purchase additional LOGGER's BROADFORM coverage, in which case the Certificate of Liability Insurance must contain a statement that it is "LOGGER'S BROADFORM" insurance or that "property damage due to fire is included in the current coverage." CONTRACTOR shall provide proof of liability coverage as set forth above to the COUNTY prior to commencing its performance as herein provided and shall require its insurer to notify the COUNTY ten (10) days prior to cancellation of said policy.
8. **WORKERS' COMPENSATION.** CONTRACTOR shall maintain in full force and effect workers' compensation for any agents, employees, and staff that CONTRACTOR may employ, and provide proof to COUNTY of such coverage or that such workers' compensation insurance is not required under the circumstances. CONTRACTOR shall provide proof of workers' compensation coverage, or proof that workers' compensation insurance is not required, as set forth above to the COUNTY prior to commencing its performance as herein provided and shall require its insurer to notify the COUNTY ten (10) days prior to cancellation of said policy.
9. **INDEPENDENT CONTRACTOR.** The parties agree that CONTRACTOR is an independent contractor of the COUNTY and is in no way an employee or agent of the COUNTY and is not entitled to workers' compensation or any benefit of employment with the COUNTY. The COUNTY shall have no control over the performance of this CONTRACT by CONTRACTOR or its employees, except to specify the time and place of performance, and the results to be achieved. The COUNTY shall have no responsibility for security or protection of CONTRACTOR's supplies or equipment.
10. **LIABILITY FOR TAXES AND MANDATORY INSURANCE CONTRIBUTIONS.** CONTRACTOR agrees to pay and be responsible for all federal, state and local taxes or contributions required under unemployment insurance, social security, workers compensation, or income tax laws with respect to CONTRACTOR's employees engaged in the performance of this CONTRACT. CONTRACTOR further agrees to indemnify and hold the COUNTY harmless from any liability or

responsibility for payment of any of the above- referenced taxes or contributions which may be owed to any governmental entity or insurance program.

11. **ATTORNEY FEES.** Reasonable attorney fees and costs shall be awarded to the prevailing party in any suit, action, arbitration or other proceeding of any nature whatsoever instituted in connection with any controversy arising out of this CONTRACT or to interpret or enforce any rights under this CONTRACT.
12. **CIVIL RIGHTS ACT OF 1964.** CONTRACTOR shall abide by the provisions of Title VI of the Civil Rights Act of 1964, which states that no person may, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
13. **NONDISCRIMINATION.** CONTRACTOR shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, creed, political ideas, gender, age, marital status, physical or mental handicap, or national origin.
14. **COMPLIANCE WITH LAWS.** At all times during the term of this CONTRACT, CONTRACTOR shall comply with all federal, state and local laws, rules, ordinances and regulations. CONTRACTOR will not be disbarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency. **NON-ASSIGNABLE.** Th parties mutually agree that the COUNTY has entered into this CONTRACT to secure the personal services of CONTRACTOR and, as such, this CONTRACT is not subject to transfer, assignment, or conveyance without the consent of the COUNTY. Consent must be obtained for each project and must be clearly illustrated on the Bid Evaluation.
15. **TERMINATION.** This CONTRACT may be terminated in whole or in part for the convenience of the COUNTY at the COUNTY's sole option. The COUNTY shall provide fair and reasonable payment for work completed.
16. **FAILURE TO PERFORM.** Upon any substantial failure to perform this CONTRACT by either party, or any other material breach of the terms of this CONTRACT, the non-breaching party shall be entitled to the following remedy:
 - A. Stop performing or accepting performance of the CONTRACT until the matter is resolved.
 - B. Where appropriate, obtain completion of the performance of the remaining balance of the CONTRACT from the breaching party. Upon discovery of the

alleged breach, the non-breaching party shall send to the breaching party, via mail, facsimile, e-mail, or other mutually acceptable delivery method, a written description of the alleged breach, and:

1. If the alleged breach can be cured, demand specific remedial action within a specified reasonable time; or
 2. If the alleged breach cannot be cured, specify any alternative performance which would be acceptable in lieu of the required performance and a specific time within which the alternative performance would be required; or
 3. If the alleged breach cannot be cured and no alternative performance is acceptable, notify the breaching party in writing of the termination of the CONTRACT as of a certain date, which shall be no less than thirty (30) days after the date of the notice, and state in the notification whether an action for breach of contract will be brought.
- C. If the defect is not corrected or alternative performance completed within the time specified, the non-breaching party may pursue any available legal remedy.
17. **CHOICE OF LAW, JURISDICTION AND VENUE.** This CONTRACT shall be governed by and interpreted under the laws of the State of Idaho. Jurisdiction and venue for any dispute arising under this CONTRACT shall be in the District Court of the First Judicial District, Bonner County, Idaho.
18. **SEVERABILITY.** If any section, subsection, paragraph, sentence, clause, or phrase of this CONTRACT should be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this CONTRACT, which shall remain in full force and effect; and to this end the provisions of this CONTRACT are hereby declared to be severable.

IN WITNESS WHEREOF, the COUNTY and the CONTRACTOR have executed this CONTRACT, effective as of the date of last signature below.

**BONNER COUNTY
BOARD OF COMMISSIONERS**

By: _____
Luke Omodt, Chairman

By: _____
Steven Bradshaw, Commissioner

By: _____
Asia Williams, Commissioner

ATTEST:
MIKE ROSEDALE, CLERK

By: _____
Deputy Clerk

DATE: _____, 2024

CONTRACTOR

By: *DLT*
David L. Taylor

Printed Name

DATE: 2-5-24, 2024



PARKS AND WATERWAYS DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 Ext. 4

February 20, 2024

Recreation
Item #1

Memorandum

To: Commissioners

From: Pete Hughes
Bonner County Recreation

Re: Modification of Grant or Agreement

The United States Forest Service has sent the attached request to modify Challenge Cost Share Agreement 22-CS-11010400-007.

The CCS Agreement was signed on 12/07/2021 and does not expire until 09/30/2026. Modifications include changing all language referring to the "Annual Operating Plan" to "Operating Plan". Also included are the updated principal contacts.

Legal Review _____

A handwritten signature in black ink, appearing to read "B. Wilson", written over a horizontal line.

Distribution: Copy to BOCC
Email copy to Pete Hughes

A suggested motion would be: Mr. Chairman, based on the information before us, I move to accept and sign the USFS Modification of Grant or Agreement.

Recommendation Acceptance: yes no _____
Commissioner Luke Omodt, Chairman

Date: _____



MODIFICATION OF GRANT OR AGREEMENT

PAGE	OF PAGES
1	6

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 22-CS-11010400-007	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: 001
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): John Kyes Grants & Agreement Specialist Trainee 26 Fort Missoula Missoula, MT 59804	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Daniel Gilfillan Supervisor Natural Resource Specialist 32203 Hwy 57, Priest River, ID 83856 daniel.t.gilfillan.usda.gov	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): Bonner County 1500 Hwy 2 Ste 308 Sandpoint, ID 83864 Idaho Deptment of Parks and Recreation 2885 Kathleen Ave Coeur d' Alene, ID 83815	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):	

8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:
<input type="checkbox"/>	CHANGE IN FUNDING:
<input checked="" type="checkbox"/>	ADMINISTRATIVE CHANGES: See block 9
<input type="checkbox"/>	OTHER (Specify type of modification):

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

The purpose of this modification is to include coopertor's FY24 Financial Plan, Exhibit B and incorporate Operating Plan, Exhibit A. Delete and replace Annual Operating (AOP) with Operating Plan.

Provision V. THE U.S. FOREST SERVICE SHALL, DELETE previous and REPLACE and Perform in accordance with the attached Operating Plan, Exhibit A.

Provision IV. THE COUNTY SHALL 5, DELETE previous and REPLACE with Groom, utilizing trained personnel, all mutually agreed upon trails, including those on National Forest System lands, defined in the Operating Plan Exhibit A

Provision IV. THE COUNTY SHALL a. , DELETE previous and REPLACE with Meet with the Forest Service to develop a Operating Plan and Finacial Plan Exhibit A and B

Provision IV. THE COUNTY SHALL B. , DELETE previous and REPLACE with Coordinate with the Forest Service on the placement and location of signs on trails and at trailheads as described in the approved Operating Plan.



Provision V. THE FOREST SERVICE SHALL 1. , DELETE previous and REPLACE with Meet with the county and the Grooming Committee to develop the Operating Plan and Finacial Plan prior to each grooming season.

Provision V. THE FOREST SERVICE SHALL 5. , DELETE previous and REPLACE with If needed, and as funds are available, perform off season maintenance activites such as, brushing, erosion controle, etc, on the approved snowmobile routes defiened in the Operating Plan. off season maintenance will be conducted in compliance with Forest Service regulations.

Provision VI. IT IS MUTUALLY AGREED AND UNDERSTOOD AMONG THE PARTIES THAT 1. , DELETE previous and REPLACE with

OPERATING PLAN: The Oprating Plan shall at a minimum include:

- . The names and members of the Grooming Committee
- . Designated grooming routes and approximate shedule when practical(attach map)
- . Designated parking areas
- . Sign Plan
- . Finacial Plan (Exhibit A&B)
- . Approved development or betterment projects

Provision VI. IT IS MUTUALLY AGREED AND UNDERSTOOD AMONG THE PARTIES THAT:4. , DELETE previous and REPLACE with

APPROVED OPERATING PLAN: Aat the request of the Department onlythe Forwst Service and County will sign the Operating Plan.

Provision VI. 18. IT IS MUTUALLY AGREED AND UNDERSTOOD AMONG THE PARTIES THAT 18. , DELETE previous U.S Forest Service Administrative Contact, and Booner County Contact and REPLACE with the following:

John Kyes
Grants & Agreement Specialist Trainee
26 Fort Missoula
Missoula, MT 59804
john.kyes@usda.go

Luke Omodt
Bonner County Commissioner
1500 Highway 2
Sandpoint, ID 83864
208-265-6624

Dakota Ward
Forestry Technition
Designated Snowmobile Areas #9B/11
1602 Ontario Street
Sandpoint, ID 83864
208-265-6624

10. ATTACHED DOCUMENTATION (Check all that apply):

<input checked="" type="checkbox"/>	Revised Scope of Work
<input type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:



11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. BONNER COUNTY SIGNATURE	11.B. DATE SIGNED	11.C. IDAHO DEPARTMENT PARKS AND RECREATION SIGNATURE	11.D. DATE SIGNED
(Signature of Signatory Official)		(Signature of Signatory Official)	
11.E. NAME (type or print): LUKE OMODT		11.F. NAME (type or print): SUSAN BUXTON	
11.G. TITLE (type or print): Chairman, Bonner County Commissioners		11.H. TITLE (type or print): Director	
11.I. U.S. FOREST SERVICE SIGNATURE	11.J. DATE SIGNED		
(Signature of Signatory Official)			
11.K. NAME (type or print) TIMOTHY GILLOON			
11.L. TITLE (type or print): Forest Supervisor, Idaho Panhandle National Forests			

12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by: EMMA SPURLOCK <small>Digitally signed by EMMA SPURLOCK Date: 2024.01.18 13:54:27 -0700</small> EMMA SPURLOCK U.S. Forest Service Grants & Agreements Specialist	12.B. DATE SIGNED
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

DRAFT

**Bonner County Groomers Association
OPERATING PLAN
Winter of 2023-2024
Priest Lake, Sandpoint, and Bonners Ferry Ranger Districts
West Bonner County Area – 9A
East Bonner County Area – 9B
Boundary County Area - 11**

This Operating Plan is hereby made and entered into by and between Bonner County, State of Idaho hereinafter referred to as the County, and the United State Department of Agriculture, Forest Service, Idaho Panhandle National Forests hereinafter referred to as the Forest Service as specified under the provisions of Challenge Cost Share (CCS) Agreement #22-CS-11010400-007.

I. THE COUNTY SHALL:

1. Groom the designated trails for the State Designated Snowmobile Areas as shown on the attached grooming maps. The grooming season is November 20 through April 1. Grooming activities will be conducted within funding levels.
2. Groom only when adequate snow cover is available to minimize wear on the Over Snow Vehicle (OSV).
3. Assist the Forest Service with trail maintenance, as necessary; to keep the snowmobile trails open. Groomed trails shall be wide enough for unobstructed OSV passage.
4. As needed, maintain snowmobile-parking areas at Moose Creek Warming Hut, Pack River Road 231, Trestle Creek Road 275, Johnson Creek Road 278, Lightning Creek Road 419, Road 302, Snow Creek Road.
5. Acquire permission from private land owners where trails cross private land and provide signing consistent with the rest of the trail system.
6. Provide trained personnel to operate the OSV and grooming implements.
7. Assure that fuel storage on National Forest Systems lands complies with applicable laws and regulations.
8. The County will provide names of members on the County Snowmobile Advisory Committee:

Area 9B & 11: John Finney (Chairperson), Mike Peak, Ray Peck, Jim Woodward, Dan Wanous, and Pat Gunter.

Area 9A: Larry Bryant (Chairperson), Mike Courteau, Jim Peirone, Jim McReynolds, Dave Spencer, Ben Votava, Keith Schofield, Kieth Hanson, Doug Cossette, Darcie Humphrie.

II. THE FOREST SERVICE SHALL:

1. Maintain all destination signs along the trail systems.
2. Provide program managers to oversee grooming activities and attend scheduled committee meetings.

III. IT IS MUTUALLY AGREED AND UNDERSTOOD BETWEEN THE PARTIES THAT:

1. The following people will serve on the County Snowmobile Advisory Committees:

Dan Gilfillan
Designated Snowmobile Areas #9A
USDA Forest Service
Priest Lake Ranger District
32203 Highway 57
Priest River, ID 83856-9612
(208) 304-8462

Dakota Ward
Designated Snowmobile Areas #9B/11
USDA Forest Service
Sandpoint Ranger District
1602 Ontario Street
Sandpoint, ID 83864
(986) 205-0969

Priest Lake Groomers Association
Sherwood Beach
Coolin, ID 83821
(208) 443-2809

Bonner County Commissioners
1500 Hwy 2
Sandpoint, ID 83864
(208) 265-1438

East Bonner County Groomers Association
120 E. Lake Street, Suite 317
Sandpoint, ID 83864
(208) 263-7712

Pete Hughes, Recreation Director
Bonner County Parks & Waterways
1500 Hwy 2, Suite 101
Sandpoint, ID 83864
208 255-5681 ext. 4

2. Accidents resulting in personal injury or property damage in the estimated amount of \$200.00 or more must be reported to a proper Law Enforcement Agency as described in Idaho Code 67-7111.
3. The Department shall provide the County with an OSV (#9A: Two Tucker Sno-Cat groomers; #9B: One Piston Bully 400) for State Designated Snowmobile Areas #9A and 9B.
4. The Department will conduct periodic inspections of the maintenance and operation of the snowmobile program with the Forest Service and County when necessary to ensure activities are occurring in accordance with the CCS and AOP.



RECREATION DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 Ext. 4

November 30, 2021

Recreation
Item #1

Memorandum

To: Commissioners

From: Pete Hughes
Recreation Manager

Re: BC Groomers Association USDA Forest Service Grant Agreement

Attached is the annual operating plan for the Bonner County Groomers Association. This includes annual updates to the financial plan and operating plan. The modification is how the USDA Forest Service updates the agreement each year.

The contributions have changed by 1% from FY21, this is due to an increase in County operator wages from \$17.00/hr to \$18.02/hr.

9A Groomers

- Forest Service Share is 11%
- Bonner County Share is 89%

9B and 11 Groomers

- Forest Service Share is 12%
- Bonner County Share is 88%

Legal Review SIB

Distribution: -Original to Recreation Department
-Copy to BOCC
-Email copy to Pete Hughes

A suggested motion would be: Based on the information before us I move to approve the Bonner County Groomers Association FY-2022 Annual operating plan agreement between Bonner County, State of Idaho, and the US Forest Service.

Recommendation Acceptance: yes no

Handwritten signature of Dan McDonald, Chairman.
Commissioner Dan McDonald, Chairman

Date: 12/7/21

CHALLENGE COST-SHARE AGREEMENT
Among the
IDAHO DEPARTMENT OF PARKS AND RECREATION
and
BONNER COUNTY, STATE OF IDAHO
and
USDA FOREST SERVICE, IDAHO PANHANDLE NATIONAL FORESTS

This Challenge Cost Share Agreement, is hereby made and entered into among the Idaho Department of Parks and Recreation, hereinafter referred to as the Department, and Bonner County, State of Idaho, hereinafter referred to as the County, and the United States Department of Agriculture, Forest Service, Idaho Panhandle National Forests, hereinafter referred to as the Forest Service, under the provisions of the Interior and Related Agencies Appropriation Act, Public Law 102-154, the Act of June 30, 1914, and Idaho Code, Title 31, Chapters 6 and 8; Idaho Code 67-4223 and 67-2332.

I. PURPOSE:

The purpose of this agreement is to document the cooperation among the parties for the groomed snowmobile trails program within the boundaries of State Designated Snowmobile Areas, West Bonner County Area #9A, East Bonner County Area #9B in Bonner County and Boundary County Area #11 in Boundary County. For purposes of this agreement, IDPR and the County shall be collectively referred to as "the cooperators".

II. STATEMENT OF MUTUAL INTERESTS AND BENEFITS:

The County has an interest in maintaining groomed snowmobile trail systems and supports the program by performing trail grooming using funds from the County Designated Snowmobile Fund account. The County benefits by providing services to recreation users.

The Department is authorized by Idaho Statute and by policies promulgated by the Parks Board to approve services or facilities that will benefit snowmobilers. The Department is responsible for providing funding and technical assistance for the snowmobile program.

The Forest Service is authorized by Acts of Congress and by regulations issued by the Secretary of Agriculture to regulate the occupancy and use of National Forest System lands. The Forest Service is interested in providing enhanced recreation opportunities compatible with other land uses.

The Parties to this agreement have a mutual desire to work together in promoting and maintaining the snowmobile recreation program in State Designated Snowmobile Area #9A, 9B, and 11, see attached maps, attachment B.

In consideration of the above premises, the parties agree as follows:

III. THE DEPARTMENT SHALL:

1. Disburse snowmobile registration funds to the County for use in the operation and maintenance of the grooming program in State Designated Snowmobile Area 9A, 9B, and 11 in accordance with Idaho Law.

2. Provide the County with an Over Snow Vehicle (OSV), accessories, and groomer implements to be used in Bonner County for grooming snowmobile trails in State Designated Snowmobile Area #9A, 9B, and 11.
3. Assist the County with major maintenance repairs of the OSV, providing funds are available. The Department will not pay for any maintenance or repairs that are a result of negligence, intentional acts of an operator, or failure to comply with manufacturer's instructions.
4. Provide training in the operation and maintenance of the OSV and groomer implements as needed.
5. Conduct inspections of the OSV and implements to ensure that maintenance and repairs are occurring timely and accurately. The Forest Service and the County will also participate in the inspections.
6. Provide technical assistance as needed.
7. Meet as necessary with the other parties to this agreement to coordinate activities undertaken pursuant to this agreement.

IV. THE COUNTY SHALL:

1. Accept the responsibility for the snowmobile trail grooming program in State Designated Area #9A, 9B, and 11.
2. Accept custodianship of the OSV, grooming implements, and accessories from the Department.
3. Provide, or arrange for, inside storage or protection for the Over Snow Vehicle to prevent vandalism and deterioration.
4. Keep the OSV's maintenance and repair current at all times.
5. Groom, utilizing trained personnel, all mutually agreed upon trails, including those on National Forest System lands, defined in the Annual Operating Plan (AOP), attachment A.
6. Meet as needed with the other parties to this agreement to coordinate activities undertaken pursuant to this agreement.
7. Carry liability, physical damage, and comprehensive insurance on the OSV, associated grooming implements, and provide the Department with proof of insurance.
8. Provide the Department with proof of liability insurance coverage for volunteers.
9. Create and maintain a separate financial account solely for Snowmobile grooming activities which will occur in State Designated Snowmobile Area #9A, 9B, and 11. By June 1, of each year, provide the Department with a financial report for the preceding grooming season.
10. Appoint a County Snowmobile Advisory Committee. This Committee shall be organized from a cross section of active snowmobilers from throughout the State Designated Snowmobile Area

#9A, 9B, and 11. The Committee will advise the Board of County Commissioners on the use and expenditure of funds for the grooming program. The Committee will:

- a. Meet with the Forest Service to develop the AOP and Financial Plan, exhibit A and B and provide a fully executed copy of said plan to the Department by November 15 of each year.
 - b. Coordinate with the Forest Service on the placement and location of signs on trails and at trailheads as described in the approved AOP.
 - c. Cooperate with members of participating snowmobile organizations with volunteer duties.
 - d. Acquire a list of participating snowmobile committee officers by October 15 of each year.
11. Provide the Department with an OSV "Use and Maintenance Report" by the 10th of each month for the previous month's use (IDPR Form #50-9, Monthly Over Snow Vehicle Report). Reports will be completed for every month the groomer is in use.
12. When the OSV and groomer are needed to perform services in another State Designated Snowmobile Area, reimbursement by the requesting County will be made to Bonner County for the actual costs of fuel, maintenance, repair, and wages. The Department's Off-Highway Vehicle Recreation Coordinator or Trails Program Supervisor will authorize this service.
13. All County activities will be conducted within funding levels provided by the Department and/or Forest Service, and under no circumstances is the County obligated to use or expend any of its funds or resources.

V. THE FOREST SERVICE SHALL:

1. Meet with the County and the Grooming Committee to develop the AOP and Financial Plan prior to each grooming season.
2. Authorize, in accordance with applicable Federal requirements, National Forest System lands in the areas indicated in the approved AOP to be used for snowmobiling and the grooming program.
3. Meet as necessary with the other parties to this agreement to coordinate activities undertaken pursuant to this agreement.
4. As appropriations and regulations allow, provide assistance, funds, and personnel to assist with the snowmobile trail grooming program.
5. If needed, and as funds are available, perform off-season maintenance activities such as, brushing, erosion control, etc., on the approved snowmobile routes defined in the AOP. Off-season maintenance activities will be conducted in compliance with Forest Service regulations.
6. Monitor the snowmobile routes to ensure that grooming is occurring on the approved routes identified on the maps, attachment B.

VI. IT IS MUTUALLY AGREED AND UNDERSTOOD AMONG THE PARTIES THAT:

1. **ANNUAL OPERATING PLAN:** The AOP shall at a minimum include:
 - The names and members of the Grooming Committee
 - Designated grooming routes and approximate schedule when practical (attach map)
 - Designated parking areas
 - Sign Plan
 - Financial Plan (Exhibit A & B)
 - Approved development or betterment projects
2. Any information furnished to the Department or County under this agreement may be subject to the Idaho Public Records Law (Idaho Code 9-337 – 9-350).
3. Nothing in this agreement shall be construed as imposing any obligations on the Department or the County that are contrary to Idaho law, or that exceed or limit the Department's or County's authority under Idaho law.
4. **APPROVED ANNUAL OPERATING PLAN:** At the request of the Department only the Forest Service and the County will sign the AOP.
5. **FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS AND AUDIOVISUALS:** Forest Service support shall be acknowledged in any publications and audiovisuals.
6. **FEDERAL COST PRINCIPLES:** This agreement will be governed by OMB Circular No. A-87, Cost Principles for State, Local and Indian Tribal Governments, and audit requirements under OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.
7. **RIGHT TO TRANSFER EQUIPMENT AND SUPPLIES:** Equipment and supplies approved for purchase under this agreement by or with Forest Service funds are available only for use as authorized. The Forest Service reserves the right to transfer title, to the Federal Government, of equipment and supplies, valued over \$5,000.00 per unit, purchased by the cooperators using any Federal funding. Upon expiration of this agreement, the cooperators shall forward any equipment and supply inventory to the Forest Service, listing all equipment purchased throughout the life of the project and any unused supplies. Disposition instructions will be issued by the Forest Service within 120 calendar days.
8. **MODIFICATION:** Modifications within the scope of the agreement shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed. The Forest Service is not obligated to fund any changes not properly approved in advance.
9. **ALTERNATE DISPUTE RESOLUTION:** In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.

10. **RETENTION AND ACCESS REQUIREMENTS FOR RECORDS:** The Forest Service, Inspector General, or Comptroller General, through any authorized representative shall have access to and the right to examine all records related to this instrument. As used in this provision, "records" includes books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data, or in any other form. All records pertinent to the award shall be retained for a period of three years.
11. **FREEDOM OF INFORMATION ACT (FOIA):** Any information furnished to the Forest Service under this agreement is subject to the Freedom of Information Act (5 U.S.C. 552).
12. **TERMINATION:** Any of the parties, in writing, may terminate the agreement in whole, or in part, at any time before the date of expiration. No parties shall incur any new obligations for the terminated portion of the agreement after the effective date and shall cancel as many obligations as possible. Full credit shall be allowed for each party's expenses and all non-cancelable obligations properly incurred up to the effective date of termination.
13. **LEGAL AUTHORITY:** The cooperators have the legal authority to enter into this agreement, and the institutional, managerial and financial capability (including funds sufficient to pay nonfederal share of project costs) to ensure proper planning, management, and completion of the project.
14. **NONDISCRIMINATION:** The cooperators shall comply with all Federal statutes relating to nondiscrimination and all applicable requirements of all other Federal laws, Executive orders, regulations, and policies. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d, 2000e-16), which prohibits discrimination on the basis of race, color, disability, or national origin; (b) Title IX of the Education amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; and Section 504 of the Rehabilitation Act of 1973 as amended (29 U.S.C. 794) which prohibits discrimination on the basis of disabilities. The nondiscrimination statement which follows shall be posted in primary and secondary recipient offices, at the public service delivery contact point and included, in full, on all materials regarding such recipients' programs that are produced by the recipients for public information, public education, or public distribution:

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability, (Not all prohibited bases apply to all programs.)"

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer."
15. **PARTICIPATION IN SIMILAR ACTIVITIES:** This agreement in no way restricts the Forest Service, the Department, or the County from participating in similar activities with other public or private agencies, organizations, and individuals.
16. **PROPERTY IMPROVEMENTS:** Improvements placed on National Forest System land at the direction of any of the parties, shall thereupon become property of the United States, and shall be

subject to the same regulations and administration of the Forest Service as other National Forest improvements of a similar nature. No part of this agreement shall entitle the cooperators to any share or interest in the project other than the right to use and enjoy the same under the existing regulations of the Forest Service.

17. **LIABILITIES:** The Department, County and Forest Service agree to remain responsible for any and all liabilities arising from their obligations under this agreement to the extent they are legally obligated to do so, such agreement does not violate the Anti-Deficiency Act (31 U.S.C. 1341, et seq.), or the Idaho Constitution, Article VII, section 11, and pursuant to the Federal Tort Claims Act (28 U.S.C. 1341, et seq.), or the Idaho Tort Claims Act, Idaho Code 6-901, et seq.

18. **PRINCIPAL CONTACTS:** The principal contacts for this agreement are:

Recreation/Trail Coordinator
 USDA Forest Service
 Lisa Portune/Dan Gilfillan
 1602 Ontario Street
 Sandpoint, ID 83864
 (208) 265-6624

Nathan Sparks
 Idaho Department of Parks and Recreation
 2885 Kathleen Ave
 Coeur d'Alene, ID 83815
 (208) 769-1511

Dan McDonald
 Bonner County Commissioner
 1500 Highway 2
 Sandpoint, ID 83864
 (208) 265-1438

Dan Gilfillan
 Snowmobile Area #9A
 32203 Highway 57
 Priest River, ID 83854
 (208) 443-6839

Lisa Portune
 Snowmobile Area #9B & 11
 1602 Ontario Street
 Sandpoint, ID 83864
 (208) 265-6624

Brandi Scheffelmaier
 Grants Management Specialist
 3232 West Nursery Road
 Coeur d'Alene, ID 83815
 (208)765-7277

19. **DAVIS-BACON OR SERVICE CONTRACT ACT:** Federal wage provisions (Davis-Bacon or Service Contract Act) are applicable to any contract developed and awarded under this agreement where all or part of the funding is provided with Federal funds. Davis-Bacon wage rates apply on all public works contracts in excess of \$2,000 and Service Contract Act wage provisions apply to Service contracts in excess of \$2,500. The Forest Service will award contracts in all situations where their contribution exceeds 50 percent of the costs of the contract. If a cooperator is approved to issue a contract, it shall be awarded on a competitive basis.


20. **PUBLICATION SALE:** The cooperators may sell any publication resulting from the project. The publication may initially be sold at fair market value, which is defined in this agreement to cover costs of development, production, marketing, and distribution. After the costs of development and production have been recovered, fair market value is defined in this agreement to cover the costs of marketing, printing, and distribution only. Fair market value must exclude any in-kind or Federal government contributions to the total costs of the project.

21. **COPYRIGHTING:** The cooperators are granted sole and exclusive right to copyright (name of publications), including the right to publish and vend throughout the world in any language and

in all media and forms, in whole or in part, for the full term of copyright and all renewals thereof in accordance with this agreement. However, the cooperators shall not sell, or grant copyrights to a third-party designee who intends to sell, the document as a profit-making venture. No original text or graphics produced and submitted by the Forest Service shall be copyrighted. The Forest Service reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use, the work for Federal government purposes. This right shall be transferred to any sub agreements or subcontracts. This provision includes:

- a. The copyright in any work developed by the Department under this agreement.
 - b. Any rights of copyright to which the Department purchases ownership with any Federal contributions.
22. **ENDORSEMENT:** Any cooperators contributions made under this agreement do not by direct reference or implication convey Forest Service endorsement of the cooperators products or activities.
23. **AUTHORIZED REPRESENTATIVES:** By signature below, the parties certify that the individuals listed in this agreement as representatives of the parties are authorized to asc in their respective areas for matters related to this agreement.
24. **COMMENCEMENT/EXPIRATION DATE:** This agreement is executed as of the date of the last signature and, unless sooner terminated, is effective through **09/30/2026** at which time it will expire unless extended.

IN WITNESS WHEREOF, the parties hereto have executed the agreement as of the last date written below.


 DAN MCDONALD, Chairman
 Bonner County Commissioners, Bonner County, State of Idaho

12/7/21
 Date

 SUSAN BUXTON, Director
 Idaho Department of Parks and Recreation

 Date

 CARL PETRICK, Forest Supervisor
 U.S. Forest Service, Idaho Panhandle National Forests

 Date

The authority and format of this agreement has been reviewed and approved for signature.

TAMMI SHELDEN
 Digitally signed by TAMMI SHELDEN
 Date: 2021.11.10 13:51:40 -0800

 Date

TAMMI SHELDEN, Grants Management Specialist
 U.S. Forest Service, Idaho Panhandle National Forests

**Bonner County Groomers Association
OPERATING PLAN
Winter of 2021-2022
Priest Lake, Sandpoint, and Bonners Ferry Ranger Districts
West Bonner County Area – 9A
East Bonner County Area – 9B
Boundary County Area - 11**

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3. Assist the Forest Service with trail maintenance, as necessary; to keep the snowmobile trails open. Groomed trails shall be wide enough for unobstructed OSV passage.
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Priest River, ID 83856-9612
(208) 443-6839

Lisa Portune
Designated Snowmobile Areas #9B/11
USDA Forest Service
Sandpoint Ranger District
1602 Ontario Street
Sandpoint, ID 83864
(208) 265-6624

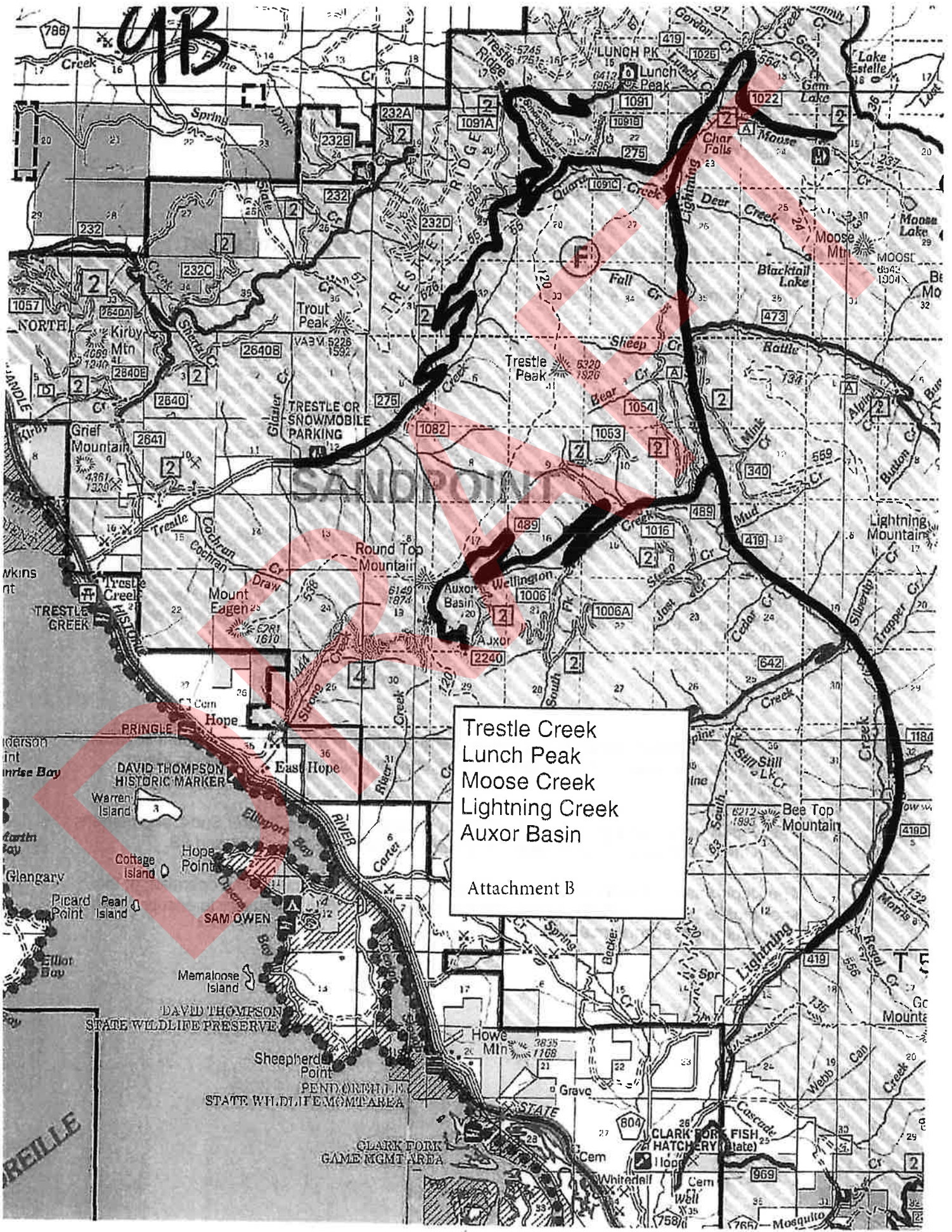
Priest Lake Groomers Association
Sherwood Beach
Coolin, ID 83821
(208) 443-2809

Bonner County Commissioners
1500 Hwy 2
Sandpoint, ID 83864
(208) 265-1438

East Bonner County Groomers Association
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Sandpoint, ID 83864
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Bonner County Parks & Waterways
1500 Hwy 2, Suite 101
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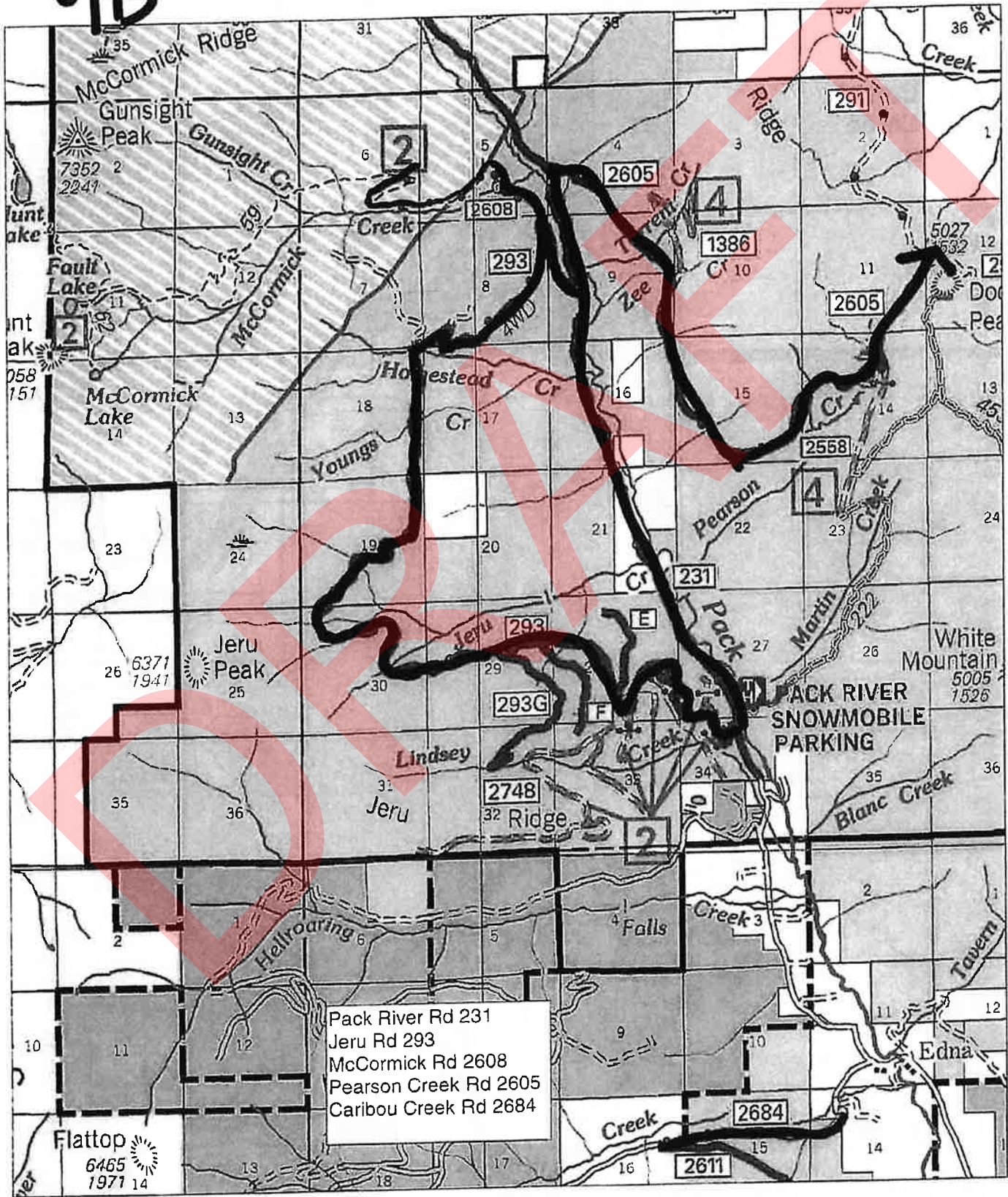
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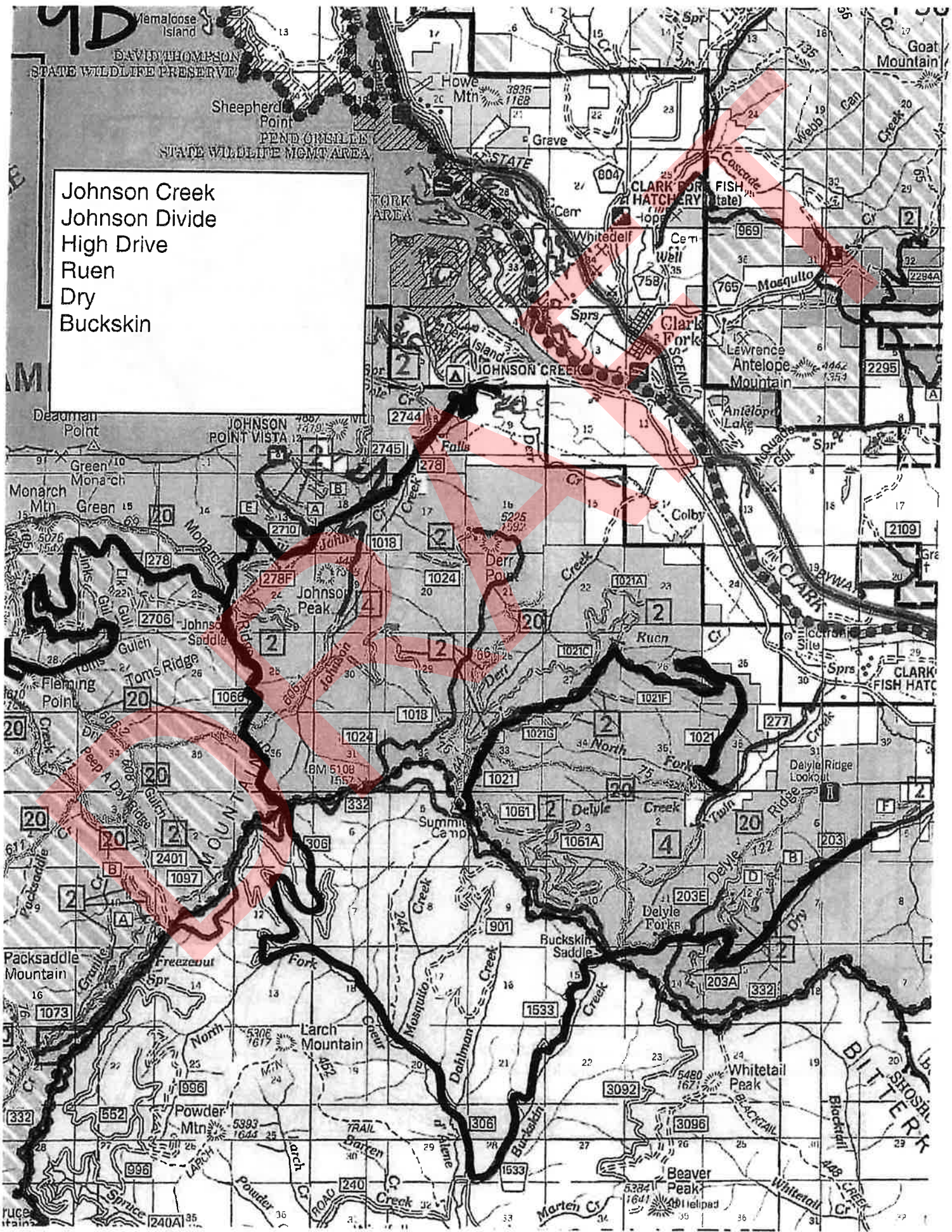


Trestle Creek
Lunch Peak
Moose Creek
Lightning Creek
Auxor Basin

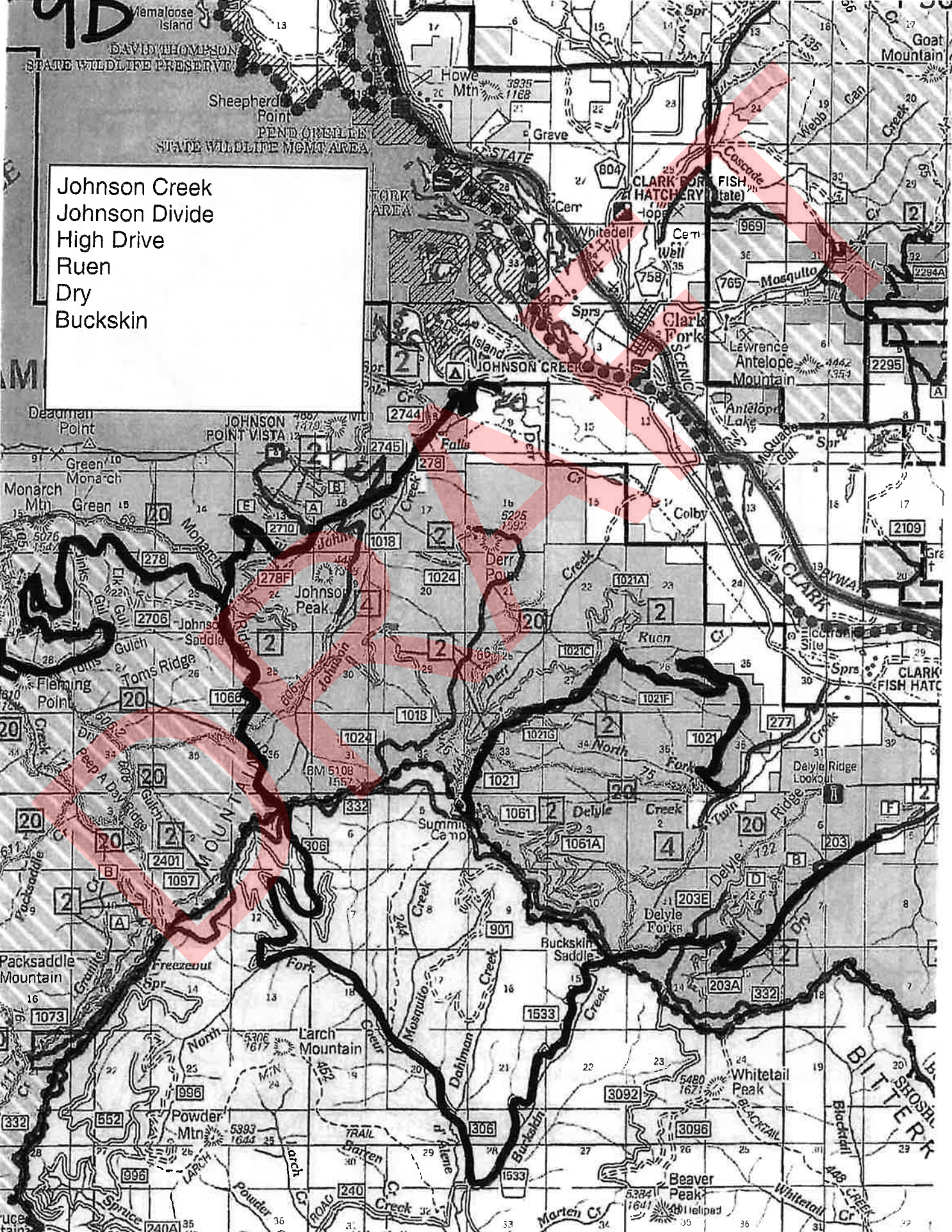
Attachment B

9B

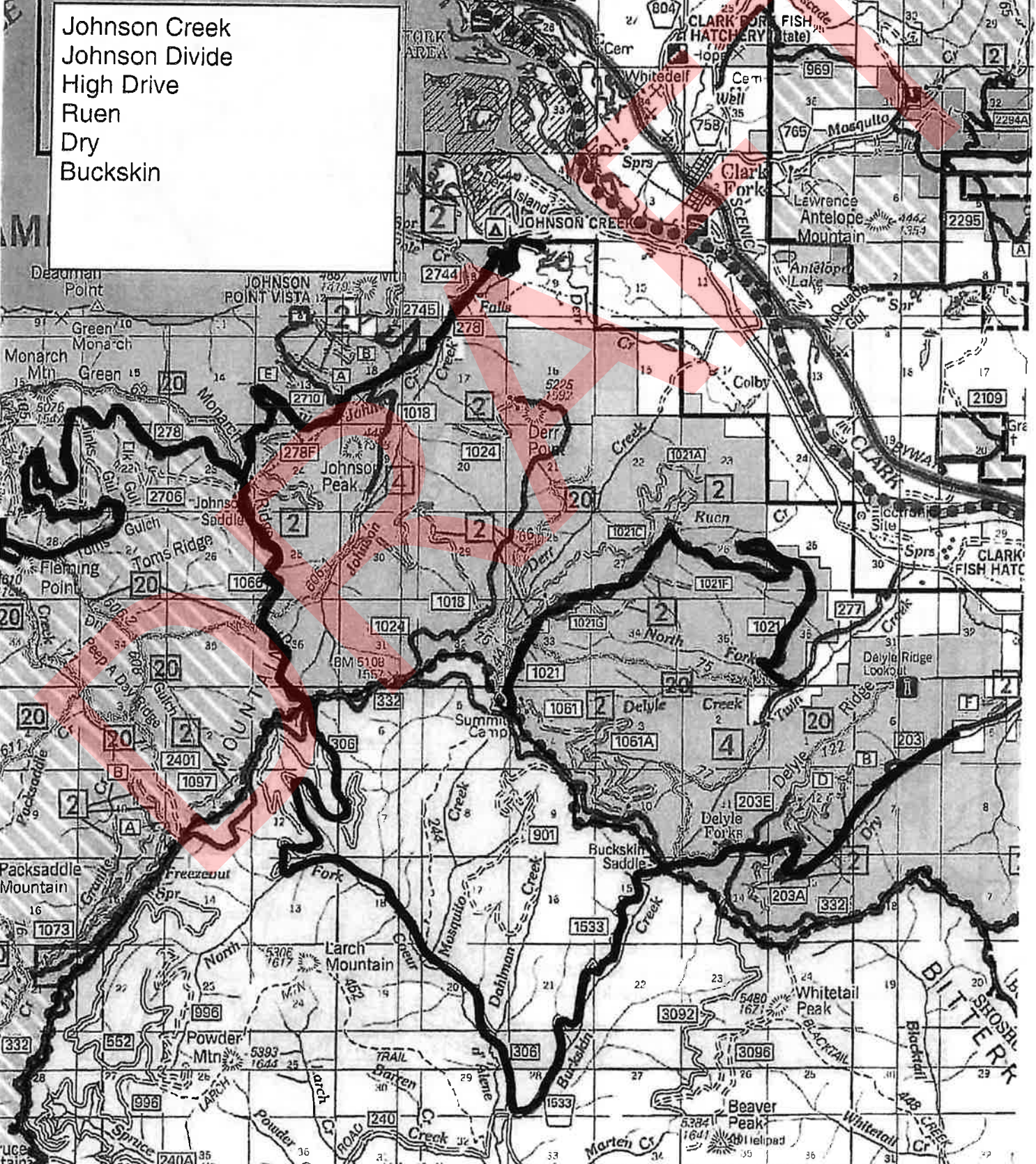




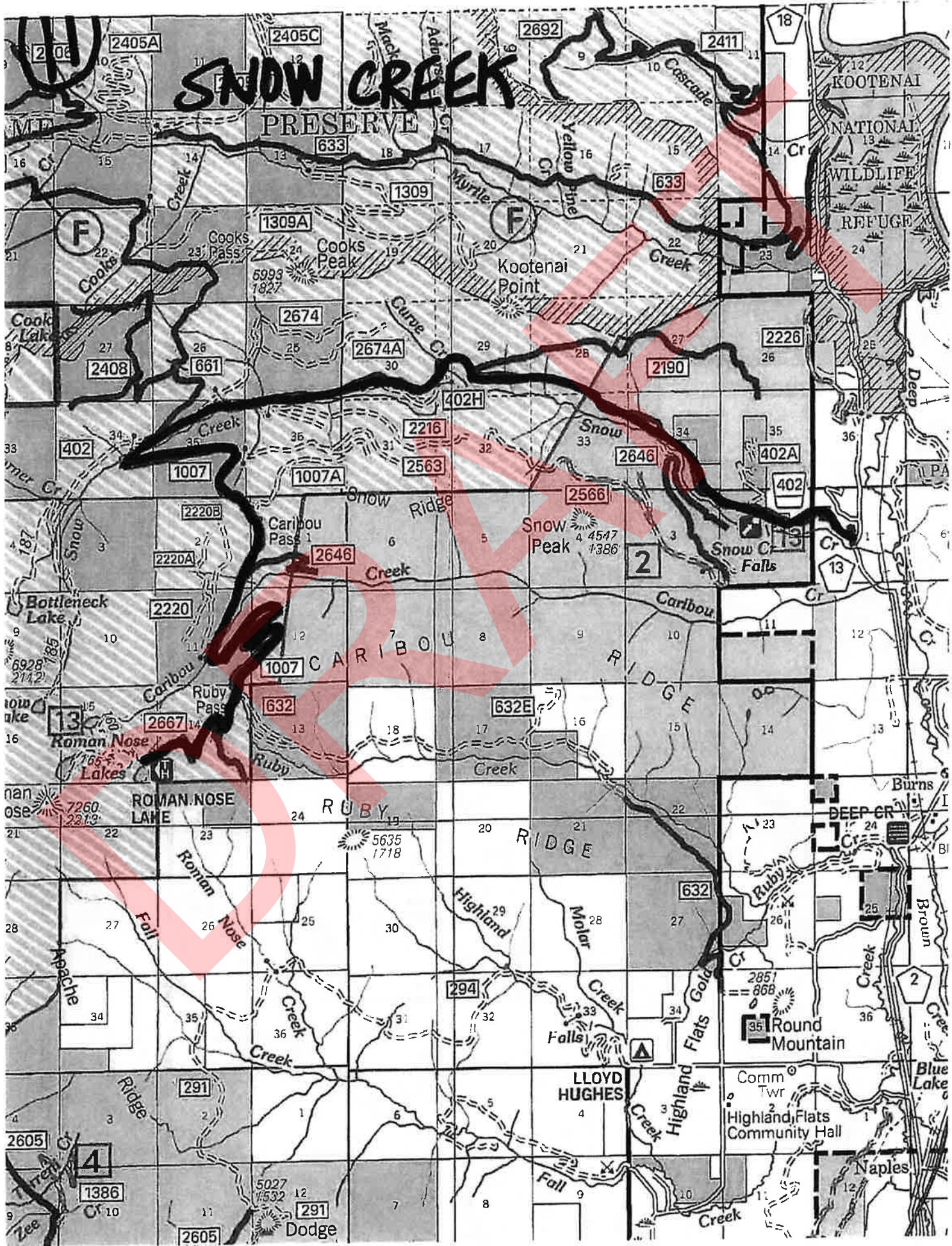
Johnson Creek
Johnson Divide
High Drive
Ruen
Dry
Buckskin



DAVID W. THOMPSON
STATE WILDLIFE PRESERVE
SHEPHERD POINT
PEND OREILLE
STATE WILDLIFE MGMT AREA



9D
MAM



SNOW CREEK

PRESERVE

KOOTENAI NATIONAL WILDLIFE REFUGE

ROMAN NOSE LAKE

RUBY

RIDGE

ROUND MOUNTAIN

LLOYD HUGHES

HIGHLAND FLATS COMMUNITY HALL

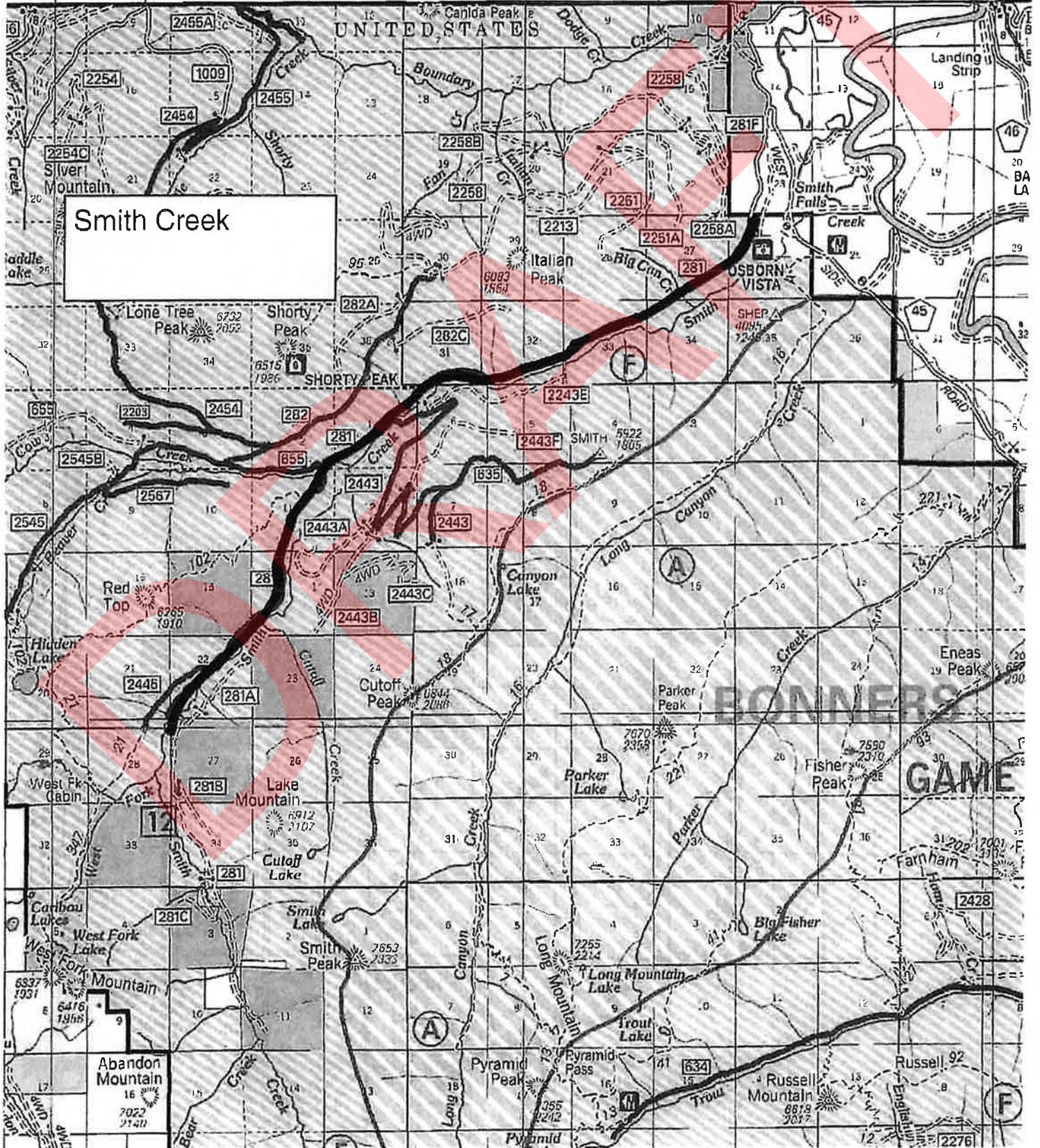
NAPLES

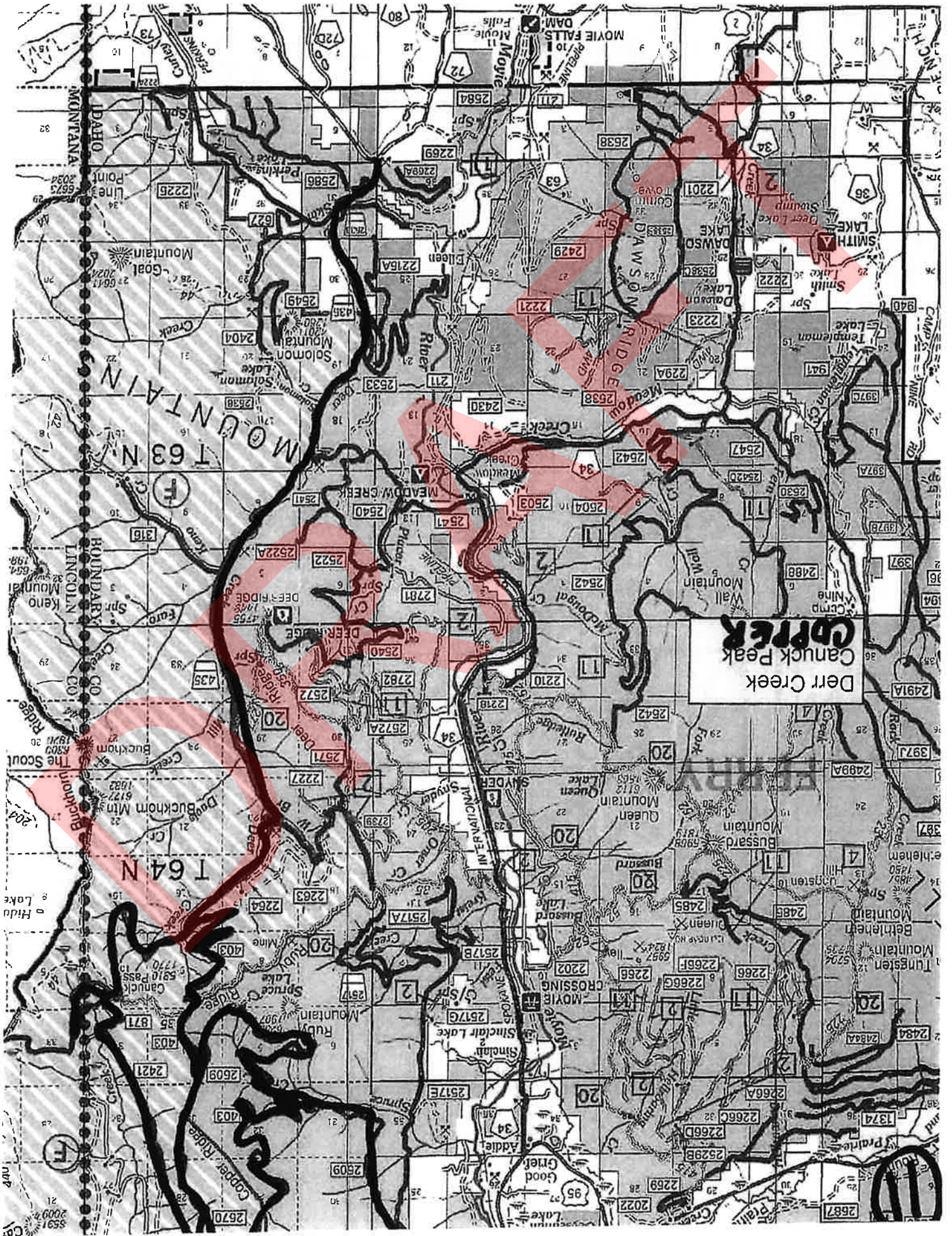


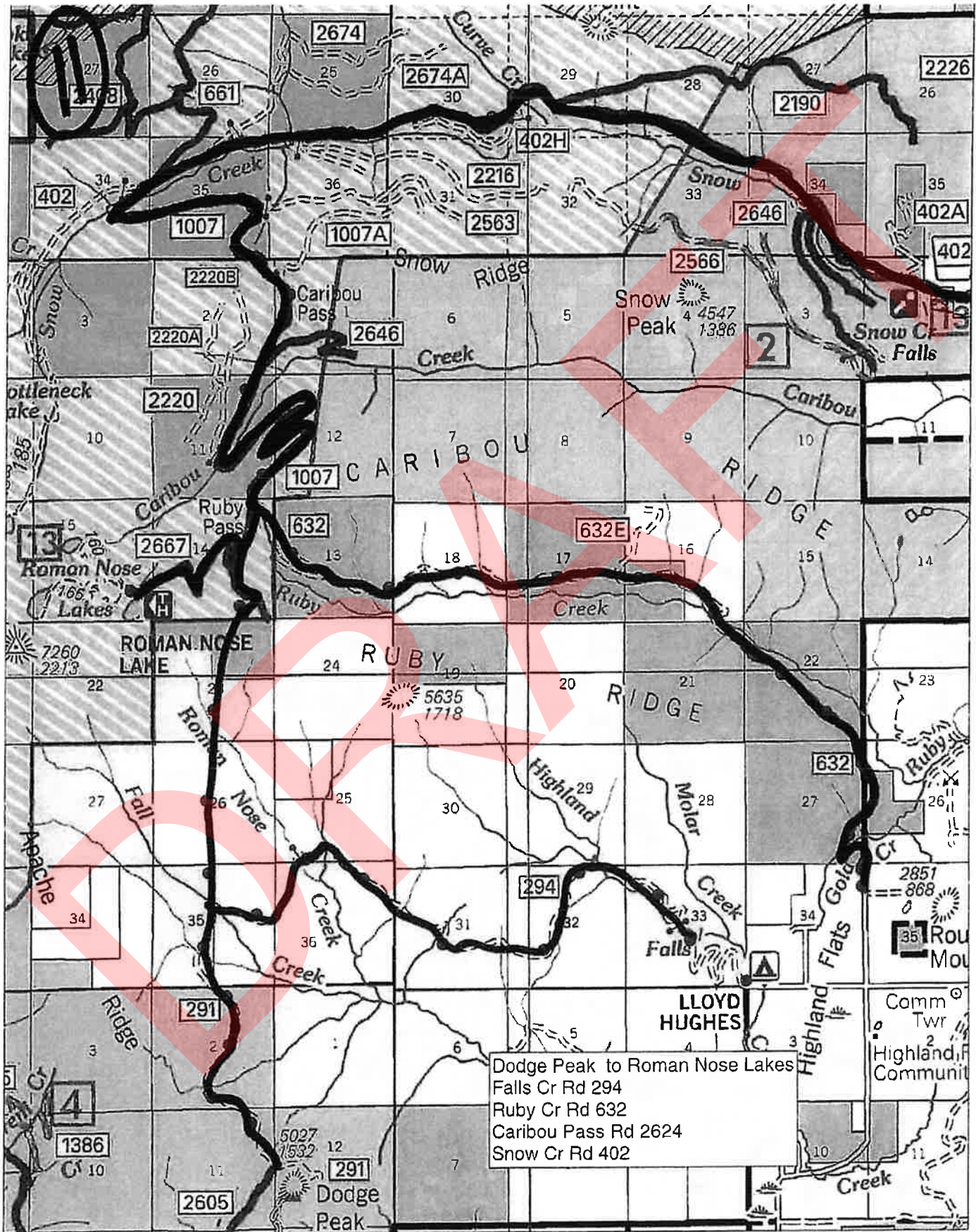
520 R. 3 W

CANADA

R. 2 W.







**Financial Plan
2021-2022 Winter Season
Priest Lake Ranger Districts
West Bonner County-Area#9A**

<u>Project Costs</u>	<u>Forest Service Contributions</u>	<u>Bonner County Challenger Contributions (\$)</u>	<u>Total Contributions (\$)</u>
	<u>In Kind</u>	<u>In Kind</u>	
<u>Forest Service Salaries</u>	\$3,915.00	\$0	\$3,915.00
<u>Labor@ \$18.02/hr.</u>	\$0	\$18,933.00	\$18,933.00
<u>Travel</u>	\$0	\$0	\$0
<u>Per Diem</u>	\$0	\$0	\$0
<u>Fuel</u>	\$0	\$9,500.00	\$9,500.00
<u>Misc. Supplies/Signs</u>	\$1,085.00	\$5,094.00	\$6,179.00
<u>Equipment Maintenance</u>	\$0	\$7,100.00	\$7,100.00
<u>Sub-Total</u>	\$5,000.00	\$40,627.00	\$45,627.00
Total Costs	\$5,000.00	\$40,627.00	\$45,627.00

Forest Service Share.....11% of Project Value
 Bonner County Share.....89% of Project Value

West Bonner County Area #9A=\$30,817.96
 Bonner County Reserve=\$9,809.04
 Total \$40,627.00

**Financial Plan
2021-2022 Winter Season
Sandpoint and Bonners Ferry Ranger Districts
East Bonner County-Area #9B
Boundary County-Area#11**

<u>Project Costs</u>	<u>Forest Service Contributions</u>	<u>Bonner County Challenger Contributions (\$)</u>	<u>Total Contributions (\$)</u>
	<u>In Kind</u>	<u>In Kind</u>	
<u>Forest Service Salaries</u>	\$3,150.00	\$0	\$3,150.00
<u>Labor@ \$18.02/hr.</u>	\$0	\$12,720.00	\$12,720.00
<u>Travel</u>	\$0	\$0	\$0
<u>Per Diem</u>	\$0	\$0	\$0
<u>Fuel</u>	\$0	\$8,500.00	\$8,500.00
<u>Misc. Supplies/Signs</u>	\$500.00	\$1,500.00	\$2,000.00
<u>Equipment Maintenance</u>	\$0	\$5,000.00	\$5,000.00
<u>Sub-Total</u>	\$3,650.00	\$27,720.00	\$31,370.00
Total Costs	\$3,650.00	\$27,720.00	\$31,370.00

Forest Service Share.....12% of Project Value
 Bonner County Share.....88% of Project Value

Boundary County Area 11=3,408.05
 East Bonner County Area 9B=\$15,255.96
 Bonner County Reserve: \$9,055.99
 Total: \$27,720.00



Bonner County Planning Department

"Protecting property rights and enhancing property value"

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (208) 265-1463

Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov

February 08, 2024

Memorandum

To: Board of County Commissioners

From: Alex Feyen, Bonner County Planner

Re: Final plats, S0003-22 – Poirier 4th & 5th Addition

Poirier 4th & 5th Addition is a subdivision dividing two (2) unplatted parcels, totaling approximately 80-acres, into sixteen (16) 5-acre residential lots. The parcels are zoned Rural-5 and meets the requirements of that zone. The parcels are served by individual wells, individual septic systems, and Inland Power. The parcels are accessed off Hunter Road, a Bonner County owned and maintained public right-of-way, Cannon Lane, and Wallace Lane, both of which are privately owned and maintained roads. The preliminary plats were approved by Bonner County Commissioners on September 7, 2022. The parcels are located in a portion of Sections 16 & 17, Township 54 North, Range 5 West, Boise Meridian, Bonner County, Idaho.

The conditions of approval for S0003-22 Poirier 4th & 5th Addition have been completed. Notes and easements required by plat approval are shown on the final plats.

Legal Review: _____

Distribution: Jake Gabell
Jenna Crone
Alex Feyen

(Recommendation)

Staff recommends that the Board approve the final plats of File # S0003-22 – Poirier 4th & 5th Addition, as presented.

Motion to Approve: I move to approve this Project File S0003-22 – Poirier 4th & 5th Addition and authorize the chair to sign the final plats as presented.

Recommendation Acceptance: Yes No _____ Date: _____
Commissioner Luke Omodt, Chairman



Bonner County Assistance

1500 Highway 2, Suite 122 • Sandpoint, ID 83864

February 20, 2024

Memorandum

To: Bonner County Commissioners

From: Tere Schultz, County Assistance

Re: Resolution for the destruction of records

The Bonner County Indigent Assistance Office is seeking approval to destroy records as outlined in the Indigent Office Records Retention and Destruction Policy, Resolution 18-14, passed by the Board per Policy 18-14

Distribution: Original to BOCC Office
 Copy to Indigent Services
 Copy to BCPA – Bill Wilson

Approved by Legal: _____

A suggested motion would be: **Mr. Chairman based on the information before us I make a motion to approve Resolution 24 - 17 for the Approval of the destruction of Indigent Assistance Office Records.**

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman

RESOLUTION NO. 2024-17

**COUNTY ASSISTANCE
APPROVAL OF THE DESTRUCTION OF
INDIGENT OFFICE RECORDS**

WHEREAS, Bonner County Indigent applications with supporting documentation prior to and including 2018 have been reviewed and found to be "semi-permanent records", which need to be retained not less than five (5) years, and;

WHEREAS, the Bonner County Clerk is the custodian of these records and has been consulted and does give approval for the destruction of those inactive records older than five (5) years, and;

WHEREAS, the Bonner County Prosecuting Attorney pursuant to Idaho Code 31-871(2)(g) has reviewed the request and has no objection thereto, and;

WHEREAS, Idaho Code 31-871 does authorize the destruction of the above named documents, a detailed list of which is attached to and incorporated herein.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Bonner County, Idaho, that the above-named documents, identified in detail in the attached list, may be destroyed, and the same is hereby approved and adopted as a resolution of the Bonner County Commissioners.

Dated this _____ day of _____, 2024.

BONNER COUNTY COMMISSIONERS

Luke Omodt, Chairperson

Steve Bradshaw, Commissioner

Asia Williams, Commissioner

ATTEST: Michael W. Rosedale

By: _____
Deputy Clerk

Dated: _____

Assistance Files to be destroyed after January 1, 2024

Account #	Account #
2018-011	2018-015
2017-062	2011-253
2017-062	2017-046
2017-066	2017-063
2018-059	2018-053
2017-055	2009-117
2018-024	2018-052
2018-012	2013-085
2018-001	2018-041
2018-030	2018-038
2017-007	2018-023
2017-004	2010-179
2018-031	2011-174
2001-183	1998-291
2018-044	2018-019
2013-111	2018-036
2017-054	2018-035
2012-058	2018-046
2011-179	2009-180
2013-169	2012-107
2018-043	2018-058
2008-162	2018-010
2018-051	2014-117
2017-053	2017-069
2018-004	2011-266
2018-005	2018-047
2018-002	2018-055
2008-003	2012-122
2005-161	2017-061
2017-058	2018-049
2018-026	2018-045
2017-059	2009-182
2018-007	2018-050
2011-124	2017-068
2012-010	2002-054
2011-154	FY 02/03-S03
2018-037	2018-008
2017-065	2018-032
2017-057	2013-168
2011-045	2018-021
2017-056	2018-029



Bonner County Clerk

Michael W. Rosedale

Clerk of the District Court
Ex-Officio Auditor & Recorder
Clerk of the Board of County Commissioners
Chief Elections Officer

February 20, 2024

MEMORANDUM

To: Commissioners
Re: Disposal of Election Records

Description: Disposal of Election Records in storage longer than the Idaho State Mandated Records Retention period as per Idaho Statute 34-217.

Discussion: **Idaho Code §34-217 Retention of county election records**, provides that:
“County election records shall be maintained by the county clerk for the time periods outlined in this section. Records shall be maintained for the period specified beginning with the date the record is created or has become no longer valid, whichever is greater.

- (1) The following records shall be retained for not less than five (5) years:
 - (a) Voter registration cards for electors whose registration has been terminated.
 - (b) Correspondence relating to an elector’s voter registration.
 - (c) Combination election record and poll book, including the ballot accounting page.
 - (d) Declaration of candidacy and petition of candidacy forms filed with the county clerk.
 - (e) Maps of precinct boundaries with legal descriptions.
 - (f) List of absentee voters; and
 - (g) County initiatives and petitions that qualify for placement on the ballot.
- (2) The following shall be retained for two (2) years:
 - (a) Completed absentee ballot request forms.
 - (b) Tally books.
 - (c) Voted Ballots.
 - (d) Any ballots that were required to be duplicated before being counted.
 - (e) Certified lists of candidates or declaration of candidacy forms from special districts used for ballot preparation; and

- (f) Certified ballot language from special districts for any question placed on the ballot.
- (g) Absentee ballot envelopes
- (3) The following shall be maintained for one (1) year:
 - (a) Notice of election.
 - (b) Personal identification affidavit.
 - (c) Ballot tracking logs.
 - (d) Automated tabulation election logs.
 - (e) Copy of the election definition and program used in tabulating ballots electronically and in the ballot marking device; and
 - (f) Record of the number of ballots printed and furnished to each polling place.
- (4) Other election supplies including, but not limited to, unused ballots, official election ballot identification or official ballot stamps, receipts for supplies and spoiled ballots may be disposed of sixty (60) days following the deadline for requesting a recount or filing an election contest pursuant to chapters 20 and 21, title 34, Idaho Code. (History: S.L. 2011, Ch. 285; S.L. 2012, Ch. 211; S.L. 2013, Ch. 285; S.L. 2018, Ch. 78)

Having maintained the records listed above for a period longer than required by the above statute, the Elections Office would like to dispose of the records listed by recycling as much of the paper as possible and disposing of the records that we are not able to recycle.

Distribution: 1 Original to BOCC Office
 1 Copy to Clerk/Elections

A suggested motion would be: **Mr. Chairman based on the information before us I move to approve Resolution #2024- 18 that allows the Elections Office to dispose of the election records listed above.**

Recommendation Acceptance: Yes No _____ Date: _____
Commissioner Luke Omodt, Chairman

Resolution #2024- 18
Clerk/Elections

Disposal of Election Records past the Retention dates

WHEREAS Idaho Code §34-217 requires the County Clerk to maintain certain Election Records for a specified time; and

WHEREAS a large quantity of Election Records have been maintained for a period of time longer than the specified time required by Idaho Code §34-217;

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of Bonner County authorize the Elections Office, under the supervision of the County Clerk, to dispose of the materials that are listed on the Memorandum.

DATED THIS ____ day of February, 2024

BOARD OF BONNER COUNTY COMMISSIONERS

Luke Omodt, Chairman

Asia Williams, Commissioner

Steve Bradshaw, Commissioner

Attest: Michael W. Rosedale

By: _____
Deputy Clerk

Exhibit A

Records to Destroy February 20, 2024

The following records are 5-year retention records that are now 5 years old or older that will be destroyed. These hit their 5-year mark on or before January 31, 2024, and originated on or before January 31, 2019:

- Voter registration cards for electors whose registration has been terminated
- Correspondence relating to an elector's voter registration
- Combination election record and poll book, including the ballot accounting page
- Declaration of candidacy and petition of candidacy forms filed with the county clerk
- Maps of precinct boundaries with legal descriptions
- List of absentee voters
- County initiatives and petitions that qualify for placement on the ballot

The following records are 2-year retention records that are now 2 years old or older that will be destroyed. These hit their 2-year mark on or before January 31, 2024, and originated on or before January 31, 2022:

- Completed absentee ballot request forms
- Tally books
- Voted Ballots
- Any ballots that were required to be duplicated before being counted
- Certified lists of candidates or declaration of candidacy forms from special districts used for ballot preparation
- Certified ballot language from special districts for any question placed on the ballot
- Absentee ballot affidavit envelopes, including the indication of the signature's acceptance or rejection

The following records are 1-year retention records that are now 1 year old or older that will be destroyed. These hit their 1-year mark on or before January 31, 2024, and originated on or before January 31, 2023:

- Notice of election
- Personal identification affidavit
- Ballot tracking logs
- Automated tabulation election logs
- Copy of the election definition and program used in tabulating ballots electronically and in the ballot marking device
- Record of the number of ballots printed and furnished to each polling place.

The following records may be destroyed sixty (60) days following the deadline for requesting a recount or filing an election contest and now past that hold time:

- unused ballots
- official election ballot identification or official ballot stamps
- receipts for supplies
- spoiled ballots



BONNER COUNTY ROAD & BRIDGE

1500 Hwy 2 Ste 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 – Fax: (208) 263-9084
E-mail: roads@bonnercountyid.gov

February 20, 2024

To: Bonner County Commissioners
From: Matt Mulder, PE, Road and Bridge Staff Engineer
Re: LHTAC and Local Agreement – Leading Idaho Local Bridges Program – Eastshore Rd Bridge at Hunt Creek.

R&B
Item # 3

On March 16, 2022, Governor Little signed Senate Bill 1359, a funding bill for local transportation in Idaho. The bill provided up to \$200 million for repairs and replacement of local bridges, and additional monies were later obligated to the program as well. Bonner County submitted applications for 5 bridges to be considered, and all 5 of the bridges have been selected for funding of replacements.

The Local Highway Technical Assistance Council (LHTAC) will administer the bridge funds through the Leading Idaho Local Bridge (LILB) Program. This program is from state funds and does not require any match by Bonner County.

Attached is a LHTAC and local agreement sent for Bonner County signature pertaining to the last of the 5 bridges, Eastshore Rd at Hunt Creek. The other four bridges were already taken up under previous agreements. This current agreement will confirm that Bonner County wishes to move forward with LHTAC replacing the Eastshore Rd Bridge at Hunt Creek under the LILB program.

Legal Review: By LHTAC

Instructions: 1 copy to Road and Bridge

A suggested motion would be: **I move the Board of Commissioners approve LHTAC & Local Agreement: Leading Idaho Bridge Program – Bridge #KN30245 to replace the Eastshore Rd Bridge at Hunt Creek.**

Recommendation Acceptance: yes no _____ date: _____
Commissioner Luke Omodt, Chairman

LHTAC/LOCAL AGREEMENT
LEADING IDAHO BRIDGE PROGRAM
BRIDGE KN30245
LILB# 2.5.1 BONNER COUNTY

PARTIES

THIS AGREEMENT is made and entered into this _____ day of _____, 2024, by and between the **LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)**, hereafter called LHTAC, and BONNER COUNTY, acting by and through its Commission or Council (Sponsor).

PURPOSE

LHTAC is administering the Leading Idaho Local Bridge (LILB) program funded with state funds authorized by the Idaho Legislature through Senate Bill 1359 (2022). This program is intended to serve the Local Highway Jurisdictions with the repair or replacement of bridges (greater than 20 foot span) that are in poor condition and/or have a load restriction. The Sponsor has requested their Bridge KN30245 be repaired or replaced through this Project.

Authority for this Agreement is established by Title 40-719 of Idaho Code under the Strategic Initiatives Program.

The Parties agree as follows:

SECTION I. GENERAL

1. This agreement applies only to Bridge KN30245.
2. Projects funded in the LILB program do not require any upfront costs or match from the Sponsor.
3. Under the LILB program, LHTAC will administer the project, serve as the lead agency and the Sponsor will contribute as outlined in this agreement.
4. The funds for the LILB program are available immediately and the PROJECT may commence upon execution of this agreement.
5. A project detail form that includes an estimated budget, schedule and agreed upon local sponsor contributions is outlined in Attachment A.
6. Sufficient Appropriation. It is understood and agreed that LHTAC is a governmental agency, and this Agreement shall in no

way be construed so as to bind or obligate LHTAC beyond the term of any particular appropriation of funds by the State.

SECTION II. LHTAC shall:

1. Administer the development of the project through LHTAC staff or contracted resources.
2. Administer the construction of the project, including the bidding of the project through LHTAC staff or contractor resources.
3. Maintain all application and award records, including source documentation for all expenditures for a period of three (3) years from the date of final acceptance. If any litigation, claim, negotiation, or audit has been started before expiration of the three-year period, the records shall be retained until completion of the action and resolution of all issues that arise from it.
4. Administer contracts with engineering and/or construction contractors and any associated sub-contractor providing services for Bridge KN30245.
5. Bill Sponsor for any state funds to be repaid by Sponsor if Project is terminated without LHTAC approved cause prior to completion.

SECTION III. Sponsor shall:

1. Permit LHTAC and LHTAC's contractors to conduct highway and bridge design and construction activities such as, but not limited to: data collection, survey, design, repair or replacement for Bridge KN30245 within the public Right-of-Way required by such activities.
2. Sponsor warrants that it will repay any state funds on this project if Project is terminated 30 days after the delivery of Type, Size and Location specifications and prior to completion.
3. Pay for any additional activities not provided by LHTAC or LHTAC's contractors.
4. Pay additional costs for the inclusion of any design features not included in LHTAC's proposed Type, Size and Location specifications, such as, but not limited to: increased width, lighting or aesthetics.
5. Engage in the optional activities documented in Attachment A (if applicable)

6. Upon completion of the project, maintain Bridge KN30245 in a manner necessary for safe utilization.

SECTION IV. EXECUTION

This Agreement is executed for LHTAC by its Administrator, and executed for Sponsor by its duly appointed elected official, attested to by its Clerk.

SECTION V. PERIOD OF APLICABILITY

This agreement becomes effective upon the signature of both parties. Both parties shall be delivered an electronic executed copy of this agreement within five (5) business days from execution and shall be in effect until the completion and closeout of the PROJECT or until cancelled through terms outlined in this agreement.

SECTION VI. TERMINATION

1. This agreement may be terminated with the mutual written consent of LHTAC and the Sponsor. Upon cancelling LHTAC will inform the Sponsor of any repayment of state funds owed, if applicable.
2. LHTAC may terminate this agreement if the Sponsor is in material noncompliance with program requirements.

LHTAC

Administrator

BONNER COUNTY

ATTEST:

DESIGNATED OFFICIAL

TITLE

Attachment A

Leading Idaho Local Bridge Program Project Detail Sheet

Bridge KN: KN30245

Carries: E. SHORE ROAD

Crosses: HUNT CREEK

Jurisdiction:

Project Proposal: Replace bridge in place per the design developed by LHTAC.

LHTAC and the Sponsor have agreed for the Sponsor to participate in the project development and construction with the following activities:

- Attend status, design review, and construction meetings.
- Review and accept reports and/or plans.
- If needed, assist coordination with utilities.
- If Right-of-way is needed the local sponsor will need to assist in coordination with property owners and acquire Right-or-way with reimbursement from LHTAC



BONNER COUNTY ROAD & BRIDGE

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 – Fax: (208) 263-9084
E-mail: roads@bonnercountyid.gov

R&B
Item # 4

February 20th, 2024

To: Commissioners

From: Matt Mulder, P.E. Road and Bridge Staff Engineer

Re: Contract Extension - 2022 Liquid Asphalt Contract for 2024

The contract for 2022 Liquid Asphalt was awarded to Ergon Asphalt and Emulsions in April 2022 after a competitive bid proposal and selection process as outlined in Idaho Code 67-2806A: Request for Proposals. The contract allows for up to four 1-year extensions if both parties are agreeable (5 years total), because of the amount of effort required in selecting a vendor under the bid proposal process. The contract further dictates that extensions will have unit price adjustments based on the Idaho Transportation Department's Asphalt Index and that the contract can be extended via change order. The contract was extended in 2023 under Change Order #1.

Ergon has provided an offer letter to extend the contract for another year for the 2024 season, and I have prepared the attached change order to reflect the updated unit prices and anticipated cost based on the number of tons needed for the 2024 chip seal season. I recommend accepting the offer and extending the contract for 2024 at the revised unit prices as follows:

Product	2022 Contract Tons	2022 Unit Price	2024 Proposed Tons	2024 Proposed Unit Price	Total Proposed Additional 2024 Price
HFE-150	1	\$705.00	1	\$620.51	\$620.51
CMS-2P	1352	\$705.00	1500	\$620.51	\$930,765.00
CSS-1 Fog Seal	1	\$545.00	1	\$479.68	\$479.68
			Total		\$931,765.19

Funding will come from 002-8510 "BST Surfacing Oil – Chip Seal" which has a remaining balance of \$950,000. Instructions: 1 copy to Road & Bridge.

Legal Approval: Bill Wilson approved the contract and extension option in 2022

Auditing Approval: [Signature]

A suggested motion would be: Based upon the information before us, I move to approve Change Order #2 for the 2022 Liquid Asphalt Contract, extending the contract for 2024 at the revised unit prices as shown, for a total contract increase of \$931,765.19

Recommendation Acceptance: yes no _____ date: _____
Commissioner Luke Omodt, Chairman

CHANGE ORDER No. 2

Bonner County 2022 Liquid Asphalt Contract Extension for 2024

PROJECT Bonner County 2022 Liquid Asphalt

DATE OF ISSUANCE February 20, 2024 EFFECTIVE DATE April 1, 2024

OWNER Bonner County

CONTRACTOR: Ergon Asphalt and Emulsions. ENGINEER: Matt Mulder, PE, Bonner County

You are directed to make the following changes in the Contract Documents.

Description: Add another 1-year contract extension with an additional 1500 tons of CMS-2P at a unit price of 620.51/ton, and 1 ton of HFE-150 at a unit price of \$620.51/ton, and 1 ton of CSS-1 Fog Seal at a unit price of \$479.68/ton, per the renewal offer letter from Ergon dated February 5th, 2024. These unit prices are a reduction from the 2022 unit prices, based on the ITD asphalt index. The County will only pay for actual quantities used.

Reason for Change Order: The awarded 2022 contract for liquid asphalt specifies an option to extend the contract annually by a change order for up to 4 additional years if both parties agree to do so, and will use the Idaho Transportation Department's Asphalt Index to adjust the price proportionally, up or down. Bonner County Road & Bridge Department and Ergon Asphalt and Emulsions are both interested in extending the contract. Ergon has provided an extension offer letter (attached) for the Board's consideration.

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$954,410.00

CHANGE IN CONTRACT TIMES:

Original Contract Times

Substantial Completion: April 1, 2023
Ready for final payment: n/a
days or dates

Net change from previous Change Orders No. 0 to No. 1

\$892,203.37

Net change from previous Change Orders No. 0 to No. 1

+365 days

Contract Price prior to this Change Order

\$1,846,613.37

Contract Times prior to this Change Order

Substantial Completion: April 1, 2024
Ready for final Payment: n/a
days or dates

Net Increase of this Change Order

\$931,865.19

Net Increase (decrease) of this Change Order

+365 Days

Contract Price with all approved Change Orders

\$2,778,478.56

Contract Times with all approved Change Orders

Substantial Completion: April 1, 2025
Ready for final payment: n/a
days or dates

RECOMMENDED:

APPROVED:

ACCEPTED:

By: Matt Mulder
Engineer (Authorized Signature)

Date: 2-7-24

By: _____
Owner (Authorized Signature)

Date: _____

By: _____
Contractor (Authorized Signature)

Date: _____



Bonner County Road & Bridge
1500 Highway 2, Suite 101
Sandpoint, ID 83864

February 5, 2024

RE: "2022 Liquid Asphalt" Agreement Renewal Proposal

To whom it may concern:

Ergon Asphalt & Emulsions is grateful to again potentially be able to supply Bonner County's asphalt emulsion needs for the 2024 season. Ergon is pleased with how last season went and appreciates Bonner County's efforts to work with our team to make sure getting through our plant went smoothly during a chaotic summer. We hope we were able to provide some value in the field evaluating previous work and during construction. As you will see below, pricing is slightly higher than last year.

At the time Bonner Co. went to bid in 2022 (4/18/22) the ITD asphalt index was \$667.50 per ton. It is currently at \$587.50 per ton. Using the formula in your bid documents [$\$705 * (\$587.50 / \$667.50) =$] pricing is as follows;

<u>Product</u>	<u>2022 Price</u>	<u>2023 Price</u>	<u>2024 Price</u>
CMS-2P	\$705.00 p/T	\$594.10 p/T	\$620.51 p/T
HFE-150	\$705.00 p/T	\$594.10 p/T	\$620.51 p/T
CSS-1 Dil 50%	\$545.00 p/T	\$459.27 p/T	\$479.68 p/T

Freight pricing, in the case that you wind up needing help for some reason, is up about 3% over last year and we can provide that as necessary.

We appreciate your business and look forward to assisting you in your road maintenance program for the 2024 season.

Sincerely,

Stan Brogdon
Area Sales Manager
Ergon Asphalt & Emulsions



AIRPORTS

Manager: Dave Schuck
Dave.Schuck@BonnerCountyID.gov
208-255-9179

Airport Item
#1

Meeting Date: February 20, 2024

MEMORANDUM

To: Commissioners

Re: 2024 FAA AIP Grant Application for Taxilane and Apron Construction at Priest River Airport

Description: This grant application to the FAA is in the amount of \$470,860 will construct an approximate 500-foot long by 25-foot wide hangar taxilane for aircraft storage. It will also expand an aircraft parking apron by 140-feet to accommodate one additional tie-down space at the Priest River Airport.

The construction of this taxilane will allow a space for hangar development of four additional conventional hangars and one t-hangar site with access out of the west. The airport is experiencing significant growth and all of the vacant hangar lots are leased for hangar development. Other benefits include adding one aircraft tie-down location by expanding the existing tie-down apron to the north.

Ardurra designed this project as part of AIP 015. Ardurra will assist with bid review, contracting, and construction observation. Work includes clearing and grubbing, excavation and embankment, base course, asphalt pavement, tie-down anchors, pavement marking, drainage and safety area grading, topsoiling, seeding, traffic control, access road, and fence modifications.

I recommend applying for this grant.

Legal Review: _____ (FAA Grant Application) _____

Auditing Review: _____

Distribution: Original to BOCC Office; email copy to Airports – Dave Schuck; copy to Auditing

A suggested motion would be: Mr. Chairman based on the information before us I move that Bonner County submit this grant application to the FAA.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman

Application for Federal Assistance SF-424

*1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

*2. Type of Application

- New
- Continuation
- Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

4. Applicant Identifier:

S72

5a. Federal Entity Identifier:

3-16-0058-017-2024

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier: 1S6

8. APPLICANT INFORMATION:

*a. Legal Name: Bonner County

*b. Employer/Taxpayer Identification Number (EIN/TIN):

80-6000285

*c. UEI:

DZF9BKMN9KB9

d. Address:

*Street 1: 1500 Highway 2, Suite 308
Street 2:
*City: Sandpoint
County/Parish: Bonner
*State: ID
*Province:
*Country: USA: United States
*Zip / Postal Code 83864-1709

e. Organizational Unit:

Department Name:

Airport

Division Name:

Airport

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: David
Middle Name:
*Last Name: Schuck
Suffix:

Title: Airports Director

Organizational Affiliation:

Bonner County

*Telephone Number: 208-265-2266

Fax Number:

*Email: dave.schuck@bonnercountyid.gov

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Priest River, Bonner County, State of Idaho

***15. Descriptive Title of Applicant's Project:**

AIP Grant Application prorated at 55.8% to companion BIL-AIG grant at 44.2% for:
Construct Hangar Taxilanes, Expand General Aviation Apron (Phase II Construction)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: ID-001

*b. Program/Project: ID-001

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 02/06/2024

*b. End Date: 06/01/2025

18. Estimated Funding (\$):

*a. Federal	\$ 423,774
*b. Applicant	\$ 0
*c. State	\$ 23,543
*d. Local	\$ 23,543
*e. Other	\$ 0
*f. Program Income	\$ 0
*g. TOTAL	\$ 470,860

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?** Yes No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

 ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Luke
Middle Name: _____
*Last Name: Omodt
Suffix: _____

*Title: Chairman, Board of County Commissioners

*Telephone Number: 208-265-1438

Fax Number: 208-265-1460

* Email: luke.omodt@bonnercountyid.gov

*Signature of Authorized Representative:

*Date Signed:

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A			
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.			
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	Yes	No	
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	Yes	No	N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	Yes	No	N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	Yes	No	N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes. <div style="margin-left: 20px;"> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? Yes No </div> The project is included in another Federal Assistance program. Its CFDA number is below.	Yes	No	N/A
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals? If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply: <div style="margin-left: 20px;"> De Minimis rate of 10% as permitted by 2 CFR § 200.414. Negotiated Rate equal to % as approved by (the Cognizant Agency) on (Date) (2 CFR part 200, appendix VII). </div> <i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	Yes	No	N/A

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL
1. Assistance Listing Number:
2. Functional or Other Breakout:

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			
19. Federal Share requested of Line 18			
20. Grantee share			
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT:
AIRPORT:
1. Objective:
2. Benefits Anticipated:
3. Approach: (See approved Scope of Work in Final Application)
4. Geographic Location:
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number)

CIP DATA SHEET

AIRPORT	LOCID	LOCAL PRIORITY	
PROJECT DESCRIPTION		PLANNED YEAR TO CONSTRUCT	

SKETCH:

JUSTIFICATION:

COST ESTIMATE:

ADMINISTRATION: \$	1. Construction	\$	4 \$
ENGINEERING: \$	2	\$	5 \$
INSPECTION: \$	3	\$	TOTAL: \$

Federal (%) \$	State \$	Local (%) \$
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SPONSOR VERIFICATION:	Date (see instruction sheet or attached comments for more information)
For each and every project as applicable	12/13/18 -Date of approved ALP with project shown 8/2/21 -Date of environmental determination (ROD, FONSI, CatEx) N/A -Date of land acquisition or signed purchase agreement 8/10/20 -Date of pavement maintenance program N/A -Date of Benefit Cost Analysis (BCA) as required

SPONSOR'S SIGNATURE: _____ DATE: _____

PRINTED NAME: _____ TITLE: _____

PHONE NUMBER: _____ EMAIL: _____

FAA USE ONLY

PREAPP NUMBER	GRANT NUMBER	NPIAS CODE	WORK CODE	FAA PRIORITY	FEDERAL \$

STANDARD DOT TITLE VI ASSURANCES

Bonner County (hereinafter referred to as the Sponsor) hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation (DOT), it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and all requirements imposed by 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. Without limiting the above general assurance, the Sponsor agrees concerning this grant that:

1. Each "program" and "facility" (as defined in Section 21.23(a) and 21.23(b)) will be conducted or operated in compliance with all requirements of the Regulations.
2. It will insert the clauses of Attachment 1 of this assurance in every contract subject to the Act and the Regulations.
3. Where Federal financial assistance is received to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.
4. Where Federal financial assistance is in the form or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.
5. It will include the appropriate clauses set forth in Attachment 2 of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Sponsor with other parties:
 - (a) for the subsequent transfer of real property acquired or improved with Federal financial assistance under this project; and
 - (b) for the construction or use of or access to space on, over, or under real property acquired or improved with Federal financial assistance under this Project.
6. This assurance obligates the Sponsor for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Sponsor or any transferee for the longer of the following periods:
 - (a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - (b) the period during which the Sponsor retains ownership or possession of the property.
7. **It will provide for such methods of administration for the program as are found by the Secretary of transportation of the official to whom he delegates specific authority to give reasonable guarantees that it, other sponsors, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the act, the Regulations, and this assurance.**

STANDARD DOT TITLE VI ASSURANCES *(Continued)*

8. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining Federal financial assistance for this Project and is binding on its contractors, the Sponsor, subcontractors, transferees, successors in interest and other participants in the Project. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

DATED _____

Bonner County
(Sponsor)

(Signature of Authorized Official)

CONTRACTOR CONTRACTUAL REQUIREMENTS

ATTACHMENT 1

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations. The contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or lease of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. Information and Reports. The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contract is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance. In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
- b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions. The contractor shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

CLAUSES FOR DEEDS, LICENSES, LEASES, PERMITS OR SIMILAR INSTRUMENTS

ATTACHMENT 2

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the Sponsor pursuant to the provisions of Assurances 5(a) and 5(b).

1. The (grantee, licensee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.
2. The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

**REQUIRED STATEMENTS
AIRPORT IMPROVEMENT PROGRAM PROJECTS**

AIRPORT: Priest River Airport

LOCATION: Bonner County, Idaho

AIP PROJECT NO.: 3-16-0058-017-2024

STATEMENTS APPLICABLE TO THIS PROJECT A, B, D

- a. **INTEREST OF NEIGHBORING COMMUNITIES:** In formulating this project, consideration has been given to the interest of communities that are near (Exact name of airport) Priest River Airport.
- b. **THE DEVELOPMENT PROPOSED IN THIS PROJECT** will not require the use of publicly owned land from a public park, recreation area, wildlife and fowl refuge, or a historical site under Federal, State, or Local jurisdiction.
- c. **FBO COORDINATION:** The airport development proposed in this project has been coordinated with the Fixed Base Operator(s) utilizing (Exact name of airport) Priest River Airport, and they have been informed regarding the scope and nature of this project. – There is no FBO at this airport.
- d. **THE PROPOSED PROJECT IS CONSISTENT** with existing approved plans for the area surrounding the airport.

The above statements have been duly considered and are applicable to this project. (Provide comment for any statement not checked).

BY: _____ **DATE:** _____

TITLE: Chairman, Board of County Commissioners

SPONSORING AGENCY: Bonner County, Idaho

NOTE: Where opposition is stated to an airport development project, whether expressly or by proposed revision, the following specific information concerning the opposition to the project must be furnished.

- a. Identification of the Federal, state, or local governmental agency, or the person or persons opposing the project; **N/A**
- b. The nature and basis of opposition; **N/A**
- c. Sponsor's plan to accommodate or otherwise satisfy the opposition; **N/A**
- d. Whether an opportunity for a hearing was afforded, and if a hearing was held, an analysis of the facts developed at the hearing as they relate to the social, economic, and environmental aspects of the proposed project and its consistency with the goals and objectives of such urban planning as has been carried out by the community. **N/A**
- e. If the opponents proposed any alternatives, what these alternatives were and the reason for nonacceptance; **N/A**
- f. Sponsor's plans, if any, to minimize any adverse effects of the project; **N/A**
- g. Benefits to be gained by the proposed development; and **N/A**
- h. Any other pertinent information which would be of assistance in determining whether to proceed with the project. **No**

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal Grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL "Disclosure of Lobby Activities", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signed _____ Date _____
Sponsor's Authorized Representative

Title _____
Chairman, Board of County Commissioners – Bonner County, Idaho



ASSURANCES AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, and 37 in Section C apply to planning projects. The terms, conditions, and

assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant including but not limited to the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act – 29 U.S.C. § 201, et seq.
- d. Hatch Act – 5 U.S.C. § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. § 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 – Section 106 – 54 U.S.C. § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act – 25 U.S.C. § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.¹
- l. 49 U.S.C. § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 – 29 U.S.C. § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 – 42 U.S.C. § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended – 42 U.S.C. § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 – 42 U.S.C. § 8373.¹
- t. Contract Work Hours and Safety Standards Act – 40 U.S.C. § 3701, et seq.¹
- u. Copeland Anti-kickback Act – 18 U.S.C. § 874.¹

- v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.
- x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Build America, Buy America Act, P.L. 117-58, Title IX.

EXECUTIVE ORDERS

- a. Executive Order 11246 – Equal Employment Opportunity¹
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 13166 – Improving Access to Services for Persons with Limited English Proficiency
- h. Executive Order 13985 – Executive Order on Advancing Racial Equity and Support for Underserved Communities Through the Federal Government
- i. Executive Order 13988 – Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation
- j. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America’s Workers
- k. Executive Order 14008 – Tackling the Climate Crisis at Home and Abroad

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. ^{4,5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.

- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

¹ These laws do not apply to airport planning sponsors.

² These laws do not apply to private sponsors.

³ 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall

apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

- ⁴ Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere

with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b. Subject to the FAA Act of 2018, Public Law 115-254, Section 163, it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 U.S.C. § 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The

accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. § 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:
 1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or

facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable

classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for

which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. § 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. § 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the

public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, it will keep up to date at all times an airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.

Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.

- b. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, if a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4); creed and sex (including sexual orientation and gender identity) per 49 U.S.C. § 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

a. Using the definitions of activity, facility, and program as found and defined in 49 CFR §§ 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.

b. Applicability

1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (Bonner County), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, [select businesses, or disadvantaged business enterprises or airport concession disadvantaged business enterprises] will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.

2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development

project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by

the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (<https://www.faa.gov/airports/aip/media/aip-pfc-checklist.pdf>) for AIP projects as of 11/17/2022.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 1. Describes the requests;
 2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.



**FAA
Airports**

Current FAA Advisory Circulars Required for Use in AIP Funded, BIL Funded, and PFC Approved Projects

Updated: 11/17/2022

View current and previous versions of these ACs and any associated changes at:

http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars/.¹

NUMBER	TITLE
70/7460-1M	Obstruction Marking and Lighting
150/5000-9B	Guidelines for the Sound Insulation of Residences Exposed to Aircraft Operations
150/5000-17	Critical Aircraft and Regular Use Determination
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B, Changes 1 - 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13C	Development of State Aviation Standards for Airport Pavement Construction
150/5200-28G	Notices to Airmen (NOTAMs) for Airport Operators
150/5200-30D, Changes 1 - 2	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C, Changes 1 - 2	Airport Emergency Plan
150/5200-33C	Hazardous Wildlife Attractants on or near Airports

¹ All grant recipients are responsible for reviewing errata sheets and addendums pertaining to these Advisory Circulars.

NUMBER	TITLE
150/5200-34A	Construction or Establishment of Landfills Near Public Airports
150/5200-38	Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7D	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14B	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19A	Driver's Enhanced Vision System (DEVs)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E, Change 1	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23A	Frangible Connections
150/5220-24	Airport Foreign Object Debris (FOD) Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26, Changes 1 - 2	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5230-4C	Aircraft Fuel Storage, Handling, Training, and Dispensing on Airports
150/5300-13B	Airport Design
150/5300-14D	Design of Aircraft Deicing Facilities
150/5300-15A	Use of Value Engineering for Engineering and Design of Airport Grant Projects

NUMBER	TITLE
150/5300-16B	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C, Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B, Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards
150/5300-19	Airport Data and Information Program
150/5320-5D	Airport Drainage Design
150/5320-6G	Airport Pavement Design and Evaluation
150/5320-12C, Changes 1 - 8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5325-4B	Runway Length Requirements for Airport Design
150/5335-5D	Standardized Method of Reporting Airport Pavement Strength - PCR
150/5340-1M, Change 1	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18G, Change 1	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Specifications for Airport Lighting Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors
150/5345-12F	Specification for Airport and Heliport Beacons

NUMBER	TITLE
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26E	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27F	FAA Specification for Wind Cone Assemblies
150/5345-28H	Precision Approach Path Indicator (PAPI) Systems
150/5345-39E	Specification for L-853, Runway and Taxiway Retroreflective Markers
150/5345-42J	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43J	Specification for Obstruction Lighting Equipment
150/5345-44K	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46E	Specification for Runway and Taxiway Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13A	Airport Terminal Planning
150/5360-14A	Access to Airports By Individuals With Disabilities
150/5370-2G	Operational Safety on Airports During Construction

NUMBER	TITLE
150/5370-10H	Standard Specifications for Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness
150/5390-2C	Helicopter Design
150/5395-1B	Seaplane Bases

THE FOLLOWING ADDITIONAL ADVISORY CIRCULARS APPLY TO AIP AND BIL PROJECTS ONLY

NUMBER	TITLE
150/5100-14E, Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17, Changes 1 - 7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5100-21	State Block Grant Program
150/5370-12B	Quality Management for Federally Funded Airport Construction Projects

TITLE VI PRE-AWARD SPONSOR CHECKLIST

Airport/Sponsor: Priest River Airport/Bonner County, Idaho

AIP #: 3-16-0058-017-2024

Project Description(s): Construct Hangar Taxilanes, Expand General Aviation Apron (Phase II Construction) AIP 52.4%

1) Please describe any of the following IF they apply to your project: Title VI issues raised at public hearing(s) and the conclusions made; EIS data concerning the race, color, or national origin of the affected community; steps taken or proposed to guard against unnecessary impact on persons on the basis of race, color or national origin.

2) Please list any airport related Title VI lawsuits or complaints filed in the preceding year against the sponsor. Include a summary of the findings.

None (If "None", continue with questions 3 and 4).

3) Please list any current applications for federal funding (other than FAA) of airport related projects which exceed the amount for this grant.

None

4) Please list any airport related Title VI compliance review(s) received by the sponsor in the preceding two years. Include who conducted the review and any findings of noncompliance.

None

To be completed by the Civil Rights Staff

Review completed and approved: _____
Signature

Date: _____

This checklist is only required for projects that involve one of the following: Environmental Assessment or Impact Statement (EIS); airport or runway relocation; major runway extension; relocation of any structure of person; or impact to access or preservation of any burial ceremonial or other sacred or historical structures or lands of any indigenous or ethnic population.

Return to: FAA, Civil Rights, Northwest Mountain Region; 1601 Lind Ave. SW; Renton, WA 98057-3356. FAX: (425) 227-1009, Phone (425) 227-2009



AIRPORTS

Manager: Dave Schuck
Dave.Schuck@BonnerCountyID.gov
208-255-9179

Airport Item
#2

Meeting Date: February 20, 2024

MEMORANDUM

To: Commissioners

Re: 2024 FAA BIL Grant Application for Taxilane and Apron Construction at Priest River Airport

Description: This grant application to the FAA BIL funding program is in the amount of \$373,334 will construct an approximate 500-foot long by 25-foot wide hangar taxilane for aircraft storage. It will also expand an aircraft parking apron by 140-feet to accommodate one additional tie-down space at the Priest River Airport.

The construction of this taxilane will allow a space for hangar development of four additional conventional hangars and one t-hangar site with access out of the west. The airport is experiencing significant growth and all of the vacant hangar lots are leased for hangar development. Other benefits include adding one aircraft tie-down location by expanding the existing tie-down apron to the north.

Ardurra designed this project as part of AIP 015. Ardurra will assist with bid review, contracting, and construction observation. Work includes clearing and grubbing, excavation and embankment, base course, asphalt pavement, tie-down anchors, pavement marking, drainage and safety area grading, topsoiling, seeding, traffic control, access road, and fence modifications.

I recommend applying for this grant.

Legal Review: X (FAA BIL Grant Application)

Auditing Review:

Distribution: Original to BOCC Office; email copy to Airports – Dave Schuck; copy to Auditing

A suggested motion would be: Mr. Chairman based on the information before us I move that Bonner County submit this grant application to the FAA.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman

Application for Federal Assistance SF-424

*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s): <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation * Other (Specify) <input type="checkbox"/> Revision
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

*3. Date Received:	4. Applicant Identifier: 1S6
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5a. Federal Entity Identifier: 3-16-0058-016-2024	*5b. Federal Award Identifier:
------------------------------------------------------	--------------------------------

State Use Only:

6. Date Received by State:	7. State Application Identifier:
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8. APPLICANT INFORMATION:

*a. Legal Name: Bonner County	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 80-6000285	*c. UEI: DZF9BKMN9KB9

d. Address:

*Street 1:	1500 Highway 2, Suite 308
Street 2:	
*City:	Sandpoint
County/Parish:	Bonner
*State:	ID
*Province:	
*Country:	USA: United States
*Zip / Postal Code	83864-1709

e. Organizational Unit:

Department Name: Airport	Division Name: Airport
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f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr.	*First Name: David
Middle Name:	
*Last Name: Schuck	
Suffix:	

Title: Airports Director

Organizational Affiliation:
Bonner County

*Telephone Number: 208-265-2266 Fax Number:

*Email: dave.schuck@bonnercountyid.gov

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Priest River, Bonner County, State of Idaho

***15. Descriptive Title of Applicant's Project:**

BIL Grant Application prorated at 44.2% to companion AIP grant at 55.8% for:
Construct Hangar Taxilanes, Expand General Aviation Apron (Phase II Construction)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:
*a. Applicant: ID-001 *b. Program/Project: ID-001

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
*a. Start Date: 02/06/2024 *b. End Date: 06/01/2025

18. Estimated Funding (\$):

*a. Federal	\$ 336,000
*b. Applicant	\$ 0
*c. State	\$ 18,667
*d. Local	\$ 18,667
*e. Other	\$ 0
*f. Program Income	\$ 0
*g. TOTAL	\$ 373,334

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
 a. This application was made available to the State under the Executive Order 12372 Process for review on _____ .
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**
 Yes No
If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)
 ** I AGREE
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Luke
Middle Name: _____
*Last Name: Omodt
Suffix: _____

*Title: Chairman, Board of County Commissioners

*Telephone Number: 208-265-1438 Fax Number: 208-265-1460

* Email: luke.omodt@bonnercountyid.gov

*Signature of Authorized Representative: _____ *Date Signed: _____

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A			
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.			
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	Yes	No	
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	Yes	No	N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	Yes	No	N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	Yes	No	N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes. <div style="margin-left: 20px;"> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? Yes No </div> The project is included in another Federal Assistance program. Its CFDA number is below.	Yes	No	N/A
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals? If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply: <div style="margin-left: 20px;"> De Minimis rate of 10% as permitted by 2 CFR § 200.414. Negotiated Rate equal to % as approved by (the Cognizant Agency) on (Date) (2 CFR part 200, appendix VII). </div> <i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	Yes	No	N/A

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL
1. Assistance Listing Number:
2. Functional or Other Breakout:

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			
19. Federal Share requested of Line 18			
20. Grantee share			
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT:
AIRPORT:
1. Objective:
2. Benefits Anticipated:
3. Approach: (See approved Scope of Work in Final Application)
4. Geographic Location:
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number)

CIP DATA SHEET

AIRPORT	LOCID	LOCAL PRIORITY	
PROJECT DESCRIPTION		PLANNED YEAR TO CONSTRUCT	

SKETCH:

JUSTIFICATION:

COST ESTIMATE:

ADMINISTRATION: \$	1. Construction	\$	4 \$
ENGINEERING: \$	2	\$	5 \$
INSPECTION: \$	3	\$	TOTAL: \$

Federal (%) \$	State \$	Local (%) \$
SPONSOR VERIFICATION:		
For each and every project as applicable	Date (see instruction sheet or attached comments for more information)	
	12/13/18	-Date of approved ALP with project shown
	8/2/21	-Date of environmental determination (ROD, FONSI, CatEx)
	N/A	-Date of land acquisition or signed purchase agreement
	8/10/20	-Date of pavement maintenance program
	N/A	-Date of Benefit Cost Analysis (BCA) as required

SPONSOR'S SIGNATURE: _____ DATE: _____
 PRINTED NAME: _____ TITLE: _____
 PHONE NUMBER: _____ EMAIL: _____

FAA USE ONLY					
PREAPP NUMBER	GRANT NUMBER	NPIAS CODE	WORK CODE	FAA PRIORITY	FEDERAL \$

STANDARD DOT TITLE VI ASSURANCES

Bonner County (hereinafter referred to as the Sponsor) hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation (DOT), it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and all requirements imposed by 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. Without limiting the above general assurance, the Sponsor agrees concerning this grant that:

1. Each "program" and "facility" (as defined in Section 21.23(a) and 21.23(b)) will be conducted or operated in compliance with all requirements of the Regulations.
2. It will insert the clauses of Attachment 1 of this assurance in every contract subject to the Act and the Regulations.
3. Where Federal financial assistance is received to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.
4. Where Federal financial assistance is in the form or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.
5. It will include the appropriate clauses set forth in Attachment 2 of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Sponsor with other parties:
 - (a) for the subsequent transfer of real property acquired or improved with Federal financial assistance under this project; and
 - (b) for the construction or use of or access to space on, over, or under real property acquired or improved with Federal financial assistance under this Project.
6. This assurance obligates the Sponsor for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Sponsor or any transferee for the longer of the following periods:
 - (a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - (b) the period during which the Sponsor retains ownership or possession of the property.
7. **It will provide for such methods of administration for the program as are found by the Secretary of transportation of the official to whom he delegates specific authority to give reasonable guarantees that it, other sponsors, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the act, the Regulations, and this assurance.**

STANDARD DOT TITLE VI ASSURANCES *(Continued)*

8. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining Federal financial assistance for this Project and is binding on its contractors, the Sponsor, subcontractors, transferees, successors in interest and other participants in the Project. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

DATED _____

Bonner County
(Sponsor)

(Signature of Authorized Official)

CONTRACTOR CONTRACTUAL REQUIREMENTS

ATTACHMENT 1

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations. The contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or lease of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. Information and Reports. The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contract is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance. In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
- b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions. The contractor shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

CLAUSES FOR DEEDS, LICENSES, LEASES, PERMITS OR SIMILAR INSTRUMENTS

ATTACHMENT 2

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the Sponsor pursuant to the provisions of Assurances 5(a) and 5(b).

1. The (grantee, licensee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.
2. The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

**REQUIRED STATEMENTS
AIRPORT IMPROVEMENT PROGRAM PROJECTS**

AIRPORT: Priest River Airport

LOCATION: Bonner County, Idaho

AIP PROJECT NO.: 3-16-0058-016-2024

STATEMENTS APPLICABLE TO THIS PROJECT A, B, D

- a. **INTEREST OF NEIGHBORING COMMUNITIES:** In formulating this project, consideration has been given to the interest of communities that are near (Exact name of airport) Priest River Airport.
- b. **THE DEVELOPMENT PROPOSED IN THIS PROJECT** will not require the use of publicly owned land from a public park, recreation area, wildlife and fowl refuge, or a historical site under Federal, State, or Local jurisdiction.
- c. **FBO COORDINATION:** The airport development proposed in this project has been coordinated with the Fixed Base Operator(s) utilizing (Exact name of airport) Priest River Airport, and they have been informed regarding the scope and nature of this project. – There is no FBO at this airport.
- d. **THE PROPOSED PROJECT IS CONSISTENT** with existing approved plans for the area surrounding the airport.

The above statements have been duly considered and are applicable to this project. (Provide comment for any statement not checked).

BY: _____ **DATE:** _____

TITLE: Chairman, Board of County Commissioners

SPONSORING AGENCY: Bonner County, Idaho

NOTE: Where opposition is stated to an airport development project, whether expressly or by proposed revision, the following specific information concerning the opposition to the project must be furnished.

- a. Identification of the Federal, state, or local governmental agency, or the person or persons opposing the project; **N/A**
- b. The nature and basis of opposition; **N/A**
- c. Sponsor's plan to accommodate or otherwise satisfy the opposition; **N/A**
- d. Whether an opportunity for a hearing was afforded, and if a hearing was held, an analysis of the facts developed at the hearing as they relate to the social, economic, and environmental aspects of the proposed project and its consistency with the goals and objectives of such urban planning as has been carried out by the community. **N/A**
- e. If the opponents proposed any alternatives, what these alternatives were and the reason for nonacceptance; **N/A**
- f. Sponsor's plans, if any, to minimize any adverse effects of the project; **N/A**
- g. Benefits to be gained by the proposed development; and **N/A**
- h. Any other pertinent information which would be of assistance in determining whether to proceed with the project. **No**

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal Grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL "Disclosure of Lobby Activities", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signed _____ Date _____
Sponsor's Authorized Representative

Title Chairman, Board of County Commissioners – Bonner County, Idaho



ASSURANCES AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, and 37 in Section C apply to planning projects. The terms, conditions, and

assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant including but not limited to the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act – 29 U.S.C. § 201, et seq.
- d. Hatch Act – 5 U.S.C. § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. § 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 – Section 106 – 54 U.S.C. § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act – 25 U.S.C. § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.¹
- l. 49 U.S.C. § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 – 29 U.S.C. § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 – 42 U.S.C. § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended – 42 U.S.C. § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 – 42 U.S.C. § 8373.¹
- t. Contract Work Hours and Safety Standards Act – 40 U.S.C. § 3701, et seq.¹
- u. Copeland Anti-kickback Act – 18 U.S.C. § 874.¹

- v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.
- x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Build America, Buy America Act, P.L. 117-58, Title IX.

EXECUTIVE ORDERS

- a. Executive Order 11246 – Equal Employment Opportunity¹
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 13166 – Improving Access to Services for Persons with Limited English Proficiency
- h. Executive Order 13985 – Executive Order on Advancing Racial Equity and Support for Underserved Communities Through the Federal Government
- i. Executive Order 13988 – Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation
- j. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America’s Workers
- k. Executive Order 14008 – Tackling the Climate Crisis at Home and Abroad

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. ^{4,5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.

- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

¹ These laws do not apply to airport planning sponsors.

² These laws do not apply to private sponsors.

³ 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall

apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

- ⁴ Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere

with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b. Subject to the FAA Act of 2018, Public Law 115-254, Section 163, it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 U.S.C. § 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The

accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. § 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:
 1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or

facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable

classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for

which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. § 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. § 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the

public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, it will keep up to date at all times an airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.

Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.

- b. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, if a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4); creed and sex (including sexual orientation and gender identity) per 49 U.S.C. § 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

a. Using the definitions of activity, facility, and program as found and defined in 49 CFR §§ 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.

b. Applicability

1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (Bonner County), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, [select businesses, or disadvantaged business enterprises or airport concession disadvantaged business enterprises] will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.

2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development

project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by

the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (<https://www.faa.gov/airports/aip/media/aip-pfc-checklist.pdf>) for AIP projects as of 11/17/2022.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 1. Describes the requests;
 2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.



**FAA
Airports**

Current FAA Advisory Circulars Required for Use in AIP Funded, BIL Funded, and PFC Approved Projects

Updated: 11/17/2022

View current and previous versions of these ACs and any associated changes at:

http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars/.¹

NUMBER	TITLE
70/7460-1M	Obstruction Marking and Lighting
150/5000-9B	Guidelines for the Sound Insulation of Residences Exposed to Aircraft Operations
150/5000-17	Critical Aircraft and Regular Use Determination
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B, Changes 1 - 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13C	Development of State Aviation Standards for Airport Pavement Construction
150/5200-28G	Notices to Airmen (NOTAMs) for Airport Operators
150/5200-30D, Changes 1 - 2	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C, Changes 1 - 2	Airport Emergency Plan
150/5200-33C	Hazardous Wildlife Attractants on or near Airports

¹ All grant recipients are responsible for reviewing errata sheets and addendums pertaining to these Advisory Circulars.

NUMBER	TITLE
150/5200-34A	Construction or Establishment of Landfills Near Public Airports
150/5200-38	Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7D	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14B	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19A	Driver's Enhanced Vision System (DEVs)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E, Change 1	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23A	Frangible Connections
150/5220-24	Airport Foreign Object Debris (FOD) Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26, Changes 1 - 2	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5230-4C	Aircraft Fuel Storage, Handling, Training, and Dispensing on Airports
150/5300-13B	Airport Design
150/5300-14D	Design of Aircraft Deicing Facilities
150/5300-15A	Use of Value Engineering for Engineering and Design of Airport Grant Projects

NUMBER	TITLE
150/5300-16B	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C, Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B, Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards
150/5300-19	Airport Data and Information Program
150/5320-5D	Airport Drainage Design
150/5320-6G	Airport Pavement Design and Evaluation
150/5320-12C, Changes 1 - 8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5325-4B	Runway Length Requirements for Airport Design
150/5335-5D	Standardized Method of Reporting Airport Pavement Strength - PCR
150/5340-1M, Change 1	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18G, Change 1	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Specifications for Airport Lighting Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors
150/5345-12F	Specification for Airport and Heliport Beacons

NUMBER	TITLE
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26E	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27F	FAA Specification for Wind Cone Assemblies
150/5345-28H	Precision Approach Path Indicator (PAPI) Systems
150/5345-39E	Specification for L-853, Runway and Taxiway Retroreflective Markers
150/5345-42J	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43J	Specification for Obstruction Lighting Equipment
150/5345-44K	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46E	Specification for Runway and Taxiway Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13A	Airport Terminal Planning
150/5360-14A	Access to Airports By Individuals With Disabilities
150/5370-2G	Operational Safety on Airports During Construction

NUMBER	TITLE
150/5370-10H	Standard Specifications for Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness
150/5390-2C	Helicopter Design
150/5395-1B	Seaplane Bases

THE FOLLOWING ADDITIONAL ADVISORY CIRCULARS APPLY TO AIP AND BIL PROJECTS ONLY

NUMBER	TITLE
150/5100-14E, Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17, Changes 1 - 7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5100-21	State Block Grant Program
150/5370-12B	Quality Management for Federally Funded Airport Construction Projects

TITLE VI PRE-AWARD SPONSOR CHECKLIST

Airport/Sponsor: Priest River Airport/Bonner County, Idaho

AIP #: 3-16-0058-016-2024

Project Description(s): Construct Hangar Taxilanes, Expand General Aviation Apron (Phase II Construction) BIL-AIG 47.6%

1) Please describe any of the following IF they apply to your project: Title VI issues raised at public hearing(s) and the conclusions made; EIS data concerning the race, color, or national origin of the affected community; steps taken or proposed to guard against unnecessary impact on persons on the basis of race, color or national origin.

None

2) Please list any airport related Title VI lawsuits or complaints filed in the preceding year against the sponsor. Include a summary of the findings.

None (If "None", continue with questions 3 and 4).

3) Please list any current applications for federal funding (other than FAA) of airport related projects which exceed the amount for this grant.

None

4) Please list any airport related Title VI compliance review(s) received by the sponsor in the preceding two years. Include who conducted the review and any findings of noncompliance.

None

To be completed by the Civil Rights Staff

Review completed and approved: _____
Signature

Date: _____

This checklist is only required for projects that involve one of the following: Environmental Assessment or Impact Statement (EIS); airport or runway relocation; major runway extension; relocation of any structure of person; or impact to access or preservation of any burial ceremonial or other sacred or historical structures or lands of any indigenous or ethnic population.

Return to: FAA, Civil Rights, Northwest Mountain Region; 1601 Lind Ave. SW; Renton, WA 98057-3356. FAX: (425) 227-1009, Phone (425) 227-2009



AIRPORTS

Manager: Dave Schuck
Dave.Schuck@BonnerCountyID.gov
208-255-9179

Airport Item
#3

Meeting Date: February 20, 2024

MEMORANDUM

To: Commissioners

Re: 2024 FAA AIP Grant Application for Airports Geographic Information Systems (AGIS) survey at Priest River Airport in support of updating the Airport Layout Plan (ALP)

Description: This grant application to the FAA AIP program is in the amount of \$387,246 will allow us to update the ALP which is needed prior to FAA funding for improving the runway.

The AGIS Survey will identify obstructions surrounding the airport and enable a threshold siting analysis based on obstructions. Updating the ALP will identify non-standard conditions to create a safer airport for the flying public.

The FAA AIP program is funded solely through airport user fees in the form of passenger fees on airline tickets and taxes on aviation fuels.

I recommend applying for this grant.

Legal Review: _____ **X** (FAA AIP Grant Application) _____

Auditing Review: _____

Distribution: Original to BOCC Office; email copy to Airports – Dave Schuck; copy to Auditing

A suggested motion would be: Mr. Chairman based on the information before us I move that Bonner County submit this grant application to the FAA.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman

Application for Federal Assistance SF-424

*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s): <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation * Other (Specify) <input type="checkbox"/> Revision
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

*3. Date Received:	4. Applicant Identifier: 1S6
--------------------	---------------------------------

5a. Federal Entity Identifier: 3-16-0058-018-2024	*5b. Federal Award Identifier:
------------------------------------------------------	--------------------------------

State Use Only:

6. Date Received by State:	7. State Application Identifier:
----------------------------	----------------------------------

8. APPLICANT INFORMATION:

*a. Legal Name: Bonner County	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 80-6000285	*c. UEI: DZF9BKMN9KB9

d. Address:

*Street 1:	1500 Highway 2, Suite 308
Street 2:	
*City:	Sandpoint
County/Parish:	Bonner
*State:	ID
*Province:	
*Country:	USA: United States
*Zip / Postal Code	83864-1709

e. Organizational Unit:

Department Name: Airport	Division Name: Airport
-----------------------------	---------------------------

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr.	*First Name: David
Middle Name:	
*Last Name: Schuck	
Suffix:	

Title: Airports Director

Organizational Affiliation:
Bonner County

*Telephone Number: 208-265-2266 Fax Number:

*Email: dave.schuck@bonnercountyid.gov

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Priest River, Bonner County, State of Idaho

***15. Descriptive Title of Applicant's Project:**

AIP NPE grant for:

Airports Geographic Information Systems (AGIS), Airport Layout Plan Update

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: ID-001

*b. Program/Project: ID-001

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 02/06/2024

*b. End Date: 06/01/2026

18. Estimated Funding (\$):

*a. Federal	\$ 348,521
*b. Applicant	\$ 0
*c. State	\$ 19,362
*d. Local	\$ 19,363
*e. Other	\$ 0
*f. Program Income	\$ 0
*g. TOTAL	\$ 387,246

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?** Yes No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

 ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Luke
Middle Name: _____
*Last Name: Omodt
Suffix: _____

*Title: Chairman, Board of County Commissioners

*Telephone Number: 208-265-1438

Fax Number: 208-265-1460

* Email: luke.omodt@bonnercountyid.gov

*Signature of Authorized Representative:

*Date Signed:

Application for Federal Assistance (Planning Projects)

Part II – Project Approval Information

Section A – Statutory Requirements

The term “Sponsor” refers to the applicant name as provided in box 8 of the associated SF-424 form.

<p>Item 1</p> <p>Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?</p>	Yes	No	
<p>Item 2</p> <p>Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?</p>	Yes	No	N/A
<p>Item 3</p> <p>Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.</p>	Yes	No	N/A
<p>Item 4</p> <p>Is the project covered by another Federal assistance program? If yes, please identify other funding sources by the Catalog of Federal Domestic Assistance (CFDA) number.</p> <p>CFDA: _____</p>	Yes	No	N/A
<p>Item 5</p> <p>Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?</p> <p>If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:</p> <p>De Minimis rate of 10% as permitted by 2 CFR § 200.414</p> <p>Negotiated Rate equal to ____% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII)</p> <p><i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i></p>	Yes	No	N/A

Section B – Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term “Sponsor” refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Part III – Budget Information

Section A – Budget Summary

Grant Program (a)	Federal Catalog No (b)	New or Revised Budget		
		Federal (c)	Non-Federal (d)	Total (e)
1. Airport Improvement Program	20-106	\$	\$	\$
2.				
3. TOTALS		\$	\$	\$

Section B – Budget Categories (All Grant Programs)

4. Object Class Categories	Airport Improvement Program (1)		Other Program (2)		Total
	Amount	Adjustment + or (-) Amount (Use only for revisions)	Amount	Adjustment + or (-) Amount (Use only for revisions)	
a. Administrative expense	\$	\$	\$	\$	\$
b. Airport Planning					
c. Environmental Planning					
d. Noise Compatibility Planning					
e. Subtotal					
f. Program Income					
g. TOTALS (line e minus line f)	\$	\$	\$	\$	\$

Section C – Non-Federal Resources

Grant Program (a)	Applicant (b)	State (c)	Other Sources (d)	Total (e)
5.	\$	\$	\$	\$
6.				
7. TOTALS	\$	\$	\$	\$

Section D – Forecasted Cash Needs

Source of funds	Total for Project	1 st Year	2 nd Year	3 rd Year	4 th Year
8. Federal	\$	\$	\$	\$	\$
9. Non-Federal					
10. TOTAL	\$	\$	\$	\$	\$

Section E – Other Budget Information

11. Other Remarks: (attach sheets if necessary)

Part IV - Program Narrative

(Suggested Format)

PROJECT:
AIRPORT:
1. Objective:
2. Benefits Anticipated:
3. Approach: <i>(See approved Scope of Work in Final Application)</i>
4. Geographic Location:
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: <i>(include address & telephone number)</i>

CIP DATA SHEET

AIRPORT	LOCID	LOCAL PRIORITY	
PROJECT DESCRIPTION		PLANNED YEAR TO CONSTRUCT	

SKETCH:

JUSTIFICATION:

COST ESTIMATE:

ADMINISTRATION: \$	1. Construction	\$	4 \$
ENGINEERING: \$	2	\$	5 \$
INSPECTION: \$	3	\$	TOTAL: \$

Federal (%) \$	State \$	Local (%) \$
-------------------------	-----------------	-----------------------

SPONSOR VERIFICATION:	Date (see instruction sheet or attached comments for more information)
For each and every project as applicable	12/13/18 -Date of approved ALP with project shown 8/2/21 -Date of environmental determination (ROD, FONSI, CatEx) N/A -Date of land acquisition or signed purchase agreement 8/10/20 -Date of pavement maintenance program N/A -Date of Benefit Cost Analysis (BCA) as required

SPONSOR'S SIGNATURE: _____ DATE: _____

PRINTED NAME: _____ TITLE: _____

PHONE NUMBER: _____ EMAIL: _____

FAA USE ONLY

PREAPP NUMBER	GRANT NUMBER	NPIAS CODE	WORK CODE	FAA PRIORITY	FEDERAL \$

STANDARD DOT TITLE VI ASSURANCES

Bonner County (hereinafter referred to as the Sponsor) hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation (DOT), it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and all requirements imposed by 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. Without limiting the above general assurance, the Sponsor agrees concerning this grant that:

1. Each "program" and "facility" (as defined in Section 21.23(a) and 21.23(b)) will be conducted or operated in compliance with all requirements of the Regulations.
2. It will insert the clauses of Attachment 1 of this assurance in every contract subject to the Act and the Regulations.
3. Where Federal financial assistance is received to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.
4. Where Federal financial assistance is in the form or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.
5. It will include the appropriate clauses set forth in Attachment 2 of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Sponsor with other parties:
 - (a) for the subsequent transfer of real property acquired or improved with Federal financial assistance under this project; and
 - (b) for the construction or use of or access to space on, over, or under real property acquired or improved with Federal financial assistance under this Project.
6. This assurance obligates the Sponsor for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Sponsor or any transferee for the longer of the following periods:
 - (a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - (b) the period during which the Sponsor retains ownership or possession of the property.
7. **It will provide for such methods of administration for the program as are found by the Secretary of transportation of the official to whom he delegates specific authority to give reasonable guarantees that it, other sponsors, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the act, the Regulations, and this assurance.**

STANDARD DOT TITLE VI ASSURANCES *(Continued)*

8. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining Federal financial assistance for this Project and is binding on its contractors, the Sponsor, subcontractors, transferees, successors in interest and other participants in the Project. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

DATED _____

Bonner County
(Sponsor)

(Signature of Authorized Official)



ASSURANCES AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, and 37 in Section C apply to planning projects. The terms, conditions, and

assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant including but not limited to the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act – 29 U.S.C. § 201, et seq.
- d. Hatch Act – 5 U.S.C. § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. § 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 – Section 106 – 54 U.S.C. § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act – 25 U.S.C. § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.¹
- l. 49 U.S.C. § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 – 29 U.S.C. § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 – 42 U.S.C. § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended – 42 U.S.C. § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 – 42 U.S.C. § 8373.¹
- t. Contract Work Hours and Safety Standards Act – 40 U.S.C. § 3701, et seq.¹
- u. Copeland Anti-kickback Act – 18 U.S.C. § 874.¹

- v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.
- x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Build America, Buy America Act, P.L. 117-58, Title IX.

EXECUTIVE ORDERS

- a. Executive Order 11246 – Equal Employment Opportunity¹
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 13166 – Improving Access to Services for Persons with Limited English Proficiency
- h. Executive Order 13985 – Executive Order on Advancing Racial Equity and Support for Underserved Communities Through the Federal Government
- i. Executive Order 13988 – Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation
- j. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America’s Workers
- k. Executive Order 14008 – Tackling the Climate Crisis at Home and Abroad

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. ^{4,5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.

- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

¹ These laws do not apply to airport planning sponsors.

² These laws do not apply to private sponsors.

³ 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall

apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

- ⁴ Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere

with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b. Subject to the FAA Act of 2018, Public Law 115-254, Section 163, it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 U.S.C. § 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The

accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. § 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:
 1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or

facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable

classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for

which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. § 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. § 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the

public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, it will keep up to date at all times an airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.

Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.

- b. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, if a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4); creed and sex (including sexual orientation and gender identity) per 49 U.S.C. § 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

a. Using the definitions of activity, facility, and program as found and defined in 49 CFR §§ 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.

b. Applicability

1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (Bonner County), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, [select businesses, or disadvantaged business enterprises or airport concession disadvantaged business enterprises] will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.

2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development

project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by

the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (<https://www.faa.gov/airports/aip/media/aip-pfc-checklist.pdf>) for AIP projects as of 11/17/2022.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 1. Describes the requests;
 2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.



**FAA
Airports**

Current FAA Advisory Circulars Required for Use in AIP Funded, BIL Funded, and PFC Approved Projects

Updated: 11/17/2022

View current and previous versions of these ACs and any associated changes at:

http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars/.¹

NUMBER	TITLE
70/7460-1M	Obstruction Marking and Lighting
150/5000-9B	Guidelines for the Sound Insulation of Residences Exposed to Aircraft Operations
150/5000-17	Critical Aircraft and Regular Use Determination
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B, Changes 1 - 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13C	Development of State Aviation Standards for Airport Pavement Construction
150/5200-28G	Notices to Airmen (NOTAMs) for Airport Operators
150/5200-30D, Changes 1 - 2	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C, Changes 1 - 2	Airport Emergency Plan
150/5200-33C	Hazardous Wildlife Attractants on or near Airports

¹ All grant recipients are responsible for reviewing errata sheets and addendums pertaining to these Advisory Circulars.

NUMBER	TITLE
150/5200-34A	Construction or Establishment of Landfills Near Public Airports
150/5200-38	Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7D	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14B	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19A	Driver's Enhanced Vision System (DEVs)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E, Change 1	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23A	Frangible Connections
150/5220-24	Airport Foreign Object Debris (FOD) Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26, Changes 1 - 2	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5230-4C	Aircraft Fuel Storage, Handling, Training, and Dispensing on Airports
150/5300-13B	Airport Design
150/5300-14D	Design of Aircraft Deicing Facilities
150/5300-15A	Use of Value Engineering for Engineering and Design of Airport Grant Projects

NUMBER	TITLE
150/5300-16B	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C, Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B, Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards
150/5300-19	Airport Data and Information Program
150/5320-5D	Airport Drainage Design
150/5320-6G	Airport Pavement Design and Evaluation
150/5320-12C, Changes 1 - 8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5325-4B	Runway Length Requirements for Airport Design
150/5335-5D	Standardized Method of Reporting Airport Pavement Strength - PCR
150/5340-1M, Change 1	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18G, Change 1	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Specifications for Airport Lighting Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors
150/5345-12F	Specification for Airport and Heliport Beacons

NUMBER	TITLE
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26E	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27F	FAA Specification for Wind Cone Assemblies
150/5345-28H	Precision Approach Path Indicator (PAPI) Systems
150/5345-39E	Specification for L-853, Runway and Taxiway Retroreflective Markers
150/5345-42J	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43J	Specification for Obstruction Lighting Equipment
150/5345-44K	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46E	Specification for Runway and Taxiway Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13A	Airport Terminal Planning
150/5360-14A	Access to Airports By Individuals With Disabilities
150/5370-2G	Operational Safety on Airports During Construction

NUMBER	TITLE
150/5370-10H	Standard Specifications for Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness
150/5390-2C	Helicopter Design
150/5395-1B	Seaplane Bases

THE FOLLOWING ADDITIONAL ADVISORY CIRCULARS APPLY TO AIP AND BIL PROJECTS ONLY

NUMBER	TITLE
150/5100-14E, Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17, Changes 1 - 7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5100-21	State Block Grant Program
150/5370-12B	Quality Management for Federally Funded Airport Construction Projects

TITLE VI PRE-AWARD SPONSOR CHECKLIST

Airport/Sponsor: Priest River Airport/Bonner County, Idaho

AIP #: 3-16-0058-018-2024

Project Description(s): Airports Geographic Information Systems (AGIS), Airport Layout Plan Update

- 1) Please describe any of the following IF they apply to your project: Title VI issues raised at public hearing(s) and the conclusions made; EIS data concerning the race, color, or national origin of the affected community; steps taken or proposed to guard against unnecessary impact on persons on the basis of race, color or national origin.
 None

- 2) Please list any airport related Title VI lawsuits or complaints filed in the preceding year against the sponsor. Include a summary of the findings.
 None (If "None", continue with questions 3 and 4).

- 3) Please list any current applications for federal funding (other than FAA) of airport related projects which exceed the amount for this grant.
 None

- 4) Please list any airport related Title VI compliance review(s) received by the sponsor in the preceding two years. Include who conducted the review and any findings of noncompliance.
 None

To be completed by the Civil Rights Staff

Review completed and approved: _____
Signature

Date: _____

This checklist is only required for projects that involve one of the following: Environmental Assessment or Impact Statement (EIS); airport or runway relocation; major runway extension; relocation of any structure of person; or impact to access or preservation of any burial ceremonial or other sacred or historical structures or lands of any indigenous or ethnic population.

Return to: FAA, Civil Rights, Northwest Mountain Region; 1601 Lind Ave. SW; Renton, WA 98057-3356. FAX: (425) 227-1009, Phone (425) 227-2009



AIRPORTS

Manager: Dave Schuck
Dave.Schuck@BonnerCountyID.gov
208-255-9179

Airport Item
#4

Meeting Date: February 20, 2024

MEMORANDUM

To: Commissioners

Re: Work Order 24-001 Priest River Airport Taxi Lane and Apron Bidding And Construction Administration Services for FAA AIP Grant for Taxi Lane and Apron Design at Priest River Airport.

Description: This Work Order shall be attached to, made a part of, and incorporated by reference into a Master Professional Services Agreement between the Bonner County and Ardurra Group, Inc., dated July 12, 2023.

Professional services to be provided shall include:

- Contract Administration · Bidding and Pre-Bid Meeting · Bid Review · Contract Documents
- Construction Administration · Construction Observation · Quality Assurance Testing
- Final Completion Inspection · Grant Administration · Grant Application Preparation
- Final Report Preparation · Grant Closeout Coordination · Quarterly Reporting
- Annual Reporting · DBE Reporting · Owner/FAA Coordination

I recommend entering into this engineering services agreement.

Legal Review: X (standard work order)

Auditing Review: _____

Distribution: Original to BOCC Office; email copy to Airports – Dave Schuck; copy to Auditing;

A suggested motion would be: Mr. Chairman based on the information before us I move that we enter into this engineering services agreement in support of the recent grant application and that the chairman sign administratively.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman



**WORK ORDER 1S6 24-001
PRIEST RIVER AIRPORT (1S6)
CONSTRUCT APRON AND TAXILANE C
BIDDING AND CONSTRUCTION ADMINISTRATION SERVICES**

This Work Order shall be attached to, made a part of, and incorporated by reference into a Professional Services Master Agreement between Bonner County, Idaho and Ardurra Group, Inc., dated July 12, 2023.

SCOPE OF WORK

The Scope of Work, dated October 16, 2023, for this effort, is attached as Exhibit A. The document describes the anticipated work effort and schedule in detail.

FEES

Fees for services provided under this Work Order have been determined and will be billed using method(s) listed below as defined in the Professional Services Master Agreement and as shown in Exhibit A:

➤ Tasks 1-5 (Time and Materials)	\$97,576.11
➤ SubConsultants	\$22,553.30
➤ Reimbursable Expenses	\$8,980.00
➤ <u>Work Order Profit</u>	<u>\$29,000.00</u>
➤ Work Order Fee Total:	\$158,109.41

Fees have been determined based on the Engineer’s current certified hourly rates.

IN WITNESS WHEREOF, Owner and Engineer have made and executed this WORK ORDER 1S6 24-001 as part of the Professional Services Master Agreement the day and year first above written.

FOR: Bonner County, Idaho

By: Luke Omodt

Title: Chairman, Board of County Commissioners

Date: _____

FOR: Ardurra Group, Inc.

Digitally signed by David A. Mitchell, P.E.
Date: 2024.02.01 16:03:52-07'00'

By: Dave Mitchell, P.E.

Title: Aviation Practice Director

Date: February 1, 2024

EXHIBIT A – SCOPE OF WORK
for
PRIEST RIVER AIRPORT (S16)
BONNER COUNTY, IDAHO
TAXILANE AND APRON CONSTRUCTION
(BIDDING AND CONSTRUCTION MANAGEMENT)

INTRODUCTION:

The Priest River Airport (Airport) is a public airport located in the city of Priest River, Idaho. The airport is owned by Bonner County (Owner) and serves northern Idaho. This Scope of Work describes bidding and construction management services to be provided for project to construct one (1) new taxilane and expand an aircraft parking apron. Funding for this project is anticipated to be provided by grants from the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and the Idaho Department of Transportation Aeronautical Division (ITD Aero).

The 2014 ALP lists the Airport Reference Code (ARC) for the Runway 1-19 as B-I (Small) with visual approach. The critical aircraft for the airport is the Cessna 182 which is a Taxiway Design Group (TDG) 1A aircraft. The Cessna 182 is a single engine, single wheel aircraft with a maximum takeoff weight of 3,100 lbs.

The project is anticipated to include the following components:

1. Taxilane C

Construct an approximately 600-foot long by 25-foot wide taxilane. Taxilane will be located on Parcel F as identified on the 2017 ALP. Taxilane will provide space to support five (5) new hangar sites. Work will also include construction of approximately 900 linear feet of vehicle access roads to serve the taxilane development. Road will include access from the existing airport parking area. Extend perimeter fencing and a manual gate to close off access to Taxilane and Apron area on Parcel F.

2. Apron Expansion

Construct an approximately 188-foot long by 92-foot wide apron. This apron will extend from existing tie-down apron to the north. Apron will provide space to support one (1) new tie-down site. Work will also include another 188-foot section of parallel Taxiway A marked at 25-feet wide. Project will include installation of reflectors and drainage grading. (Note: the project excludes Electrical Engineering and Floodlighting to better conform with the budget).

3. Extend Access Road and Perimeter Fencing

Construct an approximately 900-foot access road extension for access to the site from the Airport Way. Extend perimeter fencing and a manual gate to close off access from the public side to the taxilane and apron area. This fence is approximately 60-feet in length to seal off the area.

See graphic attached at the end of this scope showing Phase 1 Design Services.

Construction elements will include survey; asphalt removal; excavation and grading; base course material; asphalt paving; stormwater improvements; vehicle access road construction; shouldering; and asphalt markings. This scope of work includes the development of one set of contract and bid documents for the project. Contract documents will be prepared for project to be bid under one construction phase. If funding requires the construction to occur over two seasons, there will be additional costs for construction

observation and an additional services authorization necessary. In preparation of this scope of work, the Engineer will assume that construction services will be provided from February 2023 – January 2024. It is noted that the project’s construction may be delayed depending on the availability of grant funding.

PROFESSIONAL SERVICES:

Professional services to be provided shall include:

- Contract Administration
- Bidding and Pre-Bid Meeting
- Bid Review
- Contract Documents
- Construction Administration
- Construction Observation
- Quality Assurance Testing
- Final Completion Inspection
- Grant Administration
- Grant Application Preparation
- Final Report Preparation
- Grant Closeout Coordination
- Quarterly Reporting
- Annual Reporting
- DBE Reporting
- Owner/FAA Coordination

All work will be accomplished in accordance with current ANM guidance and FAA Advisory Circulars.

FEE STRUCTURE:

Services and associated expenses under this Scope of Work will be paid on a Time and Materials basis.

AVAILABLE INFORMATION:

Ardurra will make maximum use of existing data for the airport to meet the requirements of this SOW before undertaking additional data collection. The following information is available for review as necessary:

- Airport Master Plan (MPU), T-O Engineers, September 14, 2016
- Airport Layout Plan (ALP), T-O Engineers, March 2017
- Project Plans, Specifications, Design Information, Design Reports and Geotechnical reports from previous projects completed by T-O Engineers at the Airport.
- Project Plans, Specifications and Design Report for AIP 015 – Construct Apron and Taxilane C dated February 2024.

ASSUMPTIONS:

This scope of services and estimated fees are based on the following assumptions:

1. Construction will be performed during one construction season under one construction contract. This Scope of Work and associated fees assume a routine construction process. Excessive delays or time overruns during construction are not anticipated and will require an amendment to services. Services related to warranty inspections or construction are also not anticipated and will require an amendment, if necessary.
2. Permit and agency review fees are not included within this scope of work or associated fees.
3. This Scope of Work and associated fees assume a routine bidding process. Services related to bid protests, re-bidding, negotiations or other similar irregularities are not included.

SCHEDULE:

This project will be bid and constructed with a schedule designed to minimize impact on operations at the airport and to encourage competitive bidding. The following approximate milestone dates are anticipated:

ACTIVITY	TARGET COMPLETION
Submit Draft Scope of Consultant Services to OWNER	October 2022
Revise Scope of Work, Submit to OWNER and FAA	September 25, 2023
Independent Fee Estimate	November 1, 2023
Finalize Professional Services Agreement	December 2023
Submit FAA AIP Grant Application (3 Anticipated)	January 2024
Bid Advertisement	February 27, 2024
Contract Bid Opening	March 26, 2024
Execute FAA AIP Grant Offer	July 2024
Issue Notice of Award	July 2024
Execute Contract	July 2024
Pre-Construction Conference	August 2024
Start Construction	August 2024
Complete Construction	September/October 2024
Grant Closeout	January 2025

SCOPE OF PROFESSIONAL SERVICES:

A detailed description of professional services required to accomplish the Project are identified in the following sections of this scope of work.

TASK 1 - ADMINISTRATION

During the course of the project, the following general administrative services shall be provided.

- 1.1 Project Formulation: Coordinate with Bonner County and Airport Manager to evaluate scope, budget and approach to project. Travel to and meet with the Airport to discuss the project scope and approach. The meeting will be attended by Project Manager.
- 1.2 Work Order: Prepare a Work Order specifically addressing this project. The Work Order shall include a detailed Scope of Professional Services narrative. Review the Scope with the Airport Manager and FAA. Modify the scope of work as necessary, based on comments received. The Work Order shall also include a detailed cost proposal based on estimates of professional service man hours and hourly rates.

- 1.3 IFE Coordination: Provide the scope of work and a blank cost proposal spreadsheet to the Airport Manager. This information will be used in obtaining an Independent Fee Estimate from a third-party engineering consultant. One teleconference is anticipated to describe and discuss the project scope.
- 1.4 FAA/Owner Coordination: Advise and coordinate with Airport Manager and FAA on administrative and management tasks. Assume one hour per week of coordination by the Project Manager for 10 weeks.
- 1.5 Subconsultant Management: Coordinate with subconsultants regarding contracting procedures, contract execution with the subconsultants, and invoice subconsultant's work during the project. The Consultant will coordinate with subconsultants to ensure compliance with the project schedule, budget, and deliverables. Subconsultant management will require two hours per month by the Project Manager for two months.
- 1.6 Project Management and Administration: Project management and administration includes monthly cost accounting and budget analysis, invoicing, and monitoring of project progress. It is assumed the Project Manager and administrative staff will spend two hours per month for the duration of the project.
- 1.7 Travel Time: One trip is planned to the airport for the contract formulation meeting by the Project Manager. One trip is planned to the airport for the Project Manager.

TASK 2 – BIDDING AND CONTRACT AWARD

Bidding phase services include assisting the OWNER with the competitive sealed bid and contractor selection process. It is assumed there will be one bid package required. Prepare and process contract award and construction agreement documents for the Owner. Any bidding overruns beyond the assumptions stated here, for one bid solicitation, may require additional Consultant time and associated fees. Bidding phase services include the following tasks:

- 2.1 Administer the public bid advertisement process utilizing the T-O Engineers Planroom for plan distribution. Prepare and submit advertisement for bids to Owner and FAA for approval. ENGINEER will submit bid advertisement(s) prepared by ENGINEER, to appropriate newspaper(s) for publication.
- 2.2 Prepare a detailed Pre-Bid Conference agenda. Conduct a Pre-Bid Conference to familiarize bidders and interested parties with the construction project scope and requirements. Prepare and issue minutes of the conference. Pre-Bid meeting will be held at the Airport.
- 2.3 Respond to contractor/supplier questions during the pre-bid period. Issue addenda or other clarifications as may be required.
- 2.4 Attend the Bid Opening and assist the OWNER with review and analysis of bids received. Evaluate qualifications of bidders and responsiveness to bidding criteria. Prepare Bid Tabulations documenting results and submit to OWNER and FAA. OWNER to provide copies of bids received for ENGINEER's use in bid evaluation.

Note: This Scope of Work and associated fees assume a routine bidding process. Services related to bid protests, re-bidding, negotiations or other similar irregularities are not included at this time.

- 2.5 Provide a recommendation of award letter to the OWNER and assist OWNER with request to FAA for concurrence in award. Prepare Notice of Award and other contract documents for execution. Review Agreement, bonds, and insurance documents submitted by Contractor. Assist OWNER and Contractor in processing documents for the project. Prepare price/cost analysis in accordance with Order 5100.38.
- 2.6 Coordinate with FAA throughout bid and award process. Submit bid documentation, including copies of all executed contract documents, as required by the FAA as well as Contractor DBE compliance documentation.

TASK 3 – CONSTRUCTION SERVICES

During construction, the Consultant shall administer all aspects of the construction contract over which the Consultant can be expected to have realistic control in order to assist the Owner in monitoring and documenting the construction process for design compliance, quality assurance, and cost control. Time for construction services assumes completion of the project in two phases with sub-phases. Full-time construction observation will be provided during all phases. The total number of working days for this project is anticipated to be 51 calendar days. Any construction time overruns beyond the assumptions stated here may require additional Consultant time and associated fees. These additional fees will be negotiated by addendum to this Work Order. Construction services shall more specifically include the following work tasks:

- 3.1 **Pre-Construction Coordination:** Coordinate with the Contractor and others prior to construction. Prepare a detailed Pre-Construction Conference agenda and displays; conduct a Pre-Construction Conference on behalf of the Owner in Priest River; and prepare and issue minutes of the Pre-Construction Conference; advise the FAA of Pre-Construction Conference dates and include FAA items in conference agenda. Complete FAA Pre-Construction conference checklist. It is anticipated the Project Manager and Resident Project Representative will attend the pre-construction conference.
- 3.2 **Construction Management (CM) Plan:** Prepare a construction management plan for the project, in accordance with FAA guidance, detailing personnel, inspection procedures, frequencies, Quality Control and Acceptance testing, and documentation requirements. Submit to OWNER and FAA prior to the Preconstruction Conference. Update CM Plan throughout construction to include changes in personnel and/or procedures.
- 3.3 **Submittals:** Review, comment, and process Contractors' material submittals (including review of compliance with Buy American requirements), particularly Work Schedule, Operational Safety Plan, Quality Control Plan, and mix designs for all materials and equipment. Assist Contractor as required, clarifying specification and documenting submittal requirements. Coordinate construction activity schedule with Owner.
- 3.4 **Construction Observation:** Provide one Resident Project Representative (RPR) during construction of project elements to monitor and document construction activities, conformance with schedules, plans and specifications; review and document construction quantities; document significant conversations, situations, events or changed conditions; document input or visits from local authorities and officials; prepare and submit routine inspection reports (FAA Form 5370-1); and maintain a project diary. RPR services are based upon a five (5) day workweek and a ten (10)

- hour working day for an estimated 51 calendar day project. During asphalt paving operations, the RPR will be on site an estimated twelve (12) hours per day. In addition, a second experienced staff member will also be required to be on site during asphalt paving operations. A maximum of 2 days of paving is allotted for this task. Additional days or hours may be the basis for an Amendment to these services.
- 3.5 Construction Meetings: Organize and conduct one construction meeting per week with Owner, Contractor and others as appropriate. Contractor's schedule review and work progress will be discussed at all meetings. The Resident Project Representative will hold these meetings on or near the construction site at the airport. Project Manager will be on site for each weekly meeting. A maximum of 8 construction meetings are allotted for this task. Additional meetings may be the basis for an Amendment to these services.
- 3.6 Office Support: Provide office administration support and assistance to the Resident Project Representatives with senior design, management or other personnel as field activities may require.
- 3.7 Pay Requests: Review and approve monthly Contractor Pay Requests. Submit approved pay requests to the Owner for approval and payment.
- 3.8 Quality Control Monitoring: Monitor and coordinate the Contractor's Quality Control Program pursuant to current FAA specifications for Quality Control. Review reports submitted to the Project Manager on a daily basis. Coordinate follow up response with Contractor as required.
- 3.9 Implement the Quality Assurance (QA) program per current FAA specifications for QA testing by a qualified testing lab. Review reports submitted to the Project Manager on a daily basis. Coordinate follow up response with the geotechnical testing firm and RPR as required.
- 3.10 Inspections: Conduct Substantial Completion and Final Completion Inspections with the Owner and Contractor. Advise and coordinate with FAA of inspection dates. Produce substantial and final completion inspection certificates and document "punch list" items. It is anticipated that senior design or management personnel will attend either the Substantial Completion or Final Inspection at the Airport. Prepare a letter requesting grant reimbursement up to 97.5% following substantial completion. Submit the letter and draft closeout report to the FAA for their review and approval.
- 3.11 Wage/EEO Review: Assist Owner with review of Contractor Wage and EEO documentation review, including regular interviews with workers on the project.
- 3.12 Change Orders: Prepare, negotiate and process Contract Change Orders/Supplemental Agreements, as required. Man-hour estimates and costs are to be based on normal construction events as experienced by the Consultant for projects of this type and size. Develop a cost analysis of the negotiated change order and submit to the FAA, per Order 5100.38D. Hours for three (3) Change Orders have been allotted for this task. Additional Change Orders may be the basis for an amendment to this scope of work.
- 3.13 FAA/Owner Coordination: Coordinate with Owner and FAA throughout the construction process. The Project Manager will attend monthly Airport Advisory Board Meetings while construction is underway to provide project updates to the AAB. (Travel time is noted in Task 3.14 below.) Submit

required construction documentation, including weekly activity report forms, mix designs, change orders, etc. Coordinate with Owner and FAA verbally concerning change orders, as required. Additional meetings may be the basis for an Amendment to these services.

- 3.14 Travel Time: Travel time required for Task 3.

TASK 4 – CLOSEOUT/DOCUMENTATION

Task 4 shall consist of project closeout and documentation services. This task includes:

- 4.1 General Project Closeout: Prepare project closeout items identified in the previous task. The Final Closeout Construction Report shall conform to the FAA's Regional Guidance 620-05 for Final Construction Reports. The Consultant will provide an AIP Project Closeout Checklist within the appendices of the draft and final reports. The checklist will identify the applicable sections that apply to this phase of the project. The Consultant will also prepare the FAA SF-271 and SF-425 forms. Assume one revision to the closeout report. The Airport Managers Office will submit the Final Closeout Construction Report to the FAA for review and approval.
- 4.2 Closeout Documentation Support: Assist the Airport Managers/Clerks Office and Bonner County with overall budget status analysis and reports, closeout documentation review, and coordination with the FAA, as requested.
- 4.3 As-Constructed Drawings: Using information provided by the contractor and collected by the Resident Engineer during construction, prepare as-constructed drawings for the project.
- 4.4 Airport Diagram Update: Prepare and submit drawing information necessary for the FAA to update the published airport diagram.
- 4.5 As-Constructed Airport Layout Plan: Update the Airport Layout Plan to reflect the as-constructed conditions of the airfield after completion of the project. This effort requires updating sheets impacted by the project. Include one revision to the plan set and a letter summarizing the changes to the ALP set. Prepare and submit a draft and final set of drawings to the FAA Helena ADO via electronic submittal.
- 4.6 Project Records: Coordinate with the Airport Managers Office on final documents and backup information. Prepare the necessary electronic filing and delivery to the Airport Managers Office and Bonner County. File and backup internal documents and closeout project on servers and accounting software.

TASK 5 – ADDITIONAL SERVICES

- 5.1 Grant Administration: Assist Bonner County with Grant Administration tasks.
 - 5.1.1 AIP Grant Application: Prepare two grant applications for submittal to FAA. The Consultant will prepare two draft and a final Grant Applications (AIP and BIL). These applications will include the following:
 - SF-424 Application for Federal Assistance
 - 5100-100 Application for Development Projects (Parts II-IV)
 - CIP Data Sheets

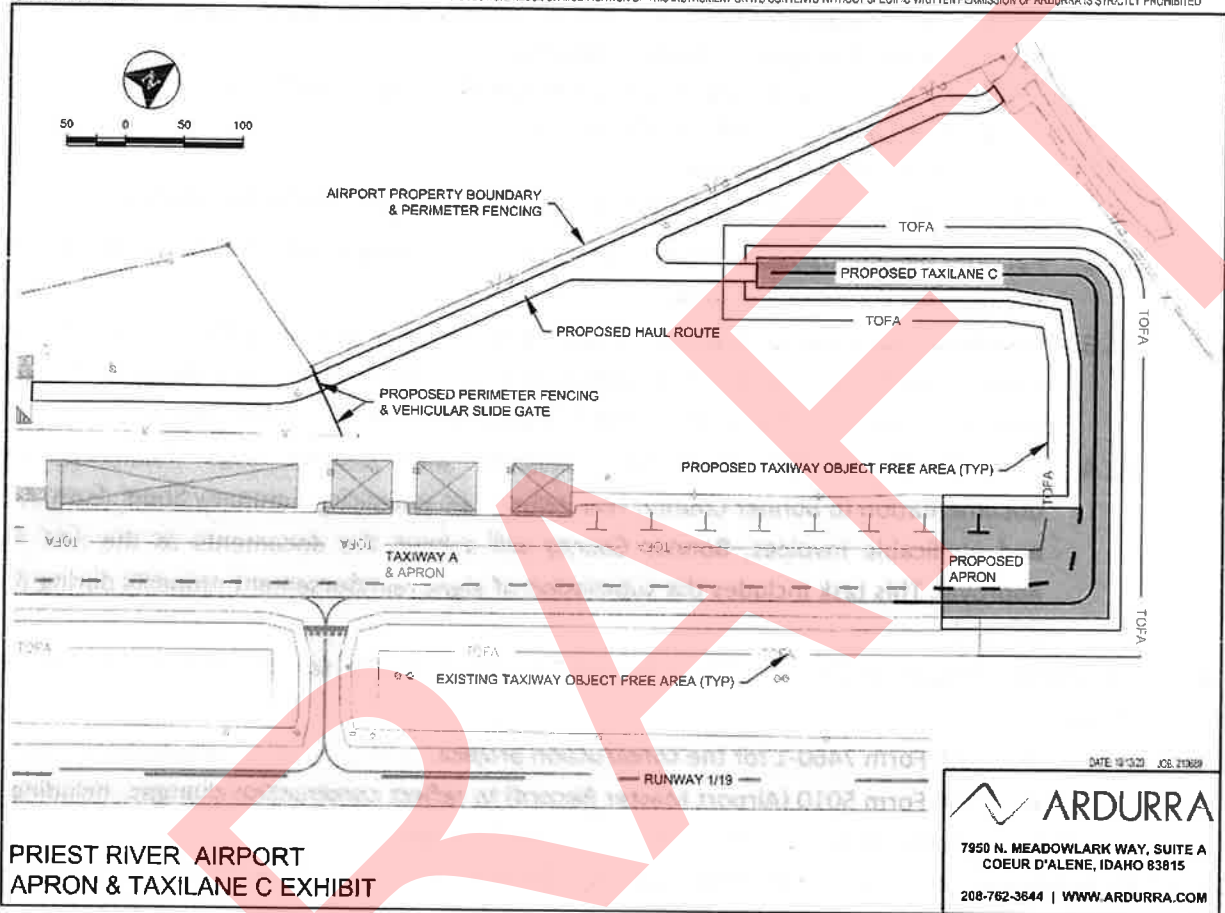
- Standard DOT Title VI Assurances
- Certifications for Contracts, Grants, Loans and Coop. Agreements
- Title VI Pre-Award Sponsor Checklist
- FAA ACs Req. for Use in AIP Funded and PFC Approved Projects
- Grant Assurances Airport Sponsors
- Sponsor Certifications

Bonner County will submit the applications to the FAA for review and approval.

- 5.1.2 Periodic Budget Updates: Provide periodic project budget updates to Bonner County during prosecution of the work.
- 5.1.3 Quarterly Performance Reports: Prepare and submit a Quarterly Performance Report once every three months. It is anticipated that four reports will be prepared and submitted. Bonner County will submit the documents to the FAA for approval.
- 5.1.4 FAA Reimbursement Assistance: Develop and provide FAA Reimbursement documentation to Bonner County. This includes an invoicing Summary Sheet, Form 271, and applicable invoices. Bonner County will submit the documents to the FAA for approval. This task includes the submission of eight reimbursement requests during the project.
- 5.2 FAA Forms: Prepare and submit the following FAA forms related to the work included in this project:
- FAA Form 7460-1 for the construction project.
 - FAA Form 5010 (Airport Master Record) to reflect construction changes, including a graphic to be published in the Facilities Directory.
- 5.3 Complete the “Uniform Report of DBE Awards or Commitments and Payments” including contract award amount or contractor/engineer’s commitment and actual resulting payment to DBE’s.

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PRIEST RIVER AIRPORT
APRON & TAXILANE C EXHIBIT

DATE: 10/12/23 JOB: 210689



ARDURRA
7950 N. MEADOWLARK WAY, SUITE A
COEUR D'ALENE, IDAHO 83815
208-762-3644 | WWW.ARDURRA.COM



Work Order 1S6 24-001
Construct Apron and Taxilane C - Bidding and CA

Priest River Airport
Priest River, Idaho

Exhibit B - Fee Summary

January 16, 2024

TASKS 1-5 SUMMARY (TIME AND MATERIALS)

1. Personnel Costs

Classification	Title	Hours	Rate/Hour	Cost
AM	Aviation Manager	10	\$69.70	\$697.00
PM	Project Manager	208	\$62.97	\$13,097.76
PE	Project Engineer	70	\$49.72	\$3,480.40
EI	Engineer In Training	526	\$34.13	\$17,952.38
SM	Survey Manager	0	\$55.24	\$0.00
GIS	GIS Manager	0	\$56.17	\$0.00
SVT	Survey Technician	0	\$28.01	\$0.00
SP	Senior Planner	16	\$55.03	\$880.48
PL	Aviation Planner	0	\$45.64	\$0.00
Admin.	Administrative	13	\$23.57	\$306.41
Prime Labor Costs				\$36,414.43
Overhead (1.6796)				\$61,161.68
Total Direct Cost				\$97,576.11

2. Subconsultant Fees

Description	Cost
Allwest - Geotechnical Consultation for Subgrade	\$5,014.00
Strata - Quality Assurance Testing Asphalt	\$15,489.00
Assumption of Risk	\$2,050.30
Subtotal, Subconsultant Fees:	\$22,553.30

3. Reimbursable Expenses

Description	Quantity	Unit Cost	Cost
Vehicle Travel (Per Mile)	400	\$0.75	\$300.00
Hotel and Per Diem	36	\$200.00	\$7,200.00
CADD Software (Per Hour)	38	\$10.00	\$380.00
Newspaper Advertisement (Lump Sum)	1	\$600.00	\$600.00
Document Reproduction (Lump Sum)	1	\$300.00	\$300.00
Postage, Phone (Lump Sum)	1	\$200.00	\$200.00
Subtotal, Reimbursable Expenses			\$8,980.00

TIME AND MATERIALS TOTAL, TASKS 1-5	\$129,109.41
WORK ORDER PROFIT	\$29,000.00
WORK ORDER FEE TOTAL	\$158,109.41



Work Order 156 24-001
 Construct Apron and Taxiway C - Bidding and CA
 Exhibit B - Detailed Labor Worksheet

Priest River Airport
 Priest River, Idaho
 January 16, 2024

FIRM	LABOR CLASSIFICATION	LABOR RATE										Total Hours	Task Total	
		AM	PM	PE	EI	SM	GIS	SVT	SP	PL	Admin.			
TASK 1 - GENERAL ADMINISTRATION														
1.1	Project Formulation		2									2	\$ 125.94	
1.2	Work Order	1	4	2							1	8	\$ 444.59	
1.3	IFE Coordination		1									1	\$ 62.97	
1.4	FAA/Owner Coordination	1	2									3	\$ 195.64	
1.5	Subconsultant Management		6								2	8	\$ 424.96	
1.6	Project Management and Administration	1	2								6	9	\$ 337.06	
1.7	Travel Time	1	1									2	\$ 132.67	
	Subtotal, Task 1	4	18	2	0	0	0	0	0	0	9	33	\$ 1,723.83	
TASK 2 - BIDDING AND CONTRACT AWARD														
2.1	Administer Public Bid Advertisement		2	4								6	\$ 324.82	
2.2	Pre-Bid Conference		8		8							16	\$ 766.08	
2.3	Contractor Questions / Addenda		4		12							16	\$ 645.36	
2.4	Bid Opening and Evaluation		6		6							12	\$ 574.56	
2.5	Bid Award		4		6							10	\$ 448.62	
2.6	FAA/Owner Coordination		4									4	\$ 251.88	
	Subtotal, Task 2	0	28	4	32	0	0	0	0	0	0	64	\$ 3,011.32	
TASK 3 - CONSTRUCTION SERVICES														
3.1	Pre-Construction Coordination		4		8						1	13	\$ 537.77	
3.2	Construction Management Plan		4		12							16	\$ 645.36	
3.3	Submittals		6	2	16							24	\$ 1,001.90	
3.4	Construction Observation (36 working days @ 10/day)				20	364						384	\$ 12,929.96	
3.5	Construction Meetings (6 anticipated)		24									24	\$ 1,511.28	
3.6	Office Support		40									40	\$ 2,518.80	
3.7	Pay Requests		8									8	\$ 503.76	
3.8	Quality Control Monitoring		8									8	\$ 503.76	
3.9	Quality Assurance Program Implementation		12									12	\$ 755.64	
3.10	Substantial and Final Completion Inspections	3	8		8							19	\$ 975.18	
3.11	Wage/EEO			2	12							14	\$ 492.92	
3.12	Change Orders		8		8							16	\$ 766.08	
3.13	FAA/Owner Coordination	2	4	2								8	\$ 490.72	
3.14	Travel Time		15	2	87							104	\$ 3,896.72	
	Subtotal, Task 3	5	141	28	515	0	0	0	0	0	1	690	\$ 27,529.85	
TASK 4 - CLOSEOUT/DOCUMENTATION														
4.1	General Project Closeout		4	8	16							28	\$ 1,174.28	
4.2	Closeout Documentation Support			4	4							8	\$ 330.04	
4.3	As-Construction Drawings		4		18							23	\$ 865.67	
4.4	Airport Diagram Update		2		4					1		6	\$ 257.10	
4.5	As-Constructed Airport Layout Plan	1	4		16							22	\$ 869.79	
4.6	Project Records		1	2							1	4	\$ 185.98	
	Subtotal, Task 4	1	15	14	58	0	0	0	0	1	3	91	\$ 3,682.86	
TASK 5 - ADDITIONAL SERVICES														
5.1	FAA AIP Grant Administration Related Services													
5.1.1	AIP Grant Application		2									10	\$ 566.18	
5.1.2	Periodic Budget Updates			4						8		4	\$ 198.88	
5.1.3	Quarterly Performance Reports			2						4		6	\$ 319.56	
5.1.4	FAA Reimbursement Assistance			6	4							10	\$ 429.48	
5.2	FAA Forms		4	8	4							16	\$ 780.80	
5.3	Complete Annual DBE Report			2							4	6	\$ 319.56	
	Subtotal, Task 5	0	6	22	8	0	0	0	16	0	0	52	\$ 2,614.46	
TOTAL DIRECT LABOR, ALL TASKS		10	208	70	613	0	0	0	16	0	13	930	\$ 38,562.32	



AIRPORTS

Dave Schuck
208-255-9179

Meeting Date: February 20, 2024

MEMORANDUM

Airport Item
#5

To: Commissioners

Re: Request permission to go out for Bid

Description: This is a request to go out for bid for the construction of Apron & Taxilane C Priest River Airport, Priest River, Idaho FAA/AIP 3-16-0058-015-2022

The project consists of, but is not limited to, construction of a taxilane, aircraft parking apron, and gravel vehicle roads to include clearing and grubbing, excavation, embankment, base course, subbase course, drainage improvements, bituminous pavement, pavement markings, topsoil, seeding, fencing, tie-down anchors, and other miscellaneous items.

The estimated cost of this project is \$820,000. 95% of this cost will be reimbursed by the FAA AIP grant applied for earlier today.

Legal Review: _____

Auditing Review: _____

Distribution: Original to BOCC Office; email copy to Airports – Dave Schuck; copy to Auditing

A suggested motion would be: Mr. Chairman based on the information before us I move to go out for bid for this project.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman

NOTICE INVITING BIDS

OWNER: Bonner County, Idaho
1500 Hwy 2, Suite 308
Sandpoint, ID 83864

Sealed BIDS for the construction of:
Construct Apron & Taxilane C
Priest River Airport, Priest River, Idaho
FAA/AIP 3-16-0058-015-2022

will be received by the Owner at the Bonner County Commissioners 1500 Hwy 2, Suite 308, Sandpoint, ID 83864 until **10:00 a.m., Thursday, MARCH 28, 2024**, and then at said location and time, publicly opened and read aloud. Bids mailed via USPS shall be addressed to 1500 Hwy 2, Suite 308, Sandpoint, ID 83864. It shall be the duty of each Bidder to submit his/her bid on or before the hour and date specified. Any bids received after the time for opening will not be considered.

Work generally consists of construction of a taxilane, aircraft parking apron, and gravel vehicle roads to include clearing and grubbing, excavation, embankment, base course, subbase course, drainage improvements, bituminous pavement, pavement markings, topsoil, seeding, fencing, tie-down anchors, and other miscellaneous items.

Bid Documents will be made available after 3:00 p.m., on Thursday, March 7, 2024. Digital bidding documents are available at [Ardurra - Projects \(questcdn.com\)](http://Ardurra - Projects (questcdn.com)), reference Quest Number 8974962. Interested parties may view the bidding documents at no cost. Bidders must register with QuestCDN.com at a non-refundable cost of \$22.00 to download the bidding documents and be placed on the planholders list. Contact QuestCDN Client Success at 952-233-1632 or Success@QuestCDN.com for assistance in membership registration and downloading digital bidding documents.

A Prebid Conference and site visit will be held at 10:00 a.m., Thursday March 14, 2024, at the Pilots Lounge, 102 Airfield Way, Priest River, ID 83856. Attendance is recommended, not mandatory.

A Bid Guaranty, payable in cash to Bonner County, by cashier's check, certified check or bid bond; for 5 percent of the BID AMOUNT is required. Separate Performance and Payment Bonds each in the amount of 100 percent of the CONTRACT AMOUNT will be required. Each bidder must supply all the information required by the Bid Documents and Specifications.

Bonner County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation or gender identity) age, or disability in consideration for an award.

Prospective Contractors are notified that the work under this Contract is funded in part by a grant from the Federal Aviation Administration and as such this solicitation and any resulting contract are subject to the requirements of the Buy America Preference; Civil Rights – Title VI Assurance; Davis Bacon; Debarment and Suspension; Disadvantage Business Enterprise; Foreign Trade Restriction; Lobby Federal Employee; and Recovered Materials contract provisions.

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, et seq, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part-time workers.

The Contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

No contractor, subcontractor, or specialty contractor shall be required to have a current license as a Contractor in the State of Idaho in order to submit a bid or proposal on this project; prior to award and execution of the Contract, the successful bidder shall secure an Idaho Public Works Contractor's License.

Notice of Requirement for Affirmative Action to Ensure Equal Employment Opportunity:

1. The Offeror's or Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth herein.

2. The goals and timetables for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

Goals for minority participation for each trade 3.0%

Goals for female participation in each trade 6.9%

These goals are applicable to all of the Contractor's construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the Contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the Contractor also is subject to the goals for both its federally involved and non-federally involved construction.

The Contractor's compliance with the Executive Order and the regulations in 41 CFR Part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60-4.3(a) and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the Contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR Part 60-4. Compliance with the goals will be measured against the total work hours performed.

3. The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs (OFCCP) within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address, and telephone number of the subContractor; employer identification number of the subContractor; estimated dollar amount of the subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the subcontract is to be performed.

4. As used in this notice and in the contract resulting from this solicitation, the "covered area" is the State of Idaho, Bonner County, and the City of Priest River.

All prospective bidders are directed to the Instructions for Bidders for discussion of Bid policies, procedures, and requirements. The Owner reserves the right to reject any and all Bids, waive any and

all informalities, negotiate contract terms with the successful Bidder, and disregard all non-conforming, non-responsive, or conditional Bids.

The requirements of 49 CFR part 26 apply to this contract. It is the policy of Bonner County, Idaho to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. The Owner encourages participation by all firms qualifying under this solicitation regardless of business size or ownership.

For DOT Assisted Contracts during Federal Fiscal Years 2024/2025/2026, Priest River Airport has adopted an overall three-year DBE Goal of 0.50% (0.0% Race Conscious and 0.50% Race Neutral).

By: Bonner County

Publication Dates: MARCH 6 & 13, 2024

Published Online at: [Ardurra - Projects \(questcdn.com\)](https://questcdn.com)

DRAFT

Request for FAA Approval of Agreement for Transfer of Entitlements

In accordance with 49 USC § 47117(c)(2),

Name of Transferring Sponsor: Bonner County, Idaho

hereby waives receipt of the following amount of funds apportioned to it under 49 USC § 47114(c) for

the: Name of Transferring Airport (and LOCID): Sandpoint Airport (SZT)

for each fiscal year listed below:

Entitlement Type (Passenger, Cargo or Nonprimary)	Fiscal Year	Amount
NPE	2021	\$ 150,000.00
NPE	2022	\$ 113,760.00
Total		\$ 263,760.00

The Federal Aviation Administration has determined that the waived amount will be made available to:

Name of Airport (and LOCID) Receiving Transferred Entitlements:

Priest River Airport (1S6)

Name of Receiving Airport's Sponsor: Bonner County, Idaho

a public use airport in the same state or geographical areas as the transferring airport for eligible projects under 49 USC § 47104(a).

The waiver expires on the earlier of 12/31/2024 (date) or when the availability of apportioned funds lapses under 49 USC § 47117(b).

For the United States of America, Federal Aviation Administration:

Signature: _____

Name:

Title:

Date:



AIRPORTS

Manager: Dave Schuck
Dave.Schuck@BonnerCountyID.gov
208-255-9179

Airport Item
#7

Meeting Date: February 20, 2024

MEMORANDUM

To: Commissioners

Re: 2024 FAA BIL Grant Application for Land and Easement Acquisition at Sandpoint Airport

Description: This grant application to the FAA is in the amount of \$450,000 in order to acquire land and aviation easements recommended by the current master plan update to protect the Runway 2 approach surface and the runway protection zone (RPZ). Acquisitions will consist of fee simple and aviation easements.

These acquisitions are in support of our continuing efforts to improve safety around our airports.

I recommend applying for this grant.

Legal Review: X (FAA Grant Application)

Auditing Review:

Distribution: Original to BOCC Office; email copy to Airports – Dave Schuck; copy to Auditing

A suggested motion would be: Mr. Chairman based on the information before us I move that Bonner County submit this grant application to the FAA.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman

Application for Federal Assistance SF-424

*1. Type of Submission: Preapplication Application Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s): New Continuation * Other (Specify) Revision
-------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------

*3. Date Received: _____ 4. Applicant Identifier: _____

5a. Federal Entity Identifier: _____	*5b. Federal Award Identifier: _____
--------------------------------------	--------------------------------------

State Use Only:

6. Date Received by State: _____	7. State Application Identifier: _____
----------------------------------	----------------------------------------

8. APPLICANT INFORMATION:

*a. Legal Name: _____

*b. Employer/Taxpayer Identification Number (EIN/TIN): _____	*c. UEI: _____
--------------------------------------------------------------	----------------

d. Address:

*Street 1: _____
Street 2: _____
*City: _____
County/Parish: _____
*State: _____
*Province: _____
*Country: _____
*Zip / Postal Code: _____

e. Organizational Unit:

Department Name: _____	Division Name: _____
------------------------	----------------------

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____ *First Name: _____
Middle Name: _____
*Last Name: _____
Suffix: _____

Title: _____

Organizational Affiliation: _____

*Telephone Number: _____ Fax Number: _____

*Email: _____

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: _____

*b. Program/Project: _____

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: _____

*b. End Date: _____

18. Estimated Funding (\$):

- *a. Federal _____
- *b. Applicant _____
- *c. State _____
- *d. Local _____
- *e. Other _____
- *f. Program Income _____
- *g. TOTAL _____

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**

Yes No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: _____
Middle Name: _____
*Last Name: _____
Suffix: _____

*Title: _____

*Telephone Number: _____

Fax Number: _____

* Email: _____

*Signature of Authorized Representative: _____

*Date Signed: _____

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL
1. Assistance Listing Number:
2. Functional or Other Breakout:

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			
19. Federal Share requested of Line 18			
20. Grantee share			
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT:
AIRPORT:
1. Objective:
2. Benefits Anticipated:
3. Approach: (See approved Scope of Work in Final Application)
4. Geographic Location:
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number)

CIP DATA SHEET

AIRPORT	LOCID	LOCAL PRIORITY	
PROJECT DESCRIPTION		PLANNED YEAR TO CONSTRUCT	

SKETCH:

JUSTIFICATION:

COST ESTIMATE:

ADMINISTRATION: \$	1. Construction	\$		4	\$
ENGINEERING: \$	2 Land	\$		5	\$
INSPECTION: \$	3	\$		TOTAL:	\$

Federal (%) \$	State \$	Local (%) \$
-------------------------	-----------------	-----------------------

<p>SPONSOR VERIFICATION:</p> <p>For each and every project as applicable</p>	<p>Date (see instruction sheet or attached comments for more information)</p> <ul style="list-style-type: none"> -Date of approved ALP with project shown -Date of environmental determination (ROD, FONSI, CatEx) -Date of land acquisition or signed purchase agreement -Date of pavement maintenance program -Date of Benefit Cost Analysis (BCA) as required
-------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

SPONSOR'S SIGNATURE: _____ DATE: _____

PRINTED NAME: _____ TITLE: _____

PHONE NUMBER: _____ EMAIL: _____

FAA USE ONLY

PREAPP NUMBER	GRANT NUMBER	NPIAS CODE	WORK CODE	FAA PRIORITY	FEDERAL \$

STANDARD DOT TITLE VI ASSURANCES

Bonner County (hereinafter referred to as the Sponsor) hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation (DOT), it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and all requirements imposed by 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. Without limiting the above general assurance, the Sponsor agrees concerning this grant that:

1. Each "program" and "facility" (as defined in Section 21.23(a) and 21.23(b)) will be conducted or operated in compliance with all requirements of the Regulations.
2. It will insert the clauses of Attachment 1 of this assurance in every contract subject to the Act and the Regulations.
3. Where Federal financial assistance is received to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.
4. Where Federal financial assistance is in the form or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.
5. It will include the appropriate clauses set forth in Attachment 2 of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Sponsor with other parties:
 - (a) for the subsequent transfer of real property acquired or improved with Federal financial assistance under this project; and
 - (b) for the construction or use of or access to space on, over, or under real property acquired or improved with Federal financial assistance under this Project.
6. This assurance obligates the Sponsor for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Sponsor or any transferee for the longer of the following periods:
 - (a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - (b) the period during which the Sponsor retains ownership or possession of the property.
7. **It will provide for such methods of administration for the program as are found by the Secretary of transportation of the official to whom he delegates specific authority to give reasonable guarantees that it, other sponsors, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the act, the Regulations, and this assurance.**

STANDARD DOT TITLE VI ASSURANCES *(Continued)*

8. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining Federal financial assistance for this Project and is binding on its contractors, the Sponsor, subcontractors, transferees, successors in interest and other participants in the Project. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

DATED _____

Bonner County
(Sponsor)

(Signature of Authorized Official)

CONTRACTOR CONTRACTUAL REQUIREMENTS

ATTACHMENT 1

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations. The contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or lease of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. Information and Reports. The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contract is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance. In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
- b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions. The contractor shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

CLAUSES FOR DEEDS, LICENSES, LEASES, PERMITS OR SIMILAR INSTRUMENTS

ATTACHMENT 2

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the Sponsor pursuant to the provisions of Assurances 5(a) and 5(b).

1. The (grantee, licensee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.
2. The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

**REQUIRED STATEMENTS
AIRPORT IMPROVEMENT PROGRAM PROJECTS**

AIRPORT: Sandpoint Airport

LOCATION: Bonner County, Idaho

AIP PROJECT NO.: 3-16-0033-023-2024

STATEMENTS APPLICABLE TO THIS PROJECT A, B, D

- a. **INTEREST OF NEIGHBORING COMMUNITIES:** In formulating this project, consideration has been given to the interest of communities that are near (Exact name of airport) Sandpoint Airport.
- b. **THE DEVELOPMENT PROPOSED IN THIS PROJECT** will not require the use of publicly owned land from a public park, recreation area, wildlife and fowl refuge, or a historical site under Federal, State, or Local jurisdiction.
- c. **FBO COORDINATION:** The airport development proposed in this project has been coordinated with the Fixed Base Operator(s) utilizing (Exact name of airport) Sandpoint Airport, and they have been informed regarding the scope and nature of this project. – There is no FBO at this airport.
- d. **THE PROPOSED PROJECT IS CONSISTENT** with existing approved plans for the area surrounding the airport.

The above statements have been duly considered and are applicable to this project. (Provide comment for any statement not checked).

BY: _____ **DATE:** _____

TITLE: Chairman, Board of County Commissioners

SPONSORING AGENCY: Bonner County, Idaho

NOTE: Where opposition is stated to an airport development project, whether expressly or by proposed revision, the following specific information concerning the opposition to the project must be furnished.

- a. Identification of the Federal, state, or local governmental agency, or the person or persons opposing the project; **N/A**
- b. The nature and basis of opposition; **N/A**
- c. Sponsor's plan to accommodate or otherwise satisfy the opposition; **N/A**
- d. Whether an opportunity for a hearing was afforded, and if a hearing was held, an analysis of the facts developed at the hearing as they relate to the social, economic, and environmental aspects of the proposed project and its consistency with the goals and objectives of such urban planning as has been carried out by the community. **N/A**
- e. If the opponents proposed any alternatives, what these alternatives were and the reason for nonacceptance; **N/A**
- f. Sponsor's plans, if any, to minimize any adverse effects of the project; **N/A**
- g. Benefits to be gained by the proposed development; and **N/A**
- h. Any other pertinent information which would be of assistance in determining whether to proceed with the project. **No**

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal Grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL "Disclosure of Lobby Activities", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signed _____ Date _____
Sponsor's Authorized Representative

Title Chairman, Board of County Commissioners – Bonner County, Idaho



ASSURANCES AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, and 37 in Section C apply to planning projects. The terms, conditions, and

assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant including but not limited to the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act – 29 U.S.C. § 201, et seq.
- d. Hatch Act – 5 U.S.C. § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. § 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 – Section 106 – 54 U.S.C. § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act – 25 U.S.C. § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.¹
- l. 49 U.S.C. § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 – 29 U.S.C. § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 – 42 U.S.C. § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended – 42 U.S.C. § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 – 42 U.S.C. § 8373.¹
- t. Contract Work Hours and Safety Standards Act – 40 U.S.C. § 3701, et seq.¹
- u. Copeland Anti-kickback Act – 18 U.S.C. § 874.¹

- v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.
- x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Build America, Buy America Act, P.L. 117-58, Title IX.

EXECUTIVE ORDERS

- a. Executive Order 11246 – Equal Employment Opportunity¹
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 13166 – Improving Access to Services for Persons with Limited English Proficiency
- h. Executive Order 13985 – Executive Order on Advancing Racial Equity and Support for Underserved Communities Through the Federal Government
- i. Executive Order 13988 – Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation
- j. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America’s Workers
- k. Executive Order 14008 – Tackling the Climate Crisis at Home and Abroad

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. ^{4,5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.

- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

¹ These laws do not apply to airport planning sponsors.

² These laws do not apply to private sponsors.

³ 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall

apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

- ⁴ Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere

with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b. Subject to the FAA Act of 2018, Public Law 115-254, Section 163, it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 U.S.C. § 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The

accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. § 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:
 1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or

facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable

classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for

which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. § 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. § 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the

public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, it will keep up to date at all times an airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.

Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.

- b. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, if a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4); creed and sex (including sexual orientation and gender identity) per 49 U.S.C. § 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

a. Using the definitions of activity, facility, and program as found and defined in 49 CFR §§ 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.

b. Applicability

1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (Bonner County), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, [select businesses, or disadvantaged business enterprises or airport concession disadvantaged business enterprises] will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.

2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development

project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by

the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (<https://www.faa.gov/airports/aip/media/aip-pfc-checklist.pdf>) for AIP projects as of 11/17/2022.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 1. Describes the requests;
 2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.



**FAA
Airports**

Current FAA Advisory Circulars Required for Use in AIP Funded, BIL Funded, and PFC Approved Projects

Updated: 11/17/2022

View current and previous versions of these ACs and any associated changes at:

http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars/.¹

NUMBER	TITLE
70/7460-1M	Obstruction Marking and Lighting
150/5000-9B	Guidelines for the Sound Insulation of Residences Exposed to Aircraft Operations
150/5000-17	Critical Aircraft and Regular Use Determination
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B, Changes 1 - 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13C	Development of State Aviation Standards for Airport Pavement Construction
150/5200-28G	Notices to Airmen (NOTAMs) for Airport Operators
150/5200-30D, Changes 1 - 2	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C, Changes 1 - 2	Airport Emergency Plan
150/5200-33C	Hazardous Wildlife Attractants on or near Airports

¹ All grant recipients are responsible for reviewing errata sheets and addendums pertaining to these Advisory Circulars.

NUMBER	TITLE
150/5200-34A	Construction or Establishment of Landfills Near Public Airports
150/5200-38	Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7D	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14B	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19A	Driver's Enhanced Vision System (DEVs)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E, Change 1	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23A	Frangible Connections
150/5220-24	Airport Foreign Object Debris (FOD) Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26, Changes 1 - 2	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5230-4C	Aircraft Fuel Storage, Handling, Training, and Dispensing on Airports
150/5300-13B	Airport Design
150/5300-14D	Design of Aircraft Deicing Facilities
150/5300-15A	Use of Value Engineering for Engineering and Design of Airport Grant Projects

NUMBER	TITLE
150/5300-16B	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C, Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B, Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards
150/5300-19	Airport Data and Information Program
150/5320-5D	Airport Drainage Design
150/5320-6G	Airport Pavement Design and Evaluation
150/5320-12C, Changes 1 - 8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5325-4B	Runway Length Requirements for Airport Design
150/5335-5D	Standardized Method of Reporting Airport Pavement Strength - PCR
150/5340-1M, Change 1	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18G, Change 1	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Specifications for Airport Lighting Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors
150/5345-12F	Specification for Airport and Heliport Beacons

NUMBER	TITLE
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26E	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27F	FAA Specification for Wind Cone Assemblies
150/5345-28H	Precision Approach Path Indicator (PAPI) Systems
150/5345-39E	Specification for L-853, Runway and Taxiway Retroreflective Markers
150/5345-42J	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43J	Specification for Obstruction Lighting Equipment
150/5345-44K	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46E	Specification for Runway and Taxiway Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13A	Airport Terminal Planning
150/5360-14A	Access to Airports By Individuals With Disabilities
150/5370-2G	Operational Safety on Airports During Construction

NUMBER	TITLE
150/5370-10H	Standard Specifications for Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness
150/5390-2C	Helicopter Design
150/5395-1B	Seaplane Bases

THE FOLLOWING ADDITIONAL ADVISORY CIRCULARS APPLY TO AIP AND BIL PROJECTS ONLY

NUMBER	TITLE
150/5100-14E, Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17, Changes 1 - 7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5100-21	State Block Grant Program
150/5370-12B	Quality Management for Federally Funded Airport Construction Projects

TITLE VI PRE-AWARD SPONSOR CHECKLIST

Airport/Sponsor: Sandpoint Airport/Bonner County, Idaho

AIP #: 3-16-0033-023-2024

Project Description(s): Land/Easement Acquisition (Runway 02 RPZ/Approach)

- 1) Please describe any of the following IF they apply to your project: Title VI issues raised at public hearing(s) and the conclusions made; EIS data concerning the race, color, or national origin of the affected community; steps taken or proposed to guard against unnecessary impact on persons on the basis of race, color or national origin.
 None

- 2) Please list any airport related Title VI lawsuits or complaints filed in the preceding year against the sponsor. Include a summary of the findings.
 None (If "None", continue with questions 3 and 4).

- 3) Please list any current applications for federal funding (other than FAA) of airport related projects which exceed the amount for this grant.
 None

- 4) Please list any airport related Title VI compliance review(s) received by the sponsor in the preceding two years. Include who conducted the review and any findings of noncompliance.
 None

To be completed by the Civil Rights Staff

Review completed and approved: _____
Signature

Date: _____

This checklist is only required for projects that involve one of the following: Environmental Assessment or Impact Statement (EIS); airport or runway relocation; major runway extension; relocation of any structure of person; or impact to access or preservation of any burial ceremonial or other sacred or historical structures or lands of any indigenous or ethnic population.

Return to: FAA, Civil Rights, Northwest Mountain Region; 1601 Lind Ave. SW; Renton, WA 98057-3356. FAX: (425) 227-1009, Phone (425) 227-2009



Bonner County

Board of Commissioners

Luke Omodt

Asia Williams

Steve Bradshaw

February 20, 2023

MEMORANDUM

BOCC
Item #1

To: Commissioners

Re: 2024 Annual Priest Lake Spring Festival – Coolin Parade

Description:

The Commissioners received a letter dated January 24, 2024 from the Coolin Civic Organization requesting permission to conduct a Parade on May 25th in conjunction with the annual Priest Lake Spring Festival. The Spring Festival is managed by the Coolin Civic Organization. The festival includes a parade, craft fair, quilt display, bake sale and run events which draws approximately 2,000 local residents and tourists to the area.

The Coolin Civic Organization is also requesting permission for road closures and the assistance of at least two Bonner County Sheriff Officers to help with traffic and crowd control.

- The intersection of Cavanaugh Bay Rd at Missouri Street
- The intersection of Cavanaugh Bay and Dickensheet Roads (Bayview Dr.)
- The intersection of Dickensheet Road and St. Louis Avenue on the parade return route.

The Coolin Civic Organization will work directly with the Sheriff's Office to assure a unified effort to control traffic and maintain safety. If approved by the Bonner County Commissioner's, the Coolin Civic Organization will correspond with the Bonner County Road and Bridge Department for permitting purposes.

Distribution: Original: Jaime Yob, Coolin Civic Organization,
P.O. Box 123, Coolin, ID 83821

Copy: 1) BOCC;
2) Sheriff;
3) EMS Director; and
4) Road and Bridge Director

A suggested motion would be: **Mr. Chairman based on the information before us I move to approve the letter to the Coolin Civic Organization granting them permission to hold a parade on May 27, 2023 in conjunction with the annual Priest Lake Spring Festival.**

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman

File: Coolin Civic Organization, Coolin Parade

RECEIVED

JAN 30 2024

Bonner County BOCC



Coolin Civic Organization
PO Box 123
Coolin, ID 83821

January 24, 2024

Bonner County Commissioners
1500 Highway 2 Suite 308
Sandpoint, ID 83864

Dear Commissioners:

The Coolin Civic Organization has begun to plan our 46th Priest Lake Spring Festival scheduled for May 25th & 26th, 2024. Bonner County resources are integral to this planning, so we are once again requesting permission to conduct the festival. Saturday, May 25th is the most well-attended day and consists of a parade, craft fair, quilt display and bake sale. Sunday, May 26th will bring morning run events and the second day of the craft fair.

Specifically, we're once again seeking Commissioner approval so that coordination with the Sheriff's Office is accomplished for law enforcement presence, and Road & Bridge Department for road closures/right-of-way use permitting can be obtained. The parade route on Saturday, May 25th follows:

- Staging of parade entries on Missouri Street adjacent to the Coolin Community Park;
- Start at the intersection of Cavanaugh Bay Road and Missouri Street;
- Travel west on Cavanaugh Bay Road and turn northwest onto Dickensheet Road/Bayview Drive to St. Louis Ave;
- Turn north on St. Louis Ave then east on Missouri Street, returning to the area adjacent to the Coolin Community Park.

Two Bonner County Sheriff officers will be requested to accomplish road closures. Specifically, they are needed at the following intersections and times:

- One officer and patrol car to block Cavanaugh Bay Road at Missouri Street beginning at 11:45 AM until approximately 12:30 PM.
- A second officer and patrol car to block Dickensheet Road/Bayview Drive and Cavanaugh Bay Road where they intersect in front of the Mooseknuckle BBQ Burgers and Brews, from 11:45 AM until the final parade entrant passes, approximately 1:00 PM.

Separate correspondence will be sent to the Bonner County Sheriff's Office concerning this request and we look forward to working with them to ensure a safe and controlled event. Upon your approval we will also coordinate with the Bonner County Road and Bridge Department to obtain the necessary Right-of-Way Use and Encroachment permit.

Our community organization appreciates Bonner County's continued support, along with your prompt attention to this request. Written notification of your decision may be mailed to:

Jaime Yob
Coolin Civic Organization
PO Box 123
Coolin, ID 83821

Should you have any questions or require additional information please contact me at 509-954-2452, or email priestlakespringfestival@gmail.com

Sincerely,

Jaime Yob
President, Coolin Civic Organization



Bonner County

Board of Commissioners

Cary Kelly

Glen Bailey

Todd Sudick

February 20, 2024

Jaime Yob
Coolin Civic Organization
PO Box 123
Coolin, ID 83821

Re: 2016 Annual Priest Lake Spring Festival – Coolin Parade

The Bonner County Commissioners have received your letter dated January 24, 2024 and have approved your request for permission to conduct the Coolin Parade on May 25, 2024 in conjunction with the annual Priest Lake Festival. The parade route is approved as outlined in your letter.

Sincerely,

Bonner County Board of Commissioners

Luke Omodt, Chairman

cc: Sheriff;
EMS Director; and
Road and Bridge Director



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

February 15, 2024

MEMORANDUM

BOCC
Item #1

To: Commissioners

Re: Public Comment

Distribution: Original to BOCC Office

County Ordinance 1-200(B) gives the public the right to provide public comment in the regular scheduled business meeting. The ordinance goes on to provide the structure and purpose of Bonner County public comment. Unless and until County ordinance 1-200(B) is changed, public comment must be restored to the Bonner County Tuesday Business meeting.

A suggested motion would be: Based on the above information, I move that the board of county commissioners restore public comment during the Tuesday business meeting in compliance with Ordinance 200

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman

CHAPTER 2

BOARD OF COUNTY COMMISSIONERS MEETINGS

SECTION:

1-200: Purpose

1-201: Conduct Of Meetings

1-202: Regular Meetings

1-203: Special Meetings (Rep. by Ord. 545, 4-14-2015)

1-204: Emergency Meetings (Rep. by Ord. 545, 4-14-2015)

1-205: Meeting Place

1-206: Office Hours

1-200: PURPOSE:

This chapter is enacted for the purpose of establishing a regular meeting schedule for the Bonner County board of commissioners in order that board activities can be carried out with greater public participation and awareness. (Ord. 192, 4-9-1990)

A. Regular Meeting: The purpose of the regular business meeting is for the board of county commissioners to conduct the business of Bonner County publicly. Regular business meetings do not constitute public hearings wherein the public has the right to be heard on every agenda item. However, at the discretion of the chair, everyone may be afforded an opportunity to speak on a particular issue, if recognized by the chair. Any unrecognized comments or disruptive behavior will be grounds for removal from the board meeting by the chair and may subject the person being removed to criminal prosecution according to law.

B. Public Comment Segment: The purpose for the public comment segment of the board of county commissioners business meeting is to enable citizens with issues or concerns which they wish to bring to the board's attention and afford an opportunity for consideration on a future agenda for possible board action. The board will not engage in dialogue with the presenter during this session, but rather may choose to schedule the presenter's topic for board consideration at a future business meeting. Questions may be directed to individual board members for the purpose of clarifying issues or to obtain additional information for the purpose of scheduling the matter for a future business meeting. However, no action will be taken on any issue or concern brought to the board's attention during this session. The chair will not entertain under any circumstance comments derogatory in nature toward any board member, staff member, elected official or member of the public. (Ord. 408, 5-31-2001)

C. Procedure For Calendaring Item For Consideration By The Board: The procedure for calendaring shall be determined annually and set forth in the annual regular meeting notice. Further, the procedure shall be posted at the board of county commissioners' office. (Ord. 545, 4-14-2015)

1-201: CONDUCT OF MEETINGS:

A. The chair shall call the meeting to order, stating the time, date and place of the meeting, and stating the county commissioners present and absent.

B. The chair shall read the next item to be addressed from the noticed agenda.

C. The chair, or another member of the board, may explain the agenda item and may present documents, or the chair may call on staff, other personnel or a member of the public to present the

information.

D. The board may deliberate on the agenda item, and in doing so may ask questions of anyone present.

E. Upon concluding deliberations, the chair shall call for a motion on the agenda item.

F. Upon entertaining a motion, the chair shall note the motion made and shall call for a second to said motion. If the motion receives a second from the other board member, or the chair upon vacating the chair, the chair may ascertain if there are members of the public who wish to speak to the issue and the chair may recognize one member of the public at a time. In the event that any motion does not receive a second, the chair shall declare the motion "dead" and, absent another motion, the chair shall continue to the next agenda item.

G. After having been recognized by the chair, each member of the public shall state for the record their name and place of residence prior to making their statement. Questions or comments made by the recognized member of the public shall be directed to the chair. Statements shall be relevant to the issue being considered. The chair shall not entertain irrelevant statements, and shall not entertain statements that are inflammatory, personally attacking or derogatory toward any board member, staff member, elected official or member of the public. Members of the public may be permitted to speak for three (3) minutes and will not be afforded another opportunity until all members of the public have had an opportunity to speak. A three (3) minute rebuttal or offer of further testimony may then be permitted at the discretion of the chair.

H. After all persons recognized by the chair on the item being considered have had an opportunity to speak, the chair shall ask if there is any additional deliberation or questions from the board. The chair, having entertained such additional comment, if any, shall call for a vote at the conclusion of the deliberation. (Ord. 408, 5-31-2001)

I. Upon calling for and receiving the vote, the chair shall declare the motion either "passed", "failed" or "continued date and time certain". (Ord. 545, 4-14-2015)

J. Upon concluding the meeting, having addressed all agenda items, the chair shall adjourn the meeting. (Ord. 408, 5-31-2001)

1-202: REGULAR MEETINGS:

A. Regular business meetings of the board shall be held weekly on Tuesday, commencing at nine o'clock (9:00) A.M. until the conclusion of business or until continued to a later time and date by a majority vote of the board, excepting when such days occur on regular holidays. This weekly meeting is designated for general external business of the board, including, but not limited to:

1. Consideration of claims;
2. Consideration and approval of minute records;
3. Consideration and approval of proposed ordinances;
4. Review of license applications;
5. Adoption of necessary resolutions;
6. Conduct public hearings;
7. Conduct such other business as it may schedule;
8. Conduct such business as may be required by Idaho Code.

B. The agenda for regular meetings shall be posted at least forty eight (48) hours in advance on the board of county commissioners' bulletin board, the county courthouse door, and one other conspicuous location in accordance with the requirements of 31-710(4) and 67-2343, Idaho Code.

Such notice and agenda shall be in accordance with the requirements of 67-2345, Idaho Code. (Ord. 531, 2-26-2013)

C. All other meetings shall be conducted in accordance with Idaho Code. (Ord. 545, 4-14-2015)

1-203: SPECIAL MEETINGS:

(Rep. by Ord. 545, 4-14-2015)

1-204: EMERGENCY MEETINGS:

(Rep. by Ord. 545, 4-14-2015)

1-205: MEETING PLACE:

All meetings shall take place at the Bonner County Administration Building, 1500 Highway 2, suite 308, Sandpoint, Idaho, unless notice is otherwise provided. (Ord. 545, 4-14-2015)

1-206: OFFICE HOURS:

The office of the board of county commissioners shall be open for the conduct of business from nine o'clock (9:00) A.M. until five o'clock (5:00) P.M., excepting holidays. (Ord. 545, 4-14-2015)

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